



### Utah Office of Child Care Advisory Committee

Wednesday, March 13, 2024 · 1:00 pm – 3:00 pm

Anchor Location: Metro Employment Center - 720 South 200 East, Salt Lake City - Room 100

**\*\*OCC Advisory Committee Members\*\***

OCC Advisory Members are encouraged to attend the meeting in person.

**Virtual attendance option - Join Zoom Meeting:** Please click the link below to join the webinar:

<https://utah-gov.zoom.us/j/81550686871>

Meeting ID: 815 5068 6871

Presiding: Ben Trentleman, Chair

#### Agenda

- I. Welcome ..... Ben Trentleman
  - a. New Advisory Committee Members
  - b. Approval of 1/10/24 Meeting Minutes
  
- II. OCC Director’s Update ..... Heather Thomas
  - a. OCC Staffing Update
  - b. Legislative Recap
  - c. FY25 Budget in May
  - d. Quality Progress Report Highlights
  - e. New CCDF Rule
  - f. CCDF State Plan and Steering Committee Updates
  
- III. COVID Relief Funding Update ..... Heather Thomas
  - a. Stabilization Grant Update
  - b. American Rescue Plan Act (ARPA) Discretionary Funds
  - c. CAC Regional Highlight ..... Leah Schilling
  
- IV. OCC Updates
  - a. Stabilization Grant ..... Kathy Randle
  - b. CCQS ..... JoEllen Robbins
  - c. Professional Development & Consumer Education ..... Heather Valentine
  - d. School Readiness, Out-of-School Time ..... Megan Vlaming
  
- V. Agency Updates
  - a. Child Care Licensing ..... Simon Bolivar
  - b. USBE ..... Jared Lisonbee
  
- VI. Other Business
- VII. Adjourn

#### **Next Meeting**

Wednesday, May 8, 2024, 1:00 pm – 3:00 pm

*Notice: Reasonable arrangements for persons with disabilities will be made if requested.  
Please contact Ashley Trujillo (385)454-4838 or atrujillo1@utah.gov*

**Office of Child Care Advisory Committee**  
Meeting Minutes

Location: Department of Workforce Services  
720 South 200 East  
SLC, UT 84111  
Conference Room 100

The following link will take you to the power point which was shared throughout the meeting which may be helpful while reading through the minutes: <https://www.utah.gov/pmn/files/1067433.pdf>

Link to the agenda:

<https://www.utah.gov/pmn/files/1067431.pdf>

Link to the audio recording:

<https://www.utah.gov/pmn/files/1068869.m4a>

**Committee:** Ben Trentleman, Page Checketts, Katie Ricord, Holly Kingston, Joyce Hasting, Liliam Llanos, Jody Zabriskie, Kristen Schulz, Johnny Anderson, Julie Backlund, Kelly Noorda, Jared Lisonbee, Jody Zabriskie, Jennifer Floyd, Michele Rice for Simon Bolivar

**Excused/Absent:** Rhonda Dossett, Christie Cole

**Interested Parties and Guests:** Ashley Trujillo, JoEllen Robbins, Rebecca Banner, Heather Thomas, Heather Valentine, Megan Vlaming, Ann Stockham Mejia, Kathy Randle, Samantha Mafua, Leah Schilling, Kim Melville, Karrie Phillips, ksadams, Amber Mabey, Heidi Petersen, Jeff Sorensen, Carolyn Ellsworth, Hillary Christensen, Cristina Barrera, Victoria Ortega, Encarni Gallardo, Alexandria Wade, Jenna Williams, Florencia Schapira, Lauren Fredman, Wendy Byron, Jamie Allen, Cheryl John, Sara Jane Schenk, Janell Quiroz

