



## PROVO MUNICIPAL COUNCIL

### Budget Priorities Work Meeting

12:00 PM, Tuesday, January 16, 2024

Council Chambers (Room 100)

Hybrid meeting: 445 W. Center Street, Provo, UT 84601 or

<https://www.youtube.com/provocitycouncil>

The in-person meeting will be held in the **Council Chambers**. **The meeting will be available to the public for live broadcast and on-demand viewing on YouTube and Facebook at: [youtube.com/provocitycouncil](https://www.youtube.com/provocitycouncil) and [facebook.com/provocouncil](https://www.facebook.com/provocouncil).** If one platform is unavailable, please try the other. If you do not have access to the Internet, you can join via telephone following the instructions below.

**To listen to the meeting by phone: January 16 Work Meeting: Dial 346-248-7799. Enter Meeting ID 863 7423 9124 and press #. When asked for a participant ID, press #.**

### Agenda

#### Roll Call

#### Business

1. A discussion reviewing the progress of Fiscal Year 2024 Council Priorities. (24-015)
2. A discussion regarding Council priorities for Fiscal Year 2025. (24-015)

### Closed Meeting

The Municipal Council or the Governing Board of the Redevelopment Agency will consider a motion to close the meeting for the purposes of holding a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with 52-4-204 and 52-4-205 et. seq., Utah Code.

### Adjournment

If you have a comment regarding items on the agenda, please contact Councilors at [council@provo.org](mailto:council@provo.org) or using their contact information listed at: [provo.org/government/city-council/meet-the-council](https://provo.org/government/city-council/meet-the-council)

Materials and Agenda: [agendas.provo.org](https://agendas.provo.org)

Council meetings are broadcast live and available later on demand at [youtube.com/ProvoCityCouncil](https://www.youtube.com/ProvoCityCouncil)

To send comments to the Council or weigh in on current issues, visit [OpenCityHall.provo.org](https://OpenCityHall.provo.org).

The next Work Meeting will be held on Tuesday, January 23, 2024. The meeting will be held in the Council Chambers, 445 W. Center Street, Provo, UT 84601 with an online broadcast. Work Meetings generally begin between 12 and 4 PM. Council Meetings begin at 5:30 PM. The start time for additional meetings may vary. All meeting start times are noticed at least 24 hours prior to the meeting.

**Notice of Compliance with the Americans with Disabilities Act (ADA)**

In compliance with the ADA, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting are invited to notify the Provo Council Office at 445 W. Center, Provo, Utah 84601, phone: (801) 852-6120 or email [misanders@provo.org](mailto:misanders@provo.org) at least three working days prior to the meeting. Council meetings are broadcast live and available for on demand viewing at [youtube.com/ProvoCityCouncil](https://youtube.com/ProvoCityCouncil).

**Notice of Telephonic Communications**

One or more Council members may participate by telephone or Internet communication in this meeting. Telephone or Internet communications will be amplified as needed so all Council members and others attending the meeting will be able to hear the person(s) participating electronically as well as those participating in person. The meeting will be conducted using the same procedures applicable to regular Municipal Council meetings.

**Notice of Compliance with Public Noticing Regulations**

This meeting was noticed in compliance with Utah Code 52-4-207(4), which supersedes some requirements listed in Utah Code 52-4-202 and Provo City Code 14.02.010. Agendas and minutes are accessible through the Provo City website at [agendas.provo.org](http://agendas.provo.org). Council meeting agendas are available through the Utah Public Meeting Notice website at [utah.gov/pmn](http://utah.gov/pmn), which also offers email subscriptions to notices.

# PROVO MUNICIPAL COUNCIL STAFF REPORT



**Submitter:** MDAYLEY  
**Department:** Council  
**Requested Meeting Date:** 01-16-2024

**SUBJECT:** A discussion reviewing the progress of Fiscal Year 2024 Council Priorities.  
(24-015)

**RECOMMENDATION:** Discussion- no intended action.

**BACKGROUND:** The Council will be reviewing the priorities set for the current fiscal year in anticipation of the budget preparation work for the Fiscal Year 2025 budget.

**FISCAL IMPACT:**

**PRESENTER'S NAME:** Justin Harrison, Council Executive Director

**REQUESTED DURATION OF PRESENTATION:** 45 minutes

**COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:**

**CITYVIEW OR ISSUE FILE NUMBER:** 24-015

# **FY2024 Budget Priorities Review**

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January 16, 2024



# Council Budget Priorities



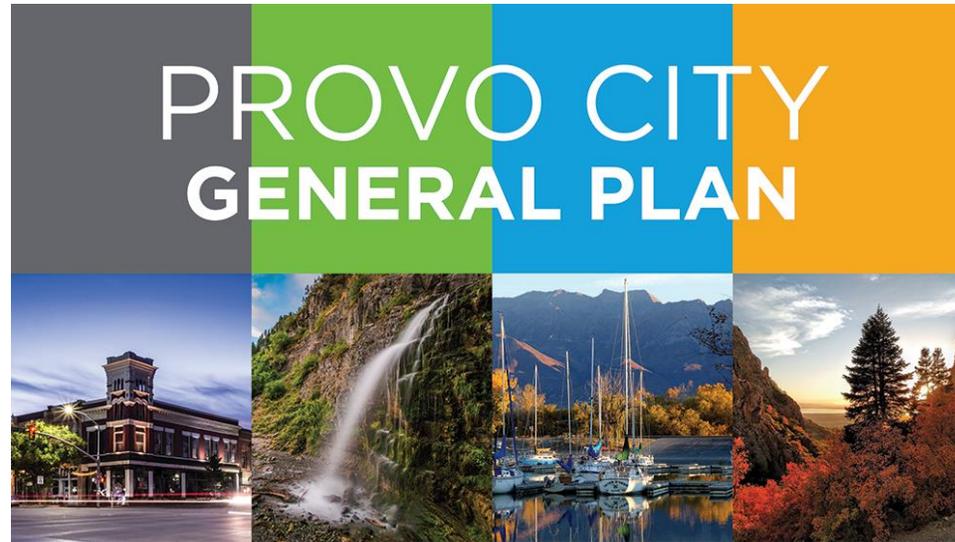
- Long-Range Plans (Conservation & Resiliency, Canyons & Hillside, River & Lakeshore, Gateways, etc.)
- Provo Specific Housing Audit/Study
- Five-Year Staffing Plan for Police and Fire
- IS/Cybersecurity Enhancements
- Employee Retention
- City Debt Reduction
- Provo App
- Implement Rock Canyon Master Plan
- Update and Implement Slate Canyon Master Plan
- Updates to Peaks Ice Arena/Fieldhouse
- Sidewalk Repair and Replacement
- Traffic Calming
- Center Street Improvements
- Southeast Grocery Store
- Open Space Preservation



# Long-Range Plans

## Ongoing (Funded)

- General Plan (Adopted)
- Downtown Master Plan Update
- Conservation and Resiliency Plan
- Gateways Plan
- Canyons and Hillside Plan
- River and Lakeshore Plan



# Provo Specific Housing Audit/Study

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## No further Action

- Following initial discussion, the Council chose not to move forward with an RFP.
- Council staff is monitoring the progress of the State and the Kem C. Gardner Policy Institute housing database.



# Five-Year Staffing Plan – Police & Fire

## Ongoing – (Funded)

FY24 Tentative Budget included funding for:

- Three Fire Captains (airport) \$443,486 (Funded)
- Two Police Officers (patrol) \$254,316 (Funded)
- One Additional Police Officer (patrol) \$127,158 (Funded)



# Five-Year Staffing Plan – Police & Fire

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## FY25 plan calls for:

- Three new firefighters  
\$443,492
- Two new police officers  
\$268,187

## FY26 plan calls for:

- Three new firefighters  
\$456,797
- Two new police officers  
\$274,892

## FY27 plan calls for:

- Three new firefighters  
\$470,501
- Two new police officers  
\$281,764

## FY28 plan calls for:

- Two new police officers  
\$288,808



# IS/Cybersecurity Enhancements



## Partial Funding

FY24 Tentative Budget includes funding for:

### Cybersecurity

- Email Security Gateway (Critical/Ongoing)  
\$125,000 (Funded)
- \$125,000 (Total Funded)
- \$231,000 (Total Unfunded)

### IS

- Airport/PW Analyst (Critical/Ongoing)  
\$158,000 (Funded)
- Cityview Upgrade (Critical/One-time)  
\$191,000 (Funded)
- \$349,000 (Total Funded)
- \$158,000 (Total Unfunded)



# Employee Retention

## Funded

FY24 Tentative Budget includes funding for:

- 4% COLA (\$1,910,256)
- 2.5% Merit Increase (\$885,305)
- 4.6% Health Insurance Increase, as of January 1<sup>st</sup> (\$121,797)
- Market Grade Study (\$262,804)
- Total - \$3,108,162



# City Debt Reduction

## Provo City Debt

- Currently, the City has only one variable interest rate as part of the debt portfolio (3 mo. LIBOR+ .20%)
- Principal balance \$1,679,000
- CDBG Funds



# City Debt Schedule

## PROVO CITY DEBT

### Governmental activities

	Principal Balance June 30, 2023	Annual Payment (P+I)	Original Issue Amount	Interest Rate	Repayment Term	Final Maturity Date	Payment Funding Source	Call Date/ Call Feature	Tax Status	Ratings	
										S&P	Moody's
<b>Bonds Payable:</b>											
<b>General obligation bonds</b>											
G.O. Refunding Bond Series 2017 (1)	20,965,000	2,950,000	24,550,000	2.32%	15 Yrs	1/1/2032	Property Tax Levy	1/1/2028	Tax Exempt	AA+	Aa1
G.O. City Facilities Bond Series 2019	56,580,000	4,740,000	65,930,000	3.03%	20 Yrs	2/1/2039	Property Tax Levy	8/1/2028	Tax Exempt	AA+	Aa1
Telecom 2004 Sales Tax Bonds	8,690,000	3,216,000	39,500,000	5.16%	20 Yrs	2/15/2026	Telecom Debt Fee	Make Whole	Taxable	AAA	Baa2
2014 Cemetery Bond	1,495,000	169,500	2,334,000	3.87%	20 Yrs	5/1/2034	Cemetery Revenues	11/1/2024	Tax Exempt		Not Rated
<b>Total Governmental Fund Bonds</b>	<b>87,730,000</b>	<b>11,075,500</b>	<b>132,314,000</b>								
<b>Notes Payable:</b>											
Note Payable - Section 108-2020 Airport	1,679,000	246,500	2,500,000	3 Mo. LIBOR+.20%	10 Yrs	8/1/2029	CDBG Funding	No Pre-Pmt Penalty	Not Applicable		Not Rated
<b>Total Notes Payable</b>	<b>1,679,000</b>	<b>246,500</b>	<b>2,500,000</b>								

### Business-type activities

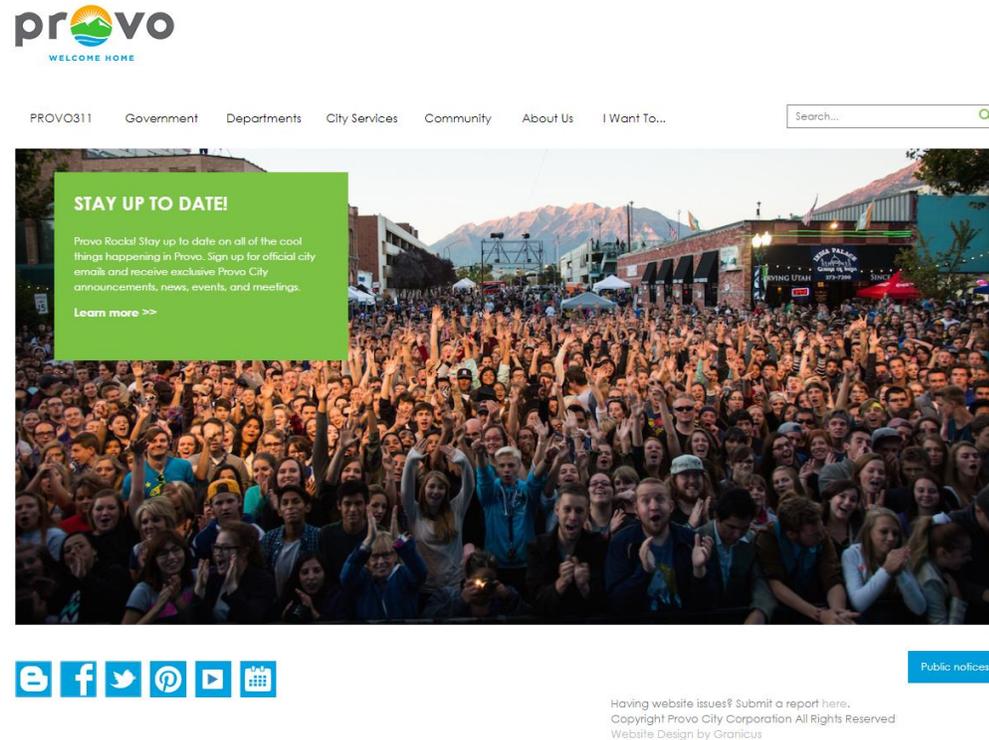
	Principal Balance June 30, 2023	Annual Payment (P+I)	Original Issue Amount	Interest Rate	Repayment Term	Final Maturity Date	Payment Funding Source				
<b>Revenue Bonds:</b>											
Stormwater 2010B Taxable BAB	710,000	768,000	3,850,000	3.16%	6 Yrs	6/1/2024	Stormwater Revenues	6/1/2020	Taxable	-	Aa3
<b>Notes Payable:</b>											
Note Payable - UDOT - Airport-2020 (3)	10,149,553	varies	10,149,553	0.79%	5 Yrs	11/1/2026	MAG Revenues	No Pre-Pmt Penalty	Not Applicable		Not Rated
<b>Total Notes Payable</b>	<b>10,149,553</b>	<b>-</b>	<b>10,149,553</b>								
<b>Leases</b>											
Golf Course Maintenance Equipment	210,227	107,928	521,093	1.78%	4 Yrs	8/25/2024	Golf Course Revenues	No Pre-Pmt Penalty	Tax Exempt		
Golf Carts	219,788	60,549	280,337	4.00%	4 Yrs	7/15/2027	Golf Course Revenues	Monthly Lease	Taxable		
Golf Carts-Club Car Connect	137,210	37,800	175,010	4.00%	4 Yrs	7/15/2027	Golf Course Revenues	Monthly Lease	Taxable		
<b>Total Leases</b>	<b>567,225</b>	<b>206,277</b>	<b>976,440</b>								



# Provo App

## Ongoing

- City website clean-up is underway
- New website will include a Provo App



# Rock Canyon Master Plan



## Ongoing – (Funded)

FY24 CIP Budget includes funding for:

- Parks & Rec. CIP (dependent on outside funding)
- \$2,953,397 for Rock Canyon Trailhead
  - \$1,953,397 - grants (Funded)
  - \$500,000 – outside fundraising campaign (Partial Funding), City to match (Funded)

FY25 - \$825,000 - Rock Canyon Trailhead Roundabout (Funded)



# Slate Canyon

## Ongoing - Partial Funding

FY24 CIP Budget includes funding for:

- Parks & Rec. CIP (dependent on outside funding)
  - Cost to date - \$250,000 (Funded)
  - FY24 - \$300,000 (Funded)
  - FY25 - \$1,200,000 (Funded)
  - FY26 - \$1,000,000 (Funded)
  - FY27 - \$1,200,000 (Funded)
  - Total - \$3,950,000 (Total Funded)
  - Park balance - TBD (Unfunded)



# Peaks Ice Arena & Fieldhouse Updates



## Ongoing - Partial Funding

- \$6,000,000 has been allocated from the State in increments for upgrades, refurbishment, and Olympic readiness (**Funded**)
- \$6,000,000 to \$8,000,000 is the initial estimated cost for fieldhouse expansion and ice ribbon (not part of the State allocation) (**Unfunded**)



# Sidewalk Repair & Replacement

## Ongoing - Partial Funding

FY24 CIP Budget includes funding for:

- FY24 B&C Roads CIP
  - Sidewalk Replacement - \$500,000 (Funded)
  - New Sidewalk, Curb, and Gutter - \$500,000 (Unfunded)
  - Shoreline Middle School Temporary Asphalt Path - \$150,000 (Unfunded)
  - School Related Sidewalk Funding - \$500,000 (Unfunded)
  - Trail behind Walmart (Carterville) - \$70,000 (Unfunded)



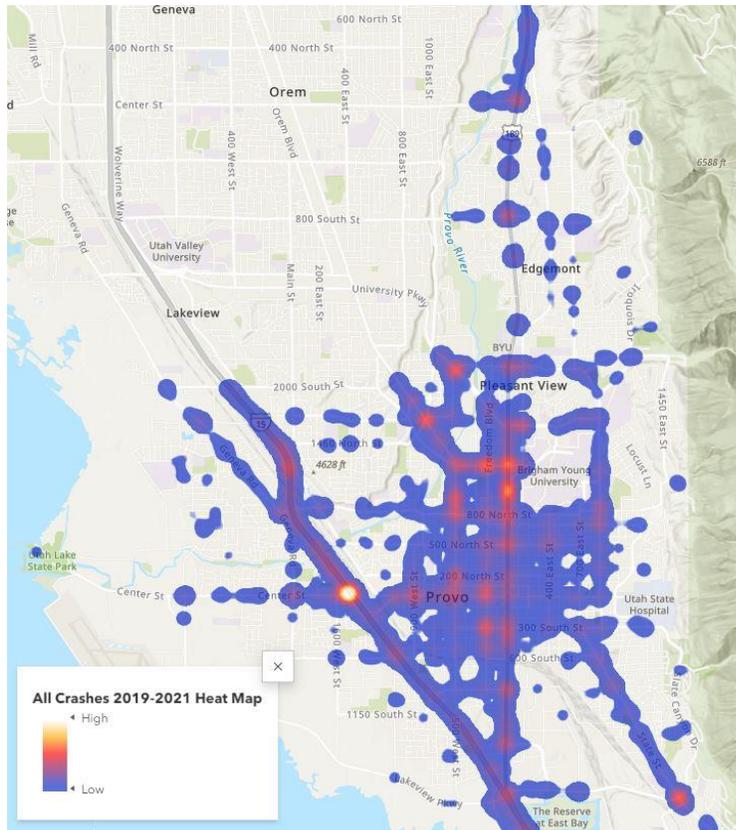
# Sidewalk Report

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- Sidewalk Repair - \$4,610,000 estimated
- ADA Ramps - \$15,400,000 estimated
- Missing Sidewalk - LTAP Sidewalk Study (468,600 feet of missing sidewalk) \$211,000,000 estimated
  
- \$500,000 per year would take 23-40 years
- \$750,000 per year would take 15-27 years
- \$1,000,000 per year would take 11-20 years



# Traffic Calming



## Slate Canyon Rd.

- FY24 B&C Roads CIP
  - Slate Canyon Street Improvement - \$500,000 (Unfunded)
  - Higher priorities included in the Safety Action Plan
  - COP Report



# Center Street Improvements

## Ongoing - Partial Funding

FY24 CIP Budget includes funding for:

- FY24 Engineering CIP
  - Center Street Phase 1 - \$250,000 (Funded)

- FY24 B&C Roads CIP
  - Center Street Improvements Option 2 - \$2,500,000 (Unfunded)



# Southeast Grocery Store

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- The City continues to work with potential grocers looking to come into the Provo market.
- Supermarkets are highly dependent on their market research and evaluate their decisions based on their bottom line.





Council Priority	Status	Notes
1 Long-Range Plans	Ongoing - Funded	General Plan (Adopted) (Funded) Downtown Master Plan Update - 5/16/2023 (Funded) Conservation and Resiliency Plan - July 2023 (Funded) Gateways Plan - August 2023 (Funded) Canyons and Hillside - October 2023 (Funded) River and Lakeshore - October 2023 (Funded)
2 Provo Specific Housing Audit/Study	No further Action	Council Staff is looking into a potential software solution (up to \$4,000 software licensing cost per year)
3 Five-Year Staffing Plan (Police & Fire)	Ongoing - Funded	FY24 Fire -three captains (airport) \$443,486 (Funded) Police - two officers (patrol) \$254,316 and Flock Safety Program \$52,500 (Funded) Police - one officer (patrol) \$127,158 (Funded) from Truth in Taxation General Operations rate increase <del>Cybersecurity - Supplemental Requests</del>
4 IS/Cybersecurity Enhancements	Partial Funding	Email Security Gateway - \$125,000 (Critical/Ongoing) (Funded) Patch Management Tools -\$45,000 (Critical/Ongoing) (Unfunded) Internal Threat Preventions - \$186,000 (Critical/Ongoing) (Unfunded) Total - \$125,000 funded/\$231,000 unfunded  Access Control Upgrade - \$194,000 (Necessary/One-time) (Funded) through carryovers Cyber Security Analyst - \$158,000 (Necessary/Ongoing) (Unfunded) Total - \$352,000 unfunded  IS - Supplemental Requests Airport/PW Analyst - \$158,000 (Critical/Ongoing) (Funded) Cityview Upgrade - \$191,000 (Critical/One-time) (Funded) Cayenta Analyst - \$158,000 (Critical/Ongoing) (Unfunded) Total - \$349,000 funded/\$158,000 unfunded  Citywide O365 Standard - \$114,000 (Necessary/Ongoing) (Unfunded) Server Hardware Support - \$19,800 (Necessary/Ongoing) (Unfunded) Wireless Network Upgrade - \$118,000 (Necessary/One-time) (Funded) through carryovers Training Budget - \$25,300 (Necessary/Ongoing) (Unfunded) FT Admin Assistant - \$81,000 (Necessary/Ongoing) (Unfunded) Total - \$258,100 (Unfunded)
5 Employee Retention	Funded	COLA 4% - \$1,910,256 includes General Fund departments and the Covey Center, Justice Court and Emergency Response. (Funded)  Merit Increase 2.5% - \$885,305 - includes General Fund departments and the Covey Center, Justice Court and Emergency Response. (Funded)  Health Insurance Cost Increase (January 1, 2024) 4.6% - \$121,797 - includes General Fund departments and the Covey Center, Justice Court and Emergency Response. (Funded)  Market Grade Study \$262,804 - citywide (Funded)
6 City Debt Reduction		Currently, the City has only one variable interest rate as part of the debt portfolio (3 mo. LIBOR+ .20%) Principal balance \$1,679,000, current fiscal year payment of \$246,500 has not yet been paid.
7 Provo App	Ongoing	Cost of app included in new City website.
8 Rock Canyon Master Plan	Ongoing - Funded	FY24 - \$2,953,397 (Parks & Rec. CIP -Pg.75 - dependent on outside funding) Rock Canyon Trailhead (2d/B) \$1,953,397 from grants, \$500,000 from transfers, \$500,000 from impact fees (Funded) \$500,000 Outside Fundraising Campaign - city to match (Partial Funding)
9 Slate Canyon Master Plan	Ongoing - Partial Funding	FY25 - \$825,000 (Engineering CIP - Pg. 48) Rock Canyon Trailhead Roundabout (Funded) Slate Canyon Master Plan (Parks & Rec. CIP - Pg. 74 - dependent on outside funding) (2d/B) Cost to date - \$250,000 (Funded) FY24 - \$300,000 (Planning/Construction Docs - RAP Tax) (Funded) FY25 - \$1,200,000 (Impact fees) (Funded) FY26 - \$1,000,000 (Impact fees) (Funded) FY27 - \$1,200,000 (Impact fees) (Funded) Total - \$3,950,000 (Funded) Park balance - TBD (Unfunded)
10 Peaks Ice Arena/Fieldhouse Updates	Ongoing - Partial Funding	\$6,000,000 allocated from the State in increments for upgrades, refurbishment, and olympic readiness. (Funded)  \$6-8M (Initial estimate for fieldhouse expansion and ice ribbon) (Unfunded) Sidewalk Repair - \$4,6100,000 (estimated) ADA Ramps - \$15,400,000 (estimated) Missing Sidewalk - LTAP Sidewalk Study (468,600 feet of missing sidewalk) \$211,000,000 (estimated)
11 Sidewalk Repair and Replacement	Ongoing - Partial Funding	FY24 - Sidewalk Replacement - \$500,000 (B&C Roads CIP - Pg. 80) (1/B) (Funded) FY24-28 - New Sidewalk, Curb, and Gutter - \$500,000 per year (B&C Roads CIP - Pg. 99) (1e/B) (Unfunded) FY24 -Shoreline Middle School Temporary Asphalt Path - FY24 \$150,000 (B&C Roads CIP - Pg. 100) (1e/B) (Unfunded) FY24-28 - School Related Sidewalk Funding - \$500,000 per year (B&C Roads CIP - Pg. 101) (1e/B) (Unfunded) FY24 -Trail behind Walmart (Carterville) - \$70,000 (B&C Roads CIP - Pg. 102) (2e/B) (Unfunded)  FY25 - Canyon Rd. Sidewalk 4380 N to Foothill Dr. - \$250,000 (B&C Roads CIP - Pg. 95) (2e/B) (Unfunded) FY25 - Canyon Rd. Sidewalk 3450N to 3540 N - \$250,000 (B&C Roads CIP - Pg. 96) (2e/B) (Unfunded) FY25 - 600 S Sidewalk - \$1,000,000 (B&C Roads CIP - PG. 97) (2e/B) (Unfunded)
12 Traffic Calming	Unfunded	FY24 - Slate Canyon Street Improvement - \$500,000 (B&C Roads CIP - Pg. 93) (2e/B) (Unfunded) FY24 - \$250,000 Center Street Phase 1 (Engineering CIP - Pg. 50) (2/B) (Funded)
13 Center Street Improvements	Ongoing - Partial Funding	FY24 - Center Street Improvements Option 2 - \$2,500,000 (B&C Roads CIP - Pg. 92) (2e/B) (Unfunded) FY25 - \$2,500,000 (B&C Roads CIP - Pg. 92) (2e/B) (Unfunded)
14 Southeast Grocery Store	Ongoing	
15 Open Space Preservation	Ongoing - Funded	Strategies for preserving open space will be included in the long-term plans. (Funded)

Classification Levels: 1 - Critical Health and Safety, 2 - Necessary Infrastructure, 3 - Aspirational Projects  
c - Projects with conditional funding, d - Projects depending on outside funding, e - No funding specified  
Operating Impact: A - Potential decrease, B - Little to no impact, C - Potential increase, D - Current budget increase needed



# Five-Year Capital Improvement Plan

Provo City, Fiscal Year Ended June 30, 2024

Prepared by the Provo City Finance Division

# Provo City Five-Year Capital Improvement Plan FY 2024

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## Capital Improvement Summary Airport

Projects		FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025- 2026 Estimate	FY 2026- 2027 Estimate	FY 2027- 2028 Estimate	Total	
<b>Funding Sources</b>								
Grants		\$ 37,660,250	\$ 43,562,000	\$ 1,555,000	\$ 2,600,000	\$ 1,013,000	\$ 86,390,250	
Transfers		-	-	-	-	-	-	
City Labor		-	-	-	-	-	-	
Impact Fees		-	-	-	-	-	-	
Bonds		-	-	-	-	-	-	
Prior Year Carryover		-	-	-	-	-	-	
CIP Fund Balance		1,150,000	-	-	-	-	1,150,000	
New Year Budget		1,100,000	-	-	-	-	1,100,000	
<b>Total Funding Sources</b>		<b>\$ 39,910,250</b>	<b>\$ 43,562,000</b>	<b>\$ 1,555,000</b>	<b>\$ 2,600,000</b>	<b>\$ 1,013,000</b>	<b>\$ 88,640,250</b>	
<b>Project Costs</b>								
Project Title	Classification Level	Project is New or has Significantly Changed					Operating Impact	
1-Terminal Expansion Concept Design	2d	Yes	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	B
2-Expand Terminal Apron	2d	Yes	750,000	13,000,000	-	-	13,750,000	B
3-Master Plan (Lite) Update	2d	Yes	250,000	-	-	-	250,000	B
4-Reconstruct and Expand North Apron	2d	No	-	-	-	2,600,000	2,600,000	A
5-Rehab Air Carrier Movement Areas	2d	No	-	-	1,555,000	-	1,555,000	A
6-Snow Removal Building	2d	No	5,500,000	-	-	-	5,500,000	C
7-ARFF Equipment	2d	Yes	910,250	-	-	-	910,250	B
8-Tower Equipment	2d	Yes	-	562,000	-	-	562,000	B
9-Hangar Development PSAPHF balance (Not FAA)	2	Yes	1,100,000	-	-	-	1,100,000	B
10-Customer Facility Charge Projects	2	Yes	50,000	-	-	-	50,000	B
11-Parking Lot Expansion(from Operating balance)	2e	Yes	-	-	-	-	-	B
12-Snow Removal Equipment	2d	No	-	-	-	-	1,013,000	B
13-Airport Terminal Expansion	2d	Yes	30,000,000	30,000,000	-	-	60,000,000	B
14-Taxilane Maintenance	2e	Yes	500,000	-	-	-	500,000	A
15-Passenger Facility Charge Eligible Projects	2d	Yes	1,100,000	-	-	-	1,100,000	C
<b>Total Funded</b>			<b>\$ 39,910,250</b>	<b>\$ 43,562,000</b>	<b>\$ 1,555,000</b>	<b>\$ 2,600,000</b>	<b>\$ 1,013,000</b>	<b>\$ 88,640,250</b>
<b>Total Unfunded</b>			<b>500,000</b>					<b>500,000</b>
<b>Total Project Costs</b>			<b>\$ 40,410,250</b>	<b>\$ 43,562,000</b>	<b>\$ 1,555,000</b>	<b>\$ 2,600,000</b>	<b>\$ 1,013,000</b>	<b>\$ 89,140,250</b>

**Classification Levels:** 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
c - Projects with conditional funding d - Projects depending on outside funding e - no funding specified

**Operating Impact:** A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Terminal Expansion Concept Design**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: Concept design work for future terminal expansion.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Status: Funded	Classification: 2d. Projects depending on outside funding						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.						
Code: B. Little to no impact							
Impact Explanation: These small projects have little if any impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Expand Terminal Apron**

**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	

Description and Justification: Expansion of existing terminal apron to accommodate aircraft anticipated to be operating at the airport.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ 750,000	\$ 13,000,000	\$ -	\$ -	\$ -	\$ 13,750,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	\$ -	\$ 750,000	\$ 13,000,000	\$ -	\$ -	\$ -	\$ 13,750,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	750,000	13,000,000	-	-	-	13,750,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 750,000	\$ 13,000,000	\$ -	\$ -	\$ -	\$ 13,750,000

Status: <b>Funded</b>	Classification: <b>2d. Projects depending on outside funding</b>
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.
Code: <b>B. Little to no impact</b>	
Impact Explanation: These small projects have little if any impact on operating budgets.	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Master Plan (Lite) Update**

**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: The existing Master Plan was completed in 2019 and needs to be updated to address current and projected terminal area growth and analyze/update the aeronautical forecast.		Location Map or Description:

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Status:	Funded	Classification:	2d. Projects depending on outside funding				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.					
Code:	B. Little to no impact						
Impact Explanation: These small projects have little if any impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Reconstruct and Expand North Apron**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: Rehabilitation of north side of the North Apron.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ 2,600,000	\$ -	\$ 2,600,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,600,000</b>	<b>\$ -</b>	<b>\$ 2,600,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	2,600,000	-	2,600,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,600,000</b>	<b>\$ -</b>	<b>\$ 2,600,000</b>
Status:	Funded		Classification: 2d. Projects depending on outside funding				
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.				
Code:	A. Potential decrease						
Impact Explanation Rehabilitating the apron will reduce operating costs.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Rehab Air Carrier Movement Areas**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Airport Project Contact: Brian Torgersen	Job Group: PSAC Neighborhood: Airport
Description and Justification: Rehabilitation of areas used by aircraft to maneuver before and after flights.	Location Map or Description: <div style="text-align: center; margin-top: 10px;">  </div>

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ 1,555,000	\$ -	\$ -	\$ 1,555,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,555,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,555,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	1,555,000	-	-	1,555,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,555,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,555,000</b>

<b>Status:</b>	Funded	<b>Classification:</b>	2d. Projects depending on outside funding
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.	
<b>Code:</b>	A. Potential decrease		
Impact Explanation Rehabilitating the taxiway will reduce operating costs.			

