

Minutes of the *Regular Meeting* of the Trenton Town Council held on Tuesday February 6, 2024, at 7:00 p.m., in the Trenton Town Hall, 17 East Main, Trenton, Utah.

Minutes of the Regular Trenton Town Council Meeting held on Tuesday January 2, 2024, at 7:00 p.m., in the Trenton Town Hall, 17 East Main, Trenton, Utah.

Present:	Mayor:	Lynn Payne
	Councilmember:	Randall Davis
		Donny Merrill
		Erick Simmonds
	Clerk	Macall Smith
Excused:	Councilmember	Kyle Kingston

Guests: Ed Cottle, Janet Cottle, Georgia Magnuson, Daniel Buttars, Steve Taylor, Margie Rycewicz.

The audience recited the Pledge of Allegiance

Mayor Payne called the meeting to order at 7:00 p.m.

Approval of Agenda

COUNCILMEMBER MERRILL MOVED TO APPROVE THE FEBRUARY 6, 2024, MEETING AGENDA WITH COUNCILMEMBER SIMMONDS SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Approval of the Minutes

Mayor Payne asked for a motion to approve the January 2, 2024, meeting minutes. COUNCILMEMBER SIMMONDS MOVED TO APPROVE THE JANUARY 2, 2024, MEETING MINUTES, WITH COUNCILMEMBER DAVIS SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Public Comment

There was no public comment at this time.

Matt Regan CPA, report on the 2022-2023 Fiscal Year Audit

Matt Regan presented the 2022-2023 Fiscal Year audit to the Council. He noted that Trenton Town brought in more revenue than they spent and stayed within the budget. He reviewed the General Fund numbers explaining what the General Fund is and what it is used for versus the Water or Enterprise Fund. Mr. Regan reviewed the water budget along with the loan/ bond payment status. He also reviewed the compliance report.

Margie Rycewicz, Local Area Administrator, from BRAG

Margie Rycewicz, the local area Administrator from BRAG. She shared that her job is to help small communities get grant/ funding. She shared that her job was to fill the role of a grant writer/ administrative position, essentially working as an employee to work for the town obtaining grants. She stated that she can't help with Land Use Plans. The Mayor asked the Councilmembers to review what their top needs were for each of their departments. Councilmember Davis stated that he would like to have the tanks inspected, at a cost of 5-8 thousand dollars. Councilmember Merrill stated that a salt/sand storage shed would be useful for the road department, he stated that he estimated that the cost would be around \$100,000. Mayor Payne stated that he would like to see the town purchase a backhoe to use in all the departments. The Council also discussed the need for a new parking lot around the park, Mayor Payne asked for an email with some options for funding for the discussed projects. Ms. Rycewicz asked that the Council fill out the email needs assessment, so that she can help prioritize grant projects. Councilmember Merrill wanted to discuss a priority list at the next town council meeting.

Water hook-up questions- Steve Taylor

Steve Taylor attended the meeting on behalf of Scott and Jodi Richins. He is requesting a 2nd meter for the house. Councilmember Davis stated that a second meter is in violation of the current Ordinance so that is a hard no. Mr. Taylor also requested that the town move the Richins' water meter south of the current location, he requested that the town install a new meter now and then once the ground dries up remove the existing meter. They also are requesting that the meter increase from a 5/8-inch meter to a 1" meter along with moving it 750 feet. Mr. Taylor asked that the current meter be left in place until the current meter can be relocated. Councilmember Davis stated that he doesn't feel comfortable allowing the usage of 2 meters on the property at one time. He is willing to relocate the meter but only once the stock water meter is removed. Councilmember Davis stated that he has spoken to the contractor, and they can begin the project as soon as February 19th. COUNCILMEMBER DAVIS MOVED TO ALLOW THE RICHINS TO RELOCATE THE METER TO NEAR THE HOME AND INCREASE THE SIZE TO ONE INCH METER AT THE RICHINS' EXPENSE. COUNCILMEMBER SIMMONDS SECONDED THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Tax rate discussion

COUNCILMEMBER MERRILL MOVED TO NOT INCREASE THE TAX RATE WITH COUNCILMEMBER SIMMONDS SECONDED THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Discussion regarding Cemetery Information and Regulations-Councilmember Erick Simmonds

The Council discussed the proposed cemetery regulations. Mayor Payne stated that he would like to clarify the language that prohibits 4-wheelers on the lawn at the cemetery. Councilmember Simmonds discussed that he would like to investigate having the roots cut that are under the roadway. Mayor Payne asked about signs that could be put out that state "Funeral in Progress" he felt that this would help with traffic speed near the cemetery. The Council discussed parking at the cemetery.

Parks update

Councilmember Simmonds shared that he has received 3 bids to install a sidewalk at the park. They were for \$13,000, \$11,000 and \$8000 for the cement and labor on a sidewalk to the park. He presented a wheelchair accessible table that would cost about \$1500. The Mayor stated that he would like to use General Fund dollars for the update to the parking lot at the park. The Council discussed a new parking lot at the park.

Planning & Zoning update

No update.

Roads update

Councilmember Merrill stated that the town needs 2 new stop signs, along with a street address sign at 1200 North and Center Street. Mayor Payne stated that he would like to have the attorney write a letter to the rail road regarding the crossing on 1200 North. COUNCILMEMBER MERRILL MOTIONED TO HAVE THE ATTORNEY WRITE A LETTER REGARDING THE RAIL ROAD CROSSING ON 1200 NORTH WITH COUNCILMEMBER SIMMONDS SECONDED THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Water update

Councilmember Davis stated that he is working on the water hook-up fees for 2024 hook-ups, he asked that this be put on next month's agenda.

Mayor Update

No update.

Adjournment

There being no further business to come before the Council, COUNCILMEMBER MERRILL MOVED TO ADJOURN THE MEETING AT 8:18 PM AND MEET IN EXECUTIVE SESSION WITH COUNCILMEMBER SIMMONDS SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Executive session to discuss the character, professional competence, or physical or mental health of an individual- Councilmember Randall Davis

Councilmember Davis discussed hiring someone full time to manage the water system along with maintaining the parks, roads and cemeteries and all the town maintenance. The Council discussed asking Justin Adams if he was interested in the position. Mayor Payne stated that he didn't want to lose Stacey Wangsgard as the Cemetery sexton. The Council discussed the possibility of what a full-time position would entail. Councilmember Davis explained the rational behind hiring a full-time position for the town. The Council felt that a full-time position wasn't reasonable at this point. The Council discussed Seth Mayberry as a possible option for a part time water operator. They discussed the pay rate for a part time water operator and determined that \$30 depending on experience.

Clerk Smith asked if the Council would like to move the March town council meeting to March 12th to avoid conflict with the Republican caucus meetings that will be held on March 5th.

The Council wanted to discuss employee wage rates at the March Town Council meeting.

COUNCILMEMBER MERRILL MOVED TO ADJOURN THE EXECUTIVE SESSION AT 8:42 PM WITH COUNCILMEMBER SIMMONDS SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.