Agenda Item	Discussion	Recommendations/Actions
<b>Welcome</b>	<ul style="list-style-type: none"> <li>A. Ben Trentleman welcomed the Committee and called for attendance.</li> <li>B. Alberta Loosle will no longer be serving on the committee due to relocation.</li> <li>C. Approval of 11/8/2023 meeting minutes.</li> <li>D. Ben Trentleman went over the survey results. To view the results please go to <a href="https://www.utah.gov/pmn/files/1067433.pdf">https://www.utah.gov/pmn/files/1067433.pdf</a> <ul style="list-style-type: none"> <li>a. If you have any additional feedback, please reach out to Ben Trentelman.</li> <li>b. Will start integrating feedback in future meetings.</li> </ul> </li> </ul>	Ben Trentleman called for a motion to approve the minutes. Jennifer Floyd motioned. Jared Lisonbee seconded. The motion was carried unanimously. Minutes approved.

**OCC Director's Update**

**OCC Staff Update - Rebecca Banner and Heather Thomas**

- A. Rebecca Banner announced Heather Thomas as the new Office of Child Care Director.
- B. New Consumer Information Program Specialist

***Discussion***

- A. No discussion.

**Legislative Update - Rebecca Banner**

- A. Governor's Budget
  - a. \$5 Million- Child Care Private-Public Partnership
    - i. This proposal is to provide funding to increase childcare availability through an incentive to employers who would like to contract with childcare providers to provide some new childcare slots.
    - ii. Review State-owned facilities that have space that is not currently being used and make it available at no cost to the employer to contract with the childcare provider to start a new childcare center location. The center would have capacity for the children of the employer's employees, some State employees, and community members.
- B. HB96- Child Care Program Sales Tax Exemption
  - a. Follow the bill by subscribing at [le.utah.gov](http://le.utah.gov)
  - b. This is a childcare program sales tax exemption. It would allow childcare providers to be exempt from sales tax for the materials used to either build or expand a childcare center. It is a bit of an incentive to help offset some of the cost for providers that are trying to open and expand the center.

***Discussion***

- A. Holly Kingston asked if HB96 only applied to centers?
  - a. Rebecca Banner stated she would need to check into it.

**Market Rate Survey - Heather Thomas**

- A. Will go live today on the Care About Childcare website.
- B. An email has been sent out with instructions on how to participate.

	<p>C. This will help us set our subsidy rates as we move forward. We complete the market rate survey every 3 years.</p> <p>D. Childcare providers will just need to go in and update their attributes, capacity, and rates pages between today and March 31 .</p> <p>E. Care About Childcare agencies will be reaching out to providers who haven't updated their pages at the start of February. This is to help increase our response rate and assist anybody that might need help with updating those pages.</p> <p><b>Discussion</b></p> <p>A. No discussion.</p> <p><b>Subsidy Rate Changes - Heather Thomas</b></p> <p>A. Increase subsidy rates went into effect by January 1, 2024 and are now in place.</p> <p>B. Based on our 2021 market rate survey, the infant and toddler rates were increased to the 90th percentile, and then all other age groups were increased to the 80th percentile.</p> <p><b>Discussion</b></p> <p>A. Joyce Hasting stated some of the providers did not see the rate change. What should we inform them?</p> <p>a. Ann Stockham Mejia informed her to have them reach out to her directly with the names, and she will look into it.</p>	
<p><b>COVID Relief Funding Update</b></p>	<p><b>-Heather Thomas</b></p> <p>A. Going through our contracts and seeing whether all ARPA-Discretionary funding will be spent out by the deadline.</p> <p>B. We plan to announce the amounts for the last quarter of the Stabilization Grant by the end of this month.</p> <p><b>Discussion</b></p> <p>A. No discussion.</p>	
<p><b>CAC Regional Highlight</b></p>	<p><b>-Crystal Knippers</b></p> <p>A. To view what was presented during this section, please go to slide 7 of the <a href="#">PowerPoint</a>.</p> <p><b>Discussion</b></p> <p>A. Page Checketts wanted to know why some of the providers didn't take the money?</p> <p>a. Crystal Knippers informed her that she is not entirely sure. Some of the providers do not want Government money.</p>	