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Snow Removal Building (Loan needed, to be repaid with BIL entitlements)**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: Building to protect high dollar equipment that currently sits outside. Will be funded by the FAA.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ 5,500,000	\$ -	\$ -	\$ -	\$ -	\$ 5,500,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 5,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,500,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	5,500,000	-	-	-	-	5,500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 5,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,500,000</b>
Status:	Funded		Classification: 2d. Projects depending on outside funding				
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.				
Code:	C. Potential increase						
Impact Explanation: A new building would increase operating costs, but in the short term it would be minimal. It will only house equipment and will have minimal utility costs.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**ARFF Equipment**

**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: Purchase of new Aircraft Rescue and Firefighting vehicle and equipment.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ 910,250	\$ -	\$ -	\$ -	\$ -	\$ 910,250
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 910,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 910,250</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	910,250	-	-	-	-	910,250
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 910,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 910,250</b>
Status:	Funded	Classification:	2d. Projects depending on outside funding				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.					
Code:	B. Little to no impact						
Impact Explanation: These small projects have little if any impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Tower Equipment**

**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: Purchase of new tower equipment.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ 562,000	\$ -	\$ -	\$ -	\$ 562,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 562,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 562,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	562,000	-	-	-	562,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 562,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 562,000</b>
Status:	Funded	Classification:	2d. Projects depending on outside funding				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.					
Code:	B. Little to no impact						
Impact Explanation: These small projects have little if any impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Hangar Development PSAPHF balance (Not FAA)**  
**Job ID - NEW**

**New project or significantly changed from previous years** **Yes**

Department/Division: Public Works - Airport	Job Group: PSAC	
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: Development in hangar area of the Airport using hangar lease revenue.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	1,100,000	-	-	-	-	1,100,000
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	1,100,000	-	-	-	-	1,100,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.				
Code:	B. Little to no impact						
Impact Explanation: These small projects have little if any impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Customer Facility Charge Projects**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Airport		Job Group:		PSAC			
Project Contact: Brian Torgersen		Neighborhood: Airport					
Description and Justification: Improvements to rental car areas using funding paid by the rental car companies.		Location Map or Description: 					
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	50,000	-	-	-	-	50,000
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	50,000	-	-	-	-	50,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
Status:	Funded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.					
Code:	B. Little to no impact						
Impact Explanation: These small projects have little if any impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Parking Lot Expansion(from Operating balance)**  
**Job ID - NEW**

**New project or significantly changed from previous years** **Yes**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: Expansion of the terminal parking lot to accommodate additional demand.	Location Map or Description: 	

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Status: <input checked="" type="checkbox"/> Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.					
Code: <input type="checkbox"/> A. Little to no impact							
Impact Explanation: These small projects have little if any impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Snow Removal Equipment**

**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: Purchase of new snow removal equipment.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,013,000	\$ 1,013,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,013,000</b>	<b>\$ 1,013,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	1,013,000	1,013,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,013,000</b>	<b>\$ 1,013,000</b>
Status:	Funded	Classification:	2d. Projects depending on outside funding				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.					
Code:	B. Little to no impact						
Impact Explanation: These small projects have little if any impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Airport Terminal Expansion**  
**Job ID - NEW**

**New project or significantly changed from previous years** **Yes**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: Expansion of the Airport Terminal from 4 gates to 10.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ 30,000,000	\$ 30,000,000	\$ -	\$ -	\$ -	\$ 60,000,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 30,000,000</b>	<b>\$ 30,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	30,000,000	30,000,000	-	-	-	60,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 30,000,000</b>	<b>\$ 30,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000,000</b>
Status:	Funded		Classification: 2d. Projects depending on outside funding				
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.				
Code:	B. Little to no impact						
Impact Explanation: These small projects have little if any impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Taxiplane Maintenance**

**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Airport	Job Group: PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport
Description and Justification: Maintenance funding needed to maintain taxiplane that is in need of preservation.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	500,000	-	-	-	-	500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

Status: Unfunded	Classification: 2d. Projects depending on outside funding
Annual Operating Budget Impact: Code: A. Potential decrease	How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.
Impact Explanation: This project would decrease maintenance costs of the taxiplane.	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Passenger Facility Charge Eligible Projects**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Airport	Job Group:	PSAC
Project Contact: Brian Torgersen	Neighborhood: Airport	
Description and Justification: FAA AIP approved projects that are eligible for use of passenger facility charge revenue	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	1,100,000	-	-	-	-	1,100,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	1,100,000	-	-	-	-	1,100,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>
Status:	Funded		Classification: 2d. Projects depending on outside funding				
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 9.6 - Maximize our airport for business and recreational traffic.				
Code:	A. Potential decrease						
Impact Explanation: This project would decrease maintenance costs of the taxilane.							

**Energy  
Capital Improvement Fund Summary**

**Capital Improvement Summary**

**Energy**

Projects	Funding Sources	FY 2023-2024	FY 2024-	FY 2025-2026	FY 2026-2027	FY 2027-	Total
		Estimate	2025	Estimate	Estimate	2028	
Grants		-	-	-	-	-	-
Transfers		-	-	-	-	-	-
City Labor		1,001,000	826,000	826,000	826,000	826,000	4,305,000
Impact Fees		-	-	-	-	-	-
Bonds		-	-	-	-	-	-
Fund Balance		6,911,622	6,551,088	11,942,642	10,964,574	5,587,650	42,135,695
<b>Total Funding Sources</b>		<b>\$ 7,912,622</b>	<b>\$ 7,377,088</b>	<b>\$ 12,768,642</b>	<b>\$ 11,790,574</b>	<b>\$ 6,413,650</b>	<b>\$ 46,262,576</b>

**Project Costs**

Job Group	Project Description	Classification Level	Project is New or has Significantly Changed						Operating Impact	
9001 9001.01	- Distribution - New & Replacement Meters	2	No	\$ 544,940	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,544,940	B
9001 9001.02	- Distribution - New Development Materials and Supplies	2	No	600,000	600,000	600,000	600,000	600,000	3,000,000	B
9001 9001.03	- Distribution - Distribution Upgrade	2	No	2,312,000	2,370,000	2,129,575	1,818,750	1,793,525	10,423,850	B
9001 9001.04	- Distribution - Pole Treatment Program	2	No	120,000	10,000	10,000	10,000	10,000	160,000	B
9001 9001.05	- Distribution - Distribution Automation	2	No	275,000	275,000	275,000	275,000	275,000	1,375,000	B
9001 9001.06	- Distribution - Electric Service Connections	2	No	145,000	145,000	145,000	145,000	145,000	725,000	B
9002 9002.01	- Transmission System - RTU System	2	No	180,000	40,000	40,000	40,000	40,000	340,000	B
9002 9002.02	- Transmission System - Rebuild & Upgrade System	2	No	251,000	251,000	251,000	651,000	226,000	1,630,000	B
9003 9003.01	- Substation Construction - Transmission	2	No	462,000	512,000	5,512,620	3,307,000	187,000	9,980,620	B
9003 9003.02	- Substation Construction - Distribution	2	No	112,500	412,500	1,049,000	2,192,062	1,262,500	5,028,562	B
9004 9004.01	- City Projects - Street Lights	2	No	180,000	180,000	180,000	180,000	180,000	900,000	B
9004 9004.02	- City Projects - Designated City Projects	2	No	550,000	325,000	325,000	325,000	325,000	1,850,000	B
9005 9005.01	- SCADA Software	2	No	500,000	500,000	500,000	500,000	500,000	2,500,000	B
9006 9006.01	- Administrative - Buildings - Administrative Improvements	2	No	30,000	10,000	10,000	10,000	10,000	70,000	B
9006 9006.02	- Administrative - Engineering Software	2	No	10,000	10,000	10,000	10,000	10,000	50,000	B
9006 9006.03	- Administrative - Appropriated Contingency	2	No	300,000	300,000	300,000	300,000	300,000	1,500,000	B
9006 9006.04	- Administrative - Major Computer System Replacement	2	No	325,682	131,588	179,447	176,762	44,625	987,721	B
9006 9006.05	- Administrative - New and Replacement Equip. - Non-vehicle	2	No	104,500	15,000	12,000	-	5,000	185,002	B
9006 9006.06	- Administrative - New and Replacement Vehicles	2	No	910,000	790,000	740,000	750,000	-	3,190,000	B
<b>Total Project Costs</b>				<b>\$ 7,912,622</b>	<b>\$ 7,377,088</b>	<b>\$ 12,768,642</b>	<b>\$ 11,790,574</b>	<b>\$ 6,413,650</b>	<b>\$ 46,262,576</b>	

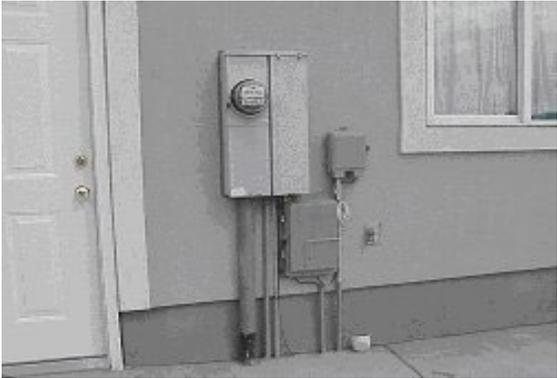
Classification Levels: 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
**2c** - Projects with conditional funding **2d** - Projects depending on outside funding

**Operating Impact: A** - Potential decrease **B** - Little to no impact **C** - Potential increase **D** - Current Budget increase needed

**Job Group Budget & Funding Summary**

<b>Job Group</b>	<b>Description</b>	<b>FY24 Budget</b>	<b>Grants</b>	<b>Transfers</b>	<b>City Labor</b>	<b>Impact Fees</b>	<b>Bonds</b>	<b>Fund Balance</b>	<b>FY24 Funding Total</b>
9001	Power Distribution Capital	\$ 3,996,940	\$ -	\$ -	\$ 645,000	\$ -	\$ -	\$ 3,351,940	\$ 3,996,940
9002	Power Transmission Capital	\$ 431,000	\$ -	\$ -	\$ 26,000	\$ -	\$ -	\$ 405,000	\$ 431,000
9003	Power Substation Capital	\$ 574,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 574,500	\$ 574,500
9004	Power City Projects Capital	\$ 730,000	\$ -	\$ -	\$ 330,000	\$ -	\$ -	\$ 400,000	\$ 730,000
9005	Power SCADA/AMI Capital	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
9006	Power Administrative Capital	\$ 1,680,182	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,680,182	\$ 1,680,182
<b>Total</b>		<b>\$ 7,912,622</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,001,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,911,622</b>	<b>\$ 7,912,622</b>

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Distribution Meters - New & Replacement Meters**  
**CIP No. 9001.01**

Department: Energy		Job Group Number:		9001				
Project Contact: Shawn Molyneux		Neighborhood: Citywide						
<p>Description and Justification: This project provides for the purchase of new and replacement residential and commercial meters. Meters are replaced if damaged, not operating properly, or have exceeded their life expectancy. Advanced Metering Infrastructure - This project also provides for the installation of meters with advanced technological capabilities for automated meter reading, customer load profile data, and customer access to meter information. Aid to construction pays for all new meters.</p>		<p>Location Map or Description:</p> 						
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Proposed Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	-	-	-	-	-	-	-	
City Labor	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	
Bonds	-	-	-	-	-	-	-	
Fund Balance	-	544,940	500,000	500,000	500,000	500,000	2,544,940	
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 544,940</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,544,940</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	-	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	-	544,940	500,000	500,000	500,000	500,000	2,544,940	
Construction	-	-	-	-	-	-	-	
Labor	-	-	-	-	-	-	-	
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 544,940</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,544,940</b>	
Status:	Funded		Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		<p>How project relates to adopted plans and/or policies: This project follows the department's policy of using prudent budgeting practices to plan for major purchases in the future. City Goal 14.2</p>						
Code:	B. Little to no impact							
Impact Explanation: No impact to O&M budget								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Distribution Materials - New Development Materials and Supplies**  
**CIP No. 9001.02**

<b>Department:</b> Energy	<b>Job Group Number:</b>	9001
<b>Project Contact:</b> Scott Bunker/Jon Saluone	<b>Neighborhood:</b> Various - as required	

Description and Justification: This project provides for the electrical service infrastructure needs of new developments within the City such as new subdivisions, office parks, apartments, condominium complexes, and new commercial developments. The timing and amount of each development expenditure is contingent on the development requests made by owners, contractors, etc. As the sole supplier of electrical service, the City is obligated to provide electrical services to its customers. Typically offsetting revenues from aid to constructions fees pay for the new additions.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	300,000	300,000	300,000	300,000	300,000	1,500,000
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	300,000	300,000	300,000	300,000	300,000	1,500,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 3,000,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	300,000	300,000	300,000	300,000	300,000	1,500,000
Construction	-	-	-	-	-	-	-
Labor	-	300,000	300,000	300,000	300,000	300,000	1,500,000
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 3,000,000</b>				

<b>Status:</b>	Funded	<b>Classification:</b>	2. Necessary Infrastructure
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: This project provides the resources to follow the City's policy of providing electrical service for new developments. City Goal 14.2.3	
<b>Code:</b>	B. Little to no impact		
<b>Impact Explanation:</b> No impact to O&M budget			

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Distribution Materials - Distribution Upgrade**  
**CIP No. 9001.03**

<b>Department:</b> Energy	<b>Job Group Number:</b>	9001
<b>Project Contact:</b> Aaron Davenport/Tad Smallcomb	<b>Neighborhood:</b> Various - as required	

Description and Justification: This project provides for the rebuild and upgrade of the electrical infrastructure required by growth and/or wear and tear on the system. The timing and amount of each upgrade expenditure is contingent on the specific condition of various parts of the infrastructure at any given point in time. When new growth is slow, crews are assigned to do the routine maintenance work on the system and costs increase in these time. Other inspection work, infareding, and switch maintenance locate problems and bad equipment is replaced. A proactive program helps reduce outages on the system. The funds budgeted in this account are not dedicated to a specific project. They will be used throughout the year as unforeseen needs are clearly identified.

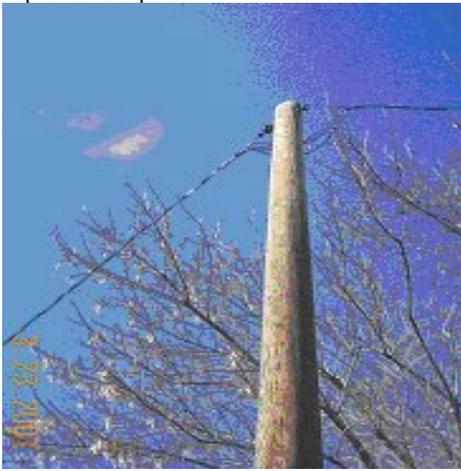
Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	255,000	255,000	255,000	255,000	255,000	1,275,000
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	2,057,000	2,115,000	1,874,575	1,563,750	1,538,525	9,148,850
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 2,312,000</b>	<b>\$ 2,370,000</b>	<b>\$ 2,129,575</b>	<b>\$ 1,818,750</b>	<b>\$ 1,793,525</b>	<b>\$ 10,423,850</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	2,057,000	2,115,000	1,874,575	1,563,750	1,538,525	9,148,850
Construction	-	-	-	-	-	-	-
Labor	-	255,000	255,000	255,000	255,000	255,000	1,275,000
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 2,312,000</b>	<b>\$ 2,370,000</b>	<b>\$ 2,129,575</b>	<b>\$ 1,818,750</b>	<b>\$ 1,793,525</b>	<b>\$ 10,423,850</b>
<b>Status:</b>	<b>Funded</b>		<b>Classification:</b>	<b>2. Necessary Infrastructure</b>			
<b>Annual Operating Budget Impact:</b>			How project relates to adopted plans and/or policies: This project will maintain the electrical infrastructure at current standards. City Goal 14.2.3 20YP				
<b>Code:</b>	B. Little to no impact						
<b>Impact Explanation:</b> No impact to O&M budget							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Distribution Materials - Pole Treatment Program**  
**CIP No. 9001.04**

<b>Department:</b> Energy		<b>Job Group Number:</b>		9001			
<b>Project Contact:</b> Scott Bunker/Jon Saluone		<b>Neighborhood:</b> Various - as required					
Description and Justification: This project provides for the testing and treating of poles throughout the City.		Location Map or Description: <div style="text-align: center;">  </div>					
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	120,000	10,000	10,000	10,000	10,000	160,000
TOTAL FUNDING	\$ -	\$ 120,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 160,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	120,000	10,000	10,000	10,000	10,000	160,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
TOTAL COSTS	\$ -	\$ 120,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 160,000
<b>Status:</b>	Funded		<b>Classification:</b> 2. Necessary Infrastructure				
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: This project will help maintain the distribution wood poles at current standards. City Goal 14.2.3					
<b>Code:</b>	B. Little to no impact						
<b>Impact Explanation:</b> No impact to O&M budget							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Distribution Materials - Distribution Automation**  
**CIP No. 9001.05**

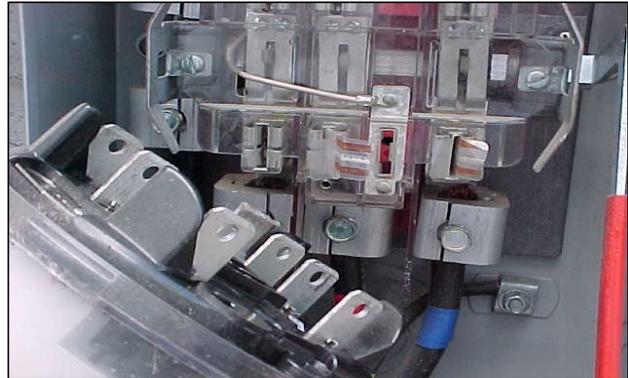
Department: Energy		Job Group Number:		9001				
Project Contact: Tad Smallcomb		Neighborhood: N/A						
<p>Description and Justification:</p> <p>This is an ongoing project to provide distribution automation to selected sites in the City.</p> <p>Distribution automation improves reliability by decreasing the time for power restoration. The system enables real-time monitoring, coordination, operation and control of the distribution system either automatically or by the operator from a remote location. Feeder tie automation continuing since FY2015. Also to include fault circuit indication.</p>		<p>Location Map or Description:</p> 						
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Proposed Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	-	-	-	-	-	-	-	
City Labor	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	
Bonds	-	-	-	-	-	-	-	
Fund Balance	-	275,000	275,000	275,000	275,000	275,000	1,375,000	
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ 1,375,000</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	-	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	-	275,000	275,000	275,000	275,000	275,000	1,375,000	
Construction	-	-	-	-	-	-	-	
Labor	-	-	-	-	-	-	-	
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ 1,375,000</b>	
Status:	Funded		Classification:	2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: This project will continue the policy of providing the best possible service to our critical commercial customers. City Goal 14.2.3						
Code:	B. Little to no impact							
Impact Explanation: No impact to O&M budget								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Distribution Materials - Electric Service Connections**  
**CIP No. 9001.06**

<b>Department:</b> Energy	<b>Job Group Number:</b>	9001
<b>Project Contact:</b> Scott Bunker/Jon Saluone	<b>Neighborhood:</b> Various - as required	

Description and Justification: This project provides the electrical service connections to the customer. This includes new residential services, new general services, temporary services, and service changes. These costs are paid from hook-up fees, and this project will provide a better audit trail in managing the project costs.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	90,000	90,000	90,000	90,000	90,000	450,000
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	55,000	55,000	55,000	55,000	55,000	275,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>\$ 725,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	55,000	55,000	55,000	55,000	55,000	275,000
Construction	-	-	-	-	-	-	-
Labor	-	90,000	90,000	90,000	90,000	90,000	450,000
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>\$ 725,000</b>				

**Status:** Funded      **Classification:** 2. Necessary Infrastructure

Annual Operating Budget Impact: Code: B. Little to no impact Impact Explanation: No impact to O&M budget	How project relates to adopted plans and/or policies: This project will help maintain the distribution wood poles to current standards. City Goal 14.2.3
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**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Transmission System - RTU/Camera System**  
**CIP No. 9002.01**

Department: Energy	Job Group Number:	9002
Project Contact: Alfonso Cardenas/Titus Bills	Neighborhood: N/A	

Description and Justification: This project continues and expands support for the control and monitoring of power system operations in the substations. It will also provide for security through the installation of cameras and other security devices.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	180,000	40,000	40,000	40,000	40,000	340,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 340,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	180,000	40,000	40,000	40,000	40,000	340,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 340,000</b>

Status: **Funded**      Classification: **2. Necessary Infrastructure**

Annual Operating Budget Impact: Code: B. Little to no impact Impact Explanation: No impact to O&M budget	How project relates to adopted plans and/or policies: This project enhances the department's ability to provide two core functions of the department: customer service and reliability through enhanced ability to monitor and reduce duration of outages. City Goal 14.2.3
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**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Transmission System - Rebuild & Upgrade System**  
**CIP 9002.02**

<b>Department:</b> Energy		<b>Job Group Number:</b>		9002				
<b>Project Contact:</b> Scott Bunker/Tad Smallcomb		<b>Neighborhood:</b> Various - as required						
<b>Description and Justification:</b> This project provides for the yearly rebuild and upgrade improvements to the transmission system including accidents and unplanned modifications to poles, conductors, switches, etc. This is the funding for emergency replacements due to accidents. FY 21 includes funding for a new double circuit 138 kV transmission line to feed the Mountain Vista Substation.		<b>Location Map or Description:</b>						
								
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	-	-	-	-	-	-	-	
City Labor	-	26,000	26,000	26,000	26,000	26,000	130,000	
Impact Fees	-	-	-	-	-	-	-	
Bonds	-	-	-	-	-	-	-	
Fund Balance	-	225,000	225,000	225,000	625,000	200,000	1,500,000	
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 251,000</b>	<b>\$ 251,000</b>	<b>\$ 251,000</b>	<b>\$ 651,000</b>	<b>\$ 226,000</b>	<b>\$ 1,630,000</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	-	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	-	225,000	225,000	225,000	625,000	200,000	1,500,000	
Construction	-	-	-	-	-	-	-	
Labor	-	26,000	26,000	26,000	26,000	26,000	130,000	
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 251,000</b>	<b>\$ 251,000</b>	<b>\$ 251,000</b>	<b>\$ 651,000</b>	<b>\$ 226,000</b>	<b>\$ 1,630,000</b>	
<b>Status:</b>	Funded		<b>Classification:</b> 2. Necessary Infrastructure					
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: This project enhances the department's ability to provide two core functions of the department: customer service and reliability through enhanced ability to monitor, and reduce duration of outages. City Goal 14.2.3						
<b>Code:</b>	B. Little to no impact							
<b>Impact Explanation:</b> No impact to O&M budget								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Substation Transmission - Rebuild & Upgrade System**  
**CIP No. 9003.01**

<b>Department:</b> Energy		<b>Job Group Number:</b>		9003			
<b>Project Contact:</b> Tad Smallcomb/Titus Bills		<b>Neighborhood:</b> North Park					
<p><b>Description and Justification:</b> This project provides for planned and unplanned improvements to the high side (46kV and 138kV) of the substation equipment. The renewal, replacement, and improvements include bushings, relays, switches, transformer, etc. This work is essential for the proper functioning of the substation system, prevents outages, and complies with NERC standards. Three of our existing substation transformers are over 50 years old (1968) and the fourth is 41 years (1977). We will begin the replacement in FY2023 at Gillespie and upgrade the size to 36/48/60 MVA. The increased size will allow for future growth.</p>		Location Map or Description:					
							
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	462,000	512,000	5,512,620	3,307,000	187,000	9,980,620
<b>TOTAL FUNDING</b>		<b>\$ 462,000</b>	<b>\$ 512,000</b>	<b>\$ 5,512,620</b>	<b>\$ 3,307,000</b>	<b>\$ 187,000</b>	<b>\$ 9,980,620</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ 10,000	\$ 15,000	\$ 515,062	\$ 300,000	\$ -	\$ 840,062
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	\$447,000	467,000	2,937,310	2,107,000	187,000	6,145,310
Construction	-	5,000	30,000	2,060,248	900,000	-	2,995,248
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 462,000</b>	<b>\$ 512,000</b>	<b>\$ 5,512,620</b>	<b>\$ 3,307,000</b>	<b>\$ 187,000</b>	<b>\$ 9,980,620</b>
<b>Status:</b>	Funded		<b>Classification:</b> 2. Necessary Infrastructure				
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: This project will maintain the current standards for the substation system. Developed by Master Planning of Electrical System. City Goal 14.2.3 20YP					
<b>Code:</b>	B. Little to no impact						
<b>Impact Explanation:</b> No impact to O&M budget							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Substation Distribution - Rebuild & Upgrade System**  
**CIP No. 9003.02**

<b>Department:</b> Energy	<b>Job Group Number:</b>	9003
<b>Project Contact:</b> Tad Smallcomb/Titus Bills	<b>Neighborhood:</b> Citywide	
<p><b>Description and Justification:</b> This project provides for the renewal, replacement, and capital maintenance of all 12kV substation distribution equipment. The improvements include - but are not limited to - bushings, relays, switches, breakers, etc. and planning for renewal and replacement of the entire substation. Maintenance to electrical utility standards is essential for the proper functioning of the substation distribution system.</p>	<p>Location Map or Description:</p> 	

PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	112,500	412,500	1,049,000	2,192,062	1,262,500	5,028,562
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 112,500</b>	<b>\$ 412,500</b>	<b>\$ 1,049,000</b>	<b>\$ 2,192,062</b>	<b>\$ 1,262,500</b>	<b>\$ 5,028,562</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ 10,000	\$ 40,000	\$ 103,650	\$ 435,912	\$ 62,500	\$ 652,062
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	102,500	292,500	323,450	1,756,150	762,500	3,237,100
Construction	-	-	80,000	621,900	-	437,500	1,139,400
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 112,500</b>	<b>\$ 412,500</b>	<b>\$ 1,049,000</b>	<b>\$ 2,192,062</b>	<b>\$ 1,262,500</b>	<b>\$ 5,028,562</b>
<b>Status:</b>	Funded		<b>Classification:</b>	2. Necessary Infrastructure			
<b>Annual Operating Budget Impact:</b>			<p>How project relates to adopted plans and/or policies: This project will maintain the current standards for the substation system. Developed by Master Planning of Electrical System. City Goal 14.2.3 20YP</p>				
<b>Code:</b>	B. Little to no impact						
Impact Explanation: No impact to O&M budget							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Street and Security Lighting - Street Lights**  
**CIP No. 9004.01**

<b>Department:</b> Energy	<b>Job Group Number:</b>	9004
<b>Project Contact:</b> Scott Bunker/Jon Saluone	<b>Neighborhood:</b> Various - as required	

Description and Justification: This project provides for the installation of new street and security lights in areas of the City where the lighting is inadequate or non-existent. The Street Light policy for new residential and commercial developments requires the developer to pay for new street lights. Street light requests are processed on a case by case basis and are scheduled for installation based on priority and need. This project also provides for the installation of new street lights in areas of the City that are designated by the administration or required by other City-related projects. These funds are used to replace lights. New LED standards are replacing HPS lights.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	30,000	30,000	30,000	30,000	30,000	150,000
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	150,000	150,000	150,000	150,000	150,000	750,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 900,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	150,000	150,000	150,000	150,000	150,000	750,000
Construction	-	-	-	-	-	-	-
Labor	-	30,000	30,000	30,000	30,000	30,000	150,000
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 900,000</b>				

<b>Status:</b>	Funded	<b>Classification:</b>	2. Necessary Infrastructure
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: The department's policy is to provide street lights where they are needed. All new lights installed are LED which decreases the maintenance cost by eliminating trips. The new lights are estimated to last for 20 years. City Goal 14.2.3	
<b>Code:</b>	B. Little to no impact		
<b>Impact Explanation:</b> No impact to O&M budget			

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Distribution Materials - Designated City Projects**  
**CIP No. 9004.02**

<b>Department:</b> Energy		<b>Job Group Number:</b>		9004			
<b>Project Contact:</b> Scott Bunker/Jon Saluone		<b>Neighborhood:</b> Various - as required					
<p>Description and Justification: This project provides the demolition, reconstruction and/or installation of electrical facilities in areas that are for city purposes only or designated by the city administration such as road widening, roundabouts, city projects, city buildings, etc. These Funds are used when no other funds are available. Used at the discretion of the Director. FY 24 West side collector Duncan to 620 N \$450,000. \$100,000 FY24 for sports park.</p>		<p>Location Map or Description:</p> 					
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	300,000	125,000	125,000	125,000	125,000	800,000
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	250,000	200,000	200,000	200,000	200,000	1,050,000
TOTAL FUNDING	\$ -	\$ 550,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 1,850,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	250,000	200,000	200,000	200,000	200,000	1,050,000
Construction	-	-	-	-	-	-	-
Labor	-	300,000	125,000	125,000	125,000	125,000	800,000
TOTAL COSTS	\$ -	\$ 550,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 1,850,000
<b>Status:</b>	Funded		<b>Classification:</b> 2. Necessary Infrastructure				
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: The Energy Department traditionally bears the cost of moving electrical facilities for designated City projects. City Goal 14.2.3					
<b>Code:</b>	B. Little to no impact						
<b>Impact Explanation:</b> No impact to O&M budget							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**SCADA: Software**

**CIP No. 9005.01**

Department: Energy	Job Group Number:	9005
Project Contact: Michal Czarnecki/Alfonso Cardenas	Neighborhood: N/A	

Description and Justification: This account will fund upgrades to existing Supervisory Control and Data Acquisition (SCADA) infrastructure in Energy Dispatch. Existing SCADA was installed in 1996 and last patched in 2019. SCADA allows for the department to monitor and remotely control substations from the 24/7 Energy Dispatch center for improved safety and reliability of the system. Planned upgrades will modernize the SCADA environment for improved security, modernized communication protocols, as well as better compatibility with upgraded substations that no longer use electromechanical equipment and have been upgraded to microprocessor equipment.

Location Map or Description:

The screenshot shows a SCADA software interface. The top part displays a network diagram with various nodes and connections. The bottom part shows a table with columns for Time, Station, Point, and Status. The table lists several stations and their corresponding points, with some points marked as 'OFF LINE'.

