EASTLAND SPECIAL SERVICE DISTRICT--Meeting Minutes
Tuesday, December 12, 2023 at 6:00 PM MST
At the Eastland Schoolhouse

Board Present: Gary Romesha, Kay Randall, Janet Ross, Scott Johnson, Warren Peterson
Those Present: Jeremy Redshaw, Lamar and Valerie Walker, Misty, Zach.
Call to order: 6:07 p.m.

1- Vote: Approval of previous meeting minutes (9/12/2023 Regular and Emergency 8/2/23 meetings). Gary motions to approve. Kay Seconds. All approve.

2- Public Comment: Move #9 on the agenda to #4 so Jeremy Redshaw can present and leave.

3-Oath of Office required of all Board Members and GRAMA recert required-Oath of office taken by all and Grama recert completed by Janet and Gary.

4-Update: Final customer list/count. Mapping. System oversold.
We have 41 taps (39 replaced 2 we missed) plus 16 that are a combination of tap rights or minimal infrastructure. Possibly oversold on the capacity of the well if those 16 ever hook up fully and use their tap. Department of Drilling say you are only allowed to use 2/3 capacity of well. Two bids to do a second opinion on well capacity study: Jones and Demille $6,300 and John Files $5,000. South booster station is not working correctly. Jeremy is working on it. There is a leak by new shut off valve by Crowley office. Crowley's are fixing it because they just replaced that valve.

5- Update: Current DEQ IPS and Arsenic Compliance Reports --We are in compliance.

6 -Update: Water Usage Report 2022/Source Protection Plan Update 2023
2022 water Usage Report is done. Updated Source protection plan submitted for approval.

7-Update: Inventory by Sunrise Engineering re lead/copper in system due Oct 16, 2024/GPS map It is almost done. They wanted and now have GPS location of the meters. Looks like no lead or copper found in the system.

8-Update: River Canyon Wireless breaker location and Battery Backup is located in the basement of the shed near the tower.

9- Update: 2023 YTD financials (P/L, Bal Sheet/3 column draft budget)+ state auditor report+ census Financials all good. Still working out the kinks with the new meters. Haven't been able to do overages yet.

Action Items

10-Discussion and Vote: Actions for system that is oversold- We do not want to do capacity study at this time as we have spent a lot of money this year on maintenance. Keep on agenda to discuss future actions.

11-Vote: Electronic Meetings Policy
Kay Motions to accept electronic meeting policy as stated. Warren seconds, all approve.

12- Vote: Is Garbage service paying for itself, raise rates, clarify part and full year rate-
Gary Motions to raise garbage rates by $5 per month. Janet seconds, all approve.

13-Vote: Increase water rates overall and do we need part year rates Scott motions to raise water O/M surcharge from $15 per month to $25 per month. Gary seconds, both long with Janet approve, Warren and Kay disapprove.

14-Vote: Budget adjustments 2023- Already done.
OLD (already approved/actuals/paid)
Tower leak fix -about $4,000 (+Fritz cost $747-new)
Chlorine receptacle ($550-was it purchased?)
New computer ($0)
Financial review 2022 CPA ($500 to Whitman)
Split Fix in Schoolhouse-Redd Mechanical ($600)
Meter/Vault Replacement by Crowley Construction ($70k grant + $17,321.60 from ESSD funds)
Tower Anodes/Cathodes replacement by Jeremy Redshaw ($4,200)
Meter/vault move at Zach's (possible cost share of $1k added cost)

15-Vote: 2024 Budget
NEW Actuals (to be approved)
Gate Valve at Tower Replace $2,543.35-Crowley Construction
South end Booster station Fix $1,400++ (unfinished)-Jeremy Redshaw
Cost of second opinion on well capacity- Jones & DeMille/6 weeks/$6,300 OR John Files/4 days/$5,000
Crowley shop vault/meter replace- $3,000 estimate (Della Miller needs done too)
Financial review in 2024 for 2023 year end by CPA ($500 to Whitman)

Janet motions we approve cost to get tower valve replaced and no cost share with Zach for meter that was moved at his house, and booster station fix. Scott seconds, all approve.

16-Vote: Designation of next meeting-March 12, 2024
17-Vote: Adjournment-Warren votes to adjourn at 8:55 p.m.
The undersigned, as Secretary of the Board of the Eastland Special Service District, certifies that the foregoing minutes were adopted at a Board meeting of the Eastland Special Service District held on 12/12/23.

Warren Peterson ESSD Secretary