<p><b>CCDF State Plan</b></p>	<p><b><u>-Heather Thomas</u></b></p> <ul style="list-style-type: none"> <li>A. To view what was presented during this section please go to slide 11 of the <a href="#">PowerPoint</a>.</li> <li>B. We have worked on setting up a Steering Committee.</li> <li>C. Please let Heather Thomas or Ashley Trujillo know if you would like to participate.</li> <li>D. In our first Steering Committee meeting, we will go over possible topics to be discussed in the following meetings.</li> </ul> <p><b><i>Discussion</i></b></p> <ul style="list-style-type: none"> <li>A. No discussion.</li> </ul>	
<p><b>Stabilization Grant</b></p>	<p><b><u>-Kathy Randle</u></b></p> <ul style="list-style-type: none"> <li>A. To view Child Care program Stabilization Grant closures information, please go to slide 12 of the <a href="#">PowerPoint</a>.</li> <li>B. They are 2 months behind on reporting so that is why you will only see up to October in the charts.</li> </ul> <p><b><i>Discussion</i></b></p> <ul style="list-style-type: none"> <li>A. No discussion.</li> </ul>	
<p><b>CCQS</b></p>	<p><b><u>- JoEllen Robins</u></b></p> <ul style="list-style-type: none"> <li>A. To view what was presented during this section please go to slide 14 of the <a href="#">PowerPoint</a>.</li> <li>B. Center Providers <ul style="list-style-type: none"> <li>a. September through December are busy for observations.</li> <li>b. Highest number of rated programs we have had since we started the system.</li> </ul> </li> <li>C. Framework Revision <ul style="list-style-type: none"> <li>a. We are working on a framework revision. <ul style="list-style-type: none"> <li>i. Updates on research</li> <li>ii. Best practice</li> </ul> </li> <li>b. Providers and stakeholders will be involved.</li> <li>c. First phase in April with a survey.</li> </ul> </li> </ul> <p><b><i>Discussion</i></b></p> <ul style="list-style-type: none"> <li>B. No discussion</li> </ul>	

<p><b>Professional Development and Consumer Education Update</b></p>	<p><b><u>- Heather Valentine</u></b></p> <p>A. To view what was presented during this section, please go to slide 20 of the <a href="#">PowerPoint</a>.</p> <p><b><i>Discussion</i></b></p> <p>A. Jared Lisonbee asked if the scholarship money includes the Quorum eLearning annual training memberships.</p> <p>a. Heather Valentine informed Jared that they were able to put some Covid money towards the memberships for prepayment. As of right now, we are still continuing Quorum.</p> <p>B. Jared Lisonbee asked if CDA applications will still continue?</p> <p>a. Heather Valentine stated that they will continue. There is no change to those.</p> <p>C. Kristen Schulz asked if the professional coach within a program's own staff that is coaching teachers could count?</p> <p>a. Heather Valentine answered that keep in mind this is draft language. This does have to go through some layers of approval before it gets posted, and we will notify everybody when it's official. But right now my understanding is that yes, you could count your internal coaches.</p> <p>D. Julie Backlund has several employees using the early education payback program in college course, scholarships. How do I find out more about if any version of these will be continued?</p> <p>a. Heather Thomas stated we will send out email blasts, but assume they will end on May 31st.</p>	
<p><b>Grants Update</b></p>	<p><b><u>-Megan Vlaming</u></b></p> <p>A. To view what was presented during this section, please go to slide 23 of the <a href="#">PowerPoint</a>.</p> <p>B. Southern and Northern recharge looking for some presenters. Please reach out to Megan if you are interested in this.</p> <p>C. They are looking for professionals in the following areas:</p> <p>a. Child Development</p> <p>b. Behavior Management</p> <p><b><i>Discussion</i></b></p> <p>A. No discussion.</p>	