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	500,000	500,000	500,000	500,000	500,000	2,500,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 2,500,000</b>				

<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	500,000	500,000	500,000	500,000	500,000	2,500,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 2,500,000</b>				

Status: Funded      Classification: 2. Necessary Infrastructure

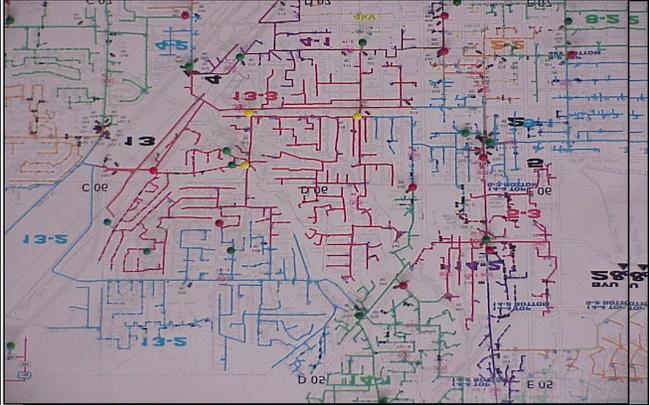
Annual Operating Budget Impact: B. Little to no impact  
 Impact Explanation: No impact to O&M budget

How project relates to adopted plans and/or policies: This project will continue the policy of providing the best possible service to our critical commercial customers. City Goal 14.2.3

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**General and Administrative - Buildings - Administrative Improvements**  
**CIP No. 9006.01**

Department: Energy		Job Group Number:		9006				
Project Contact: Travis Ball		Neighborhood: Citywide						
Description and Justification: This project provides for the ongoing improvements to the department's administrative building and facilities.		Location Map or Description: <div style="text-align: center;">  </div>						
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Proposed Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	-	-	-	-	-	-	-	
City Labor	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	
Bonds	-	-	-	-	-	-	-	
Fund Balance	-	30,000	10,000	10,000	10,000	10,000	70,000	
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 70,000</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	-	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	-	30,000	10,000	10,000	10,000	10,000	70,000	
Construction	-	-	-	-	-	-	-	
Labor	-	-	-	-	-	-	-	
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 70,000</b>	
Status:	Funded		Classification:	2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Proper budgeting of future property improvements follows the department policy of planning for new City assets. City Goal 14.2						
Code:	B. Little to no impact							
Impact Explanation: No impact to O&M budget								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**General and Administrative – Engineering Software**  
**CIP No. 9006.02**

Department: Energy		Job Group Number:		9006				
Project Contact: Tad Smallcomb/Jared Curle/Phil Uhl		Neighborhood: Citywide						
Description and Justification: This project provides for the continuing expansion and improvement of the GIS system, OMS, engineering analysis, and other engineering software. The focal point of this expenditure will be the upgrade and implementation of software and licensing for users and the purchase of transmission load analysis software.		Location Map or Description:						
								
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Proposed Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	-	-	-	-	-	-	-	
City Labor	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	
Bonds	-	-	-	-	-	-	-	
Fund Balance	-	10,000	10,000	10,000	10,000	10,000	50,000	
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 50,000</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	-	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	-	10,000	10,000	10,000	10,000	10,000	50,000	
Construction	-	-	-	-	-	-	-	
Labor	-	-	-	-	-	-	-	
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 50,000</b>	
Status:	Funded		Classification:	2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: This project is consistent with the department's objective of taking advantage of increased functionality to enhance productivity. City Goal 14.2						
Code:	B. Little to no impact							
Impact Explanation: No impact to O&M budget								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Appropriated Contingency**  
**CIP No. 9006.03**

Department: Energy	Job Group Number:	9006
Project Contact: Travis Ball	Neighborhood: Citywide	
Description and Justification: Given the size of the CIP budget, the department needs to set aside funding for unplanned, unforeseen projects. This gives us the flexibility to address emergency conditions.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	300,000	300,000	300,000	300,000	300,000	1,500,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,500,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	300,000	300,000	300,000	300,000	300,000	1,500,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,500,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: The Energy Department's policy is to plan for emergencies. City Goal City Goal 14.2				
Code:	B. Little to no impact						
Impact Explanation: No impact to O&M budget							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**General and Administrative - Major Computer System Replacement**  
**CIP No. 9006.04**

Department: Energy	Job Group Number:	9006
Project Contact: Jared Curle	Neighborhood: N/A	
Description and Justification: This project provides for the on-going improvements to the department's major computer systems.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	129,617	325,682	131,588	179,447	176,762	44,625	987,721
<b>TOTAL FUNDING</b>	<b>\$ 129,617</b>	<b>\$ 325,682</b>	<b>\$ 131,588</b>	<b>\$ 179,447</b>	<b>\$ 176,762</b>	<b>\$ 44,625</b>	<b>\$ 987,721</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	129,617	325,682	131,588	179,447	176,762	44,625	987,721
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ 129,617</b>	<b>\$ 325,682</b>	<b>\$ 131,588</b>	<b>\$ 179,447</b>	<b>\$ 176,762</b>	<b>\$ 44,625</b>	<b>\$ 987,721</b>
<b>Status:</b>	<b>Funded</b>		<b>Classification:</b> 2. Necessary Infrastructure				
<b>Annual Operating Budget Impact:</b>			How project relates to adopted plans and/or policies: This project follows the department's policy of using prudent budgeting practices to plan for major purchases in the future. City Goal 14.2				
<b>Code:</b>	B. Little to no impact						
<b>Impact Explanation:</b> No impact to O&M budget							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**General and Administrative - New and Replacement Equip. - Non-vehicle**  
**CIP No. 9006.05**

<b>Department:</b> Energy		<b>Job Group Number:</b>		9006				
<b>Project Contact:</b> Titus Bills		<b>Neighborhood:</b> North Park						
<p><b>Description and Justification:</b> This project provides for the purchase of new and replacement testing and non-vehicle equipment in accordance to the detail spreadsheet. The objective is to provide the equipment necessary to maintain the electrical system to the appropriate standard. It will be used only for new equipment and/or if technology becomes available that would benefit the department's operation. The department needs to have the equipment necessary to keep up with current and future technology.</p>		Location Map or Description:						
								
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	-	-	-	-	-	-	-	
City Labor	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	
Bonds	-	-	-	-	-	-	-	
Fund Balance	48,502	104,500	15,000	12,000	-	5,000	185,002	
<b>TOTAL FUNDING</b>	<b>\$ 48,502</b>	<b>\$ 104,500</b>	<b>\$ 15,000</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 185,002</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	-	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	48,502	104,500	15,000	12,000	-	5,000	185,002	
Construction	-	-	-	-	-	-	-	
Labor	-	-	-	-	-	-	-	
<b>TOTAL COSTS</b>	<b>\$ 48,502</b>	<b>\$ 104,500</b>	<b>\$ 15,000</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 185,002</b>	
<b>Status:</b>	Funded		<b>Classification:</b>	2. Necessary Infrastructure				
<b>Annual Operating Budget Impact:</b>		<p>How project relates to adopted plans and/or policies: The purchase of new types of equipment will assist the City in maintaining its competitive edge in providing quality services. City Goal 14.2</p>						
<b>Code:</b>	B. Little to no impact							
<b>Impact Explanation:</b> No impact to O&M budget								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**General and Administrative - New and Replacement Vehicles**  
**CIP No. 9006.06**

<b>Department:</b> Energy	<b>Job Group Number:</b> 9006
<b>Project Contact:</b> Scott Bunker	<b>Neighborhood:</b> N/A
Description and Justification: This project provides for the purchase of new vehicles and replacement of all existing vehicles and transportation equipment. The program is set up to replace all vehicles and transportation equipment on a continuing rotation according to age, mileage, condition, and maintenance cost. Older vehicles can also be traded in while they still have value. With the replacement program, vehicles are replaced before their service life creates extensive down time for repairs and repair costs.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Fund Balance	-	910,000	790,000	740,000	750,000	-	3,190,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 910,000</b>	<b>\$ 790,000</b>	<b>\$ 740,000</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ 3,190,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	\$910,000	790,000	740,000	750,000	-	3,190,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 910,000</b>	<b>\$ 790,000</b>	<b>\$ 740,000</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ 3,190,000</b>
<b>Status:</b>	Funded		<b>Classification:</b>	2. Necessary Infrastructure			
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: This project follows the policy of maintaining the department's fleet in the best possible condition. City Goal 14.2					
<b>Code:</b>	B. Little to no impact						
<b>Impact Explanation:</b> No impact to O&M budget							

## Capital Improvement Summary Engineering CIP

### Projects

Funding Sources	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-
City Labor	-	-	-	-	-	-
Impact Fees	250,000	250,000	250,000	250,000	250,000	1,250,000
Bonds	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-
New Year Budget	900,000	900,000	1,700,000	2,500,000	2,500,000	8,500,000
<b>Total Funding Sources</b>	<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,950,000</b>	<b>\$ 2,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ 9,750,000</b>

### Project Costs

Project Title	Classification Level	Project is New or has Significantly Changed								Operating Impact
1-1064-Geological Study	1	No	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	B
2-1193-Street Cuts	2	No	50,000	50,000	50,000	50,000	50,000	50,000	250,000	A
3-1237-Traffic Impact Fee	2	No	250,000	250,000	250,000	250,000	250,000	250,000	1,250,000	C
4-500 North - 700 East to 900 East	2	No	-	-	800,000	-	-	-	800,000	C
5-Intermodal Center 1st Mile Improvements	2	No	125,000	-	-	-	-	-	125,000	B
6-New School Pedestrian Improvements	2	No	100,000	-	-	-	-	-	100,000	B
7-820 N 900 E Traffic Light (Wasatch Elementary)	2	No	350,000	-	-	-	-	-	350,000	B
8-Rock Canyon Trailhead Roundabout	2	Yes	-	825,000	-	-	-	-	825,000	B
9-Independence Avenue - 1100 North to 1700 North	2	No	-	-	825,000	-	-	-	825,000	C
10-Center Street Phase I	2	Yes	250,000	-	-	-	-	-	250,000	B
11-Road Rehabilitation	2	Yes	-	-	-	1,305,000	1,225,000	2,530,000	2,530,000	A
12-820 N Bridge Replacement (City Match)	2	Yes	-	-	-	1,120,000	-	1,120,000	1,120,000	A
13-2000 N from Geneva to Lakeview	2	Yes	-	-	-	-	1,200,000	1,200,000	1,200,000	C
14-Regional Sports Park Phase 1 - 2470 West	2e	No	2,500,000	-	-	-	-	-	2,500,000	C
15-Regional Sports Park Phase 2 - 1050 South	2e	No	-	2,000,000	-	-	-	-	2,000,000	C
<b>Total Funded Projects</b>			<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,950,000</b>	<b>\$ 2,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ 9,750,000</b>	
<b>Total Unfunded Projects</b>			<b>2,500,000</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,500,000</b>	
<b>Total Project Costs</b>			<b>\$ 3,650,000</b>	<b>\$ 3,150,000</b>	<b>\$ 1,950,000</b>	<b>\$ 2,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ 2,750,000</b>	<b>\$ 24,000,000</b>	

**Classification Levels:** 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects

c - Projects with conditional funding d - Projects depending on outside funding e- No funding specified

**Operating Impact:** A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

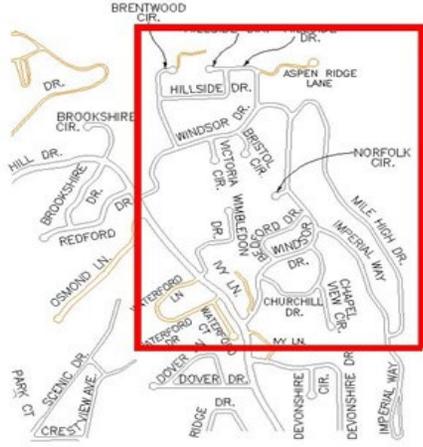
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Geological Study**

**Job ID - 1064**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: Gordon Haight	Neighborhood: Citywide
Description and Justification: This project provides for continued monitoring of the landslide movement in the northeast area of the City east of Foothill Drive. The project would also provide for the periodic replacement of the landslide monitoring equipment as it fails through movement of the landslide.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	25,000	25,000	25,000	25,000	25,000	125,000
<b>TOTAL FUNDING</b>	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Status:	Funded	Classification:	1. Critical Health and Safety				
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: The Vision 2030 Goal 12.2 Objective 12.2.1 is to prioritize and preserve existing infrastructure.						
Code:	B. Little to no impact	Impact Explanation: This project monitors hillside movement, no operating impact.					

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Street Cuts  
Job ID - 1193**

**New project or significantly changed from previous years No**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: Gordon Haight	Neighborhood: Citywide
Description and Justification: This project uses Street Cut fees which are collected from utility companies and contractors to repair damaged street surfaces.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	50,000	50,000	50,000	50,000	50,000	250,000
<b>TOTAL FUNDING</b>	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	50,000	50,000	50,000	50,000	50,000	250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1 Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.					
Code:	A. Potential decrease		Impact Explanation: Road maintenance work results in lower operating costs.				

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Traffic Impact Fee**

**Job ID - 1237**

**New project or significantly changed from previous years**

**No**

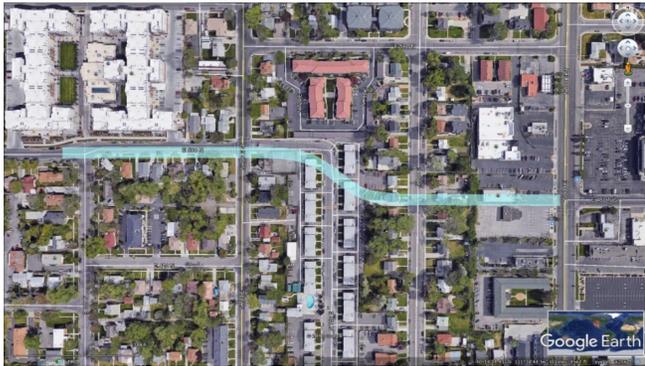
Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: Gordon Haight	Neighborhood: Citywide
Description and Justification: Job code used to fund impact fee eligible portions of projects.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	250,000	250,000	250,000	250,000	250,000	1,250,000
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	250,000	250,000	250,000	250,000	250,000	1,250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: From the Vision 2030 Plan, Goal 3.2 includes the installation of safety features as a high priority and Goal 12.2 Objective 12.2.1 is to prioritize and preserve existing infrastructure.					
Code:	C. Potential increase	Impact Explanation: Street impact fee spending typically results in additional lane miles of roads that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$3,300 per lane mile, but this is not an incremental cost.					

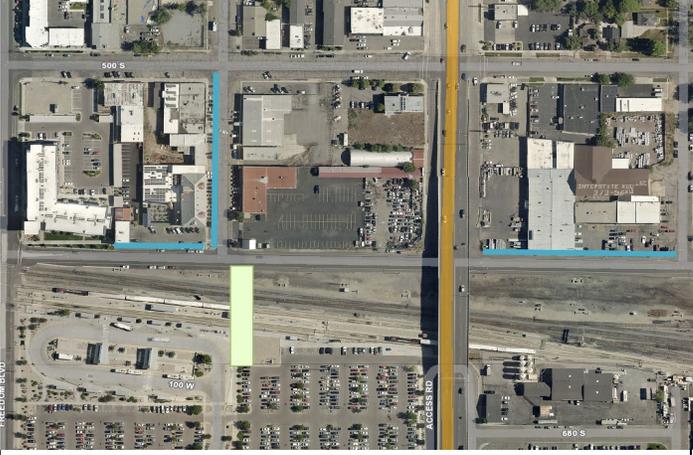
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**500 North - 700 East to 900 East**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering		Job Group:		ENCS			
Project Contact: Gordon Haight		Neighborhood: Joaquin					
Description and Justification: This project will fund a portion of the connection of 500 North between 580 East and 900 East.		Location Map or Description:					
							
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	800,000	-	-	800,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	800,000	-	-	800,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout the city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.					
Code:	C. Potential increase		Impact Explanation: This will result in additional lane miles of roads that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$3,300 per lane mile, but this is not an incremental cost.				

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Intermodal Center 1st Mile Improvements**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: Gordon Haight	Neighborhood: East Bay, Downtown
Description and Justification: Due to rapidly rising construction costs for the pedestrian bridge over the UPRR and UTA tracks, money intended for curb, gutter, and sidewalk improvements on streets directly adjacent to the bridge had to be redirected to the bridge itself. This project would add back the funding to construct curb, gutter, and sidewalk along the north side of 600 S between 150 W and 100 E, and along the west side of 100 W between 600 S and 500 S.	Location Map or Description: 

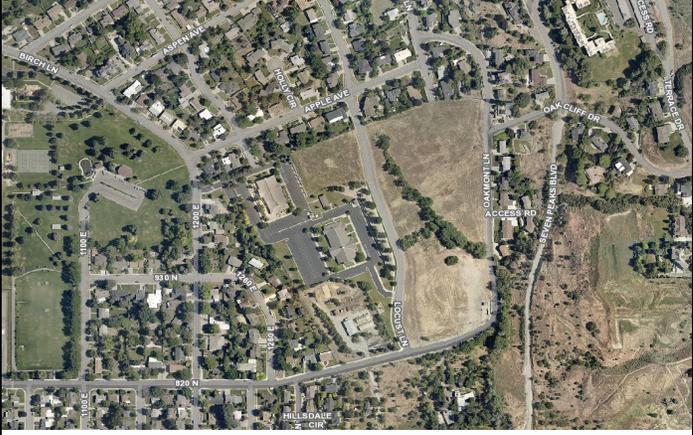
**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	125,000	-	-	-	-	125,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	125,000	-	-	-	-	125,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. Goal 12.4: Create walkable areas throughout he city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes					
Code:	B. Little to no impact		Impact Explanation: These improvements will have little to no impact on operating budgets.				

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**New School Pedestrian Improvements**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: David Michelsen	Neighborhood: Citywide
Description and Justification: The new Wasatch Elementary location on 820 N & Locust Ln is planned to open partway through the 2023-2024 school year. The school district will pay for and construct improvements along their frontage. This project will construct sidewalk connections and intersection improvement near the new school to improve school pedestrian safety.	Location Map or Description:
	

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	100,000	-	-	-	-	100,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	100,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
Status:	Funded	Classification:	2. Necessary Infrastructure				
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. Goal 12.4: Create walkable areas throughout the city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes						
Code:	B. Little to no impact	Impact Explanation:	These improvements will have little to no impact on operating budgets.				

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**820 N 900 E Traffic Light (Wasatch Elementary)**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group: ENCS	
Project Contact: David Michelsen	Neighborhood: Wasatch	
Description and Justification: This project will construct a new traffic light at 820 N & 900 E. This intersection has shown to meet safety warrants for a signal. With Wasatch moving to 820 N & Locust Ln, traffic analysis shows it will also meet volume warrants for a signal due to ±30% of student coming from outside the boundaries for the school's Chinese Language Immersion Program.	Location Map or Description: 	

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	350,000	-	-	-	-	350,000
<b>TOTAL FUNDING</b>	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	350,000	-	-	-	-	350,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
<b>Status:</b>	Funded		<b>Classification:</b> 2. Necessary Infrastructure				
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout the city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes					
<b>Code:</b>	B. Little to no impact		Impact Explanation: A new signal will have minimal operating costs in the short term.				

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Rock Canyon Trailhead Roundabout**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: Gordon Haight	Neighborhood: Rock Canyon, Oak Hills
Description and Justification: Construction of a roundabout near the entrance to the Rock Canyon Trailhead at 2300 N and 1450 E.	Location Map or Description: 

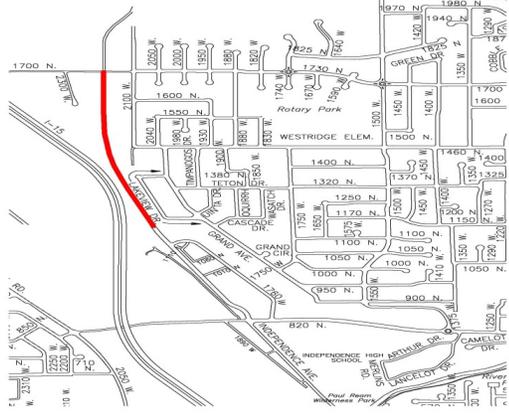
**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	825,000	-	-	-	825,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	825,000	-	-	-	825,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>

Status:	Funded	Classification:	2. Necessary Infrastructure
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout he city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes		
Code:	B. Little to no impact		
Impact Explanation:	The creation of a new roundabout will have little operating budget impact.		

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Independence Avenue - 1100 North to 1700 North**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: David Michelsen	Neighborhood: Citywide
Description and Justification: This project will complete the connection of Independence Avenue on the north end between 820 North and 1700 North. The project will include pedestrian and bicycle facilities in conjunction with the construction of the roadway. The construction of this roadway will require retaining walls through the narrow section of the project adjacent to the Grandview hill.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	825,000	-	-	825,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	825,000	-	-	825,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 825,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout the city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.						
Code:	C. Potential increase						
Impact Explanation:	This will result in additional lane miles of roads that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$3,300 per lane mile, but this is not an incremental cost.						

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Center Street Phase I**

**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Engineering	Job Group:	ENCS
Project Contact: Gordon Haight	Neighborhood: Downtown	

Description and Justification: This project would fund selected street improvements including the following potential components: speed tables, lighting, outdoor dining improvements.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	250,000	-	-	-	-	250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	250,000	-	-	-	-	250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

Status:	Funded	Classification:	2. Necessary Infrastructure
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout he city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.		
Code:	B. Little to no impact		
Impact Explanation:	These small projects have little if any impact on operating budgets.		

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Road Rehabilitation**

**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: Gordon Haight	Neighborhood: Citywide
Description and Justification: Street resurfacing must be done on each street on average every seven years to maintain the integrity of the existing transportation system.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	1,305,000	1,225,000	2,530,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,305,000</b>	<b>\$ 1,225,000</b>	<b>\$ 2,530,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	1,305,000	1,225,000	2,530,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,305,000</b>	<b>\$ 1,225,000</b>	<b>\$ 2,530,000</b>

Status:	Funded	Classification:	2. Necessary Infrastructure
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1 Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.		
Code:	A. Potential decrease		
Impact Explanation:	Street maintenance extends the life of roads and decreases operating costs.		

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024  
820 N Bridge Replacement (City Match)  
Job ID - NEW**

**New project or significantly changed from previous years Yes**

Department/Division: Public Works - Engineering	Job Group:	ENCS
Project Contact: Gordon Haight	Neighborhood: North Park, Rivergrove	
Description and Justification: This funding represents the City's match to MAG funding that has been approved for the replacement of the 820 N bridge over the Provo River.	Location Map or Description: 	

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	1,120,000	-	1,120,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,120,000</b>	<b>\$ -</b>	<b>\$ 1,120,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	1,120,000	-	1,120,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,120,000</b>	<b>\$ -</b>	<b>\$ 1,120,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout the city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.					
Code:	A. Potential decrease						
Impact Explanation: Reconstructing the existing bridge will reduce the operating cost of maintaining the old structure.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**2000 N from Geneva to Lakeview**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: David Michelsen	Neighborhood: Lakeview North
Description and Justification: Construction of 2000 N from Geneva Road to Lakeview Parkway.	Location Map or Description: 

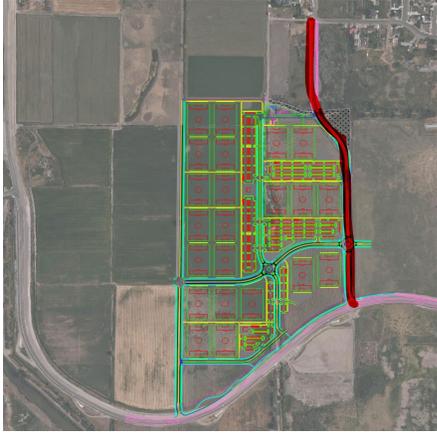
**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	1,200,000	1,200,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	1,200,000	1,200,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ 1,200,000</b>

Status:	Funded	Classification:	2. Necessary Infrastructure
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout the city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.	
Code:	C. Potential increase		
Impact Explanation: This will result in additional land miles of roads that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$3,300 per lane mile, but this is not an incremental cost.			

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Regional Sports Park Phase 1 - 2470 West**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: David Michelsen	Neighborhood: Provo Bay
Description and Justification: The project would construct a new 2470 West collector street from Lakeview Parkway to 560 South in conjunction with the new Provo City Regional Sports Park.	Location Map or Description: 

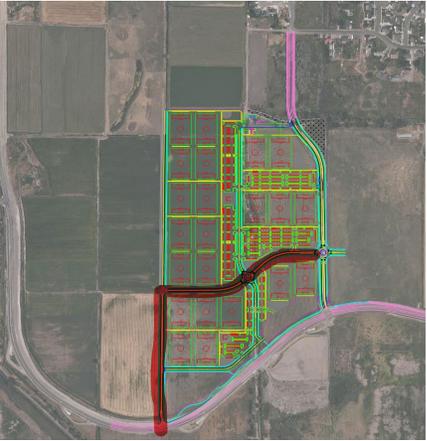
**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	2,500,000	-	-	-	-	2,500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>

<b>Status:</b> Unfunded	<b>Classification:</b> 2. Necessary Infrastructure
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout the city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes
Code: C. Potential increase	
Impact Explanation: This will result in additional lane miles of roads that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$3,300 per lane mile, but this is not an incremental cost.	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Regional Sports Park Phase 2 - 1050 South**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group: ENCS
Project Contact: David Michelsen	Neighborhood: Citywide
Description and Justification: The project would construct a new 1050 West street from 2470 West to 2770 West and the 2770 West Street from Lakeview Parkway to 1050 South in conjunction with the new Provo City Regional Sports Park.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	2,000,000	-	-	-	2,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000

<b>Status:</b> Unfunded	<b>Classification:</b> 2. Necessary Infrastructure
<b>Annual Operating Budget Impact:</b> Code: C. Potential increase Impact Explanation: This will result in additional lane miles of roads that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$3,300 per lane mile, but this is not an incremental cost.	How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout the city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes

## Capital Improvement Summary Legacy

Projects			FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total	
Funding Sources			Estimate	Estimate	Estimate	Estimate	Estimate		
Grants			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers			-	-	-	-	-	-	
City Labor			-	-	-	-	-	-	
Impact Fees			-	-	-	-	-	-	
Bonds			-	-	-	-	-	-	
Fund Balance			5,000,000	-	-	-	-	5,000,000	
<b>Total Funding Sources</b>			<b>5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>5,000,000</b>	
Project Costs									
Project Title	Classification Level	Project is New or has Significantly Changed							Operating Impact
FRSTAT - Fire Station #1	2	No	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	C
<b>Total Project Costs</b>			<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>	

**Classification Levels:** 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
2c - Projects with conditional funding 2d - Projects depending on outside funding

**Operating Impact:** A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Replace Fire Station #1 - New construction**  
**Job ID - 2**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Administrative Serv/ Fac Servs		Job Group:		LCIP			
Project Contact: Dick Blackham / Chief Miguel		Neighborhood: City Center					
<p>Description and Justification: Fire Station #1 is in need of replacement due to age (52 years old) and condition. The building systems are outdated and difficult to maintain and get parts for. The existing layout and space does not address the need of the current staff to carry out their emergency response procedures. This station is occupied 24 hours a day, seven days a week by firefighters and needs drastic improvement to accommodate equipment and operational strategies.                  *This project is in Legacy CIP</p>		<p>Location Map or Description: 100 South 300 West</p> 					
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000.00
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 5,000,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000,000.00</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	2,900,000	-	-	-	-	2,900,000
Labor	-	1,650,000	-	-	-	-	1,650,000
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>
Status:	Funded		Classification:	1. Critical Health and Safety			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies:					
Code:	This project will provide an effective and safe environment for public safety employees to do their jobs and safely respond to City emergencies.						
Impact Explanation: A new facility would provide a decrease in operational budget from a maintenance standpoint.							

