

**Rockville Planning Commission  
Work Meeting  
Rockville Community Center, Town Hall  
February 13, 2024 – 6:00 p.m.**

1. **CALL TO ORDER – ROLL CALL:** Chair Tyler called the Work Meeting to order at 6:48 p.m.
2. **DISCUSSION OF UPCOMING TOWN SURVEY:** Chair Tyler, due to the absence of Tim Arnold, proposed to table this item until the next meeting. It was discussed and determined that Clerk Bell should email the last survey out to all commissioners as a starting point for the new survey.

3. **DISCUSSION OF WATER SOURCE & CLEANING SINKS IN ACCESSORY BUILDINGS:** .  
This has been an issue that continually raises its head.. And we do know that residents within the town have water out to accessory buildings and know that is beneficial. Now I do understand that at a point in time the Town tried to use this as a prohibitive measure to make sure that accessory dwelling units did not pop up automatically. But personally, I think there's a better way that we can do this. I am bringing this up so maybe we can address this and find a good way to allow water in accessory buildings, but yet make sure that we still are following Town ordinances as far as accessory dwelling units.

The discussion brought up things that would need to be considered such as: 1) Would existing violators be grandfathered, 2) Could we consider limiting what could be in an accessory building, such as only a sink and toilet, no bathing amenities, 3) How do you stop people who will work around this and just shower in the house?, 4) It will be necessary to determine the handling of gray and black water; it will be prudent to talk with the sewer manager to see if the sewer system can handle the increase, 5) Do we need to consider a distinction between attached or unattached accessory buildings?. It was suggested that Rob Snyder be included in these discussions.

Chair Tyler agreed to spearhead this assignment.

4. **DISCUSS POSSIBLE ITEMS TO CONSIDER FOR UPCOMING WORK MEETINGS:** Chair Tyler asked if anyone had items they would like to work on. Clerk Bell mentioned that she would like to do some housecleaning such as formatting, making sure that references are correct, etc.

Linda stated that she is working on making indexes for the minute books hoping to make it simpler to locate subjects.

Chair Tyler referred to the public officials training where it mentioned that municipalities can stick with the recordings as the official minutes using a time stamp. Then anybody wanting to access the audio rather than the hard copy would have a choice. Perhaps we could look into automating our documents.

Chair Tyler mentioned that Jane is working on a complaint form that will be available to the public on the Rockville website.

5. **Adjourn:** Layney **MOVED** to adjourn the meeting. Linda **SECONDED** the motion.

**VOTE ON MOTION:**

**Ken Rybkiewicz – AYE**  
**Layne DeLange – AYE**  
**Linda Brinkley – AYE**  
**Garth Tyler – AYE**

**The MOTION passed unanimously.**

Vicki S. Bell  
Town Clerk

APPROVED:

  
\_\_\_\_\_  
Planning Commission Chair/Vice Chair

The foregoing was posted in the foyer cabinet of the Rockville Town Office by \_\_\_\_\_ at approximately \_\_\_\_\_ AM/PM on \_\_\_\_\_, on Rockville's Website and the Utah Public Notice Website. Posted to Spectrum Events \_\_\_\_\_.

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