<p><b>Agency Updates</b></p>	<p><b><u>USBE- Jared Lisonbee</u></b></p> <ul style="list-style-type: none"> <li>A. To view what was presented during this section, please go to slide 27 of the <a href="#">PowerPoint</a>.</li> <li>B. The High Quality Preschool Grant closes at the end of this month.</li> <li>C. There has been a recent change to Utah code. With the support from the CACFP regional office which now allows family daycare homes that have 6 or fewer children enrolled and choose to not get a family child care provider license or resident residential care certificate are still eligible to participate in the CACFP program. <ul style="list-style-type: none"> <li>a. Please go to this meeting’s information on the public notice website for the forms regarding this item.</li> </ul> </li> <li>D. The last CACFP update is there’s 2 specific menu planning resources to see through the nutrition programs offering. <ul style="list-style-type: none"> <li>a. “It’s breakfast time” is the menu planning resource available through CACFP. That’s available in both English and Spanish.</li> <li>b. “Let’s make a snake” is also a menu planning resource. This is available in both English and Spanish.</li> </ul> </li> </ul> <p><b><i>Discussion</i></b></p> <ul style="list-style-type: none"> <li>A. No discussion.</li> </ul>	
<p><b>Other Business</b></p>	<ul style="list-style-type: none"> <li>A. Katie Ricord reminded people that early registration for the early childhood conference ends next Monday, January 15, 2024.</li> </ul>	
<p><b>Adjournment</b></p>	<p><b><u>Upcoming Meeting:</u></b>  Wednesday, March 13, 2024 ~ 1:00 pm – 3:00 pm</p>	<p>Ben Trentleman called for a motion to adjourn. Joyce Hasting motioned. Kelly Norda seconded. Meeting adjourned.</p>



**WORKFORCE  
SERVICES**  
CHILD CARE

OFFICE OF  
**Child  
Care**





# Welcome ●

## Agenda

- I. Welcome ..... Ben Trentleman
  - a. New Advisory Committee Members
  - b. Approval of 1/10/24 Meeting Minutes
  
- II. OCC Director's Update ..... Heather Thomas
  - a. OCC Staffing Update
  - b. Legislative Recap
  - c. FY25 Budget in May
  - d. Quality Progress Report Highlights
  - e. New CCDF Rule
  - f. CCDF State Plan and Steering Committee Updates
  
- III. COVID Relief Funding Update ..... Heather Thomas
  - a. Stabilization Grant Update
  - b. American Rescue Plan Act (ARPA) Discretionary Funds
  - c. CAC Regional Highlight ..... Leah Schilling
  
- IV. OCC Updates
  - a. Stabilization Grant ..... Kathy Randle
  - b. CCQS ..... JoEllen Robbins
  - c. Professional Development & Consumer Education . Heather Valentine
  - d. School Readiness, Out-of-School Time ..... Megan Vlaming



- OCC Staffing Update
  - Consumer Information Program Specialist
  - Assistant Division Director
- Legislative Recap
  - HB 153 - Child Care Revisions
  - HB 461 - Child Care Grant Amendments
  - SB 220 - School Readiness Amendments
- FY25 Budget in May Meeting
- Quality Progress Report (QPR) Highlights

# OCC Director's Update

- Heather Thomas



# New CCDF Rule - February 29, 2024

Effective: April 30, 2024

Temporary Waivers: States may request an extension of up to two years, if needed, to come into compliance

Amends CCDF Regulations to:

- (1) Lower families' costs for child care
- (2) Strengthen CCDF payment practices to child care providers
- (3) Easier enrollment for families



# CCDF State Plan Update

- Serves as Utah's application for federal Child Care and Development Funds (CCDF)
- Must be submitted every three years; Can be amended, as needed

## Timeline:

- **January - April:** Holding Steering Committee meetings and drafting plan
- **April:** Draft plan released and notice of public comment
- **May:** Hold hearing for public comment and revise draft plan
- **June:** Submit final plan due June 30th
- **October:** Plan effective



# State Plan Steering Committee Update

- **February 7: Child Care Assistance for Families Experiencing Homelessness and Foster Families**
- **February 21: Consumer Education for Families around Child Care Assistance and Quality**
- **March 6: Development of a New Child Care Access Study**
- **March 20: Child Care Assistance/Subsidy Application**
- **April 3: Child Care Access for Children with Special Needs**