## Capital Improvement Summary Parks & Recreation

Projects	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total
Funding Sources	Estimate	Estimate	Estimate	Estimate	Estimate	
Grants	\$ 8,350,193	\$ 13,523,512	\$ 556,796	\$ 56,796	\$ 300,000	\$ 22,787,297
Transfers	500,000	2,500,000	-	-	-	3,000,000
City Labor	-	-	-	-	-	-
Impact Fees	1,415,496	1,200,000	1,700,000	2,400,000	1,300,000	8,015,496
Rap Tax	1,864,983	3,048,079	2,907,200	2,443,045	2,087,200	12,350,507
Bonds	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-
Prior Year Carryover	2,100,000	-	550,000	-	2,650,000	5,300,000
CIP Fund Balance	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-
<b>Total Funding Sources</b>	<b>\$ 14,230,672</b>	<b>\$ 20,271,591</b>	<b>\$ 5,713,996</b>	<b>\$ 4,899,841</b>	<b>\$ 6,337,200</b>	<b>\$ 51,453,300</b>

Project Description	Classification Level	Project is New or has Significantly Changed						Operating Impact	
PRDGPK - Delta Gateway Park	2d	No	\$ 3,290,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 3,315,000	B
3120 - Quail Orchard (Edgemont) Park	2	No	525,000	-	-	-	-	525,000	B
3128 - ARTS Covey Center/Public Art/Grants	2	No	337,200	337,200	337,200	337,200	337,200	1,686,000	B
22-002 - Playground Replacements	2	No	300,000	800,000	600,000	700,000	600,000	3,000,000	B
22-003 - Park Restroom Replacements	2	No	100,000	800,000	600,000	600,000	600,000	2,700,000	B
2204 - Provo River Parkway Trail - PRT 2230 North	2d	No	209,579	-	-	-	-	209,579	B
6049 - Provo River Parkway Trail - Central	2d	No	-	5,762,595	-	-	-	5,762,595	B
6047 Trail Lighting	1	No	178,204	-	300,000	-	-	478,204	B
2306 BST Improvements	3	No	250,000	350,000	-	500,000	-	1,100,000	B
2304 Operations and Maintenance	2	No	980,000	440,000	270,000	305,845	400,000	2,395,845	B
23-001 Court Replacement	2	Yes	-	-	1,500,000	-	-	1,500,000	B
24-001 Bicentennial	2d	Yes	150,000	-	700,000	1,200,000	3,950,000	6,000,000	B
24-002 PRT Bridge Replacement	2	Yes	50,000	-	350,000	-	450,000	850,000	B
24-003 Memorial Park Restroom	2d	Yes	550,000	-	-	-	-	550,000	B
3108 - Regional Sports Park	2c	No	4,057,292	10,556,796	56,796	56,796	-	14,727,680	B
3076 - Slate Canyon	2d	Yes	300,000	1,200,000	1,000,000	1,200,000	-	3,700,000	B
3110 - Rock Canyon Trailhead	2d	No	2,953,397	-	-	-	-	2,953,397	B
<b>Total Project Costs</b>			<b>\$ 14,230,672</b>	<b>\$ 20,271,591</b>	<b>\$ 5,713,996</b>	<b>\$ 4,899,841</b>	<b>\$ 6,337,200</b>	<b>\$ 51,453,300</b>	

**Classification Levels:** 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
c - Projects with conditional funding d - Projects depending on outside funding e - No funding specified

**Operating Impact:** A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**

**Delta Gateway Park**

Job ID - PRDGPK

**New project or significantly changed from previous years**

**No**

Department: Parks and Recreation	Job Group Number:	PRDGPK
Project Contact: John Bunderson	Neighborhood:	
Description and Justification: Provo Parks & Recreation has coordinated with the Mitigation Commission for the establishment of a Provo City park as part of the Provo River Delta Restoration project. This 3.4 acre park provides access to the Provo River Trail and the newly constructed trail system through the wetlands. Amenities will include restrooms, playgrounds, walking paths, picnic areas, benches pavilion, extended trailer parking and a bridge crossing the new Provo River diversion. Parks & Recreation has carefully negotiated the costs of the land acquisition, park design and construction of the park to be paid by the Mitigation Commission, a savings of over 3.5 million dollars to Provo City. This new park will provide important outdoor recreation opportunities for southwest Provo neighborhoods.	Location Map or Description:	
	 <p align="center">Provo River Delta Gateway Park concept plan 01.30.20</p>	

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ 77,092.50	3,290,000.00	-	-	\$ -	\$ -	\$ 3,367,092.50
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	2,400.00	-	-	-	-	-	2,400.00
RAP Tax	-	-	25,000.00	-	-	-	25,000.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	\$ -	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 79,492.50</b>	<b>\$ 3,290,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,394,492.50</b>
<b>Cost Elements:</b>							
Planning & Design	\$ 79,492.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,492.50
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	3,290,000.00	25,000.00	-	-	-	3,315,000.00
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ 79,492.50</b>	<b>\$ 3,290,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,394,492.50</b>
Status:	Funded	Classification : 2d. Projects depending on outside funding					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies:					
Code:	B. Little to no impact	Vision 2030 Plan: This project meets Goal 3.9 - Develop a new city recreation facility and park which will: Develop a sense of community; Foster a healthy lifestyle and wellness; Enhance civic pride; Be versatile and adaptable to meet the needs of all elements of the community. City Council Priorities: Vision 2050/General Plan - Desired Outcomes: Obtain buy-in from neighborhoods, community groups and city administration.					
Impact Explanation: Parks and Recreation will utilize external financial resources and internal management staff to minimize impacts to operating budget. Mitigation Commission will reimburse all costs to deliver this project. Operational costs would be justified in a supplemental funding request in the year the park is completed.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**  
**Quail Orchard (Edgemont) Park**  
**Job ID - PR3120**

**New project or significantly changed from previous years** **No**

Department: Parks and Recreation Project Contact: John Bunderson Description and Justification: Approximately 8.5 acres of property was acquired in 2011 and dedicated for a neighborhood park. This park provides important level of service needs in northeast Provo. This project has been prioritized following the recent sale of former park land adjacent to Timpview High School. Parks & Recreation worked with a committee local residents to guide the final design of the park and its amenities. Parks & Recreation has also partnered with Public Works to incorporate a stormwater detention basin on the west Sid of the park. During development of the park, Public Works will also build the new 3900 North road connecting Canyon Road with Timpview Drive. Park amenities include playgrounds, pavilions, picnic areas, benches, pickleball, a recirculating stream, open turf areas and walking paths.	Job Group Number: PR3120 Neighborhood: Edgemont Park Location Map or Description: 3800 North 500 East  <p align="center">Canyon Road Park <span style="float: right;">blū Concept Plan 08.01.2021</span></p>
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PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Proposed Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	1,000,000.00						1,000,000.00	
City Labor	-	-	-	-	-	-	-	
Impact Fees	2,994,330.00	500,000.00					3,494,330.00	
RAP Tax	-	25,000.00					25,000.00	
Bonds	-	-	-	-	-	-	-	
Prior Year Carryover	-	-	-	-	-	-	-	
CIP Fund Balance	1,500,000.00						1,500,000.00	
New Year Budget	-	-	-	-	-	-	-	
Land Sales	-	-	-	-	-	-	-	
<b>TOTAL FUNDING</b>	<b>\$ 5,494,330.00</b>	<b>\$ 525,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,019,330.00</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ 104,470.00		\$ -	\$ -	\$ -	\$ -	\$ 104,470.00	
Land Acquisition	840,000.00						840,000.00	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	-	-	-	-	-	-	-	
Construction	4,549,860.00	525,000.00					5,074,860.00	
Labor	-	-	-	-	-	-	-	
<b>TOTAL COSTS</b>	<b>\$ 5,494,330.00</b>	<b>\$ 525,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,019,330.00</b>	
Status:	Funded		Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies:						
Code:	B. Little to no impact		General Plan: Vision 2030 Plan: This project meets Goal 3.9 - Develop a new city recreation facility and park which will: Develop a sense of community; Foster a healthy lifestyle and wellness; Enhance civic pride; Be versatile and adaptable to meet the needs of all elements of the community. City Council Priorities: Vision 2050/General Plan - Desired Outcomes: Obtain buy-in from neighborhoods, community groups and city administration.					
Impact Explanation: Parks and Recreation will utilize existing resources and consider internal strategies to minimize impacts to operating budgets. Operational Costs would be justified in a supplemental funding request in the year the park is completed.								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**  
**Covey Center / Arts Projects**  
**Job ID - PR3128**

**New project or significantly changed from previous years** **No**

Department: Parks and Recreation	Job Group Number:	PR3128
Project Contact: Paul Duerden	Neighborhood: City Center	
Description and Justification: Facility upgrades are needed at the Covey Center for the Arts to integrate the existing building and grounds to the new City Hall site. Additional project elements include enhanced projection, sound and lighting equipment, stage enhancement technology and other operational renovations and enhancements. Arts expenditures and placemaking features at the new City Hall are anticipated with this project. Funding for these capital improvements are committed and designated from Recreation, Arts & Parks revenue.	Location Map or Description: <div style="text-align: center;">  </div>	

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
RAP Tax	867,051.00	337,200.00	337,200.00	337,200.00	337,200.00	337,200.00	2,553,051.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 867,051.00</b>	<b>\$ 337,200.00</b>	<b>\$ 337,200.00</b>	<b>\$ 337,200.00</b>	<b>\$ 337,200.00</b>	<b>\$ 337,200.00</b>	<b>\$ 2,553,051.00</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	867,051.00	337,200.00	337,200.00	337,200.00	337,200.00	337,200.00	2,553,051.00
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ 867,051.00</b>	<b>\$ 337,200.00</b>	<b>\$ 337,200.00</b>	<b>\$ 337,200.00</b>	<b>\$ 337,200.00</b>	<b>\$ 337,200.00</b>	<b>\$ 2,553,051.00</b>
Status: <b>Funded</b>	Classification: <b>2. Necessary Infrastructure</b>						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Plan: This project meets: Goal 3.1 --					
Code: <b>B. Little to no impact</b>		Establish a system of attractive parks and recreational facilities that will provide a complete range of					
Impact Explanation: Scheduled improvements to existing and enhanced arts facilities and Programs. Very little impact.		activities for all age groups. These projects are associated with plans developed by the Parks and Recreation Department, Administration and Municipal Council as part of the successful RAP Tax initiative passed by the citizens of Provo in November 2015.					

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**  
**Playground Replacements**  
**Job ID - 22-002**

**New project or significantly changed from previous years** **No**

Department: Parks and Recreation	Job Group Number:
Project Contact: John Bunderson	Neighborhood: City-wide
<p>Description and Justification: National safety standards for playgrounds require consistent inspection, prompt repair and replacement of play equipment when facilities have outlived their service life and/or as safety standards change. The industry standard for the service life of a public playground is 15 years. After this timeframe it is common that equipment manufacturers discontinue fabrication of replacement parts and operational issues then emerge. Recreation, Arts and Parks (RAP) revenues are the committed funding source to manage the replacement this older and outdated play equipment to assure compliance with national child safety standards. Provo has over 30 public playgrounds in City parks and the intent is to replace a consistent number of playgrounds on a regular schedule each year.</p>	<p>Location Map or Description:</p> 

PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ 113,592.00	-	\$ -	\$ -	\$ -	\$ 300,000.00	\$ 413,592.00
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
RAP Tax	577,164.00	300,000.00	800,000.00	600,000.00	700,000.00	\$ 300,000.00	3,277,164.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	500,000.00	-	-	-	-	-	500,000.00
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 1,190,756.00	\$ 300,000.00	\$ 800,000.00	\$ 600,000.00	\$ 700,000.00	\$ 600,000.00	\$ 4,190,756.00
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	1,190,756.00	300,000.00	800,000.00	600,000.00	700,000.00	600,000.00	4,190,756.00
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
TOTAL COSTS	\$ 1,190,756.00	\$ 300,000.00	\$ 800,000.00	\$ 600,000.00	\$ 700,000.00	\$ 600,000.00	\$ 4,190,756.00
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: The 2021 Provo Parks and Recreation Master Plan and RAP Tax initiative call for the establishment of a life-cycle replacement plan. This funding request meets this objective by replacing aging playgrounds and maintaining safe public facilities according to CPSC standards.				
Code:	B. Little to no impact		Impact Explanation: This project will replace old existing equipment. No additional operating impact is anticipated.				

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**  
**Park Restroom Replacements**  
**Job ID - 22-003**

**New project or significantly changed from previous years** **No**

Department: Parks and Recreation	Job Group Number:
Project Contact: John Bunderson	Neighborhood: City-wide
<p>Description and Justification: Residents and visitors of Provo expect sanitary, safe, accessible and functional restroom facilities at outdoor recreation facilities. Updated and accessible restroom facilities are an expected and important part of any recreation facility. Several of these facilities in Provo are decades old, are well beyond the expected service life, and are in need of replacement. A prioritized list of these facilities are scheduled for replacement with contemporary design, required ADA accessibility, and long-lasting building materials.</p>	<p>Location Map or Description:</p> 

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
RAP Tax	600,000	100,000	800,000	50,000	600,000	600,000	2,750,000
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	500,000	-	-	550,000	-	-	1,050,000
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 1,100,000</b>	<b>\$ 100,000</b>	<b>\$ 800,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 3,800,000</b>
<b>Cost Elements:</b>							
Planning & Design	-	-	-	-	-	-	-
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	1,100,000	100,000	800,000	600,000	600,000	600,000	3,800,000
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ 1,100,000</b>	<b>\$ 100,000</b>	<b>\$ 800,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 3,800,000</b>
Status: <b>Funded</b>	Classification : <b>2. Necessary Infrastructure</b>						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: As part of the Vision 2030 Plan, 2021 Provo Parks and Recreation Master Plan and RAP Tax this funding provides a way to replace aging buildings. One of the core values of responsible government is keeping effective well-maintained public infrastructure. This project is associated with plans developed by the Parks and Recreation Department, Administration and Municipal Council as part of the successful RAP Tax initiative passed by the citizens of Provo in November 2015.					
Code: <b>B. Little to no impact</b>							
Impact Explanation: This project would replace old existing restroom structures. No additional operating impact is anticipated.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**  
**Provo River Parkway Trail - PRT 2230 North**  
**Job ID - PR2204**

**New project or significantly changed from previous years** **No**

Department: Parks and Recreation	Job Group Number: PR2204
Project Contact: John Bunderson	Neighborhood: Carterville, Rock Canyon, Riverside, Edgemont
Description and Justification: This project is intended to provide enhanced connections of the Provo River Trail at 2230 North with University Avenue Greenway. These enhanced pathway improvements will begin at 2230 North and extend northward along the west side of University Avenue. This trail connection and associated improvements have been needed for many years as the Provo River Trail has become a highly valued and used recreation and transportation facility. Demand for increased capacity and roadway separation and safety improvements are priorities of this project. Access improvements will be designed wherever they are practical and reasonable. This project is funded with Federal transportation dollars through (MAG) and only requires an 8% local funding match.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	3,086,121.00			\$ -	\$ -	\$ -	\$ 3,086,121.00
Transfers	\$ -	-	-	-	-	-	-
City Labor	\$ -	-	-	-	-	-	-
Impact Fees	\$ -	-	-	-	-	-	-
RAP Tax	\$ -	209,579.00					209,579.00
Bonds	\$ -	-	-	-	-	-	-
Prior Year Carryover	\$ -	-	-	-	-	-	-
CIP Fund Balance	\$ 3,460.00						3,460.00
New Year Budget	\$ -	-	-	-	-	-	-
Land Sales	\$ -	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 3,089,581.00</b>	<b>\$ 209,579.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,299,160.00</b>
<b>Cost Elements:</b>							
Planning & Design	\$ 203,460.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203,460.00
Land Acquisition	20,000.00						20,000.00
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	2,866,121.00	209,579.00					3,075,700.00
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ 3,089,581.00</b>	<b>\$ 209,579.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,299,160.00</b>
Status:	Partially Funded	Classification :	2. Necessary Infrastructure				
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Plan - Objective 3.2.4 Develop neighborhood walking, jogging, and biking trails with clear signage and safety features, and make them easily accessible for all age groups and Objective 1.1.2 Create and maintain bike trail and sidewalk systems that connect all parts of Provo. 2021 Parks and Recreation Master Plan - Walking and hiking trails are most important to resident households.						
Code:	B. Little to no impact	Impact Explanation: Existing operation and maintenance budgets will be used to cover these pathway improvements.					

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**  
**Provo River Parkway Trail - Central**  
**Job ID - PR6049**

**New project or significantly changed from previous years** **No**

Department: Parks and Recreation	Job Group Number: PR6049
Project Contact: John Bunderson	Neighborhood: Carterville
Description and Justification: Many sections of asphalt of Provo River Trail (Columbia Lane to 2230 North) is over 25 years old and has exceed its service life. The existing narrow tunnels do not meet current user capacity needs or contemporary standards for safety. Community growth and increased demand for capacity, have positioned this project as a community priority. This project will renovate and expand is important section of the trail with greater width to improved use capacity. Access will be improved at intersections and pedestrian access nodes. Lighting will be added to improve additional visibility and security. This project also widens the tunnel crossings under under Columbia Lane, State Street, and 2230 North.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ 300,000.00		\$ 5,466,716.00			\$ -	\$ 5,766,716.00
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
RAP Tax	350,000.00	-	295,879.00	-	-	-	645,879.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	520.00	-	-	-	-	-	520.00
CIP Fund Balance	300,000.00	-	-	-	-	-	300,000.00
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 950,520.00</b>	<b>\$ -</b>	<b>\$ 5,762,595.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,713,115.00</b>
<b>Cost Elements:</b>							
Planning & Design	\$ 520.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 520.00
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	950,000.00	-	-	-	-	-	950,000.00
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	5,762,595.00	-	-	-	5,762,595.00
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ 950,520.00</b>	<b>\$ -</b>	<b>\$ 5,762,595.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,713,115.00</b>
Status:	Partially Funded		Classification : 2d. Projects depending on outside funding				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Plan - Objective 3.2.4 Develop neighborhood walking, jogging, and biking trails with clear signage and safety features, and make them easily accessible for all age groups and Objective 1.1.2 Create and maintain bike trail and sidewalk systems that connect all parts of Provo. Parks and Recreation Master Plan - Walking and hiking trails are most important to resident households. Because of it's value it has also been chosen as the first major project to utilize RAP Tax funds.					
Code:	B. Little to no impact		Impact Explanation: This project will renovate an existing facility. Existing operations budgets cover the ongoing operation of these facilities.				

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**

**Trail Lighting  
Job ID - PR6047**

**New project or significantly changed from previous years** **No**

Department: Parks and Recreation Project Contact: John Bunderson	Job Group Number: PR6047 Neighborhood: City-wide
Description and Justification: Tourism, lodging and restaurant tax revenue is collected in Utah County and annually distributed to municipalities. These limited funds are dedicated to support local recreation. Provo Parks & Recreation has prioritized night lighting at city recreation facilities and will continue to install these safety enhancements with this funding each year. This project will add trail lighting to sections of the Provo River Trail that do not have security lighting. Benefits will be increased visibility and safety for the trail and associated interections and crossings. Low energy consumption fixtures will be used wherever possible. Trailheads, parking lot and other facility lighting will be improved.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ 113,592.00						\$ 113,592.00
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	115,000.00	-				115,000.00
RAP Tax	-	63,204.00	-	300,000.00	-	-	363,204.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	3,204.00	-	-	-	-	-	3,204.00
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 116,796.00</b>	<b>\$ 178,204.00</b>	<b>\$ -</b>	<b>\$ 300,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 595,000.00</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	116,796.00	178,204.00		300,000.00			595,000.00
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ 116,796.00</b>	<b>\$ 178,204.00</b>	<b>\$ -</b>	<b>\$ 300,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 595,000.00</b>
<b>Status:</b>	Funded		<b>Classification :</b> 1. Critical Health and Safety				
<b>Annual Operating Budget Impact:</b>			How project relates to adopted plans and/or policies:: Vision 2030 Plan - Objective 3.2.4 Develop neighborhood walking, jogging, and biking trails with clear signage and safety features, and make them easily accessible for all age groups and Objective 1.1.2 Create and maintain bike trail and sidewalk systems that connect all parts of Provo. Parks and Recreation Master Plan - Walking and hiking trails are most important to resident households.				
<b>Code:</b>	B. Little to no impact						
Impact Explanation: Additional electrical service usage fees would be expected with the additional night lighting, but this may be minimized with LED and solar options. Department will utilize the most efficient method available and minimize operating impact.							



**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**  
**Operations & Maintenance**  
**Job ID - PR2304**

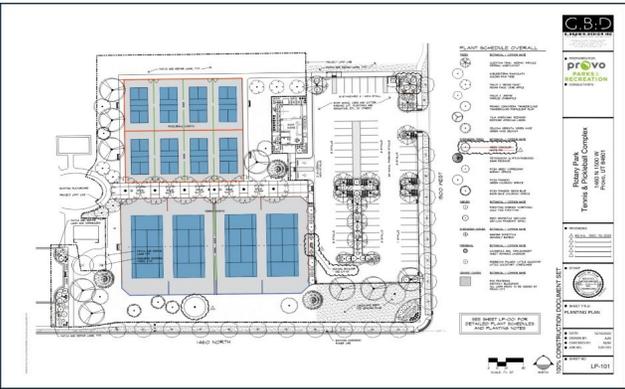
**New project or significantly changed from previous years** **No**

Department: Parks and Recreation	Job Group Number:
Project Contact: John Bunderson	Neighborhood: City-wide
<p>Description and Justification: There are many park structures in city parks that are decades old and are in need of repair or replacement due to aged construction materials and structural concerns. These structures and pavilions are important gathering shelters for family and other group events throughout the community. RAP revenue has been identified as an ongoing funding source to replace the aged park structures that are deteriorating and in need of replacement with structures with contemporary, long-lasting and fire resistant building materials.</p>	<p>Location Map or Description:</p> 

PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	200,000.00	-	-	-	-	-	200,000.00
RAP Tax	456,000.00	480,000.00	440,000.00	270,000.00	305,845.00	400,000.00	1,951,845.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	370,000.00	500,000.00	-	-	-	-	870,000.00
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 1,026,000.00	\$ 980,000.00	\$ 440,000.00	\$ 270,000.00	\$ 305,845.00	\$ 400,000.00	\$ 3,421,845.00
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	1,026,000.00	880,000.00	140,000.00	70,000.00	305,845.00	400,000.00	2,421,845.00
Equipment/Furniture	-	-	300,000.00	200,000.00	-	-	500,000.00
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
TOTAL COSTS	\$ 1,026,000.00	\$ 980,000.00	\$ 440,000.00	\$ 270,000.00	\$ 305,845.00	\$ 400,000.00	\$ 3,421,845.00
Status: <b>Funded</b>	Classification: <b>2. Necessary Infrastructure</b>						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: The 2021 Provo Parks and Recreation Master Plan and RAP Tax initiative call for the establishment of a life-cycle replacement plan. This funding request meets the prescribed objective by replacing aging equipment and maintaining safe public facilities according to current standards.					
Code: <b>B. Little to no impact</b>	Impact Explanation: This project would replace old existing pavilion structures. No additional operating impact is anticipated.						

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**  
**Court Replacement Projects**  
**Job ID - 23-001**

**New project or significantly changed from previous years** **Yes**

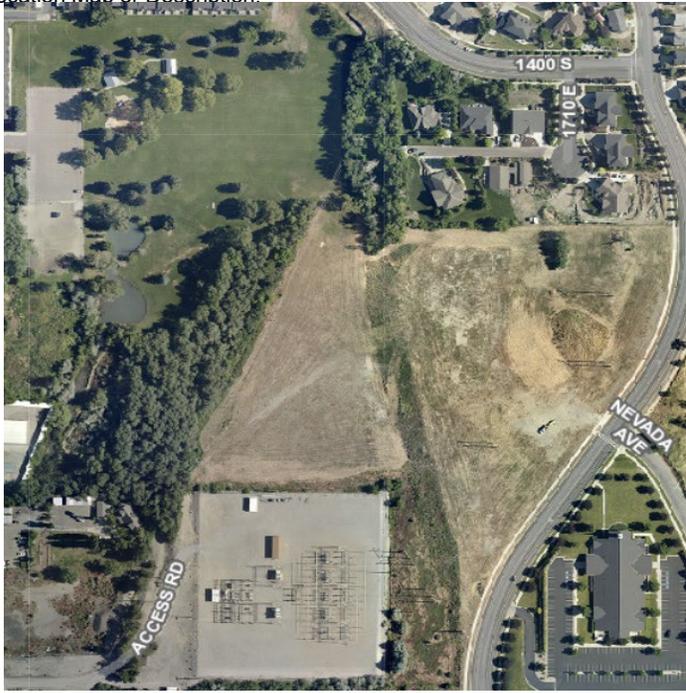
Department: Parks and Recreation Project Contact: John Bunderson	Job Group Number: Neighborhood: City-wide
Description and Justification: The tennis courts at Riverview Park and Kiwanis Park have deep fissures and frost cracks that have been filled several times with an asphalt emulsion to control their spread. These temporary repairs cannot compensate for a complete resurfacing. These courts serve as the main tennis court offerings by Provo City. Asphalt tennis court surfaces have a useful life of 7 to 15 years and structural cracking can appear as early as 5 years in some courts. These tennis courts will be constructed with post tensioned concrete that will provide a much longer service life of well over 20 years.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
RAP Tax	915,000.00	-	-	1,000,000.00	-	-	1,915,000.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$915,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,415,000.00</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	915,000.00	-	-	1,500,000.00	-	-	2,415,000.00
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$915,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,415,000.00</b>
<b>Status:</b>	<b>Funded</b>		<b>Classification:</b> 2. Necessary Infrastructure				
<b>Annual Operating Budget Impact:</b>			How project relates to adopted plans and/or policies: The 2021 Provo Parks and Recreation Master Plan and RAP Tax initiative call for the establishment of a life-cycle replacement plan. This funding request meets the prescribed objective by engaging the neighborhood in design and replacing aging court equipment with facilities to meet current an future recreational demand. New facilities will be built to current safe public facilities standards.				
<b>Code:</b>	B. Little to no impact						
Impact Explanation: This project will renovate an existing facility. Existing operations budgets cover the ongoing operation of these facilities.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**

**Bicentennial Park  
Job ID - 24-001**

**New project or significantly changed from previous years** **Yes**

Department: Parks and Recreation	Job Group Number:
Project Contact: John Bunderson	Neighborhood: Provost
Description and Justification: The funding commitment for Bicentennial Park expansion is contingent upon the sale of adjacent city property near Buckley Draw. Parks & Recreation will organize a design committee with area residents to guide the development of a master design and construction documents for this site.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	700,000	\$ 1,200,000	1,300,000	3,200,000
RAP Tax	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	150,000	-	-	-	2,650,000	2,800,000
New Year Budget	-	-	-	-	-	-	-
Land Sales	6,000,000	-	-	-	-	-	6,000,000
<b>TOTAL FUNDING</b>	<b>6,000,000</b>	<b>150,000</b>	<b>-</b>	<b>700,000</b>	<b>1,200,000</b>	<b>3,950,000</b>	<b>6,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	-	150,000	-	-	-	-	150,000
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	700,000	1,200,000	3,950,000	5,850,000
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>700,000</b>	<b>1,200,000</b>	<b>3,950,000</b>	<b>6,000,000</b>

<b>Status:</b>	Partially Funded	<b>Classification:</b>	2d. Projects depending on outside funding
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: Vision 2030 Plan - Goal 3.1 - Establish a system of attractive parks and recreational facilities that will provide a complete range of activities for all age groups; Goal 1.2 - Capitalize on local natural resources and neighborhood amenities; Goal 1.6 - Maintain and improve the physical appearance and beauty of neighborhoods.	
<b>Code:</b>	B. Little to no impact		
Impact Explanation: Parks and Recreation will utilize existing resources and consider internal strategies to minimize impacts to operating budgets. Any needs would be justified in a supplemental funding request in the year the park is completed.			

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Provo River Parkway Trail - Bridge Replacement**  
**Job ID - 24-002**

**New project or significantly changed from previous years** **Yes**

Department: Parks and Recreation	Job Group Number:	PR2402
Project Contact: John Bunderson	Neighborhood: River bottoms	
Description and Justification: The three wooden bridges along the Riverwoods section of the Provo River Trail (4800 North to 5200 North University Avenue) are over 25 years old and has exceed service life. The bridges were built to cross a canal that no longer active. The ditch still serves as a storm drain corridor. It is best best to remove the bridges, place a culvert with riprap and pave the trail across. This will reduce maintenance and help with snow removal through this section. The Canyon Glen Park bridge crossing the Provo River will be replaced in FY 2026. Exchange Park bridge to be replaced in FY 2028	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants			\$ -			\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
RAP Tax		50,000.00		350,000.00		450,000.00	850,000.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover		-	-	-	-	-	-
CIP Fund Balance		-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	\$ -	\$ 50,000.00	\$ -	\$ 350,000.00	\$ -	\$ 450,000.00	\$ 850,000.00
<b>Cost Elements:</b>							
Planning & Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements							
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	50,000.00	-	350,000.00		450,000.00	850,000.00
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 50,000.00	\$ -	\$ 350,000.00	\$ -	\$ 450,000.00	\$ 850,000.00
Status:	Partially Funded		Classification:	2d. Projects depending on outside funding			
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Plan - Objective 3.2.4 Develop neighborhood walking, jogging, and biking trails with clear signage and safety features, and make them easily accessible for all age groups and Objective 1.1.2 Create and maintain bike trail and sidewalk systems that connect all parts of Provo. Parks and Recreation Master Plan - Walking and hiking trails are most important to resident households. Because of it's value it has also been chosen as the first major project to utilize RAP Tax funds.						
Code:	B. Little to no impact						
Impact Explanation:	This project will renovate an existing facility. Existing operations budgets cover the ongoing operation of these facilities.						

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**

**Memorial Park Restroom**

**Job ID - 24-003**

**New project or significantly changed from previous years Yes**

Department: Parks and Recreation Project Contact: John Bunderson	Job Group Number: Neighborhood: City-wide
With an inauspicious start in 1924 as an unsightly swamp and dumping ground, Memorial Park has become one of the oldest and grandest parks in Provo. This six-acre park was established with active recreation areas, and more reflective green spaces with several memorials that are accessible by a connecting concrete pathway. The 45 ft. tall Veterans Memorial Obelisk has also become a focal point for many veterans and is the host site for the annual Freedom Festival Flag Day event. Recent additions to the park included picnic pads and playground equipment. These amenities have increased the need for public restrooms for this site. A member of the Provo City Council has brought this need forward and Parks & Recreation has identified Community Development Block Grants as a potential funding source to meet these community needs.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	-	550,000	-	-	-	-	550,000
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
RAP Tax	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
<b>Cost Elements:</b>							
Planning & Design	-	-	-	-	-	-	-
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	550,000	-	-	-	-	550,000
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
<b>Status:</b>	Funded		<b>Classification:</b> 2. Necessary Infrastructure				
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: As part of the Vision 2030 Plan, 2021 Provo Parks and Recreation Master Plan and RAP Tax this funding provides a way to replace aging buildings. One of the core values of responsible government is keeping effective well-maintained public infrastructure. This project is associated with plans developed by the Parks and Recreation Department, Administration and Municipal Council as part of the successful RAP Tax initiative passed by the citizens of Provo in November 2015.					
<b>Code:</b>	B. Little to no impact						
<b>Impact Explanation:</b> This project would replace old existing restroom structures. No additional operating impact is anticipated.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**

**Regional Sports Park**

Job ID - PR3108

**New project or significantly changed from previous years**

**No**

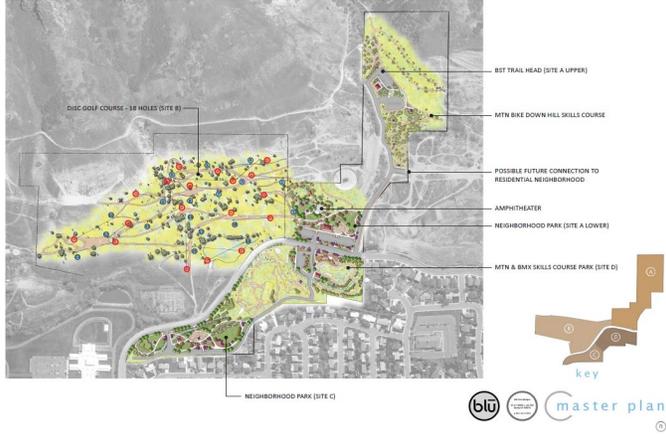
Department: Parks and Recreation	Job Group Number:	PR3108
Project Contact: John Bunderson	Neighborhood: Provo Bay	
Description and Justification: The Epic 100 regional sports park was designated as a visionary project in the Provo Parks and Recreation Master Plan. Currently, over 300 local teams are competing for very limited field space in Provo, with the largest site accommodating 5 fields. As a result of a LWCF conversion of park property next to Timpview High School, 100 acres were purchased in 2019. This site is situated along the new Lakeview Parkway and Provo Airport, which will provide excellent access to 21 competition fields and support facilities. This facility will be the largest in the region and will meet the needs of not only local community with neighborhood park amenities, and will provide needed sports fields for local recreation programs. Upon completion, this site is estimated to provide needed economic stimulus to Provo and the surrounding region, by serving as the host site to major regional sports tournaments and events. Future local spending in transportation, lodging, restaurants, entertainment and retail are estimated at \$30 million annually. An additional 45 court pickleball complex has been designed to include 4 elite courts and 1 Championship court. Funding for the pickleball elements is dependent on fundraising efforts by the Provo Foundation.	Location Map or Description:	
	<p align="center"> <b>PROVO REGIONAL SPORTS PARK</b>                      MASTER PLAN                 </p> <p align="right"> </p>	

PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	5,500,000.00	2,556,796.00	\$ 8,056,796.00	\$ 56,796.00	\$ 56,796.00	-	16,227,184.00
Transfers	-	-	2,500,000.00	-	-	-	2,500,000.00
City Labor	-	-	-	-	-	-	-
Impact Fees	4,751,263.00	300,496.00	-	-	-	-	5,051,759.00
RAP Tax	1,531,380.00	-	-	-	-	-	1,531,380.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	1,200,000.00	-	-	-	-	-	1,200,000.00
CIP Fund Balance	10,150,000.00	1,200,000.00	-	-	-	-	11,350,000.00
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>23,132,643.00</b>	<b>4,057,292.00</b>	<b>10,556,796.00</b>	<b>56,796.00</b>	<b>56,796.00</b>	<b>-</b>	<b>37,860,323.00</b>
<b>Cost Elements:</b>							
Planning & Design	280,000.00	-	-	-	-	-	280,000.00
Land Acquisition	3,257,195.00	300,496.00	-	-	-	-	3,557,691.00
Site Improvements	-	-	4,500,000.00	-	-	-	4,500,000.00
Equipment/Furniture	-	-	-	-	-	-	-
Construction	19,595,448.00	3,756,796.00	6,056,796.00	56,796.00	56,796.00	-	29,522,632.00
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>23,132,643.00</b>	<b>4,057,292.00</b>	<b>10,556,796.00</b>	<b>56,796.00</b>	<b>56,796.00</b>	<b>-</b>	<b>37,860,323.00</b>
Status:	Partially Funded		Classification:	2c. Conditional funding secured			
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Plan - Goal 3.1 - Establish a system of attractive parks that will provide a complete range of activities for all age groups. 2021 Parks and Recreation Master Plan - Visionary Project - develop new sports fields. Create economic drivers for the community.				
Code:	B. Little to no impact						
Impact Explanation: The Department will develop a maintenance and operation plan that would utilize existing labor and equipment resources as effectively as possible. The RSP revenues are expected to cover all operation costs, resulting in a zero impact to General Fund resources.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**

**Slate Canyon Park  
Job ID - PR3076**

**New project or significantly changed from previous years** **Yes**

Department: Parks and Recreation	Job Group Number:
Project Contact: John Bunderson	Neighborhood: Provost
Description and Justification: With the recent acquisition of land at the foothills at Slate Canyon, there is a need to update a recreation master plan for the area. This effort will begin with an update to a recreation facility master plan for the Slate Canyon area. Funding for the development of southeast area parks is largely dependent on revenues generated through potential land sales along Slate Canyon Drive near 300 South.	Location Map or Description: 

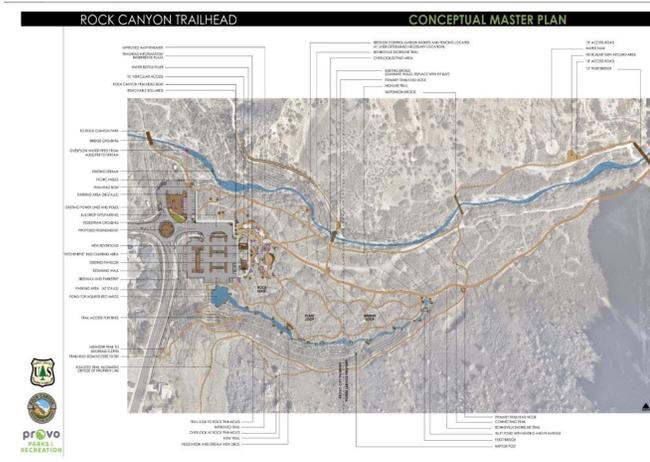
PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	100,000.00	-	1,200,000.00	1,000,000.00	1,200,000.00	-	3,500,000.00
RAP Tax	-	300,000.00	-	-	-	-	300,000.00
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	150,000.00	-	-	-	-	-	150,000.00
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ 250,000.00</b>	<b>\$ 300,000.00</b>	<b>\$ 1,200,000.00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 1,200,000.00</b>	<b>\$ -</b>	<b>\$ 3,950,000.00</b>
<b>Cost Elements:</b>							
Planning & Design	\$ 250,000.00	-	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	300,000.00	1,200,000.00	1,000,000.00	1,200,000.00	-	3,700,000.00
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ 250,000.00</b>	<b>\$ 300,000.00</b>	<b>\$ 1,200,000.00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 1,200,000.00</b>	<b>\$ -</b>	<b>\$ 3,950,000.00</b>
<b>Status:</b>	<b>Partially Funded</b>		<b>Classification:</b> 2d. Projects depending on outside funding				
<b>Annual Operating Budget Impact:</b>	How project relates to adopted plans and/or policies: Goal 3.1 - Establish a system of attractive parks and recreational facilities that will provide a complete range of activities for all age groups; Goal 1.2 - Capitalize on local natural resources and neighborhood amenities; Goal 1.6 - Maintain and improve the physical appearance and beauty of neighborhoods. This request is congruent with the 10 Year CIP Plan developed by the Parks and Recreation Department, Administration and Municipal Council as part of the successful RAP Tax initiative passed by the citizens of Provo in November 2015.						
<b>Code:</b>	B. Little to no impact						
<b>Impact Explanation:</b>	Parks and Recreation will utilize existing resources and consider internal strategies to minimize impacts to operating budgets. Any needs would be justified in a supplemental funding request in the year the park is completed.						

