

**Utah Virtual Academy
Governing Board of Directors
Board Meeting**



Date: February 13, 2024

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107

In Attendance: Dallin Drescher, Brian Maxwell, Doug DeVore, Marty Carpenter, Kristen Davidson

Others in Attendance: Meghan Meredith, LuAnn Charles, Lori Simonsen, Joette Hayden, Jillian Bunes, Lacey Robinson, Brad Taylor, Krystal Taylor, Chantel Wixon, Matt Thue, Regina Krotzer

Excused:, Kellie Openshaw

MINUTES

CALL TO ORDER

Dallin Drescher called the meeting to order at 6:34PM.

SPOTLIGHTS

The CTE team highlighted teachers of the month: Zachary Hancock, Cynthia Stephens, Misti Bagley and Becca Glover. Camden Hymas is the CTE Student of the Month.

Kristen Davidson joined the meeting at 6:44PM.

PUBLIC COMMENT

There were no public comments.

BUSINESS ITEMS (Discussion and Voting)

- HR Request for Proposal Update

Matt Thue provided an update on the HR RFP. The proposals have been provided accordingly to RFP committee members. Matt will be reaching out this week on the grading process outlined in the RFP. The goal is to have this proposal wrapped up within the next week. The committee should have a recommendation at the next meeting on an award for the proposal.

- Finance Report

Chantel Wixon discussed the financial packet. These items included the state revenue, bank reconciliations, PTIF resolution, invoices due, the stride payment, and AW payment. Doug DeVore

- Acceptance of State Revenue

Brian Maxwell made a motion to accept State Revenue as presented. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.

- Bank Reconciliations and Payment and Deposit Registers

Doug DeVore made a motion to approve the bank reconciliations and payment deposit registers. Brian Maxwell seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.

- PTIF Resolution

Due to recent changes to board rules, the board will adopt and updated PTIF Resolution.

Doug DeVore made a motion to approve the PTIF Resolution. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.

- Invoice Approval for Purchases over \$7,500
Kristen Davidson made a motion to approve the outlined invoices in the board packet. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.
- K12 / Stride Payment
Brian Maxwell made a motion to approve the K12/Stride invoice. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.
- Academica West Payment
Dallin Drescher made a motion to approve the Academica West invoice. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.
- Director Report
Meghan Meredith reviewed these key points in her report: Enrollment, Reregistration update, marketing update and the mid-year improvement updates. Katie Shuler presented marketing tools through K12 that are being used. The board was very impressed with the quality of the ads and tools such as Canva that have been developed to fit UTVA.
- Board Business
 - January 10, 2024, Board Meeting Minutes
Dallin Drescher made a motion to approve the January 10, 2024, Board Meeting Minutes. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.
 - Staff Compensation Agreement Templates
Brian Maxwell made a motion to approve the Staff Compensation Agreement Templates. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.

CALENDARING

- The next Board Meeting will be held on March 13, 2024, 6:30pm

ADJOURN

At 7:56PM Dallin Drescher made a motion to adjourn. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.