# COVID Relief Funding Update

- Stabilization Grant Update
- American Rescue Plan Act (ARPA) Discretionary Funds



# CAC Update

-Leah Schilling



# Care About Childcare at USU

(Cache, Box Elder and Rich County)

## Outreach and Marketing

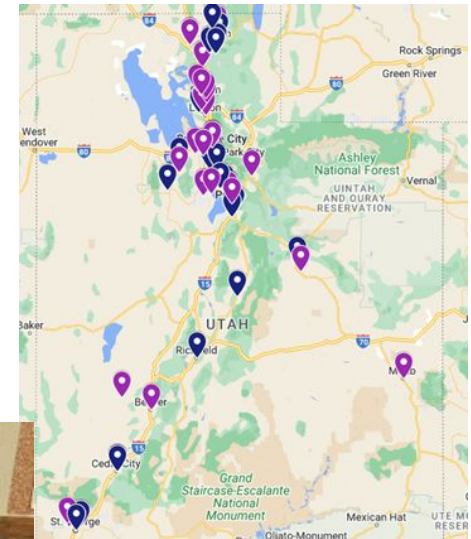
- Radio Advertising focused on parents and potential providers
- Community Events from March to October
- Enhancing Website adding parent video and keeping up-to-date

## New Program Grants

- FY24 26 Family Child Care Programs Licensed
- FY25 7 Family Child Care Licensed so far
- 1 Center and 6 Family Child Care In-Process
- June 23 to March 24 child care capacity -24

## All Means All Program

- 104 Programs and 160 Caregivers
- Programs in 20 Counties
- Program Survey in February 2024 - 40 programs
- 395 children with special needs enrolled





