

Erda Planning Commission Minutes

1/23/2024 – 7:00 pm

Erda City Office-Fire Station

Call to Order

1. Roll Call
 - a. Russ Brimley, Mark Gull, Diane Sagers, Jerry Hansen, Kathleen Mallis, Cory Warnick, Nancy Martin
 - b. Jennifer Poole- City Recorder, Rachelle Custer-City Planner (Via Zoom)
2. Pledge and Prayer
 - a. Cory Led the pledge of allegiance
 - b. Jerry Led the prayer
3. Approve Minutes from 1-09-24
 - a. Diane moved to accept the minutes from 1-09-24, Cory seconded the motion
 - b. Voting was unanimous to approve the meeting minutes 1-09-24.
 - c. **Meeting minutes from 1-09-24 APPROVED**
4. Public Comment (3 minute limit per comment)
 - a. Russ moved to close public comment, Mark seconded
 - b. Voting unanimous to close public comment
 - c. **Public comment Closed**
5. Administration of Oath of Office to Nancy Martin as new Planning Commission Member
 - a. Jennifer administered the Oath of office, Nancy Martin new Planning Commissioner
6. Comments from Commissioners
 - a. Cory- Welcome Nancy we are glad to have you here.
7. Adjournment
 - a. Cory moved to adjourn to the work session, Russ seconded the motion
 - b. Voting unanimous to adjourn the meeting
 - c. **Meeting adjourned**

WORK SESSION

-Home based business definition, and requirements

- a. Nancy-Are there any hours of operation that we've regulated?
- b. Rachelle-Commissioner Martin you can also add hours of operation to the Conditional Use Permit for those that are more impactful.
- c. Mark- There are a few items like the parking space and area should be off street. Perhaps a verbiage that indicates area. Also in item D I think there is a little wiggle room there it sounds like it's okay if it happens once in a while.
- d. Rachelle-We can cite the code for the noise and say that it may be restricted further by CUP.
- e. Cory-I'm a little stuck on the fully enclosed item.
- f. Rachelle- What I got was that we wanted work performed in a fully enclosed structure but that anything else had to be behind a fully enclosed screened fence.
- g. Cory- I think I would be in favor of combining b and c into 1. 4 Others agree with that idea.
- h. Diane- I think we need to add that this has to be a secondary use of the property; the primary must be residential.
- i. Cory- I'm not sure if we are able to come to a consensus on the fully enclosed portion. We can do this as a recommendation and let the city council decide what they want to do.
- j. Russ- Let's take a poll a-get rid of fully enclosed ? 2 people, b- leave it as it is 4 people. So the Poll is leaving it as is.

Note: these minutes represent a summary of the meeting and are not intended to be verbatim.

Prepared by: Jennifer Poole, Erda City Recorder

PASSED AND APPROVED by the Planning Commission this 13th day of February, 2024.

ERDA



Russell Brimley, Planning Commission Chair

ATTEST:



Jennifer Poole, City Recorder