

**TOWN OF MANILA REGULAR MEETING
MANILA MEETING ROOM
145 E HWY 43
JANUARY 11, 2024 AT 5:30 PM**

MEETING CALLED TO ORDER: Mayor Kathi Knight called the meeting to order at 5:30 pm.

PRESENT: Mayor Kathi Knight, Council members Samantha Reitz, Greg Scott, Bill Rylander, Gretchen Northcott, and Town Clerk Marley Conner

GUESTS: Jesse Platt, Jim Rodriguez, Dana King, Peggy White, Mr. & Mrs. Cardenas, Bret Poulsen

EXCUSED:

PLEDGE OF ALLEGIANCE:

CONSENT CALENDAR: Councilmember Gretchen Northcott moved to approve the consent calendar. Councilmember Bill Rylander seconded the motion. All were in favor.

PUBLIC COMMENT: No public comments.

DAGGETT COUNTY/MANILA WELCOME SIGNS: Peggy White and Jesse Platt-The signs will be made of metal, the lettering will be raised, brushed aluminum, and the front of each of the signs will read, "Welcome to Manila." The flip side of the sign on the back will read "Thank you, come again". Jesse has the layout of where we are proposing them to be placed. She and Jesse were coming to the council to let you know what they have. There is going to be an area on the top of the sign if you want to personalize it with our town logo. Going out for the RFP, Peggy is hoping for next week, but it might be the following week. They are praying they have the signs in by the end of spring. When Jesse gets here, he does have the layouts of what everything looks like. Mayor Knight said that Jesse did send in pictures, and the town does have those. The signs were designed similarly to the ones out by Toquerville. Mayor Knight asked if there was an additional cost for logos. Peggy replied, we don't have a cost we are leaving that up to each individual city for whatever they might want to do. Jesse said there is an additional cost for logos-18". It is up to each entity to pay for additional logos on each sign. Everything including the installation of the welcome signs is covered by a grant received. Councilmember Northcott asked if the sign would read "Welcome to the Town of Manila?" Jesse said that would be correct. Councilmember Northcott then asked if there would be any designs on the signs. The board had just enough money for the raised letters. The three signs would be placed on the town borders in each direction. One of the signs will be placed on Tinker Ln, one across from the Villa Motels office, and one just east of the Juanita Ellsworth property. Once construction starts on the Town of Manila welcome signs, the information will be posted in the Town's newsletter.

CIB WATER/SEWER UPDATES:

Sewer:

Mayor Knight said we owe Marlena kudos for getting the EPA grant. She was able to get EPA grant money that helped the town get its CIB loan of \$5.3M. this includes the EPA-A portion of Bear Paw, Green Acres, and crossing over to Ylincheta. Impact questions- Ylincheta cost breakdown: \$5.3 million/75% \$4,100, this is for the brunt cost & connection fees as well. When setting up the sewer there were four dump stations in the plans. There has been one dump station servicing the area for years. The initial dump station will start with two and have room to add two more if needed. With the extra money saved by not having four dump stations, we can use it on other projects. Once the sewer is in there isn't an option to not sign up for the sewer and the residents have 90 days by state law to connect. 161 possible parcels that could be served.

Mayor Knight asked Jeff, if we were able to come up with and pay \$25,000 or \$50,000 would we be able to get a lower interest rate? Jeff came up with the up-front difference in payments, the difference only being \$600.00.

Water: The Town of Manila hoped to get a \$500,000 grant. However, we were able to get a \$220,000 loan for 30 years at 1.5% and a \$280,000 grant totaling our \$500,000. The loan and grant will be used to evaluate our wells, find out if they're producing the way they're supposed to, and find out if we have to get fixes put on them. There should be enough money to refurbish or repair the old water wells. If not, then we can look into drilling a well in another location to bring up the overall amount of production.

JOINT HWY FUNDING APPLICATION/CIVCO ENGINEERING:

Joint HWY funding application: This has been approved by the county. The county has signed off on it and they will send it to the Roads and Transportation Department. What it's going to do is it will give us asphalt from the top of Main St. toward 3rd E St with storm drains. They will send it onto state roads. Daggett County will put asphalt at the far end, starting at HWY 43 and head west toward town. There will be a portion of the project in the middle that will be dirt roads. As the project date gets closer, the Town of Manila may be able to extend the asphalt to meet the asphalt where the county stops. This portion of the project won't start until 2027.