# OCC Updates



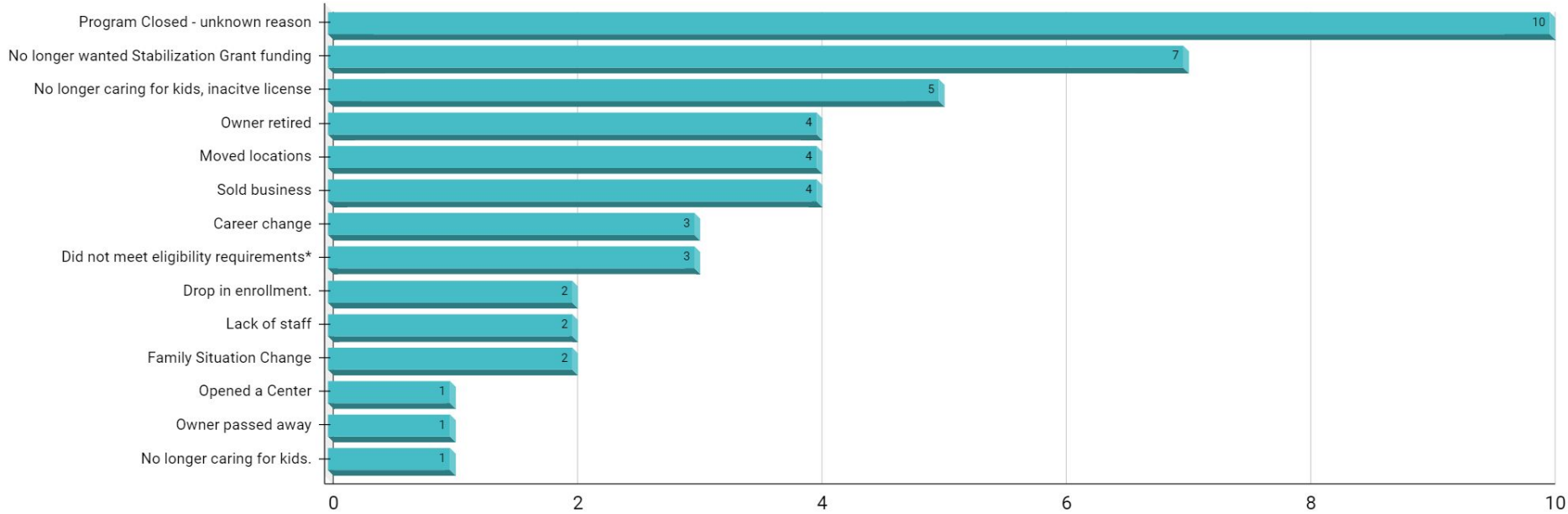
# Stabilization Grant

-Kathy Randle



# Child Care Stabilization Grant

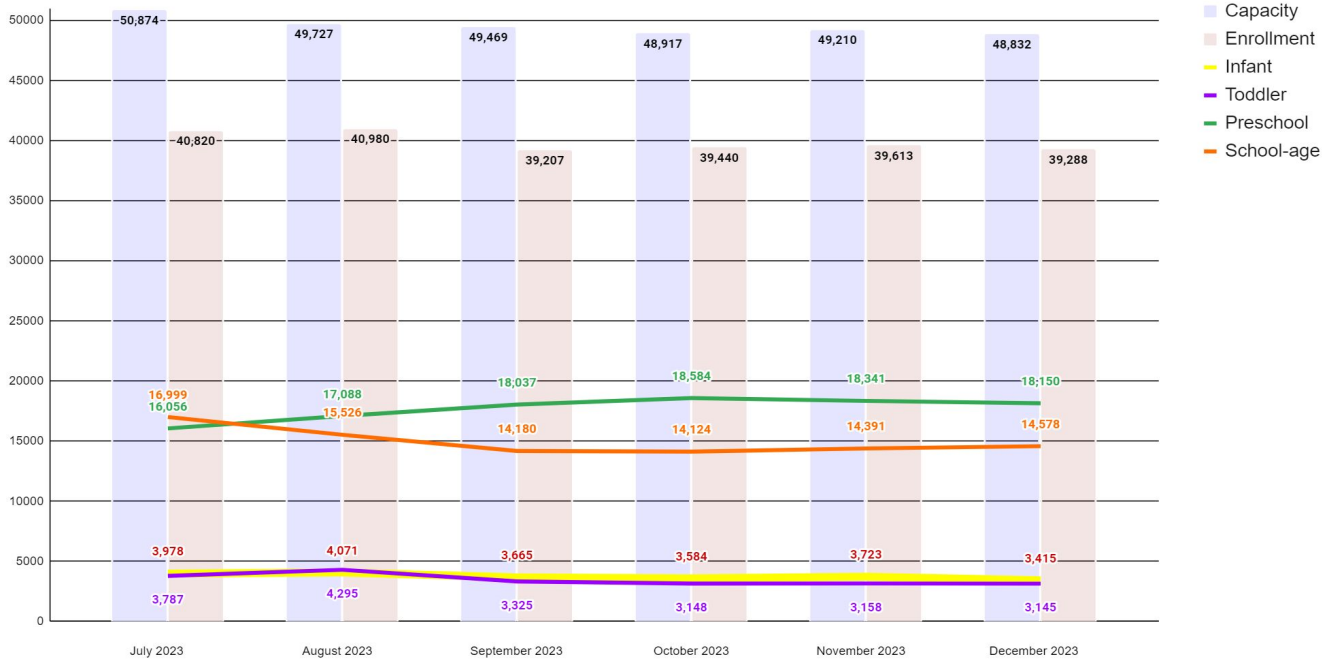
## 49 Stabilization Grant Closures September 23 - February 24



\*Lack of liability insurance

# Child Care Stabilization Grant

**Stabilization Grant Reported Capacity & Enrollment FY24**



As of 3/5/24

**Enrollment Percentage**

**July 2023**

80.24%

**August 2023**

82.41%

**September 2023**

79.37%

**October 2023**

80.52%

**November 2023**

80.5%

**December 2023**

80.46%



# CCQS

-JoEllen Robbins



# Center Comparative Data

## Rating Distribution for Centers March 2023

**106 of 404 centers with certified rating= 26% of all centers**

Foundation of Quality	Building Quality	High Quality	High Quality Plus
42/106=40%	37/106=35%	25/106=23%	2/106=2%