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2022/2023**

**Rock Canyon Trailhead**

**Job ID - PR3110**

**New project or significantly changed from previous years No**

Department: Parks and Recreation Project Contact: John Bunderson	Job Group Number: Neighborhood: Rock Canyon	PR3110
Description and Justification: Parks & Recreation partnered with the USFS, RCPA and others to develop a master plan for the Rock Canyon Trailhead. Construction documents have been prepared for the improved parking areas, bridges and other enhancements. Parks & Recreation will continue to work with partners for additional fundraising as well as grant opportunities to extend available funds.	Location Map or Description: 	

**PROJECT SCHEDULE, BUDGET, AND FIVE YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	-	1,953,397	-	-	-	-	1,953,397
Transfers	16,890	500,000	-	-	-	-	516,890
City Labor	-	-	-	-	-	-	-
Impact Fees	-	500,000	-	-	-	-	500,000
RAP Tax	103,445	-	-	-	-	-	103,445
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
Land Sales	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>120,335</b>	<b>2,953,397</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,073,732</b>
<b>Cost Elements:</b>							
Planning & Design	116,811	-	-	-	-	-	116,811
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	2,781,770	-	-	-	-	2,781,770
Equipment/Furniture	-	171,627	-	-	-	-	171,627
Construction	3,523	-	-	-	-	-	3,523
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>120,335</b>	<b>2,953,397</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,073,732</b>

<b>Status:</b>	Funded	<b>Classification:</b>	2d. Projects depending on outside funding
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Plan - Objective 3.2.4 Develop neighborhood walking, jogging, and biking trails with clear signage and safety features, and make them easily accessible for all age groups and Objective 1.1.2 Create and maintain bike trail and sidewalk systems that connect all parts of Provo. Parks and Recreation Master Plan - Walking and hiking trails are most important to resident households. This project is associated with plans developed by the Parks and Recreation Department, Administration and Municipal Council as part of the successful RAP Tax initiative passed by the citizens of Provo in November 2015.	
Code:	B. Little to no impact	Impact Explanation: This project will renovate an existing facility. Existing operations budgets cover the ongoing operation of these facilities.	

## Capital Improvement Summary B&C Roads

Projects	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Funding Sources</b>						
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	2,840,000	2,840,000	2,840,000	2,840,000	2,840,000	14,200,000
City Labor	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-
Bonds	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-
<b>Total Funding Sources</b>	<b>\$ 2,840,000</b>	<b>\$ 14,200,000</b>				

Project Title	Classification Level	Project is New or has Significantly Changed						Operating Impact	
1-1083-Miscellaneous Projects	2	No	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	B
2-1087-Intersection Modifications	1	No	150,000	150,000	150,000	150,000	150,000	750,000	B
3-1148-Bridge Repair	1	No	100,000	100,000	100,000	100,000	100,000	500,000	A
4-3032-Sidewalk Replacement	1	No	500,000	500,000	500,000	500,000	500,000	2,500,000	B
5-3116-Wetland Monitoring – PWC	2	No	25,000	25,000	25,000	25,000	25,000	125,000	B
6-2024 Street Overlay	2	No	1,465,000	-	-	-	-	1,465,000	A
7-2025 Street Overlay	2	No	-	1,315,000	-	-	-	1,315,000	A
8- 2026 Street Overlay	2	No	-	-	1,400,000	-	-	1,400,000	A
9-2027 Street Overlay	2	No	-	-	-	1,465,000	-	1,465,000	A
10-2028 Street Overlay	2	Yes	-	-	-	-	1,465,000	1,465,000	A
11-Independence Avenue - 1100 North to 1700 North	2	No	-	-	215,000	500,000	500,000	1,215,000	C
12-1500 West - 1920 North to 2000 North	1	No	-	150,000	-	-	-	150,000	B
13-300 N 900 E Signal (Safety and Volume Warrants)	1	No	-	-	350,000	-	-	350,000	B
14-2230 N at 250 E (Pending MAG Corr Pres Fund)	2	No	500,000	500,000	-	-	-	1,000,000	B
15-5600 N/University Ave Traffic Light	2e	No	6,000,000	-	-	-	-	6,000,000	B
16-Center Street Improvements Option 2 (\$1M/block fac	2e	No	2,500,000	2,500,000	-	-	-	5,000,000	B
17-Slate Canyon Street Improvement	2e	No	500,000	-	-	-	-	500,000	B
18-Draper Lane - 500 South to 600 South	2e	No	-	-	-	2,500,000	-	2,500,000	C
19-Canyon Rd Sidewalk - 4380 N to Foothill Dr	2e	No	-	250,000	-	-	-	250,000	B
20-Canyon Rd Sidewalk - 3450 N to 3540 N	2e	No	-	250,000	-	-	-	250,000	B
21-600 S Sidewalk - 1100 W to 1600 W	2e	No	-	1,000,000	-	-	-	1,000,000	B
22-500 North - 700 East to 900 East	1e	Yes	-	-	3,600,000	-	-	3,600,000	B
23-New Sidewalk, Curb, and Gutter (based on LTAP Stu	1e	No	500,000	500,000	500,000	500,000	500,000	2,500,000	B
24-Shoreline Middle School Temporary Asphalt Path	1e	No	150,000	-	-	-	-	150,000	B
25-School Related Sidewalk Funding	1e	Yes	500,000	500,000	500,000	500,000	500,000	2,500,000	B
26-Trail behind Walmart	2e	Yes	70,000	-	-	-	-	70,000	B
27-1296-Transportation Master Plan Update	2e	Yes	-	250,000	-	-	-	250,000	B
<b>Total Funded</b>			<b>\$ 2,840,000</b>	<b>\$ 2,840,000</b>	<b>\$ 2,840,000</b>	<b>\$ 2,840,000</b>	<b>\$ 2,840,000</b>	<b>\$ 14,200,000</b>	
<b>Total Unfunded</b>			<b>10,220,000</b>	<b>5,250,000</b>	<b>4,600,000</b>	<b>3,500,000</b>	<b>1,000,000</b>	<b>24,570,000</b>	
<b>Total Project Costs</b>			<b>\$ 13,060,000</b>	<b>\$ 8,090,000</b>	<b>\$ 7,440,000</b>	<b>\$ 6,340,000</b>	<b>\$ 3,840,000</b>	<b>\$ 38,770,000</b>	

**Classification Levels:** 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
c - Projects with conditional funding d - Projects depending on outside funding e - No funding specified

**Operating Impact:** A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Miscellaneous Projects**

**Job ID - 1083**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact: Gordon Haight	Neighborhood: Citywide
Description and Justification: Small projects that occur during each year when City participation is required for street transitions, drainage improvements, sidewalk conromity, and safety improvements.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	100,000	100,000	100,000	100,000	100,000	500,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>				
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 3.2 includes the installation of safety features as a high priority. Goal 12.2.1 is to prioritize and preserve existing infrastructure.						
Code: B. Little to no impact	Impact Explanation: These small projects have little if any impact on operating budgets.						

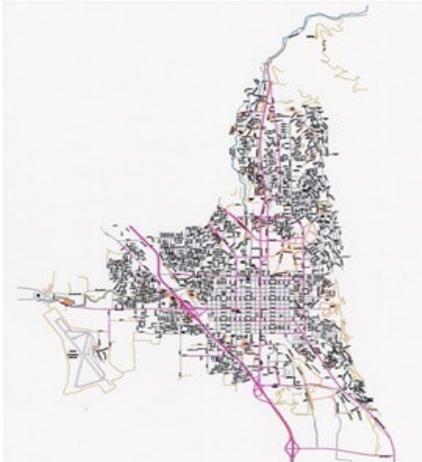
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Intersection Modifications**

**Job ID - 1087**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group:	ENBS
Project Contact: Gordon Haight	Neighborhood: Citywide	
Description and Justification: This project will include intersections which have been identified as having operational deficiencies in either lanes or alignments that create safety issues. Improvements to intersections will include possible installation of traffic signals and/or geometric design modifications.	Location Map or Description: 	

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	150,000	150,000	150,000	150,000	150,000	750,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	150,000	150,000	150,000	150,000	150,000	750,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
Status:	Funded	Classification:	1. Critical Health and Safety				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Visions Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Vision Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment.					
Code:	B. Little to no impact	Impact Explanation: These small projects have little if any impact on operating budgets.					

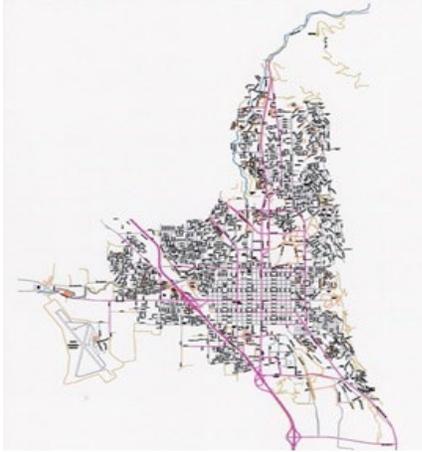
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Bridge Repair**

**Job ID - 1148**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact: Gordon Haight	Neighborhood: Citywide
Description and Justification: Miscellaneous bridge repair including maintenance for bridge decks, approach slabs and joint repairs for various bridges citywide as identified on the state bridge inspection report.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	100,000	100,000	100,000	100,000	100,000	500,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
Status:	Funded	Classification:	1. Critical Health and Safety				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 12.2 Objective 12.2.1 is to prioritize and preserve the existing infrastructure. Goal 9.7 Objective 9.7.1 Maintain well functioning transportation routes throughout the city.					
Code:	A. Potential decrease	Impact Explanation: These improvements and repairs will improve conditions that currently require greater maintenance.					

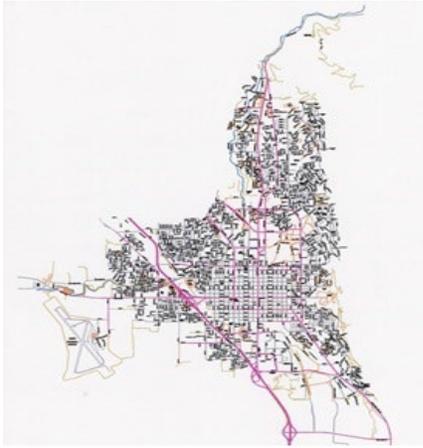
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Sidewalk Replacement**

**Job ID - 3032**

**New project or significantly changed from previous years**

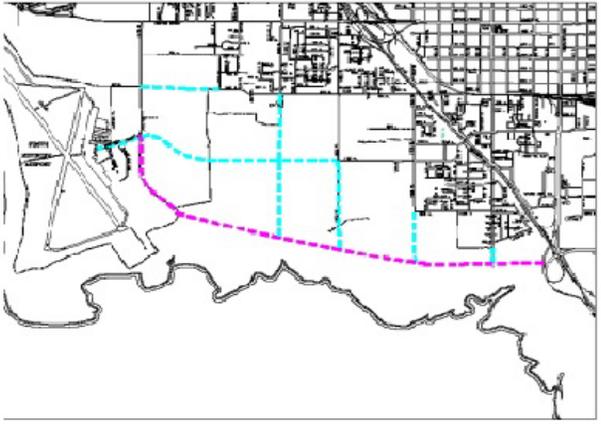
**No**

Department/Division: Public Works - Engineering		Job Group:		ENBS			
Project Contact: David Michelsen		Neighborhood: Citywide					
Description and Justification: This project evaluates condition of sidewalks for trip hazards, handicap accessibility and deterioration. It provides for repair based on evaluation. These repairs are continually needed to maintain safety and compliance with ADA federal requirements.		Location Map or Description:					
							
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	500,000	500,000	500,000	500,000	500,000	2,500,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,500,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	500,000	500,000	500,000	500,000	500,000	2,500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,500,000</b>
Status:	Funded		Classification:	1. Critical Health and Safety			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1					
Code:	B. Little to no impact		Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.				
Impact Explanation: Replacing aging infrastructure reduces maintenance costs.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Wetland Monitoring – PWC**  
**Job ID - 3116**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering Project Contact: Gordon Haight	Job Group: ENBS Neighborhood: Citywide
Description and Justification: This project is a requirement from the Corps of Engineers as a condition of the 404 permit for the Provo Westside Connector project. The city committed to provide annual monitoring of the wetlands for the project for a period of ten years.	Location Map or Description: 

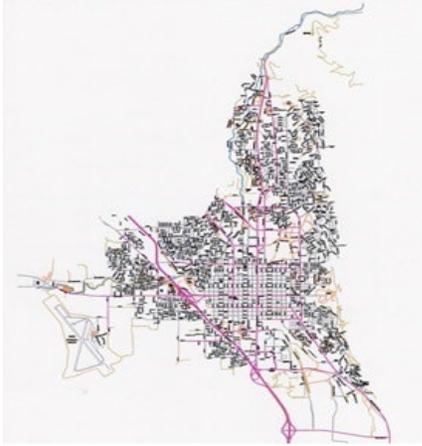
**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	25,000	25,000	25,000	25,000	25,000	125,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	25,000	25,000	25,000	25,000	25,000	125,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Goal 12.2.1 is to prioritize and preserve existing infrastructure.				
Code:	B. Little to no impact						
Impact Explanation: This funding results in a report and has no impact on operating costs							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**2024 Street Overlay**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering		Job Group:		ENBS				
Project Contact: David Michelsen		Neighborhood: Citywide						
Description and Justification: Street resurfacing must be done on each street on average every seven years to maintain the integrity of the existing transportation system.		Location Map or Description:						
								
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Proposed Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	-	1,465,000	-	-	-	-	1,465,000	
City Labor	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	
Bonds	-	-	-	-	-	-	-	
Prior Year Carryover	-	-	-	-	-	-	-	
CIP Fund Balance	-	-	-	-	-	-	-	
New Year Budget	-	-	-	-	-	-	-	
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	-	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	-	-	-	-	-	-	-	
Construction	-	1,465,000	-	-	-	-	1,465,000	
Labor	-	-	-	-	-	-	-	
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>	
Status:	Funded		Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1						
Code:	A. Potential decrease		Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.					
Impact Explanation: Street maintenance extends the life of roads and decreases operating costs.								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**2025 Street Overlay**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering		Job Group:		ENBS			
Project Contact: David Michelsen		Neighborhood: Citywide					
Description and Justification: Street resurfacing must be done on each street on average every seven years to maintain the integrity of the existing transportation system.		Location Map or Description:					
							
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	1,315,000	-	-	-	1,315,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,315,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,315,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	1,315,000	-	-	-	1,315,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,315,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,315,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1					
Code:	A. Potential decrease		Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.				
Impact Explanation: Street maintenance extends the life of roads and decreases operating costs.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**2026 Street Overlay**  
**Job ID - NEW**

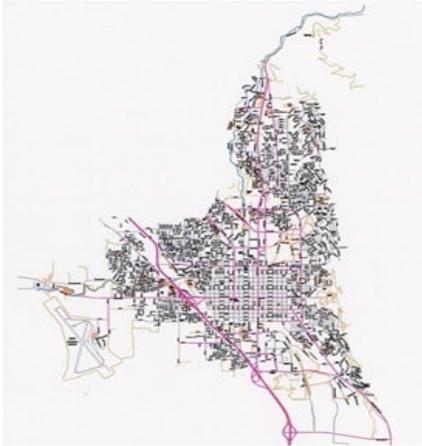
**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering		Job Group:		ENBS				
Project Contact: David Michelsen		Neighborhood: Citywide						
Description and Justification: Street resurfacing must be done on each street on average every seven years to maintain the integrity of the existing transportation system.		Location Map or Description:						
								
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Proposed Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	-	-	-	1,400,000	-	-	1,400,000	
City Labor	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	
Bonds	-	-	-	-	-	-	-	
Prior Year Carryover	-	-	-	-	-	-	-	
CIP Fund Balance	-	-	-	-	-	-	-	
New Year Budget	-	-	-	-	-	-	-	
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	-	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	-	-	-	-	-	-	-	
Construction	-	-	-	1,400,000	-	-	1,400,000	
Labor	-	-	-	-	-	-	-	
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>	
Status:	Funded		Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1						
Code:	A. Potential decrease		Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.					
Impact Explanation: Street maintenance extends the life of roads and decreases operating costs.								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**2027 Street Overlay**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact: David Michelsen	Neighborhood: Citywide
Description and Justification: Street resurfacing must be done on each street on average every seven years to maintain the integrity of the existing transportation system.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	1,465,000	-	1,465,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	1,465,000	-	1,465,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>

Status: Funded	Classification: 2. Necessary Infrastructure
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1 Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.
Code: A. Potential decrease	
Impact Explanation: Street maintenance extends the life of roads and decreases operating costs.	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**2028 Street Overlay**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group:	ENBS
Project Contact: David Michelsen	Neighborhood: Citywide	
Description and Justification: Street resurfacing must be done on each street on average every seven years to maintain the integrity of the existing transportation system.	Location Map or Description: 	

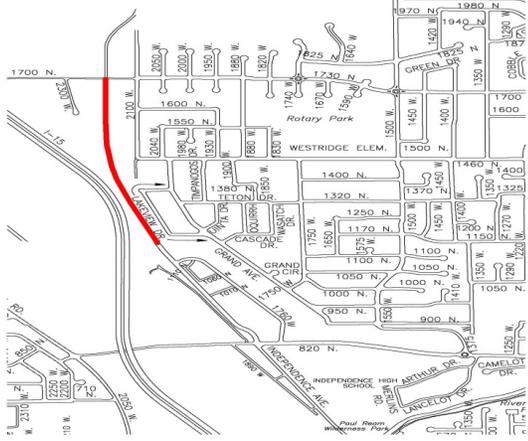
**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	1,465,000	1,465,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>	<b>\$ 1,465,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	1,465,000	1,465,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,465,000</b>	<b>\$ 1,465,000</b>

<b>Status:</b>	Funded	<b>Classification:</b>	2. Necessary Infrastructure
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1 Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.	
<b>Code:</b>	A. Potential decrease		
Impact Explanation: Street maintenance extends the life of roads and decreases operating costs.			

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Independence Avenue - 1100 North to 1700 North**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

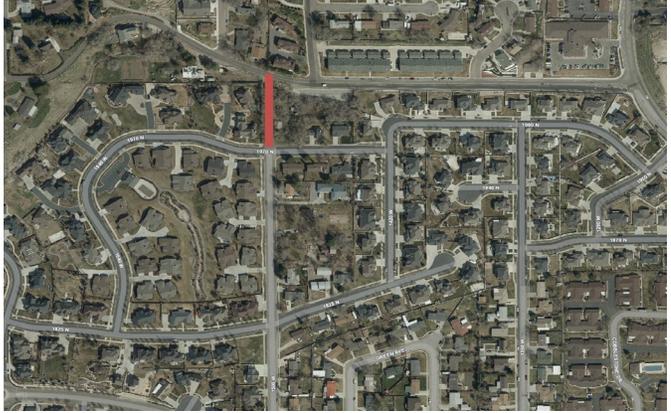
Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact:	Neighborhood: Citywide
Description and Justification: This project will complete the connection of Independence Avenue on the north end between 820 North and 1700 North. The project will include pedestrian and bicycle facilities in conjunction with the construction of the roadway. The construction of this roadway will require retaining walls through the narrow section of the project adjacent to the Grandview hill.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	215,000	500,000	500,000	1,215,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 215,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 1,215,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	215,000	500,000	500,000	1,215,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 215,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 1,215,000</b>
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout the city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.					
Code:	C. Potential increase						
Impact Explanation: This will result in additional lane miles of roads that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$3,300 per lane mile, but this is not an incremental cost.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**1500 West - 1920 North to 2000 North**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group:	ENBS
Project Contact: David Michelsen	Neighborhood: Grandview North	
Description and Justification: This project will complete the connection of 1500 W on the north end between 1970 North and 2000 North. The project will improve access and connectivity within the Grandview North Neighborhood. The connection to 2000 North requires coordination with Orem City.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN								
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	
<b>Proposed Funding Sources:</b>								
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers	-	-	150,000	-	-	-	150,000	
City Labor	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	
Bonds	-	-	-	-	-	-	-	
Prior Year Carryover	-	-	-	-	-	-	-	
CIP Fund Balance	-	-	-	-	-	-	-	
New Year Budget	-	-	-	-	-	-	-	
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	
<b>Cost Elements:</b>								
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	-	
Site Improvements	-	-	-	-	-	-	-	
Equipment/Furniture	-	-	-	-	-	-	-	
Construction	-	-	150,000	-	-	-	150,000	
Labor	-	-	-	-	-	-	-	
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	
Status:	Funded		Classification:					2. Necessary Infrastructure
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1 Ensure that all modes of transportation to, from and within Provo are safe and efficient Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment.					
Code:	B. Little to no impact							
Impact Explanation: This will result in such a small addition to the road system the operating cost impact is negligible.								

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**300 N 900 E Signal**

**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group:	ENBS
Project Contact: Gordon Haight	Neighborhood: Joaquin & Foothills	
Description and Justification: 3rd highest priority of unfunded signal projects. This project is to install a new traffic signal at 300 N 900 E. 300 N is a collector road and 900 E is a major arterial. The signal is warranted due to vehicular movement and safety. Costs included some minor right-of-way needs at the intersection corners for signal equipment.	Location Map or Description:	

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	350,000	-	-	350,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	350,000	-	-	350,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.4.1.1 Encourage a pedestrian friendly environment throughout Provo. Goal 1.4.4 Promote safety through urban design. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment.					
Code:	B. Little to no impact						
Impact Explanation: This will result in street modifications and a new traffic signal, but will have little impact on the operating budget.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**2230 N at 250 E**

**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering		Job Group:		ENBS			
Project Contact: Gordon Haight		Neighborhood: Pleasant View, Rock Canyon					
Description and Justification: Cost estimate dependent on securing MAG corridor preservation funds to pay for the home needed to realign 2320 N. Second highest priority of unfunded signal projects, due to it's proximity to schools, but below 820 N/900 E because costs are dependent on outside funds. This project is to realign 2320 N and 250 E to align at a single intersection, and install a traffic signal. The signal is warranted due to vehicular movement and safety. It also would provide a safe crossing for school children to Centennial MS and Rock Canyon ES.		Location Map or Description:					
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	500,000	500,000	-	-	-	1,000,000
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	500,000	500,000	-	-	-	1,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
Status:	Funded		Classification:	1. Critical Health and Safety			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.4.1.1 Encourage a pedestrian friendly environment throughout Provo. Goal 1.4.4 Promote safety through urban design. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment.					
Code:	B. Little to no impact						
Impact Explanation: This will result in street modifications and a new traffic signal, but will have little impact on the operating budget.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**5600 N/University Ave Traffic Light**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering		Job Group:		ENBS			
Project Contact: David Michelsen		Neighborhood: River bottoms					
Description and Justification: The intersection of 5600 N and Canyon Rd needs a traffic signal for future development. Canyon Rd needs to be realigned to make a safer intersection with University Ave.		Location Map or Description:					
							
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	6,000,000	-	-	-	-	6,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 6,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,000,000</b>
Status:	Unfunded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout he city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.					
Code:	B. Little to no impact						
Impact Explanation: This will result in street modifications and a new traffic signal, but will have little impact on the operating budget.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Center Street Improvements Option 2 (\$1M/block face)**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact: Gordon Haight	Neighborhood: Downtown
Description and Justification: This project will implement incremental improvements to work towards the vision outlined in the City Council's Center Street Policy Intent Statement. Final project recommendations for this fiscal year will be forwarded by the Transportation and Mobility Advisory Committee to the City Council, which is anticipated to include temporary measures to test functionality and solicit feedback for potential future treatments on Center Street. \$250,000 per curb face for new curb and gutter and drainage structures. Leave existing concrete how it is. \$500,000 per curb face for new curb and gutter, new sidewalk from buildings to roadway, and new drainage. \$1,000,000 per curb face for full reconstruct of concrete improvements, unities, and roadway.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	2,500,000	2,500,000	-	-	-	5,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>
Status: Unfunded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout he city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.					
Code: B. Little to no impact	Impact Explanation: Modifications to the existing road will have little impact on the operating budget.						

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Slate Canyon Street Improvements**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact: Gordon Haight	Neighborhood: Provost, Provost South
Description and Justification: This project is to install traffic calming treatments and aesthetic improvements on Slate Canyon Drive to reduce speed and improve safety along the corridor. Improvements will include traffic circles, enhanced landscaping, curb extensions, and other improvements as identified by the project engineers.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	500,000	-	-	-	-	500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
Status: Unfunded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.4.4 Promote safety through urban design - This project promotes reduced speed through enhanced landscaping. Goal 1.4.0 Maintain and improve the physical appearance and beauty of neighborhoods. Goal 2.4.3.1 Utilize design elements in the street rights-of-way in residential areas to reduce driving speeds and to make neighborhoods safe and livable.					
Code: B. Little to no impact		Impact Explanation: Modifications to the existing road will have little impact on the operating budget.					

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Draper Lane - 500 South to 600 South**  
**Job ID - NEW**

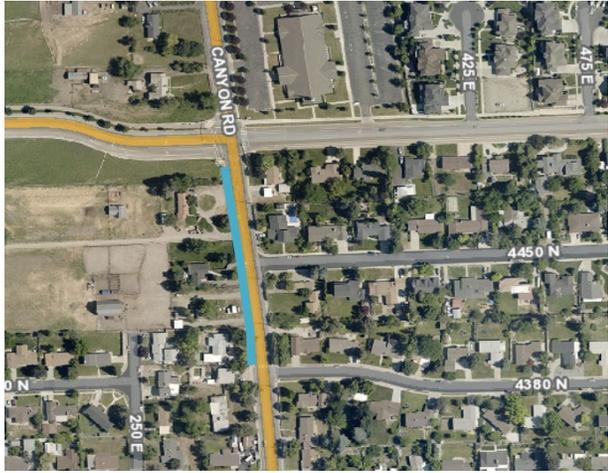
**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering		Job Group:		ENBS			
Project Contact: Gordon Haight		Neighborhood: Franklin					
Description and Justification: This street has been on the master street plan for many years and would build a new collector street along 1100 West (Draper Lane) from 500 South to 600 South.		Location Map or Description:					
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	2,500,000	-	2,500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>
Status:	Unfunded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout he city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.					
Code:	C. Potential increase						
Impact Explanation: This will result in additional lane miles of roads that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$3,300 per lane mile, but this is not an incremental cost.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Canyon Rd Sidewalk - 4380 N to Foothill Dr**  
**Job ID - NEW**

**New project or significantly changed from previous years**

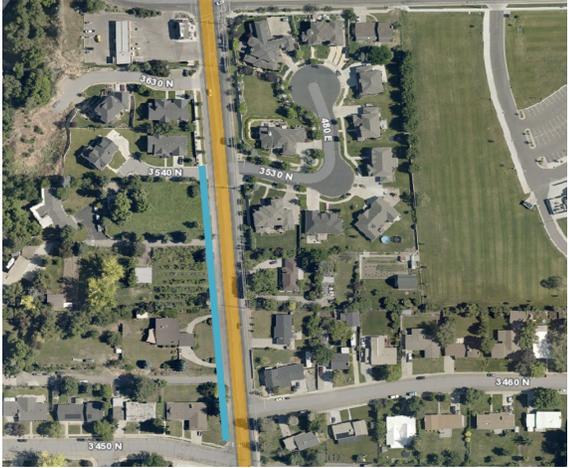
**No**

Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact: Gordon Haight	Neighborhood: North Timpview
Description and Justification: This project is to install curb, gutter, sidewalk, and pavement on west side on Canyon Road from 4380 N to Foothill Dr. The project would allow Canyon Crest ES school children on the west side of Canyon Road sidewalk access north to the traffic signal at Foothill, instead of crossing Canyon Road at 4380 N. The project will require right-of-way from homes located in the County.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	250,000	-	-	-	250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Status: Unfunded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 1.4.1.1 Encourage a pedestrian friendly environment throughout Provo. Goal 2.4.2.7 Improve pedestrian safety by evaluating pedestrian crossings, sidewalks, trails, and overpasses. Goal 2.4.3.5 Create walkable areas through the City.						
Code: B. Little to no impact	Impact Explanation: This will result in such a small addition to the sidewalk system the operating cost impact is negligible.						

