



Membership Contributions and Budgeting Memo

MEMO

To: Executive/Budget/Audit Committee
Chair: Jeff Silvestrini, Co-Chair: Erin Mendenhall, Treasurer and Secretary: Christopher F. Robinson

CC: Laura Briefer, Salt Lake City Public Utilities

From: Lindsey Nielsen, Executive Director
Sam Kilpack, Director of Operations
Mia McNeil, Community Engagement Coordinator

Subject: CWC Member Contributions and Budgeting

This is a follow-up to the budgeting and membership contribution memo that staff introduced during the February EBAC meeting. Here is a proposal for how we could recalibrate contribution amounts for the 24/25 fiscal year so that member jurisdictions are making contributions at small, medium, and large contribution tiers. During the March Board meeting, Commissioner Zoltanski proposed tier ranges, which are outlined below:

- **Small Contribution Tier range:** \$15,000 -- \$25,000 40-wty
- **Medium Contribution Tier range:** \$50,000 -- \$75,000
- **Large Contribution Tier range:** \$100,000 -- \$200,000

Jurisdiction	24/25 Contribution	Contribution Tier Level
Town of Alta	\$20,000	Small
Town of Brighton	\$25,000	Small
Park City	\$25,000	Small
Summit County	\$25,000	Small
Cottonwood Heights	\$60,000	Medium
Millcreek	\$75,000	Medium
Sandy	\$100,000	Large
Salt Lake City	\$200,000	Large
Total	\$530,000	
*UTA	\$50,000	Medium
*Metro Water	\$15,000	Small
Total	\$595,000	

In order to introduce increased funding stability, staff also propose that member jurisdictions make a one-time contribution that accounts for each year left in the Commissioner’s term of office. An example



of what this would look like is if a Commissioner were to win a four-year term of office, that in July following either their re-election, or their inauguration, the CWC would invoice the corresponding jurisdiction for every year that the Commissioner has in their term of office. If a small tier member wins a four-year term, the following July invoice would total \$100,000 (\$25,000 for each of the four years left in that Commissioner’s term of office). CWC staff would continue to invoice ex-officio members on a yearly basis. This would constitute a significant change in how member jurisdictions are invoiced, however if our Commissioners feel it would be tenable, this change would provide considerable stability for the Central Wasatch Commission, and allow for more long-term project planning. This would also provide for a considerable increase in interest-earning potential for the PTIF account.

Here are how our member jurisdictions are contributing now. Reminder that these member contributions are not currently based on any set formula, but on historical contributions that were determined during Mountain Accord, and are vulnerable to political changes.

Jurisdiction	23/24 Contribution
Town of Alta	\$15,000
Town of Brighton	\$20,000
Cottonwood Heights	\$50,000
Millcreek	\$75,000
Park City	\$25,000
Sandy	\$45,000
Salt Lake City	\$200,000
Summit County	\$25,000
Total	\$455,000
*UTA	\$50,000
*Metro Water	\$15,000
Total	\$520,000

From here, the next steps are scheduling individual meetings with Commissioners to discuss these proposed changes to the CWC contribution system. These meetings should be scheduled for the remainder of March, and CWC staff can schedule around Commissioners’ schedules.

Proposed FY 24/25 budget timeline:

- March 2024 EBAC meeting – EBAC will continue member contribution discussions.
- March and April 2024 – Staff will meet with Commissioners for individual contribution discussions if necessary.
- April 2024 – Staff will build FY 24/25 budget using agreed upon funding mechanism.
- April 2024 EBAC meeting – Staff and the Commission Treasurer will provide the draft tentative FY 24/25 to the Committee for review.
- May 2024 Board meeting/Budget Hearing – The Board will pass tentative FY 24/25 budget.
- June 2024 Board meeting/Budget Hearing – The Board will pass FY 24/25 budget.