## Rating Distribution for Centers 2024

**121 of 428 centers with certified rating= 28% of all centers**

Foundation of Quality	Building Quality	High Quality	High Quality Plus
37=31%	42=35%	37=31%	5=3%



# Comparative Data for Rated Centers September 2023

	2023	2024	2023	2024
What is measured	Number of Programs	Number of Programs	Percentage of Programs	Percentage of Programs
ERS Observation Score Increase	40/71	72/102	56%	71%
SAPQA Observation Score Increase	33/55	46/79	55%	58%
Increase Points Education of Director	16/71	33/102	23	32%
Increase Points Education of Caregiver	18/71	32/102	25	31%
Overall Point Increase	34/71	71/102	48%	70%
Increase of Certified Rating	14/71	36/102	20%	35%

\*Data reflects 102 recertifying programs in the past 12 months.

# Family Child Care Comparative Data

## Certified Ratings for FCC 202

**FCC Providers of = %**

Certified Foundation of Quality	Building Quality	High Quality
12/62 = 19.35%	30/62 =48.38%	20/62 =32.25%

## Certified Ratings FCC 202

**63 FCC Providers of 850 = 7%**

Certified Foundation of Quality	Building Quality	High Quality
15=24%	27=43%	21=33%





# Comparative Data for Family Child Care Programs

	2023	2024	2023	202
What is measured	Number of Programs	Number of Programs	Percentage of Programs	Percentage of Programs
Increase Observation Points		13/34		38%
Increase Points Education of Primary Caregiver	31/60	11/34	52%	32%
Overall Point Increase	54/60	20/34	90%	59%
Increase of Certified Rating	41/60	11/34	68%	32%

\*Data reflects 34 recertifying programs in the past 12 months.

# Updates

## Coaching and Support

- 11 center and 13 family programs applied for intensive coaching.
- 8 centers and 13 families were selected
- Peer Learning Communities:
  - One ITERS and one ECERS cohorts for centers
  - Two english and one spanish cohort for family child care

## Policy Change for Licensing Component:

- Public Comment Period until March 18
- Hope to Implement April 1



# Framework Revision

Survey for phase one has been completed.

- Feedback from CCQS Sub-Committee, Director's and others
- Demographic Information
- Each Component of Framework explained with open ended questions
- Each required component will be retained
- Other components open to removing if feedback supports that
- To be released in April



# COURSES COMING SOON

## New/Updated CAC Course(s)

- **In development:**
  - Infant/Toddler Endorsement (40 hours)
  - Special Needs Endorsement (40 hours)
  - Family Child Care Endorsement (40 hours)
  - School Age Endorsement (40 hours)
  - Emergency Preparedness (5 hours)
  - Creating a Preschool Curriculum (5 hours)



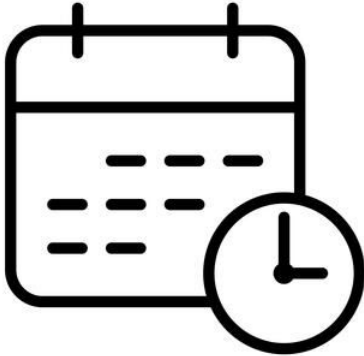
# Professional Development & Consumer Education

Heather Valentine



# Professional Development & Consumer Education NEWS & UPDATES

## Scholarship Deadlines



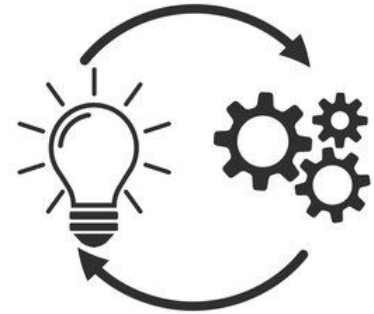
- **The final deadline** for all of the [OCC Professional Development Stimulus Scholarships](#) is **May 31, 2024**. This includes the following scholarships:
  - Early Education Payback Program
  - College Course Scholarship
  - Conference Registration Scholarship
  - Professional Development Incentive (PDI) \$250 bonus per level
  - Program Accreditation Scholarship