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Canyon Rd Sidewalk - 3450 N to 3540 N**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group: ENBS	
Project Contact: Gordon Haight	Neighborhood: Edgemont	
<p>Description and Justification: This project is to install curb, gutter, sidewalk, and pavement on west side on Canyon Road from 3450 N to 3540 N. The project would allow Edgemont ES school children on the west side of Canyon Road sidewalk access north to the traffic signal at 3700 N, instead of crossing Canyon Road at 3450 N. The project will require right-of-way from adjacent homes.</p>	<p>Location Map or Description:</p> 	

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	250,000	-	-	-	250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Status: Unfunded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Goal 1.4.1.1 Encourage a pedestrian friendly environment throughout Provo. Goal 2.4.2.7 Improve pedestrian safety by evaluating pedestrian crossings, sidewalks, trails, and overpasses. Goal 2.4.3.5 Create walkable areas through the City.				
Code: B. Little to no impact							
Impact Explanation: This will result in such a small addition to the sidewalk system the operating cost impact is negligible.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**600 S Sidewalk - 1100 W to 1600 W**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact: Gordon Haight	Neighborhood: Sunset
Description and Justification: This project is to install curb, gutter, sidewalk, and pavement on south side of 600 S from 1100 W to 1600 W. The project would benefit a safe route for school children at Sunset View ES in two ways: (1) it provides a sidewalk to the school crossing for those living in the new Kelshaw development, and (2) it would allow the existing crossing of 600 S at 1100 W - which in not stop controlled - to be switch to crossing 1100 W - which is stop controlled. Engineering has secured a \$200,000 UDOT Safe Routes grant for FY 2025, which would reimburse sidewalk costs.	Location Map or Description: 

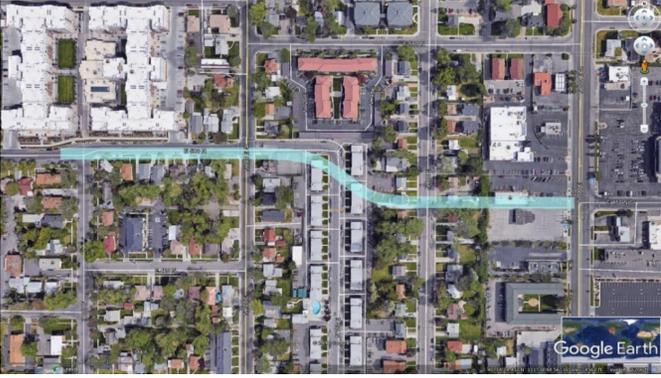
**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	1,000,000	-	-	-	1,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>

Status: <b>Unfunded</b>	Classification: <b>2. Necessary Infrastructure</b>
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 1.4.1.1 Encourage a pedestrian friendly environment throughout Provo. Goal 2.4.2.7 Improve pedestrian safety by evaluating pedestrian crossings, sidewalks, trails, and overpasses. Goal 2.4.3.5 Create walkable areas through the City.
Code: <b>B. Little to no impact</b>	
Impact Explanation: This will result in such a small addition to the sidewalk system the operating cost impact is negligible.	

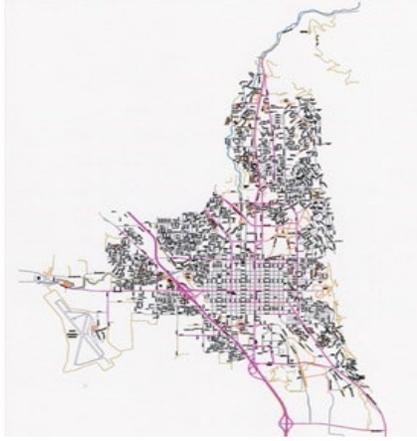
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**500 North - 700 East to 900 East**  
**Job ID - NEW**

**New project or significantly changed from previous years** **Yes**

Department/Division: Public Works - Engineering		Job Group:		ENBS			
Project Contact: Gordon Haight		Neighborhood: Joaquin					
Description and Justification: This project will complete the connection of 500 North between 580 East and 900 East.		Location Map or Description:					
							
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	3,600,000	-	-	3,600,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,600,000</b>
Status:	Unfunded		Classification: 1. Critical Health and Safety				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.1 Improve neighborhood connectivity. Goal 9.7 Ensure that all modes of transportation to, from and within Provo are safe and efficient. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Prioritize and preserve the existing multi-modal transportation system. 12.4: Create walkable areas throughout he city. Walkable areas should be attractive, providing adequate lighting, a sense of safety, appropriate crossings, and social nodes.					
Code:	C. Potential increase						
Impact Explanation: This will result in additional lane miles of roads that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$3,300 per lane mile, but this is not an incremental cost.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**New Sidewalk, Curb, and Gutter**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Engineering	Job Group:	ENBS
Project Contact: David Michelsen	Neighborhood: Citywide	
Description and Justification: LTAP is assessing the current condition of the sidewalks through out the city to determine where sidewalk is missing, damaged, and sub-standard. Additional funding is requested to install or repair sidewalk throughout the city.	Location Map or Description: 	

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

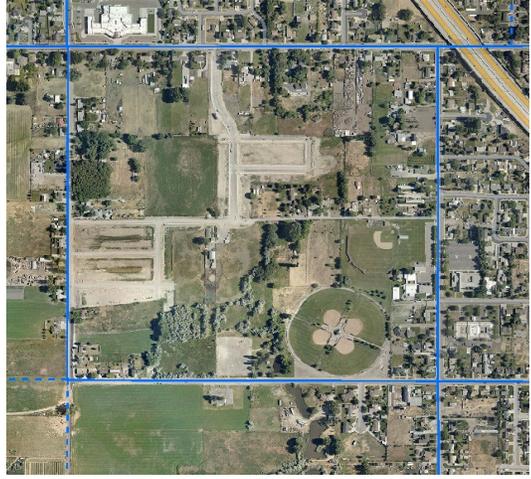
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	500,000	500,000	500,000	500,000	500,000	2,500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 2,500,000</b>				

<b>Status:</b>	Unfunded	<b>Classification:</b>	1. Critical Health and Safety
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.4.1.1 Encourage a pedestrian friendly environment throughout Provo. Goal 2.4.2.7 Improve pedestrian safety by evaluating pedestrian crossings, sidewalks, trails, and overpasses. Goal 2.4.3.5 Create walkable areas though the City.	
Code:	B. Little to no impact		
Impact Explanation: This will result in such a small addition to the sidewalk system the operating cost impact is negligible.			

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Shoreline Middle School Temporary Asphalt Path**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group:	ENBS
Project Contact: Gordon Haight	Neighborhood: Citywide	
Description and Justification: This project is to install temporary asphalt paths adjacent to roads near the new middle school site that don't currently have sidewalks. The temporary asphalt paths can be used for walking and biking to school, until such time as sidewalks, curb/gutter, and storm drain can be constructed along these streets. Development is currently being constructed in the area, and further development is proposed. Therefore, locations where temporary paths may be needed will be tracked this year and finalized for construction in 2023-2024.	Location Map or Description: 	

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	150,000	-	-	-	-	150,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
Status: Unfunded	Classification: 1. Critical Health and Safety						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 1.4.1.1 Encourage a pedestrian friendly environment throughout Provo. Goal 2.4.2.7 Improve pedestrian safety by evaluating pedestrian crossings, sidewalks, trails, and overpasses. Goal 2.4.3.5 Create walkable areas through the City.						
Code: B. Little to no impact	Impact Explanation: This will result in such a small addition to the sidewalk system the operating cost impact is negligible.						

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**School Related Sidewalk Funding**  
**Job ID - NEW**

**New project or significantly changed from previous years** **Yes**

Department/Division: Public Works - Engineering	Job Group: ENBS	
Project Contact: David Michelsen	Neighborhood: Citywide	
Description and Justification: Construction of sidewalks adjacent to roads near schools where there currently aren't sidewalks.	Location Map or Description: 	

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	500,000	500,000	500,000	500,000	500,000	2,500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,500,000</b>
Status: <b>Unfunded</b>	Classification: <b>2. Necessary Infrastructure</b>						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 1.4.1.1 Encourage a pedestrian friendly environment throughout Provo. Goal 2.4.2.7 Improve pedestrian safety by evaluating pedestrian crossings, sidewalks, trails, and overpasses. Goal 2.4.3.5 Create walkable areas through the City.					
Code: <b>B. Little to no impact</b>							
Impact Explanation: This will result in such a small addition to the sidewalk system the operating cost impact is negligible.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Trail behind Walmart**

**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact: Gordon Haight	Neighborhood: Carterville
Description and Justification: Installation of a sidewalk from Carterville Road down to the parking lot of the Neighborhood Walmart.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	70,000	-	-	-	-	70,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>
Status: Unfunded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1 Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.						
Code: B. Little to no impact	Impact Explanation: This will result in such a small addition to the sidewalk system the operating cost impact is negligible.						

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Transportation Master Plan Update**  
**Job ID - 1296**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Engineering	Job Group: ENBS
Project Contact: Gordon Haight	Neighborhood: Citywide
Description and Justification: This project would provide funding to update the City's Transportation Master Plan.	
Location Map or Description: 	

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Status: Unfunded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 3.2-Installation of safety features as a high priority. Goal 12.2 Objective 12.2.1-Prioritize and preserve the existing infrastructure.					
Code: B. Little to no impact	Impact Explanation: This results in an updated document with implications for future capital spending, but little impact on operating budgets.						

## Capital Improvement Summary Sanitation CIP

<b>Projects</b>			<b>FY 2023-2024</b>	<b>FY 2024-2025</b>	<b>FY 2025-2026</b>	<b>FY 2026-2027</b>	<b>FY 2027-2028</b>	<b>Total</b>		
<b>Funding Sources</b>			<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>			
Grants			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers			-	-	-	-	-	-	-	
City Labor			-	-	-	-	-	-	-	
Impact Fees			-	-	-	-	-	-	-	
Bonds			-	-	-	-	-	-	-	
Prior Year Carryover			-	-	-	-	-	-	-	
CIP Fund Balance			-	-	-	-	-	-	-	
New Year Budget			180,000	180,000	180,000	180,000	180,000	180,000	900,000	
<b>Total Funding Sources</b>			<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 900,000</b>					
<b>Project Costs</b>										
<u>Project Title</u>	<u>Classification Level</u>	<u>Project is New or has Significantly Changed</u>							<u>Operating Impact</u>	
1-8002-Public Works Facilities Improvements	2	No	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000	C
2-8003-Vehicle Replacement	2	No	30,000	30,000	30,000	30,000	30,000	30,000	150,000	A
			-	-	-	-	-	-	-	
<b>Total Project Costs</b>			<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 900,000</b>					

**Classification Levels:** 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
c - Projects with conditional funding d - Projects depending on outside funding e- No funding specified

**Operating Impact:** A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Public Works Facilities Improvements**  
**Job ID - 8002**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Sanitation	Job Group: PSCS
Project Contact: Shane Winters	Neighborhood: East Bay
Description and Justification: Funding will allow for improvements identified in the Public Works Facilities Master Plan, including upgrades to the fuel pumps and covered parking for Streets vehicles.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	150,000	150,000	150,000	150,000	150,000	750,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	150,000	150,000	150,000	150,000	150,000	750,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Improvements recommended in the Public Works Facility Master Plan.					
Code: C. Potential increase							
Impact Explanation: Likely increase in operating costs due to new facilities.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Vehicle Replacement**

**Job ID - 8003**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Sanitation		Job Group:		PSCS			
Project Contact: Shane Winters		Neighborhood: Citywide					
Description and Justification: This represents a savings account for the future replacement of the loader at the compost yard.		Location Map or Description:					
<b>PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN</b>							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	30,000	30,000	30,000	30,000	30,000	150,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	30,000	30,000	30,000	30,000	30,000	150,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Timely replacement to minimize maintenance costs of aging equipment.					
Code:	A. Potential decrease						
Impact Explanation: New equipment will have lower operating cost than old equipment.							

## Capital Improvement Summary Stormwater

### Projects

		FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total
Funding Sources		Estimate	Estimate	Estimate	Estimate	Estimate	
Grants		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers		-	-	-	-	-	-
City Labor		-	-	-	-	-	-
Impact Fees		350,000	350,000	350,000	350,000	350,000	1,750,000
Bonds		-	-	-	-	-	-
Prior Year Carryover		-	-	-	-	-	-
CIP Fund Balance		-	-	-	-	-	-
New Year Budget		2,350,000	2,500,000	2,500,000	2,500,000	2,500,000	12,350,000
<b>Total Funding Sources</b>		<b>\$ 2,700,000</b>	<b>\$ 2,850,000</b>	<b>\$ 2,850,000</b>	<b>\$ 2,850,000</b>	<b>\$ 2,850,000</b>	<b>\$ 14,100,000</b>

### Project Costs

Project Title	Classification Level	Project is New or has Significantly Changed							Operating Impact
1-1030-Miscellaneous Storm Drain Projects	2	No	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	B
2-1226-Contingency	2	No	50,000	50,000	50,000	50,000	50,000	250,000	B
3-1033-Vehicle Replacement	2	No	125,000	125,000	125,000	125,000	125,000	625,000	B
4-1034-Stormwater Pipe Upsizing	2	No	50,000	50,000	50,000	50,000	50,000	250,000	B
5-1035-Impact Fee Projects	2	No	350,000	350,000	350,000	350,000	350,000	1,750,000	C
6-1298-Public Works Facilities Improvements	2	No	150,000	150,000	150,000	150,000	150,000	750,000	C
7-Carterville Storm Drain Outfall	2	No	1,200,000	2,000,000	1,500,000	-	-	4,700,000	C
8-300 West Downtown Storm Drain, Phase I	2	No	-	-	-	-	1,425,000	1,425,000	C
10-1044 - Franklin Park Outfall	2	No	675,000	25,000	-	-	-	700,000	C
11-1272-East Grandview	2	No	-	-	-	-	600,000	600,000	C
12-500 North - Independence Ave to 600 W	2	No	-	-	525,000	1,250,000	-	1,775,000	C
13-1700 North - 1500 W to 2100 W	2	No	-	-	-	775,000	-	775,000	C
14-Levee Plan	2e	Yes	60,000,000	-	-	-	-	60,000,000	C
<b>Total Funded</b>			<b>\$ 2,700,000</b>	<b>\$ 2,850,000</b>	<b>\$ 2,850,000</b>	<b>\$ 2,850,000</b>	<b>\$ 2,850,000</b>	<b>\$ 14,100,000</b>	
<b>Total Unfunded</b>			<b>60,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000,000</b>	
<b>Total Project Costs</b>			<b>\$ 62,700,000</b>	<b>\$ 2,850,000</b>	<b>\$ 2,850,000</b>	<b>\$ 2,850,000</b>	<b>\$ 2,850,000</b>	<b>\$ 74,100,000</b>	

**Classification Levels:** 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
c - Projects with conditional funding d - Projects depending on outside funding e - No funding specified

**Operating Impact:** A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Miscellaneous Storm Drain Projects**

**Job ID - 1030**

**New project or significantly changed from previous years**

**No**

Department/Division: Stormwater	Job Group: PSSC
Project Contact: Shane Winters	Neighborhood: Citywide
Description and Justification: Miscellaneous small capital projects: This account funds the construction of small project needs as items arise. (Typically \$5,000 - \$20,000 each) Recent examples include: Pump replacement, Irrigation ditch piping, and upgrades to inlets and boxes with overlay projects.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	100,000	100,000	100,000	100,000	100,000	500,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>				

Status: Funded	Classification: 2. Necessary Infrastructure
Annual Operating Budget Impact: Code: B. Little to no impact	How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.
Impact Explanation: Small improvements that have little to no anticipated operating budget impact.	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Contingency**

**Job ID - 1226**

**New project or significantly changed from previous years**

**No**

Department/Division: Stormwater	Job Group: PSSC
Project Contact: Shane Winters	Neighborhood: Citywide
Description and Justification: This contingency allows for expenses incidental to budgeted projects, which are not uncommon but can result in significant savings.	Location Map or Description:

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	50,000	50,000	50,000	50,000	50,000	250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	50,000	50,000	50,000	50,000	50,000	250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>				

Status: Funded	Classification: 2. Necessary Infrastructure
Annual Operating Budget Impact: Code: B. Little to no impact	How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.
Impact Explanation: Little operating budget impacted anticipated	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Vehicle Replacement**

**Job ID - 1033**

**New project or significantly changed from previous years**

**No**

Department/Division: Stormwater	Job Group: PSSC
Project Contact: Shane Winters	Neighborhood: Citywide
Description and Justification: Future replacement of stormwater vehicles.	Location Map or Description:

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	125,000	125,000	125,000	125,000	125,000	625,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 625,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	125,000	125,000	125,000	125,000	125,000	625,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 625,000</b>				

Status: Funded	Classification: 2. Necessary Infrastructure
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Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.
Code: B. Little to no impact	
Impact Explanation: Little impact as replacing older vehicles with new ones will typically decrease repair costs	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Stormwater Pipe Upsizing**  
**Job ID - 1034**

**New project or significantly changed from previous years**

**No**

Department/Division: Stormwater		Job Group:		PSSC			
Project Contact: Shane Winters		Neighborhood: Citywide					
Description and Justification: Increasing pipe sizes of projects installed by developers to benefit future users and enhance the overall stormwater system.		Location Map or Description:					
<b>PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN</b>							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	50,000	50,000	50,000	50,000	50,000	250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	50,000	50,000	50,000	50,000	50,000	250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
Status:	Funded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-					
Code:	B. Little to no impact		Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.				
Impact Explanation: Little to no anticipated operating budget impact.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Impact Fee Projects**

**Job ID - 1035**

**New project or significantly changed from previous years**

**No**

Department/Division: Stormwater		Job Group:		PSSC			
Project Contact: Shane Winters		Neighborhood: Citywide					
Description and Justification: This project utilizes stormwater impact fees collected from new development to complete projects identified in the Impact Fee Facility Plan (IFFP).		Location Map or Description:					
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	350,000	350,000	350,000	350,000	350,000	1,750,000
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	#####
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	350,000	350,000	350,000	350,000	350,000	1,750,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	#####
Status:	Funded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-					
Code:	C. Potential increase		Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.				
Impact Explanation		This will result in additional storm drain lines that will need to be maintained going forward. The estimated all-inclusive maintenance cost is about \$10,500 per mile of pipe, but this is not an incremental cost.					

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Public Works Facilities Improvements**  
**Job ID - 1298**

**New project or significantly changed from previous years**

**No**

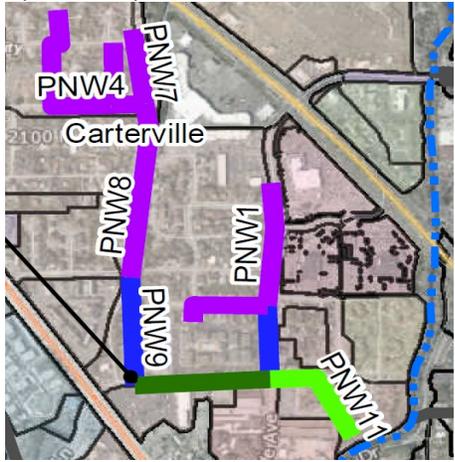
Department/Division: Stormwater Project Contact: Danielle Nixon	Job Group: PSSC Neighborhood: East Bay
Description and Justification: Funding will allow for improvements identified in the Public Works Facilities Master Plan, including upgrades to the fuel pumps and covered parking for Streets vehicles.	Location Map or Description: <div style="text-align: right; font-size: small; margin-top: 5px;">1325 S</div> 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	150,000	150,000	150,000	150,000	150,000	750,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	150,000	150,000	150,000	150,000	150,000	750,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.				
Code:	C. Potential increase						
Impact Explanation This could result in additional costs for ongoing public works facilities maintenance.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Carterville Storm Drain Outfall**  
**Job ID - New**

**New project or significantly changed from previous years** **Yes**

Department/Division: Stormwater	Job Group: PSSC
Project Contact: Jared Penrod	Neighborhood: Citywide
Description and Justification: This project will include installation of storm drain infrastructure along Carterville Road and within the Carterville neighborhood. The project will also include a new outfall to the Provo River.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	1,200,000	2,000,000	1,500,000	-	-	4,700,000
<b>TOTAL FUNDING</b>	\$ -	\$ 1,200,000	\$ 2,000,000	\$ 1,500,000	\$ -	\$ -	\$ 4,700,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	1,200,000	2,000,000	1,500,000	-	-	4,700,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 1,200,000	\$ 2,000,000	\$ 1,500,000	\$ -	\$ -	\$ 4,700,000
Status: Funded	Classification: 2. Necessary Infrastructure		How the project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.				
Annual Operating Budget Impact:	Impact Explanation This will result in additional storm drain lines that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$10,500 per mile of pipe, but this is not an incremental cost.						
Code: C. Potential increase							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**300 West Downtown Storm Drain, Phase I**  
**Job ID - New**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Stormwater		Job Group:		PSSC			
Project Contact: Jared Penrod		Neighborhood: Central Business District and Timp					
Description and Justification: This project will consist of 18" - 42" storm drain pipe along 300 West, from 500 North to 600 South, where it would connect into the existing South Central Storm Drain. The area served would be over 200 acres between Freedom Blvd. and 500 West, from 600 South to approx. 650 North.		Location Map or Description:					
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	1,425,000	1,425,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,425,000</b>	<b>#####</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	1,425,000	1,425,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,425,000</b>	<b>#####</b>
Status:	Funded	Classification:	2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-					
Code:	C. Potential increase	Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.					
Impact Explanation This will result in additional storm drain lines that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$10,500 per mile of pipe, but this is not an incremental cost.							

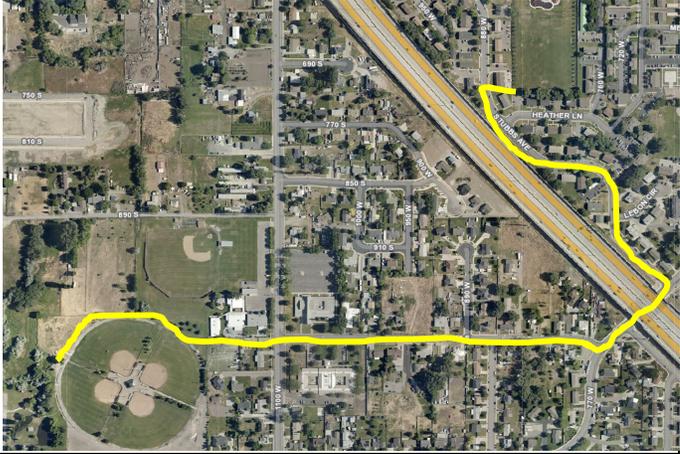
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Franklin Park Outfall**

**Job ID - 1044**

**New project or significantly changed from previous years**

**No**

Department/Division: Stormwater		Job Group:		PSSC			
Project Contact: Shane Winters		Neighborhood: Franklin South / Sunset					
Description and Justification: Franklin Park detention and stormwater outfall to Footprinter Park. This helps alleviate downstream deficiencies and provides additional capacity for future south side growth.		Location Map or Description:					
							
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	675,000	25,000	-	-	-	700,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 675,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	675,000	25,000	-	-	-	700,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 675,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-					
Code:	C. Potential increase		Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.				
Impact Explanation		This will result in additional storm drain lines that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$10,500 per mile of pipe, but this is not an incremental cost.					

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**East Grandview**

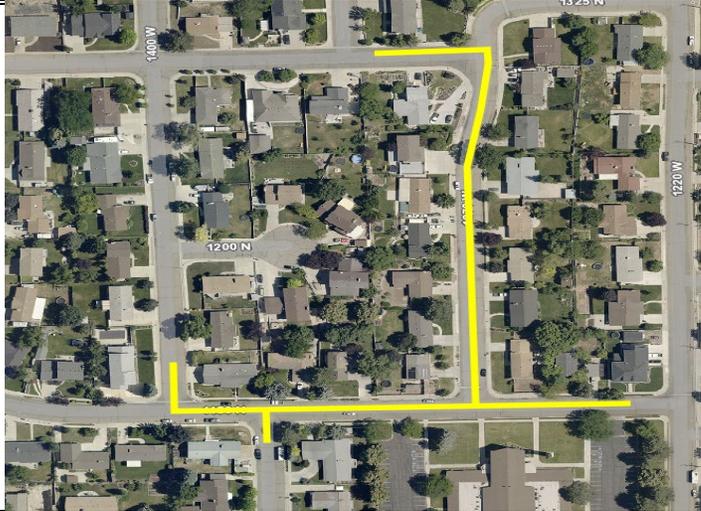
**Job ID - New**

**New project or significantly changed from previous years**

**No**

Department/Division: Stormwater	Job Group: PSSC
Project Contact: Danielle Nixon	Neighborhood: Grandview

Description and Justification: This is phase four of the East Grandview storm drain project. This project will be needed to help with excess runoff that is occurring above the existing system. There have been cases of basements flooding because there wasn't or isn't a system in place. The beginning of the project is at the same location of which phase 3 ended (1150 N and 1220 W). The new system will extend up 1150 North to the west around 650ft. It will also extend up 1270 W about 800 ft.



**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

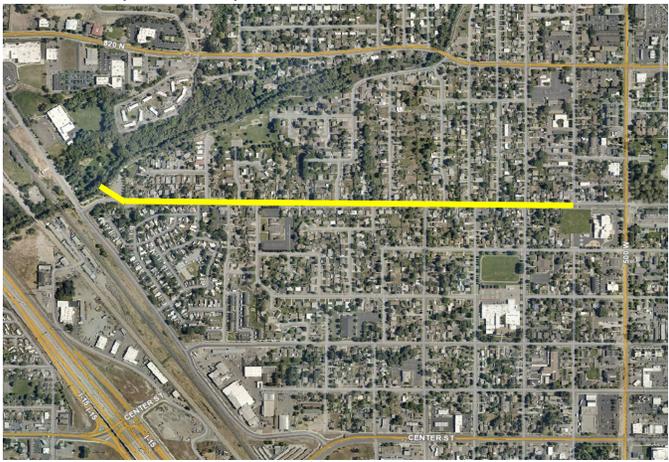
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	600,000	600,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	-	600,000	600,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>

Status: Funded	Classification: 2. Necessary Infrastructure
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Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.
Code: C. Potential increase	
Impact Explanation This project is probably going to cost \$700,000 overall if bid out. If done in house cost would be down to around \$300,000. So will impact the funds around \$100,000 per year if trying to get it done in house.	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**500 North - Independence Ave to 600 W**  
**Job ID - New**

**New project or significantly changed from previous years** **No**

Department/Division: Stormwater	Job Group:	PSSC
Project Contact: Shane Winters	Neighborhood:	
Description and Justification: This would install a new Storm Water mainline in 500 N from 600 West to the Provo River at Independence Avenue. The area experiences drainage issues, and the old network of irrigation and sumps needs to be replaced with a fully functioning storm line with inlets.	Location Map or Description: 	

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	525,000	1,250,000	-	1,775,000
<b>TOTAL FUNDING</b>	\$ -	\$ -	\$ -	\$ 525,000	\$ 1,250,000	\$ -	\$ 1,775,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	525,000	1,250,000	-	1,775,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ -	\$ -	\$ 525,000	\$ 1,250,000	\$ -	\$ 1,775,000
Status: <input checked="" type="checkbox"/> Funded	Classification: <input checked="" type="checkbox"/> 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-Create and maintain balanced and sustainable financial plans and government budgets that						
Code: <input checked="" type="checkbox"/> C. Potential increase	keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.						
Impact Explanation (Include estimated average annual dollar impact on operating budget - this is a requirement by the Government Officer's Finance Association):							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**1700 North - 1500 W to 2100 W**  
**Job ID - New**

**New project or significantly changed from previous years** **No**

Department/Division: Stormwater	Job Group: PSSC
Project Contact: Danielle Nixon	Neighborhood: Grandview
Description and Justification: This would install a new Storm Water mainline in 1730 N. This line would help convey ASR water from an irrigation line to the proposed 2100 W basin where ASR will take place. This would also connect onto and help Orem City with their storm water by connecting into the basin above 1970 N.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	775,000	-	775,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 775,000</b>	<b>\$ -</b>	<b>\$ 775,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	775,000	-	775,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 775,000</b>	<b>\$ -</b>	<b>\$ 775,000</b>

<b>Status:</b>	Funded	<b>Classification:</b>	2. Necessary Infrastructure
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.	
<b>Code:</b>	C. Potential increase		
Impact Explanation: This will result in helping the Water Department in accomplishing ASR in the area.			

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Levee Plan  
Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Stormwater	Job Group:	PSSC
Project Contact: Shane Winters	Neighborhood: Multiple neighborhoods along Provo River	
Description and Justification: This project would construct new levees along the north and south sides of the river outside of the existing levees along a new alignment. The existing levees will remain in-place. Property acquisition of partial and full properties is anticipated as part of this alternative.	Location Map or Description:	

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	60,000,000	-	-	-	-	60,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 60,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000,000</b>

Status:	Funded	Classification:	2. Necessary Infrastructure
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies:	
Code:	C. Potential increase		
Impact Explanation: These small projects have little if any impact on operating budgets.			

## Capital Improvement Summary Utility Transportation Fund

Projects		FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total
Funding Sources		Estimate	Estimate	Estimate	Estimate	Estimate	
Grants		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers		-	-	-	-	-	-
City Labor		-	-	-	-	-	-
Impact Fees		-	-	-	-	-	-
Bonds		-	-	-	-	-	-
Prior Year Carryover		-	-	-	-	-	-
CIP Fund Balance		-	-	-	-	-	-
New Year Budget		2,160,000	2,160,000	2,160,000	2,160,000	2,160,000	10,800,000
<b>Total Funding Sources</b>		<b>\$ 2,160,000</b>	<b>\$ 10,800,000</b>				

Project Costs								
Project Title	Classification Level	Project is New or has Significantly Changed						Operating Impact
1-Overlay Expenses	2	No	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	A
2-Crack Seal	2	No	160,000	160,000	160,000	160,000	160,000	A
<b>Total Project Costs</b>			<b>\$ 2,160,000</b>					

**Classification Levels:** 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
c - Projects with conditional funding d - Projects depending on outside funding e - no funding specified

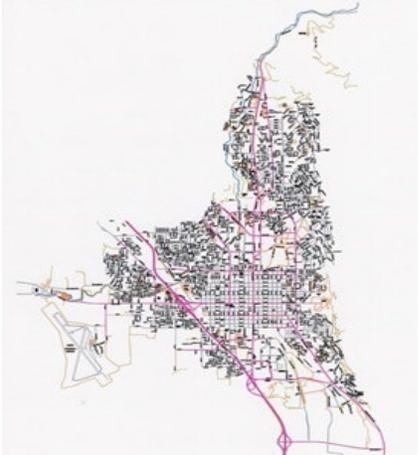
**Operating Impact:** A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Overlay Expenses  
Job ID - PEPWUF-OV**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group:	ENUT
Project Contact:	Neighborhood: Citywide	
Description and Justification: Street resurfacing must be done on each street on average every seven years to maintain the integrity of the existing transportation system.	Location Map or Description: 	

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
<b>TOTAL FUNDING</b>	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1					
Code:	A. Potential decrease	Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.					
Impact Explanation: Street maintenance projects reduce operating costs.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Crack Seal**

**Job ID - PEPWUF-CS**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Engineering	Job Group: ENUT
Project Contact:	Neighborhood: Citywide
Description and Justification: Street resurfacing must be done on each street on average every seven years to maintain the integrity of the existing transportation system.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	160,000	160,000	160,000	160,000	160,000	800,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 800,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	160,000	160,000	160,000	160,000	160,000	800,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 800,000</b>
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 9.7 Objective 9.7.1					
Code: A. Potential decrease		Ensure that all modes of transportation to, from and within Provo are safe and efficient and be proactive in planning and building street network to ensure the free flow of traffic. Goal 11.4 Ensure a safe travel environment for all modes of transportation and carry out strategies and programs that will maintain this environment. Goal 12.2 Objective 12.2.1 Prioritize and preserve the existing multi-modal transportation system.					
Impact Explanation: Street maintenance projects reduce operating costs.							

