



**Wasatch County Library
Library Board Meeting Minutes
Friday, February 16, 2024**

Hybrid meeting: Electronic meeting held via Zoom, with in-person anchor location in the Board Room, Wasatch County Library.

In attendance in person: Mitzi Nelson, Board Chair; Angela Edwards, Library Assistant Director; Juan Lee, Library Director.

In attendance virtually: Cristina Spicer, Vice-Chair; Amber Koecher, Member-at-large; Danny Goode, Secretary; Luke Searle, Wasatch County Council.

1. Call to Order & Welcome: 1:30 PM – Mitzi Nelson, Board Chair.

2. Public Comment: No members of the public attended the meeting, and no comments were submitted electronically.

3. Approval of Minutes:

- **MOTION** to approve the Minutes of the regular Board meeting held on January 19, 2024, made by Amber. Seconded by Cristina. Approved.

4. Consent Agenda Items

- **Library Director's Report.** Juan presented the Director's Report of Activities for 01/17/2024 to 02/14/2024.
- **Report of Year-to-date Expenditures.** Juan presented the updated report of expenditures as of the end of January 2024.

5. Business

- UPDATE: County Rebranding.** Juan shared with the Board the new Wasatch County brand identity guide and the new library logos. The library has started implementing the new style guide and logos wherever possible. Updating the signage in the library will require planning and budgeting.
- FINAL REPORT: Smithsonian exhibition Crossroads: Change in Rural America.** Juan shared with the Board the final report submitted to the Utah Humanities and some highlights about attendance and impact of the project.
- DISCUSSION: Update to the Meeting Room Policy.** Juan reviewed the proposed meeting room policy changes. The study rooms and meeting spaces continue to be used heavily. The library has seen an increased number of requests to use the Bowcutt Room for private events (including parties). Also, groups and individuals need periodic and recurring reservations for long periods of time. This presents challenges for using spaces for library events for the rest of the year. Board members were reminded to contribute the names of places/spaces in Wasatch County for residents to hold meetings and parties.
- DISCUSSION: Re-purposing the computer lab into a Maker Space.** This topic was tabled for discussion at the next meeting.

6. Call for Agenda Items for Next Meeting:

- A. ACTION: Update to the Meeting Room Policy.
- B. DISCUSSION: Re-purposing the computer lab into a Maker Space.
- C. DISCUSSION: Rules or best practices for the participation of groups during Board meetings. How to prevent “Zoom-bombing.”

ASSIGNMENTS FOR LIBRARY DIRECTOR

- Begin conversation with staff about regular posting of pictures of library events. Check with County Attorney’s office for guidelines. Idea: Use signage similar to the posters used in KUED/PBS public events/programs.
- Have a conversation with County Administrator and Terry/Dave Van Wagoner about what can be expected to be done with the library building this year.
- Prepare for Strategic Planning review in July when Cristina assumes the role of Board Chair.

MOTION to adjourn the meeting at 3:00 PM made by Amber. Seconded by Cristina. Approved.

Next meeting: Friday, March 15, 2023, 1:30 PM.

DRAFT