# Professional Development & Consumer Education NEWS & UPDATES

## Coaching Professional Activity

- **Professional Activity:**
  - “Attend a coaching feedback session hosted by an external, professional coach with subject matter expertise, who provides individual coaching feedback relevant to the youth or early childhood education field during times when staff are not responsible for children/youth care.”
- **Documentation:**
  - “Only individual coaching feedback time may be counted. (Not observation or modeling time). Submit a certificate from the outside host agency or outside organization to confirm proof of participation. Documentation must include your name, the coach’s name, title, their employer/organization and credentials, coaching feedback topic, date and number of hours awarded.”



# Grants Team

-Megan Vlaming



# School Readiness

- S.B. 220 School Readiness Amendments passed (effective July 1, 2024)
  - Sunsetting the School Readiness Board
  - Eligibility language change
    - Risk Factors updated to include ELL and foster care
  - Multi-year Expanded Student Access grants
  - USBE Board will determine the official assessment tool to determine student progress
- SY 2025 budgets will be voted on during the SR Board meeting on April 17th at 1-3 pm

SY 2023-2024	Number of Grantees	Number of Sites	Number of Sites	Number of ESA Eligible Students
BHQ Grant	15	32	68	N/A
ESA Grant	23	176	252	1,901
Totals	38	208	320	*1,901

\*Eligible student data based on December, 2023 invoices





# Out of School Time

School Year	Number of Programs	Mid Year Numbers	Cost Per Youth
SY 24-25	129	8,156	\$1121.48
SY 22-23	149	9,645	\$1023.95

- End of Year Numbers and Cost per youth are to be determined
- Have conducted first rounds of site monitoring
- OST team is working on desk audits for all programs



# Developmental Screening Collaboration



Center for Health and Data Informatics

*& MORE TO COME.....*



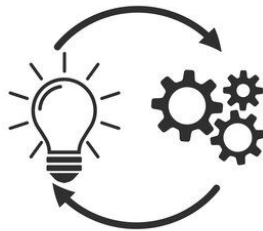
# Agency Updates



HB 153 Utah 2024 Legislative Session  
<https://le.utah.gov/~2024/bills/static/HB0153.html>

The new bill (related to child care changes):

- takes effect on May 1, 2024;
- makes **optional** the requirement to obtain a certificate from DHHS to provide residential child care;
- Increases the number of children for unlicensed child care **to 8 children**;
- limits the number of children under three years old for which a residential child care provider operating without a license **or certificate** may provide care (**two children**);
- requires a residential child care provider operating without a license or a certificate to submit to **criminal history check** requirements;
- authorizes DHHS to make rules regarding submission to criminal history checks for unlicensed providers.



# Child Care Licensing

- Simon Bolivar



# Preschool Updates

- ELA standards Core Guides now available
  - [3 YO ELA Standards Core Guide](#)
  - [4 YO ELA Standards Core Guide](#)
- Reminder: [UEN Preschool Path Website](#)
- PEEP Exit [Assessment](#)--Data due June 15
- [SB 220 School Readiness Amendments](#)
- [Utah Preschool Conference](#)--October 18

# CACFP Updates

- [Upcoming trainings: May 7, July 10, Aug 14](#)
- Please inform USBE about director changes to help support during the transition process
- [Farm 2 Early Childhood Education](#)
- [Healthier CACFP](#)

# After School Program Updates

- No new updates

USBE

- Jared Lisonbee



# Other Business



# Adjourn

## **Next Meeting**

Wednesday, May 8, 2024, 1:00 pm – 3:00 pm





**WORKFORCE  
SERVICES  
CHILD CARE**