## Capital Improvement Summary Vehicle Replacement

### Funded Projects

Funding Sources	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	125,000	125,000	125,000	125,000	125,000	625,000
Vehicle Loan Payments	3,695,478	4,078,619	4,293,150	4,995,676	5,175,060	22,237,985
Impact Fees	-	-	-	-	-	-
Bonds	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-
<b>Total Funding Sources</b>	<b>\$ 3,820,478</b>	<b>\$ 4,203,619</b>	<b>\$ 4,418,150</b>	<b>\$ 5,120,676</b>	<b>\$ 5,300,060</b>	<b>\$ 22,862,985</b>

### Project Costs

Project Title	Classification Level	Project is New or has Significantly Changed	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total	Operating Impact
CITY POOL	2	Y	\$ 79,200	\$ -	\$ -	\$ -	\$ -	\$ 79,200	A
DEV SERVICES	2	Y	143,660	-	-	-	135,119	278,779	A
ENGINEERING	2	Y	-	98,384	40,452	-	-	138,836	A
FIRE	2	Y	537,900	568,568	492,561	567,944	888,566	3,055,539	A
PARKS	2	Y	532,900	565,262	590,856	581,028	588,190	2,858,236	A
POLICE	2	Y	1,490,500	1,600,456	1,407,486	1,738,477	1,596,974	7,833,893	A
STREETS	2	Y	746,900	925,628	746,478	869,737	1,075,236	4,363,978	A
<b>Total Project Costs</b>			<b>\$ 3,531,060</b>	<b>\$ 3,758,298</b>	<b>\$ 3,277,832</b>	<b>\$ 3,757,186</b>	<b>\$ 4,284,084</b>	<b>\$ 18,608,460</b>	

General Fund Loan Payments	\$3,695,478	\$4,078,619	\$4,293,150	\$4,995,676	\$5,175,060
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FY23 Funding Level	\$3,309,382	\$3,309,382	\$3,309,382	\$3,309,382	\$3,309,382
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<b>Difference</b>	<b>(\$386,096)</b>	<b>(\$769,237)</b>	<b>(\$983,768)</b>	<b>(\$1,686,294)</b>	<b>(\$1,865,678)</b>
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## Capital Improvement Summary Wastewater CIP

Projects	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total
Funding Sources	Estimate	Estimate	Estimate	Estimate	Estimate	
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	7,800,000	-	-	-	-	7,800,000
State Loan	-	-	-	-	-	-
Impact Fees	800,000	800,000	800,000	800,000	800,000	4,000,000
Bonds	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-
New Year Budget	13,450,000	12,800,000	14,204,000	19,430,000	14,290,000	74,174,000
<b>Total Funding Sources</b>	<b>\$ 22,050,000</b>	<b>\$ 13,600,000</b>	<b>\$ 15,004,000</b>	<b>\$ 20,230,000</b>	<b>\$ 15,090,000</b>	<b>\$ 85,974,000</b>

Project Title	Classification Level	Project is New or has Significantly Changed						Operating Impact	
			FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028		
1-4566 New Reclamation Plant Projects	1	No	\$ 15,610,000	\$ 4,645,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 35,255,000	C
2-4516 Collection System Rehabilitation	1	No	700,000	339,000	2,000,000	2,000,000	2,000,000	7,039,000	A
3-4569 Existing Reclamation Plant Maintenance	2	No	200,000	200,000	200,000	200,000	200,000	1,000,000	B
4-4571 Inflow and Infiltration Projects	2	No	850,000	500,000	500,000	500,000	500,000	2,850,000	A
5-4549 West Side Sewer Lines	2	No	1,800,000	5,026,000	4,414,000	11,640,000	6,000,000	28,880,000	C
6-4508 Sewer Main Oversizing	2	No	100,000	100,000	100,000	100,000	100,000	500,000	B
7-4514 Capital Equipment	2	No	25,000	25,000	25,000	25,000	25,000	125,000	B
8-4523 Contingency	2	No	100,000	100,000	100,000	100,000	100,000	500,000	B
9-4542 Vehicle Replacement	2	No	515,000	15,000	15,000	15,000	515,000	1,075,000	B
10-4553 Lift Station Projects	2	No	-	500,000	500,000	500,000	500,000	2,000,000	A
11-4561 Public Works Facilities Improvements	2	No	150,000	150,000	150,000	150,000	150,000	750,000	C
12-4559 Mt Vista Collection System Improvements	2	No	2,000,000	-	-	-	-	2,000,000	C
13-4573 Exchange Park Sewer Replacement	2	No	-	-	2,000,000	-	-	2,000,000	C
14-300 South - Univ Ave to 500 W	2	No	-	2,000,000	-	-	-	2,000,000	B
<b>Total Project Costs</b>			<b>\$ 22,050,000</b>	<b>\$ 13,600,000</b>	<b>\$ 15,004,000</b>	<b>\$ 20,230,000</b>	<b>\$ 15,090,000</b>	<b>\$ 85,974,000</b>	

**Classification Levels:** 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
c - Projects with conditional funding d - Projects depending on outside funding e - No funding specified

**Operating Impact:** A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**New Reclamation Plant Projects**  
**Job ID - 4566**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater	Job Group:	WWCR
Project Contact: Gary Calder	Neighborhood: East Bay	

Description and Justification: Funding for the construction of a new treatment plant, primarily through low interest State loan.



**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
State Loan	-	7,800,000	-	-	-	-	7,800,000
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	7,810,000	4,645,000	5,000,000	5,000,000	5,000,000	27,455,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 15,610,000</b>	<b>\$ 4,645,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 35,255,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	15,610,000	4,645,000	5,000,000	5,000,000	5,000,000	35,255,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 15,610,000</b>	<b>\$ 4,645,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 35,255,000</b>

<b>Status:</b>	Funded	<b>Classification:</b>	1. Critical Health and Safety
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.	
<b>Code:</b>	C. Potential increase		
Impact Explanation: A new plant will increase operating costs, but will be largely offset by old plant infrastructure that is being taken offline.			

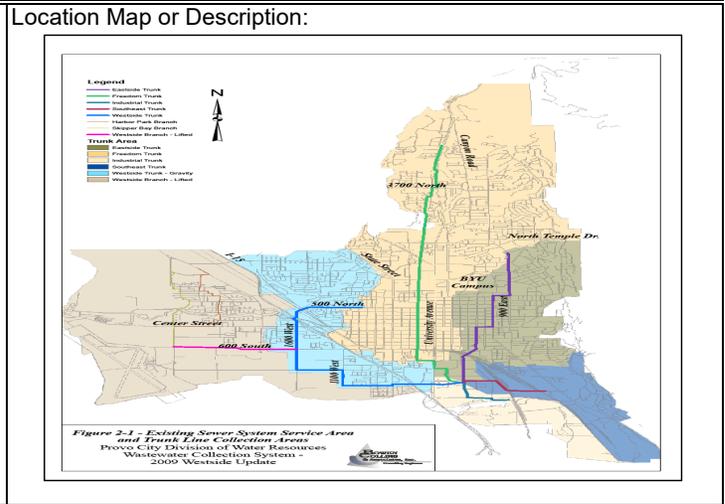
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Collection System Rehabilitation**  
**Job ID - 4516**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater	Job Group:	WWCR
Project Contact: Gary Calder	Neighborhood: Citywide	

Description and Justification: This project provides for rehabilitation of wastewater collection system infrastructure.



PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	700,000	339,000	2,000,000	2,000,000	2,000,000	7,039,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 700,000</b>	<b>\$ 339,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 7,039,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	700,000	339,000	2,000,000	2,000,000	2,000,000	7,039,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 700,000</b>	<b>\$ 339,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 7,039,000</b>
Status:	Funded		Classification: 1. Critical Health and Safety				
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.				
Code:	A. Potential decrease						
Impact Explanation: Replacement of older infrastructure should result in decreased operating costs.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Existing Reclamation Plant Maintenance**  
**Job ID - 4569**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater Project Contact: Gary Calder	Job Group: WWCR Neighborhood: East Bay
Description and Justification: The existing plant will continue to need maintenance in order to continue operations until such time as it can be decommissioned from wastewater treatment.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	200,000	200,000	200,000	200,000	200,000	1,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>
Status:	Funded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.					
Code:	B. Little to no impact						
Impact Explanation: Expected to have little impact to operating expenses.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Inflow and Infiltration Projects**  
**Job ID - 4571**

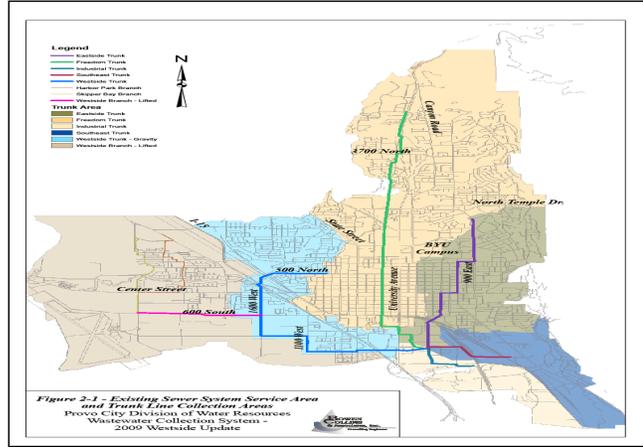
**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater	Job Group:	WWCR
Project Contact: Gary Calder	Neighborhood: Citywide	

Description and Justification: Repairs and improvements to sewer main lines throughout the City to combat inflow and infiltration of groundwater into the system.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	850,000	500,000	500,000	500,000	500,000	2,850,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 850,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,850,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	850,000	500,000	500,000	500,000	500,000	2,850,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 850,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,850,000</b>

Status: <b>Funded</b>	Classification: <b>2. Necessary Infrastructure</b>
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.
Code: <b>A. Potential decrease</b>	
Impact Explanation: Improvements to existing pipes will reduce maintenance costs.	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**West Side Sewer Lines**

Job ID - 4549

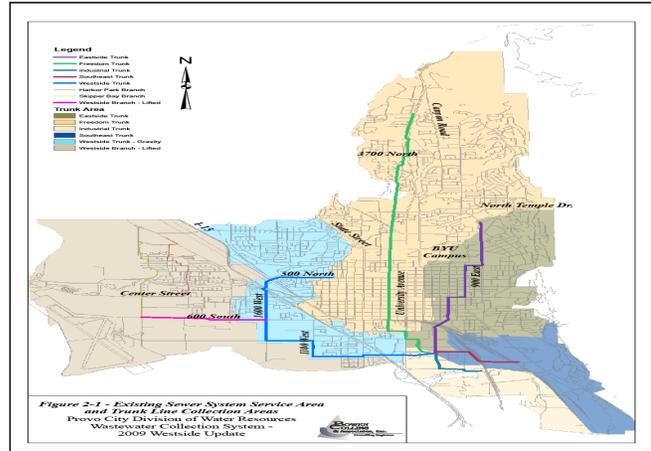
**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater	Job Group: WWCR
Project Contact: Gary Calder	Neighborhood: Citywide

Description and Justification: This project is an element in the implementation of the Wastewater Collection System Master Plan. It provides for the installation of new sewer lines on the west side of the City where the majority of new growth is anticipated to occur.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	700,000	700,000	700,000	700,000	700,000	3,500,000
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	1,100,000	4,326,000	3,714,000	10,940,000	5,300,000	25,380,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>	<b>\$ 5,026,000</b>	<b>\$ 4,414,000</b>	<b>\$ 11,640,000</b>	<b>\$ 6,000,000</b>	<b>\$ 28,880,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	1,800,000	5,026,000	4,414,000	11,640,000	6,000,000	28,880,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>	<b>\$ 5,026,000</b>	<b>\$ 4,414,000</b>	<b>\$ 11,640,000</b>	<b>\$ 6,000,000</b>	<b>\$ 28,880,000</b>
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.					
Code:	C. Potential increase						
Impact Explanation: This will result in additional sewer lines that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$2,700 per mile of pipe, but this is not an incremental cost.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Sewer Main Oversizing**

**Job ID - 4508**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater	Job Group: WWCR
Project Contact: Gary Calder	Neighborhood: Citywide
Description and Justification: Provo City Code Title 10.03.030(2) which provides that the City pay the difference in cost between an 8" sewer main and a larger sewer main which the City may require a developer to install.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	100,000	100,000	100,000	100,000	100,000	500,000
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	-	-	-
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.					
Code: B. Little to no impact							
Impact Explanation: Expected to have little impact to operating expenses.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Capital Equipment**

**Job ID - 4514**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater	Job Group: WWCR
Project Contact: Gary Calder	Neighborhood: Citywide
Description and Justification: This provides for unforeseen capital equipment needs that vary from year to year.	Location Map or Description:

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	25,000	25,000	25,000	25,000	25,000	125,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	25,000	25,000	25,000	25,000	25,000	125,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 125,000</b>				
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.						
Code: B. Little to no impact							
Impact Explanation: Expected to have little impact to operating expenses.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Contingency**

**Job ID - 4523**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater		Job Group:		WWCR			
Project Contact: Gary Calder		Neighborhood: Citywide					
Description and Justification:		Location Map or Description:					
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	100,000	100,000	100,000	100,000	100,000	500,000
<b>TOTAL FUNDING</b>	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Status:	Funded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.					
Code:	B. Little to no impact						
Impact Explanation: Expected to have little impact to operating expenses.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Vehicle Replacement**  
**Job ID - 4542**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Wastewater		Job Group:		WWCR			
Project Contact: Gary Calder		Neighborhood: Citywide					
Description and Justification: Funding for the rolling replacement of Wastewater vehicles.		Location Map or Description:					
<b>PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN</b>							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	515,000	15,000	15,000	15,000	515,000	1,075,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 515,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 515,000</b>	<b>\$ 1,075,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	515,000	15,000	15,000	15,000	515,000	1,075,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 515,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 515,000</b>	<b>\$ 1,075,000</b>
Status:	Funded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-					
Code:	B. Little to no impact		Create and maintain balanced and sustainable financial plans and government				
Impact Explanation: Expected to have little impact to operating expenses.		budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.					

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Lift Station Projects**

**Job ID - 4553**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater	Job Group:	WWCR
Project Contact: Gary Calder	Neighborhood: Citywide	

Description and Justification: Funding for improvements of sewer lift stations throughout the city that have met the end of their useful life. There are approximately 10 existing lift stations.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	500,000	500,000	500,000	500,000	2,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	500,000	500,000	500,000	500,000	2,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 2,000,000</b>

Status: <b>Funded</b>	Classification: <b>2. Necessary Infrastructure</b>
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.
Code: <b>A. Potential decrease</b>	
Impact Explanation: Replacing old lift stations and equipment should reduce maintenance costs.	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Public Works Facilities Improvements**  
**Job ID - 4561**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Wastewater		Job Group:		WWCR			
Project Contact: Gary Calder		Neighborhood: East Bay					
Description and Justification: Funding will allow for improvements identified in the Public Works Facilities Master Plan, including upgrades to the fuel pumps and covered parking for Streets vehicles.		Location Map or Description:					
							
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	150,000	150,000	150,000	150,000	150,000	750,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	150,000	150,000	150,000	150,000	150,000	750,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
Status:	Funded	Classification:	2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2-					
Code:	C. Potential increase	Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.					
Impact Explanation: Additional facilities will result in increased operating costs, but these costs will be minimal in the short term.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Mt Vista Collection System Improvements**  
**Job ID - 4559**

**New project or significantly changed from previous years** **Yes**

Department/Division: Public Works - Wastewater	Job Group: WWCR
Project Contact: Gary Calder	Neighborhood: Spring Creek
Description and Justification: Eliminates Billings Lift Station, including operations and maintenance.	Location Map or Description: 

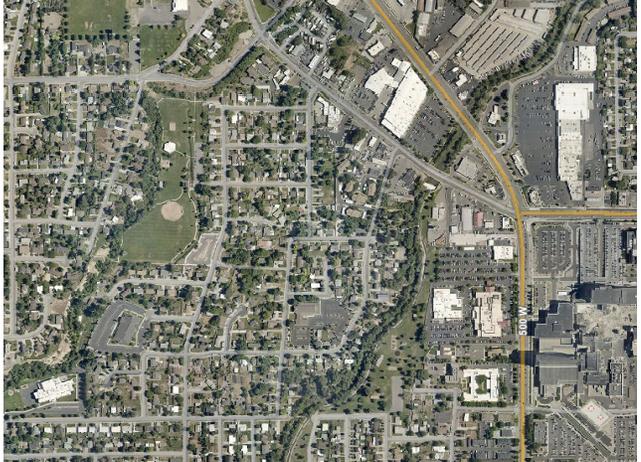
**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	2,000,000	-	-	-	-	2,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	2,000,000	-	-	-	-	2,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.				
Code:	A. Potential decrease						
Impact Explanation: Elimination of Billings Lift Station will eliminate operating costs of that facility.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Exchange Park Sewer Replacement**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Wastewater	Job Group:	WWCR
Project Contact: Gary Calder	Neighborhood: North Park, Carterville	
Description and Justification: 24" sewer line installation to improve capacity in this area.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	2,000,000	-	-	2,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	2,000,000	-	-	2,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
Status:	Funded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.				
Code:	C. Potential increase						
Impact Explanation: This will result in additional sewer lines that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$2,700 per mile of pipe, but this is not an incremental cost.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**300 South - Univ Ave to 500 W**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Wastewater	Job Group:	WWCR
Project Contact: Gary Calder	Neighborhood: North Park, Carterville	
Description and Justification: Upgrading sewer line in conjunction with 300 S reconstruction by UDOT.	Location Map or Description:	

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	2,000,000	-	-	-	2,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	2,000,000	-	-	-	2,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
Status:	Funded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Vision 2030 Goal 14.2- Create and maintain balanced and sustainable financial plans and government budgets that keep taxes and utilities fair and competitive while still maintaining quality services and cost-effective management of our community's infrastructure.				
Code:	B. Little to no impact						
Impact Explanation: Expected to have little impact to operating expenses as it will be replacing an older line.							

## Capital Improvement Summary Water CIP

Projects	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total
Funding Sources	Estimate	Estimate	Estimate	Estimate	Estimate	
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-
City Labor	-	-	-	-	-	-
Impact Fees	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Bonds	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-
New Year Budget	7,930,000	10,030,000	14,280,000	12,930,000	5,680,000	50,850,000
<b>Total Funding Sources</b>	<b>\$ 9,130,000</b>	<b>\$ 11,230,000</b>	<b>\$ 15,480,000</b>	<b>\$ 14,130,000</b>	<b>\$ 6,880,000</b>	<b>\$ 56,850,000</b>

Project Title	Classification Level	Project is New or has Significantly Changed						Operating Impact	
			FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028		
1-4021-Wells	1	No	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000	C
2-4045-48-inch Transmission Line/Canyon 36"	1	No	1,075,000	1,075,000	1,075,000	1,075,000	1,075,000	5,375,000	C
3-4046-Reservoir Replacement	1	No	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	A
4-4052-Spring Rehabilitation	1	No	200,000	50,000	200,000	200,000	200,000	850,000	A
5-4059-Emergency Backup Power	1	No	250,000	250,000	250,000	250,000	250,000	1,250,000	C
6-4008-Water Distribution System Improvements	2	No	500,000	1,250,000	1,250,000	1,250,000	1,250,000	5,500,000	C
7-4010-Misc. Capital Items	2	No	30,000	30,000	30,000	30,000	30,000	150,000	B
8-4013-Water Main Oversizing	2	No	350,000	350,000	350,000	350,000	350,000	1,750,000	B
9-4036-Contingency	2	No	125,000	125,000	125,000	125,000	125,000	625,000	B
10-4048-New Meter Installation	2	No	50,000	50,000	50,000	50,000	50,000	250,000	B
11-4062-Well House Rehabilitation	2	No	50,000	50,000	50,000	50,000	50,000	250,000	A
12-4050-Public Works Facilities Improvements	2	No	150,000	150,000	150,000	150,000	150,000	750,000	C
13-Oak Cliff Drive - 1450 E to Oakmont	2	No	500,000	-	-	-	-	500,000	B
14-500 W - 1560 S to 920 S (16 in. 3200 ft)	2	No	600,000	600,000	600,000	-	-	1,800,000	B
15-4063-South Fork 24" Concrete Pipe Replacement/Lir	2	No	200,000	400,000	-	-	-	600,000	A
16-24" Transmission Line 1730 N 1500 W to 1680 N Ge	2	No	-	-	4,000,000	4,000,000	-	8,000,000	B
17-4060-Millrace Repair - 800 N to 500 N	2	No	100,000	100,000	100,000	100,000	100,000	500,000	B
18-4037-Vehicle Replacement	2	No	200,000	-	-	-	-	200,000	A
19-4058-Aquifer Storage and Recovery Projects	2	No	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	6,250,000	B
20-4044 Main Reservoir Paint	2	No	-	1,000,000	1,000,000	-	-	2,000,000	B
21-Water Line The Mix to Carterville	2	No	-	1,000,000	-	-	-	1,000,000	B
22-Stubbs Avenue Water Line Improvements	2	No	-	-	-	250,000	-	250,000	B
23-920 South - Univ Ave to I15 24" line	2	No	-	-	2,000,000	2,000,000	-	4,000,000	B
24-300 S - University to 500 W (UDOT project)	2	No	500,000	500,000	-	-	-	1,000,000	B
25-Freedom Blvd - Center to 300 N (12")	2	No	1,000,000	-	-	-	-	1,000,000	B
26-Freedom Blvd - 300 N to 700 N (12")	2	No	-	1,000,000	-	-	-	1,000,000	B
27-Independence Avenue 10th N to 17th N	2	No	-	-	1,000,000	1,000,000	-	2,000,000	B
<b>Total Project Costs</b>			<b>\$ 9,130,000</b>	<b>\$ 11,230,000</b>	<b>\$ 15,480,000</b>	<b>\$ 14,130,000</b>	<b>\$ 6,880,000</b>	<b>\$ 56,850,000</b>	

Classification Levels: 1 - Critical Health and Safety 2 - Necessary Infrastructure 3 - Aspirational Projects  
c - Projects with conditional funding d - Projects depending on outside funding e - No funding specified

Operating Impact: A - Potential decrease B - Little to no impact C - Potential increase D - Current Budget increase needed

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Wells**

**Job ID - 4021**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Citywide
Description and Justification: This project provides for the ongoing development of the City's underground water rights.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	750,000	750,000	750,000	750,000	750,000	3,750,000
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	250,000	250,000	250,000	250,000	250,000	1,250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 5,000,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 5,000,000</b>				
Status: Funded	Classification: 1. Critical Health and Safety						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.						
Code: C. Potential increase							
Impact Explanation:							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**48-inch Transmission Line/Canyon 36"**  
**Job ID - 4045**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: East Side Neighborhoods
Description and Justification: Build 48-inch water transmission line from Gillispie Wier house to main reservoirs to provide additional capacity as well as backup to existing 48-inch transmission line. Continue main line improvements up Provo Canyon to improve pressure and reduce need for pump stations and associated long-term maintenance costs.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	1,075,000	1,075,000	1,075,000	1,075,000	1,075,000	5,375,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 5,375,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	1,075,000	1,075,000	1,075,000	1,075,000	1,075,000	5,375,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 5,375,000</b>
Status: Funded	Classification: 1. Critical Health and Safety						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code: C. Potential increase	Impact Explanation: This will result in additional water lines that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$4,200 per mile of pipe, but this is not an incremental cost.						

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Reservoir Replacement**

**Job ID - 4046**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Citywide
Description and Justification: This project acts a way to save and build up funds for the future replacement of the Intermediate, Main, and Gallery reservoirs. 2 of these have been in service longer than their projected life cycle (50 years for steel tank, 80 years for concrete tank).	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 5,000,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 5,000,000</b>				
Status: Funded	Classification: 1. Critical Health and Safety						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.						
Code: A. Potential decrease							
Impact Explanation: The spending of this funding should result in lower operating costs as older infrastructure is replaced with new.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Spring Rehabilitation**  
**Job ID - 4052**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: Citywide	
Description and Justification: This project provides funding for the rehabilitation of the City's Spring areas. Piping in many of these spring areas are original, some of which are 80 to 90 year clay pipe, which is breaking and allowing intrusion into the spring water collection.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	200,000	50,000	200,000	200,000	200,000	850,000
<b>TOTAL FUNDING</b>	\$ -	\$ 200,000	\$ 50,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 850,000
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	200,000	50,000	200,000	200,000	200,000	850,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	\$ -	\$ 200,000	\$ 50,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 850,000
Status:	Funded	Classification: 1. Critical Health and Safety					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code:	A. Potential decrease						
Impact Explanation: The spending of this funding should result in lower operating costs as older infrastructure is replaced with new.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Emergency Backup Power**  
**Job ID - 4059**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: Citywide	

Description and Justification: Funding for backup power sources to ensure continued operation of critical infrastructure in case of emergency.

Location Map or Description:



**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	250,000	250,000	250,000	250,000	250,000	1,250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	250,000	250,000	250,000	250,000	250,000	1,250,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,250,000</b>				

Status: <b>Funded</b>	Classification: <b>1. Critical Health and Safety</b>
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.
Code: <b>C. Potential increase</b>	
Impact Explanation: Maintenance of new equipment will have an impact on operating costs. This will be minimal unless there is an emergency requiring extended use of the generators.	

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Water Distribution System Improvements**  
**Job ID - 4008**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Citywide
Description and Justification: This project provides for the installation of new water mains, service lines and fire hydrants.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	450,000	450,000	450,000	450,000	450,000	2,250,000
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	50,000	800,000	800,000	800,000	800,000	3,250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 5,500,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	500,000	1,250,000	1,250,000	1,250,000	1,250,000	5,500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 5,500,000</b>
Status: <b>Funded</b>	Classification: <b>2. Necessary Infrastructure</b>						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code: <b>C. Potential increase</b>							
Impact Explanation: This will result in additional water lines that will need to be maintained going forward. Estimated all-inclusive maintenance cost is about \$4,200 per mile of pipe, but this is not an incremental cost.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Misc. Capital Items**

**Job ID - 4010**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Citywide
Description and Justification: This account provides for unforeseen minor capital equipment needs that vary from year to year.	Location Map or Description:

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	30,000	30,000	30,000	30,000	30,000	150,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	30,000	30,000	30,000	30,000	30,000	150,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>				
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.						
Code: B. Little to no impact							
Impact Explanation: Should have little impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Water Main Oversizing**

**Job ID - 4013**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Citywide
Description and Justification: Provo City Code Title 10.02.030(2) which provides that the City will reimburse the developer for the difference in cost between an 8" water main and a larger main which the City might require him to install.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	350,000	350,000	350,000	350,000	350,000	1,750,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ 1,750,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	350,000	350,000	350,000	350,000	350,000	1,750,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ 1,750,000</b>				
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.						
Code: B. Little to no impact							
Impact Explanation: Should have little impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Contingency**

**Job ID - 4036**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Citywide
Description and Justification: This contingency allows for expenses incidental to budgeted projects, which are not uncommon but can result in significant savings.	Location Map or Description:

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	125,000	125,000	125,000	125,000	125,000	625,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 625,000</b>				
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	125,000	125,000	125,000	125,000	125,000	625,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 625,000</b>				
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.						
Code: B. Little to no impact							
Impact Explanation: Little operating budget impact anticipated.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**New Meter Installation**

**Job ID - 4048**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: Citywide	
Description and Justification: Installation of new large meters Citywide as needed.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	50,000	50,000	50,000	50,000	50,000	250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	50,000	50,000	50,000	50,000	50,000	250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code:	B. Little to no impact						
Impact Explanation: Should have little impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Well House Rehab**

**Job ID - 4062**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: Citywide	
Description and Justification: Rehabilitation of existing well houses as they age.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	50,000	50,000	50,000	50,000	50,000	250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	50,000	50,000	50,000	50,000	50,000	250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code:	A. Potential decrease						
Impact Explanation: Refurbishments to well buildings should result in decreased maintenance.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Public Works Facilities Improvements**  
**Job ID - 4050**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS	
Project Contact: Gary Calder	Neighborhood: East Bay	
Description and Justification: Funding will allow for improvements identified in the Public Works Facilities Master Plan, including upgrades to the fuel pumps and covered parking for Streets vehicles.	Location Map or Description: 	

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	150,000	150,000	150,000	150,000	150,000	750,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	150,000	150,000	150,000	150,000	150,000	750,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
Status: <b>Funded</b>	Classification: <b>2. Necessary Infrastructure</b>						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code: <b>C. Potential increase</b>							
Impact Explanation: Additional facilities will result in increased operating costs, but these costs will be minimal in the short term.							

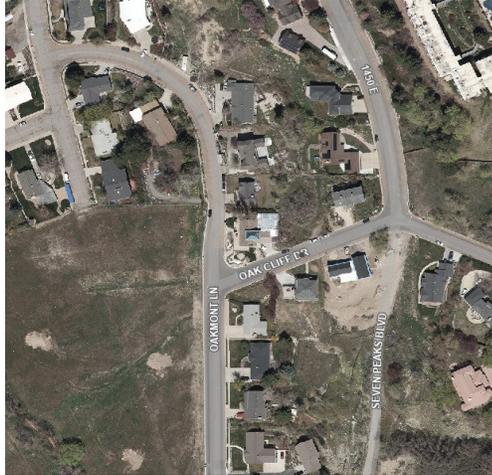
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Oak Cliff Drive - 1450 E to Oakmont**

**Job ID - NEW**

**New project or significantly changed from previous years**

**Yes**

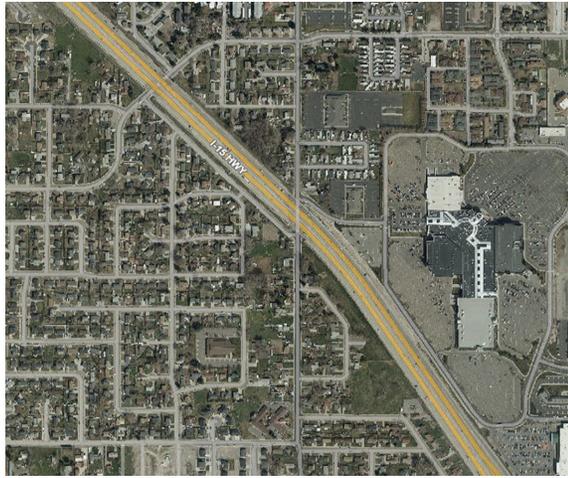
Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: Oak Hills, Wasatch	
Description and Justification: Replacement of existing 6" water line with 12" line to improve pressure and fire flow in this service area.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	500,000	-	-	-	-	500,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	500,000	-	-	-	-	500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code:	B. Little to no impact						
Impact Explanation: Should have little impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**500 W - 1560 S to 920 S (12 in. 3200 ft)**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Lakewood, Franklin South
Description and Justification: Installation of new water line to increase system capacity in this section of the City.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	600,000	600,000	600,000	-	-	1,800,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	600,000	600,000	600,000	-	-	1,800,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.				
Code:	B. Little to no impact						
Impact Explanation: Should have little impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**South Fork 24" Concrete Pipe Replacement/Lining**  
**Job ID - 4063**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: Provo Canyon	
Description and Justification: Replacement/lining of existing spring collection lines to improve integrity of the pipe and increase its useful life.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	200,000	400,000	-	-	-	600,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	200,000	400,000	-	-	-	600,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code:	A. Potential decrease						
Impact Explanation: Replacement of older infrastructure should result in decreased maintenance.							



