

**MINUTES**

**UTAH  
PRIVATE PROBATION PROVIDER LICENSING BOARD  
MEETING**

**June 27, 2013**

**Room 402 – 4<sup>th</sup> Floor – 10:00 a.m.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 10:00 a.m.

**ADJOURNED:** 11:30 a.m.

**Bureau Manager:**

April Ellis

**Board Secretary:**

Yvonne King

**Board Members Present:**

Larry Chatterton, Chairperson  
Wendell Roberts  
Ruth Potkins

**GUESTS:**

Tamera Himelright, Applicant  
Jim Ingle, Utah Dept. of Corrections

**ADMINISTRATIVE BUSINESS:**

Welcome Wendell Roberts

Ms. Ellis gave the Oath of Office to Mr. Roberts as a new Board member.

Approval of the December 15, 2011 Board Meeting Minutes

Ms. Potkins seconded by Mr. Roberts made a motion to approved the December 15, 2011 Board Meeting Minutes as written. The motion carried unanimously.

Chair Nominations

Ms. Potkins seconded by Mr. Roberts made a motion to nominate Mr. Chatterton to remain as chair. The motion carried unanimously.

**APPOINTMENTS:**

David Gardner

Mr. Gardner did not appear before the Board for his scheduled appointment. Ms. Ellis however reviewed Mr. Gardner's application.

Ms. Potkins seconded by Mr. Roberts made a motion to deny licensure to Mr. Gardner as a *Private Probation Provider*. The motion carried unanimously.

Tamara Lynn Himelright

Ms. Himelright appeared before the Board for her scheduled appointment. Ms. Ellis reviewed her application.

Mr. Roberts seconded by Ms. Potkins made a motion to approve Ms. Himelright licensure as a Private Probation Provider. The motion carried unanimously.

**TOPICS FOR DISCUSSION**

Jim Ingle

**DECISIONS AND RECOMMENDATIONS**

Mr. Ingle from the Utah Dept. of Corrections appeared before the Board to explain how the interstate compact for adult offenders is applied.

Mr. Ingle also explained that they have education programs in place for Private Probation Providers and inquired on how to obtain a list of licensees to inform them of the programs. Ms. Ellis explained the procedure to him.

Continuing Education

Mr. Chatterton was concerned that training provided by a licensee to the staff within a private organization would not count towards continuing education. Ms. Ellis suggested making that change in the rule.

Mr. Chatterton stated he would submit a draft with new language in rule and e-mail it to the Board and Ms. Ellis.

Pre-trial Felony Supervision

Mr. Chatterton stated the statute appeared to be vague on pre-trial felony supervision where it has been left to the discretion of the judges. Mr. Chatterton suggested obtaining an opinion from the Attorney General's Office.

Ms. Ellis suggested Mr. Chatterton e-mail the specific questions to her then she would take it to the AG's office.

**ADJOURN:**

11:30

Next Scheduled Meeting:

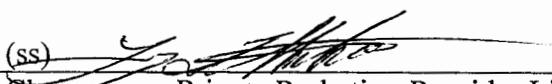
December 19, 2013

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

6-24-14

Date Approved

(ss)



Chairperson, Private Probation Provider Licensing Board

6-24-14

Date Approved

(ss)



Bureau Manager, Division of Occupational & Professional Licensing