MOUNTAIN VIEW SUBDIVISION:

Mayor Knight explained minutes to Bret Poulsen from a prior meeting that Mr. Youngberg was in attendance and Bret was not. The County said no to their request to place another hydrant in their subdivision. Mayor Coombs agreed to one hydrant that they would put in for him, but as far as the second one, the county, fire, and EMS were not interested in doing so. Bret Poulsen on behalf of the HOA was concerned because of the delay. Because of the time frame of putting in the hydrants, there were delays, and the cost of putting the hydrants in doubled. Had they not been put on a back burner and had they known, they would have probably tried to get more money for the hydrants themselves. This way they could solve it so nobody loses a house or gets hurt.

Mayor Knight asked if they had gone to the commissioners and asked them themselves. Bret Poulsen's response was everybody knows about our problem. We have had our HOA president and council members go over during county meetings and talk to them twice now with everyone.

Councilmember Northcott mentioned the town never verbally committed to paying for a hydrant. The Town of Manila's responsibility is to try and do our best, but there are no obligations to the subdivision since it is not in the Town of Manila and it has not been annexed. Mayor Knight stated, that whoever authorized that subdivision should have been the ones responsible for counting lots and fire hydrants. Bret asked to have another meeting with our HOA officers and Council again, the council members said that it was over and they needed to go talk with the county.

FIRE HYDRANTS: Mayor Knight talked to Randy Browning. Randy told Mayor Knight at their next meeting they would go out and check them to see which ones don't work. Figure out what needs to be fixed on the fire hydrants. If they are fixable. Mayor Knight called up Mountain Land, we have a representative, Russell Dewar. He told her that there was information that he needed and where to find that information. Then he can find repair kits for them. Some of our hydrants will need to be replaced.

JEREMY BARKER-CONDO CONCEPT PLANS: Councilmember Reitz discussed Jeremy Barker's plans. There are pictures online of the 1st phase of planning. Mr. Barker has pictures of the parking lot and structures up. Councilmember Northcott asked what the timeline is on this. There will be multiple phases and a multi-year project. The 1st phase will have about 18 units. Along with the 1st phase, he will keep existing condos throughout construction so he can house his employees. The approved plot is from 1967. All Mr. Barker has ready right now is the building plans. There are 160 potential housing units, and privately owned condos, but they will offer lodging options through them. They could be used as nightly rentals. These units will be set up as lodging. The planned unit development is being worked on and they will have it adopted back by March. Mr. Barker is waiting to move forward until his code is adopted. The holdup in the building is due to all the changes that have needed to be made. He has submitted the final draft, but there will need a couple more changes, there is still a lot of work that needs to be done. Planning and zoning book.

BUILDING INSPECTOR: Matt Tate was too busy to come out in December. There are only five building inspectors that are available to come out to Manila, he was one of them. The other two stated there is not enough compensation for other inspectors to come in. Mayor Knight asked if we could add more to the compensation to get different building inspectors out here. All of our building inspectors are coming over from Vernal.

Looking at the budget and the fees.

\$18,600 BI

+26,000 P&Z line items

\$44,600

PUBLIC WORKS UPDATE: Jim said there was not much to update, other than he was going to withdraw his application for public works lead. He told Mayor Knight to hire someone else who would be good to fill his place. Councilmember Northcott said, application withdrawn after Jim walked out of the meeting. She has short-listed some applications; she will start reaching out to those on the list. Interviews will be next Thursday. Mayor Knight asked if they could break into an executive session, Councilmember Reitz said before they did, she would like to

acknowledge one more thing about Jim. She said that Jim is limited in what he can do and it is winter and with having such a terrible time last year the stress is getting to him. It is just Jim working out there and it is getting cold. She said she wanted to acknowledge that we really do need to look at getting someone in here as quickly as possible. Councilmember Northcott mentioned that it has been hard through the holidays and that they needed to get an applicant pool. Hoping to get that going quickly.

CORRESPONDENCE: None at this time.

EXECUTIVE SESSION:

ADJOURNMENT: Greg Scott (M), Bill Rylander (2nd) 7:12 pm