

**MINUTES OF THE ADMINISTRATIVE CONTROL BOARD OF THE WESTERN KANE COUNTY  
SPECIAL SERVICE DISTRICT NO.1.**

February 8, 2024

Orderville, Utah

Board Members present: Tim Esplin, JD Maxwell, Ben Alderman, Chris Heaton

Board Members absent: Zach Hascall, Carrie Heaton, Robert Houston

Others present: Danny Little, Justin Powell, Ben Beckstead

1. **MEETING CALLED TO ORDER** at 7:00 pm by JD Maxwell.
2. **RECOGNITION OF GUESTS** There are no guests in attendance.
3. **REVIEW AND APPROVE PRIOR MINUTES** The minutes from the January 11, 2024, board meeting are reviewed. Tim makes a motion to approve the minutes. Chris seconds the motion. All members vote aye.
4. **TELEVISION EQUIPMENT AND MAINTENANCE REPORT** Danny reports that TV has been quiet again this month. Tim notes he's been in contact with the Parsons regarding an outage in the Valley. The snow is most likely a factor.
5. **SOLID WASTE EQUIPMENT AND MAINTENANCE REPORT** Danny reports the landfills are a muddy mess. Zach, who was unable to attend the meeting, asked Danny about snow removal. The District has a contract for snow removal at the Mammoth site, but the other dumpsters on Cedar Mtn have no snow removal contract in place. The board discusses, and Danny will get some bids on snow removal for next year at the other dumpster sites.
  - A. **VALLEY LANDFILL FENCE/GATE** – Danny notes they will move the fence line down from where they had planned to put it and will put in a regular gate rather than spend funds on the automatic gate that was previously discussed.
  - B. **CEDAR MTN ASSESSMENT/NON-PAYER ISSUE** – Ben has yet to hear back from either Rob Van Dyke or the County Treasurer's office with further information on the extent of this issue and what the District can do. Placing a lien on the properties that are known to be delinquent is possible, but may not result in payment for years as it would rely on the property being sold and going through a title company before the lien would be paid. Ben would like to see legislation that would help small Districts with this problem.
  - C. **LOADER PURCHASE** – Danny has brought multiple options for loader purchases including used machines from Wheeler Machinery and other used machines he has found at machinery auctions. He believes purchasing the new machine with the potential to trade in annually would be the best option. The District could then use the current loader on Cedar Mountain and sell the Case loaders. The Board discusses, and Tim makes a motion to approve the new loader from Wheeler Machinery. Chris seconds the motion. All members vote aye. Danny will move forward.

**D. OLD SHOP REPAIRS** – Danny has brought a bid to replace the doors on the old shop. They had been damaged long ago, and he believes replacing the doors and fixing up the shop will allow them to turn it into a more usable space for working and equipment storage. Tim makes a motion to approve the door repairs. Ben seconds the motion. All members vote aye.

6. **REVIEW FINANCES AND EXPENDITURES** The board reviews the finances for January 2024. All questions are answered.

7. **OTHER BUSINESS** Ben notes the office received an email from the State Privacy Officer that was sent to all government entities who did not currently have an online privacy policy posted on their website. Ben presents the board with a draft policy that, if approved, would be added to the website and bring the WKCSSD into compliance with this regulation. The board reviews the policy, and Tim makes a motion to approve the online privacy policy as written. Chris seconds the motion. All members vote aye. Ben's office will get the policy posted as soon as possible.

8. **ADJOURN** Tim makes a motion to adjourn at 7:34 p.m. The meeting is adjourned.

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JD Maxwell, Chairperson