**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Millrace Repair - 800 N to 500 N**  
**Job ID - 4060**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: North Park	
Description and Justification: Reconnect the millrace to ensure we can utilize our associated water rights.	Location Map or Description:	

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	100,000	100,000	100,000	100,000	100,000	500,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
Status:	Funded	Classification:	2. Necessary Infrastructure				
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code:	B. Little to no impact						
Impact Explanation: Should have little impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Vehicle Replacement**

**Job ID - 4037**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: Citywide	
Description and Justification: Funding to replace Water division vehicles.	Location Map or Description:	

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	200,000	-	-	-	-	200,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	200,000	-	-	-	-	200,000
Construction	-	-	-	-	-	-	-
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.				
Code: A. Potential decrease							
Impact Explanation: New infrastructure will increase maintenance costs.							

**Aquifer Storage and Recovery Projects**

**Job ID - 4058**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Citywide
Description and Justification: Aquifer recharging projects that will help us utilize water rights more effectively.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	6,250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 6,250,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	6,250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 1,250,000</b>	<b>\$ 6,250,000</b>
Status: <input checked="" type="checkbox"/> Funded	Classification: <input checked="" type="checkbox"/> 2. Necessary Infrastructure						
Annual Operating Budget Impact: Code: <input checked="" type="checkbox"/> B. Little to no impact	Impact Explanation: New ASR infrastructure will have minimal impact on operating costs.						
		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**

**Main Reservoir Paint**

**Job ID - 4044**

**New project or significantly changed from previous years**

**Yes**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: University
Description and Justification: Main Reservoir is a metal structure that must be painted to keep the metal from corroding.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	1,000,000	1,000,000	-	-	2,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	1,000,000	1,000,000	-	-	2,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.						
Code: B. Little to no impact							
Impact Explanation: Should have little impact on operating budgets.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Water Line - The Mix to Carterville**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Carterville
Description and Justification: Water line connecting infrastructure between The Mix and Carterville under University Parkway.	Location Map or Description: 

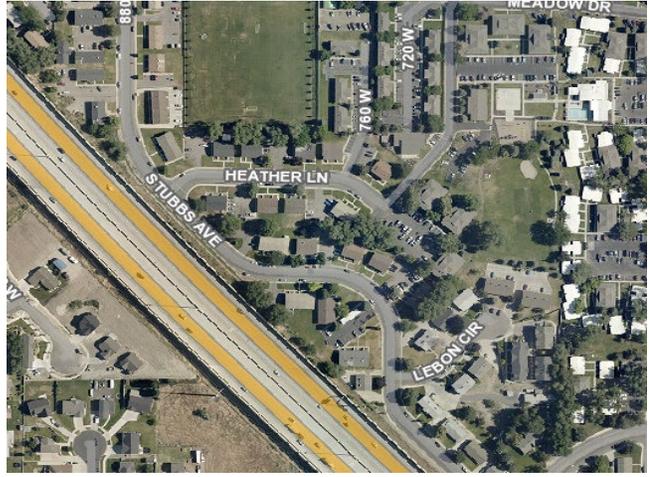
**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	1,000,000	-	-	-	1,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	1,000,000	-	-	-	1,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
Status: Funded	Classification: 2. Necessary Infrastructure						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.						
Code: B. Little to no impact							
Impact Explanation: Should have little to no impact on operating budget.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Stubbs Avenue Water Line Improvements**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: Franklin South	
Description and Justification: Upsizing 6" water line on Stubbs Avenue for increased flow.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	-	250,000	-	250,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	-	250,000	-	250,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>
Status:	Funded	Classification: 2. Necessary Infrastructure					
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code:	B. Little to no impact						
Impact Explanation: Should have little to no impact on operating budget.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**920 South - Univ Ave to I-15 (24" Line)**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: East Bay, Franklin South	
Description and Justification: Upsizing 12" line to 24" to improve water flow to the west side of Provo.	Location Map or Description:	
		

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	2,000,000	2,000,000	-	4,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	2,000,000	2,000,000	-	4,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>
Status:	Funded		Classification: 2. Necessary Infrastructure				
Annual Operating Budget Impact:			How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.				
Code:	B. Little to no impact						
Impact Explanation: Should have little to no impact on operating budget.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**300 S - Univ Ave to 500 W (UDOT Project)**  
**Job ID - NEW**

**New project or significantly changed from previous years**

**No**

Department/Division: Public Works - Water Project Contact: Gary Calder	Job Group: WACS Neighborhood: Downtown, Franklin
Description and Justification: Upgrading water line in conjunction with 300 S reconstruction by UDOT.	Location Map or Description: 

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	500,000	500,000	-	-	-	1,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	500,000	500,000	-	-	-	1,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
Status: <b>Funded</b>	Classification: <b>2. Necessary Infrastructure</b>						
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code: <b>B. Little to no impact</b>							
Impact Explanation: Should have little to no impact on operating budget.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Freedom Blvd - Center to 300 N (12" Line)**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Water	Job Group: WACS
Project Contact: Gary Calder	Neighborhood: Downtown
Description and Justification: Upsizing 6" water line on Freedom Blvd to address new development downtown.	Location Map or Description: 

PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	1,000,000	-	-	-	-	1,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	1,000,000	-	-	-	-	1,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
Status: <b>Funded</b>	Classification: <b>2. Necessary Infrastructure</b>						
Annual Operating Budget Impact:	How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.						
Code: <b>B. Little to no impact</b>							
Impact Explanation: Should have little to no impact on operating budget.							

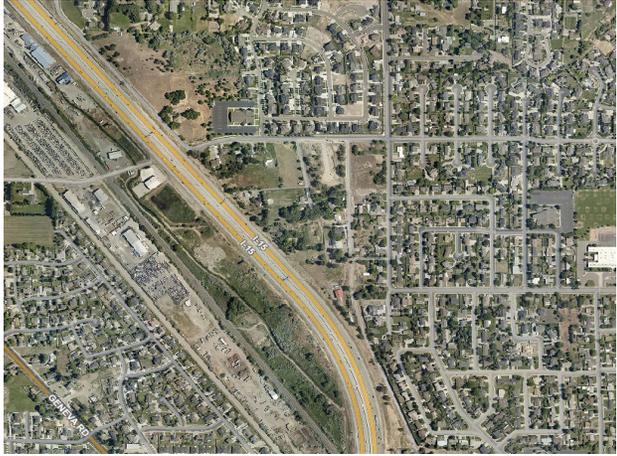
**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Freedom Blvd - 300 N to 700 N (12" Line)**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Water		Job Group:		WACS			
Project Contact: Gary Calder		Neighborhood: Downtown					
Description and Justification: Upsizing 6" water line on Freedom Blvd to address new development downtown.		Location Map or Description:					
							
PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN							
	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	1,000,000	-	-	-	1,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	1,000,000	-	-	-	1,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
Status:	Funded		Classification:	2. Necessary Infrastructure			
Annual Operating Budget Impact:		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030 seeks to create and maintain balanced and sustainable financial plans while maintaining cost-effective management of our community's infrastructure.					
Code:	B. Little to no impact						
Impact Explanation: Should have little to no impact on operating budget.							

**PROVO CITY CAPITAL IMPROVEMENT PLAN FY 2023/2024**  
**Independence Ave - 10th N to 17th N**  
**Job ID - NEW**

**New project or significantly changed from previous years** **No**

Department/Division: Public Works - Water	Job Group:	WACS
Project Contact: Gary Calder	Neighborhood: Grandview South, Grandview North	
Description and Justification: Installation of new water line ahead of Independence Ave road extension.	Location Map or Description:	
		

**PROJECT SCHEDULE, BUDGET, AND FIVE-YEAR CIP PLAN**

	Cost-To-Date	FY 2023-2024 Estimate	FY 2024-2025 Estimate	FY 2025-2026 Estimate	FY 2026-2027 Estimate	FY 2027-2028 Estimate	Total
<b>Proposed Funding Sources:</b>							
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-
City Labor	-	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-
Bonds	-	-	-	-	-	-	-
Prior Year Carryover	-	-	-	-	-	-	-
CIP Fund Balance	-	-	-	-	-	-	-
New Year Budget	-	-	-	1,000,000	1,000,000	-	2,000,000
<b>TOTAL FUNDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>
<b>Cost Elements:</b>							
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-
Construction	-	-	-	1,000,000	1,000,000	-	2,000,000
Labor	-	-	-	-	-	-	-
<b>TOTAL COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>

<b>Status:</b>	Funded	<b>Classification:</b>	2. Necessary Infrastructure
<b>Annual Operating Budget Impact:</b>		How project relates to adopted plans and/or policies: Goal 14.2 of Vision 2030	
<b>Code:</b>	B. Little to no impact	seeks to create and maintain balanced and sustainable financial plans while	
<b>Impact Explanation:</b> Should have little to no impact on operating budget.		maintaining cost-effective management of our community's infrastructure.	

**PROVO CITY DEBT**

	Principal Balance	Annual	Original	Interest Rate	Repayment	Final	Payment	Call Date/ Call Feature	Tax	Ratings		
	June 30, 2023	Payment (P+I)	Issue Amount		Term	Maturity Date				Funding Source	Status	S&P
<b>Governmental activities</b>												
Bonds Payable:												
General obligation bonds												
G.O. Refunding Bond Series 2017 (1)	20,965,000	2,950,000	24,550,000	2.32%	15 Yrs	1/1/2032	Property Tax Levy	1/1/2028	Tax Exempt	AA+	Aa1	-
G.O. City Facilities Bond Series 2019	56,580,000	4,740,000	65,930,000	3.03%	20 Yrs	2/1/2039	Property Tax Levy	8/1/2028	Tax Exempt	AA+	Aa1	-
Telecom 2004 Sales Tax Bonds	8,690,000	3,216,000	39,500,000	5.16%	20 Yrs	2/15/2026	Telecom Debt Fee	Make Whole	Taxable	AAA	Baa2	-
2014 Cemetery Bond	1,495,000	169,500	2,334,000	3.87%	20 Yrs	5/1/2034	Cemetery Revenues	11/1/2024	Tax Exempt		Not Rated	
Total Governmental Fund Bonds	87,730,000	11,075,500	132,314,000									
Notes Payable:												
Note Payable - Section 108-2020 Airport	1,679,000	246,500	2,500,000	3 Mo. LIBOR+.20%	10 Yrs	8/1/2029	CDBG Funding	No Pre-Pmt Penalty	Not Applicable		Not Rated	
Total Notes Payable	1,679,000	246,500	2,500,000									
Leases												
Fire Apparatus-2017	543,352	280,565	2,040,000	2.17%	8 Yrs	3/15/2025	General Fund Revenues	No Pre-Pmt Penalty	Tax Exempt		Not Rated	
Fire Apparatus-2019	1,309,583	349,201	2,490,000	2.63%	8 Yrs	4/1/2027	General Fund Revenues	No Pre-Pmt Penalty	Tax Exempt		Not Rated	
Total Capital Leases	1,852,935	629,766	4,530,000									
<b>Total Governmental activity</b>												
<b>Long-term liabilities</b>	<b>\$ 91,261,935</b>	<b>\$ 11,951,766</b>	<b>\$ 139,344,000</b>									
<b>Business-type activities</b>												
Revenue Bonds:												
Stormwater 2010B Taxable BAB	710,000	768,000	3,850,000	3.16%	6 Yrs	6/1/2024	Stormwater Revenues	6/1/2020	Taxable	-	Aa3	-
Water Revenue Bonds 2015A	7,435,000	789,000	10,775,000	2.67%	20 Yrs	2/1/2035	Water Revenues	2/1/2025	Tax Exempt	AA	-	AA
Wastewater Revenue Bonds 2015A	6,195,000	655,000	8,980,000	2.66%	20 Yrs	2/1/2035	Wastewater Revenues	2/1/2025	Tax Exempt	AA	-	AA
Energy System Revenue Bonds 2015A	13,240,000	1,356,000	19,550,000	3.09%	20 Yrs	2/1/2035	Energy Revenues	2/1/2025	Tax Exempt	AA	-	AA-
Airport Sales Tax Revenue Bonds 2017	3,985,000	461,000	4,975,000	2.44%	15 Yrs	2/15/2034	Tax Increment Revenues	8/15/2027	Tax Exempt	AAA	-	-
Wastewater Revenue Bonds 2020A (2)	66,999,500	4,500,000	75,800,000	0.50%	20 Yrs	9/1/2043	Wastewater Revenues	No Pre-Pmt Penalty	Taxable		Not Rated	
Wastewater Revenue Bonds 2022A (4)	8,144,379	604,500	10,000,000	0.50%	20 Yrs	9/1/2045	Wastewater Revenues	No Pre-Pmt Penalty	Taxable		Not Rated	
Water Revenue Bonds 2023A (5)	150,000	1,424,000	36,750,000	1.00%	30 Yrs	2/1/2055	Water Revenues	No Pre-Pmt Penalty	Taxable		Not Rated	
Total Business-type Bonds	106,858,879	10,557,500	170,680,000									
Notes Payable:												
Note Payable - UDOT - Airport-2020 (3)	10,149,553	varies	10,149,553	0.79%	5 Yrs	11/1/2026	MAG Revenues	No Pre-Pmt Penalty	Not Applicable		Not Rated	
Total Notes Payable	10,149,553	-	10,149,553									
Leases												
Golf Course Maintenance Equipment	210,227	107,928	521,093	1.78%	4 Yrs	8/25/2024	Golf Course Revenues	No Pre-Pmt Penalty	Tax Exempt		Not Rated	
Golf Carts	219,788	60,549	280,337	4.00%	4 Yrs	7/15/2027	Golf Course Revenues	Monthly Lease	Taxable		Not Rated	
Golf Carts-Club Car Connect	137,210	37,800	175,010	4.00%	4 Yrs	7/15/2027	Golf Course Revenues	Monthly Lease	Taxable		Not Rated	
Total Leases	567,225	206,277	976,440									
<b>Total Business-type</b>												
<b>Long-term liabilities</b>	<b>\$ 117,575,657</b>	<b>\$ 10,763,777</b>	<b>\$ 181,805,993</b>									
<b>Total Long-Term Debt</b>												
	<b>\$ 208,837,592</b>	<b>\$ 22,715,543</b>	<b>\$ 321,149,993</b>									

- (1) The G.O. 2011 Rec Center Bonds were refunded with an advance refunding in 2017. The G.O. 2011 Rec Center Bonds were repaid in full on 1/1/2021.
- (2) In October of 2020, the City issued a \$75,800,000 taxable Wastewater Revenue Bond for financing significant improvements to the City wastewater treatment facility. The available bond proceeds will be drawn as work is completed on the improvements at the wastewater treatment facility.
- (3) The annual payment of the Note Payable - UDOT varies based on the variable MAG revenues.
- (4) In May of 2022, the City issued a \$10,000,000 taxable Wastewater Revenue Bond for financing significant improvements to the City wastewater treatment facility. The available bond proceeds will be drawn as work is completed on the improvements at the wastewater treatment facility.
- (5) In April of 2023, the City issued a \$36,750,000 taxable Water Revenue Bond for financing a water treatment plant and related infrastructure. The available bond proceeds will be drawn as work is completed on the new water treatment facility.

Note: Provo City does not have any outstanding debt that is bank qualified under IRC Section 265(b).



TEL 801 852 6118  
445 West Center Street  
Provo, UT 84601

January 30, 2023

Mayor Michelle Kaufusi  
Provo City  
445 West Center Street  
Provo, UT 84601

Re: Municipal Council Budget Priorities for Fiscal Year 2024

Mayor Kaufusi,

We would like to thank you, your administrative team, and departments who attended the January 10, 2023, Work Meeting of the Provo Municipal Council. The goal of the meeting was to discuss preliminary Council priorities for the upcoming fiscal year, and we thank you for engaging in those conversations. The Council looks forward to the impending FY2024 department budget presentations and hopes to have departments address the following preliminary budget priorities that were discussed on January 10<sup>th</sup>. Some of the items listed are carryover items from FY2023 and others include the priorities set forth by the Administration known as the "Big 6".

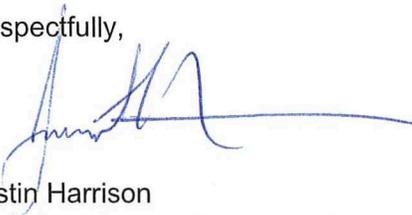
The Provo Municipal Council preliminary budget priority items for FY2024 are as follows:

- Long-term Plans (Conservation & Resiliency, Canyons & Hillside, River & Lakeshore, Gateways, etc.)
- Provo specific Housing Audit/Study
- Five-Year Staffing Plan for Police and Fire
- Implement Consultant Recommendations (IS/Cybersecurity)
- Employee Retention
- City Debt Reduction
- Provo App
- Implement Rock Canyon Master Plan
- Update and Implement Slate Canyon Master Plan
- Updates to Peaks Ice Arena/Fieldhouse
- Sidewalk Repair and Replacement
- Traffic Calming
- Center Street Improvements
- Southeast Grocery Store
- Preserve Open Space by Identifying Potential Conservation Easements

- Big 6
  - Regional Sports Park
  - Fire Station 1 and Former City Hall Redevelopment
  - Airport Terminal Expansion – Including International Access
  - Westside Grocery Store
  - Water Treatment Plant/Aquifer Recharge
  - Website Redesign

The Council Office will be reaching out to departments to review each of the preliminary budget priority items in greater detail. We look forward to hearing department budget presentations for FY2024 over the coming months, receiving the FY2024 Tentative Budget, and working with you to adopt the FY2024 Final Budget.

Respectfully,



Justin Harrison  
Municipal Council Executive Director  
Provo Municipal Council Office

CC: Katrice Mackay, Council Chair  
Rachel Whipple, Council Vice-Chair  
Wayne Parker, CAO  
Isaac Paxman, Deputy Mayor  
Municipal Council



# Provo City Adopted Budget FY 2024



# Provo City Adopted Budget FY 2024: Table of Contents

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# Executive Summary





Mayor's Office  
TEL (801) 852-6105  
445 W Center St  
PROVO, UT 84601

May 1, 2023

Provo Municipal Council  
445 W Center Street  
Provo, Utah 84601

Dear members of the Provo City Municipal Council,

I would like to start by expressing my deep gratitude for the team effort that has led to this budget. First and foremost, let me thank you fine city council members for your dedicated public service and for your cooperative work with my administration to improve Provo for our residents. Thank you particularly for your many hours listening to the needs of our departments and wrestling through your own budget priorities.

I want to also thank Department Director John Borget and his fine team, including Kelsey Zarbock and Andrea Wright, for their expertise in helping me assemble the budget. John loses many hours of sleep every budget year, and I love and appreciate him for his dedication. As in past years, he and his team have run countless options as my team and I have had my own personal wrestles with those options. Guiding everyone in this process is a desire to serve Provo City and its residents. I can honestly say that I believe everyone involved with this budget wants to see Provo City fulfill our new mission statement: exceptional care for an exceptional community. In doing so, we keep an eye on Provo's four pillars: Welcoming, Safe and Sound, Economically Vibrant, and Forward-looking.

I think you know that I have tried very hard each year to tailor a budget to the guidance you, as a city council, have provided me—and this year is no different. Your top priorities included public safety, cybersecurity, and employee retention, and this budget addresses those, as follows:

#### **Public Safety**

I am proud to announce that my proposed budget includes two new police officers. This builds on my steady record of increasing our city's investment in public safety throughout my tenure in office, including by increasing our number of police officers in every budget I have prepared. It also includes the funding requested by Chief Beebe for a technology known as Flock Safety, which as he indicated, will be a force multiplier for his team.

This budget also includes three new positions in the fire department, which are needed to be ready for future airport expansion. Remarkably, the airport is already able to cover the funding for these positions. Indeed, one of great success stories this budget year is our airport. For

many years, our airport has operated with the help of a general fund subsidy. In this budget, the airport will be covering not only all its direct operational expenses but also all expenses pertaining to police and fire services at the airport. This points to the amazing leadership and team at the airport. I congratulate them on this major achievement.

### **Cybersecurity**

Part of being safe and sound is being protected from cyberattacks. This budget provides funding for the critically needed email gateway requested by our full-time cybersecurity specialist. It also provides an additional member to our Informational Services department, which bodes well for our cybersecurity. This new IT employee will be focused largely on assisting our Public Works Department, including the airport.

### **Employee Retention**

Like you, I recognize that for Provo City to provide exceptional care to our exceptional community, we must recruit and retain the very best team members. We must treat them with respect and dignity. Keeping our wages and salaries on pace with inflation—or as close to it as we can—is one of the ways we can do that. I am therefore pleased to announce that in addition to our usual package of market-study adjustments and merit increases, this budget proposes a 4% cost-of-living adjustment. Although I wish I could do much more, this amount is in harmony with the cost-of-living adjustments provided by other local-government organizations in our area (I know, because I've been talking to mayors and others about this for months!). I care deeply about our employees and am thrilled when we are able to give them a little boost in this way.

This budget certainly does not make every dream come true. To my department directors who did not get everything you sought: please know that your requests were not ignored and that I would love to find ways to meet your needs in the future. The reality is that inflation is making everyone's life more difficult, including the life of a mayor wrestling through a budget. But this budget keeps Provo City on a sound path forward, with no cuts to resident services and no use of rainy-day funds.

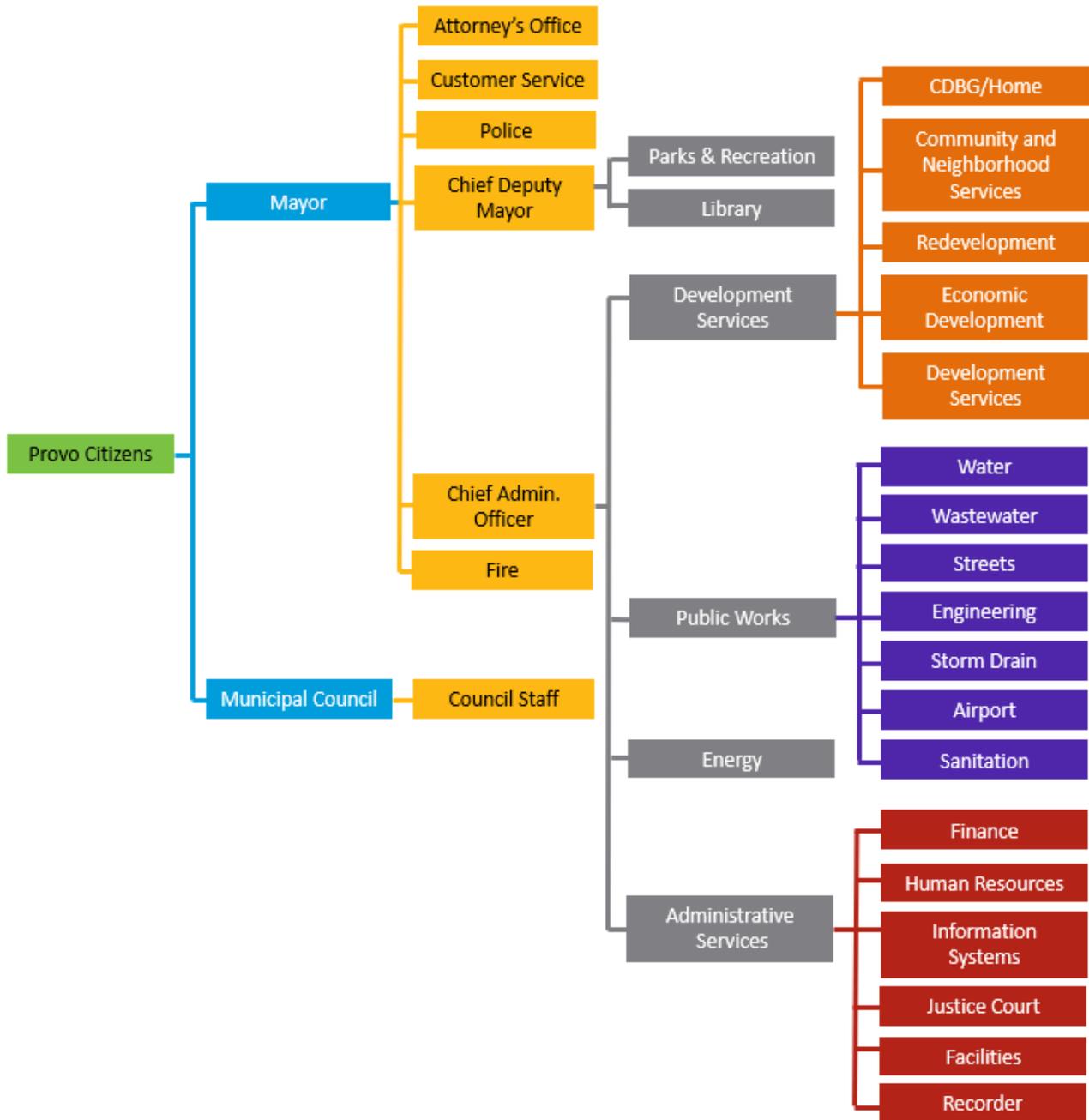
I am pleased to submit it for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Michelle Kaufusi". The signature is fluid and cursive, with the first name "Michelle" written in a smaller, more compact script and the last name "Kaufusi" written in a larger, more prominent script.

Michelle Kaufusi  
Provo City Mayor

# Organizational Chart



# Elected and Staff Positions



Left to right: Bill Fillmore, Rachel Whipple, George Handley, Mayor Michelle Kaufusi, Travis Hoban, Shannon Ellsworth, David Shipley, Katrice MacKay

## City Administration

Mayor .....	Michelle Kaufusi
Deputy Mayor .....	Isaac Paxman
Chief Administrative Officer .....	Wayne Parker
Assistant Chief Administrative Officer .....	Dixon Holmes
Administrative Services .....	John Borget
City Attorney .....	Brian Jones
Customer Service .....	Amanda Ercanbrack
Development Services .....	Bill Peperone
Energy .....	Travis Ball
Interim Fire Chief .....	Jeremy Headman
Library Services .....	Carla Gordon
Parks and Recreation .....	Scott Henderson
Police Chief .....	Troy Beebe
Public Works .....	David Decker

## City Council

District 1: Bill Fillmore Present Term: Jan. 2020–Jan. 2024
District 2: George Handley (Vice-Chair) Present Term: Jan. 2022–Jan. 2026
District 3: Shannon Ellsworth Present Term: Jan. 2020–Jan. 2024
District 4: Travis Hoban (Chair) Present Term: Jan. 2020–Jan. 2024
District 5: Rachel Whipple Present Term: Jan. 2022–Jan. 2026
Citywide District I: Katrice Mackay Present Term: Jan. 2022–Jan. 2026
Citywide District II: David Shipley Present Term: Jan. 2020–Jan. 2024
Executive Director: Justin Harrison



TEL 801 852 6118  
445 West Center Street  
Provo, UT 84601

January 30, 2023

Mayor Michelle Kaufusi  
Provo City  
445 West Center Street  
Provo, UT 84601

Re: Municipal Council Budget Priorities for Fiscal Year 2024

Mayor Kaufusi,

We would like to thank you, your administrative team, and departments who attended the January 10, 2023, Work Meeting of the Provo Municipal Council. The goal of the meeting was to discuss preliminary Council priorities for the upcoming fiscal year, and we thank you for engaging in those conversations. The Council looks forward to the impending FY2024 department budget presentations and hopes to have departments address the following preliminary budget priorities that were discussed on January 10<sup>th</sup>. Some of the items listed are carryover items from FY2023 and others include the priorities set forth by the Administration known as the "Big 6".

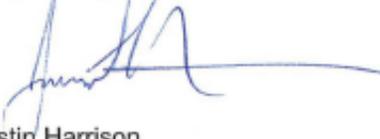
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- Long-term Plans (Conservation & Resiliency, Canyons & Hillside, River & Lakeshore, Gateways, etc.)
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The Council Office will be reaching out to departments to review each of the preliminary budget priority items in greater detail. We look forward to hearing department budget presentations for FY2024 over the coming months, receiving the FY2024 Tentative Budget, and working with you to adopt the FY2024 Final Budget.

Respectfully,



Justin Harrison  
Municipal Council Executive Director  
Provo Municipal Council Office

CC: Katrice Mackay, Council Chair  
Rachel Whipple, Council Vice-Chair  
Wayne Parker, CAO  
Isaac Paxman, Deputy Mayor  
Municipal Council

## FY2024 Department Budget Presentation Schedule

January 30, 2023



---

The City Council wishes to receive budget presentations from each department regarding the FY2024 budget. These presentations are crucial in assisting the Council with understanding the priorities and goals of departments within Provo City with respect to the upcoming budget year. The Council will be setting aside approximately 2-3 hours each work meeting (30-45 minutes per department) from February 28 through April 18 to learn the following:

- What were the most important accomplishments for your department from FY2023?
- What were your supplemental requests in FY2023, how did you compensate for those that were not funded?
- What needs are currently unfunded or underfunded in your department?
- The Council adopted several preliminary budget priorities for FY2024, please address those items relative to your department and how those priorities could be executed within your departmental budget.
- Are there other requests related to the FY2024 budget you would like to bring before the Council?
- Are there current budget constraints within your department that do not allow you to execute the city's long-term vision? What keeps you up at night?
- What are you asking for in your budget that will increase your department's ongoing operations and maintenance costs?
- What are your current department performance measures as reported in each fiscal year budget? What would you change?

We ask you to prepare your presentation in the form of a report, listing your department priorities and potential costs. By providing this information the Council can focus on discussing those items that are most important to your department. We generally will not have enough time to discuss every item.

In addition, the Council held a work meeting on January 10, 2023, to discuss their collective, preliminary priorities. As part of your budget presentation, departments should also address the fiscal impact of the Council's preliminary priorities to your department budget. Discussion by the Council during budget presentations will be clarified by specific motions signaling specified budget priorities.

The proposed department budget presentation schedule is provided below. If a date does not work for you, please work out a trade with another department, have it approved by the CAO, and communicate the change of schedule to me at your earliest opportunity.

Thank you,

Justin Harrison  
Municipal Council Executive Director

### FY2024 Budget Presentation Schedule

#### February 28, 2023

- Fiscal/Budget preview (Finance overview of revenues and debt/Human Resource overview of workforce issues, etc.)
- Administrative Services (including Facilities, Finance, Human Resources, Information Systems/Security, Justice Court, Recorder etc.)
- Fire
- Police

#### March 14, 2023

- Finance review of the Five-Year CIP Report and Revenue Update
- Public Works (including Airport, Engineering, Public Services, and Water Resources)
- Development Services (including Economic Development, Redevelopment Agency, etc.)

#### March 28, 2023

- Parks & Recreation (including Covey Center, Parks Administration and Maintenance, Peaks Ice Area, Recreation Center, Timpanogos Golf Course, etc.)
- Customer Service
- Council Office

#### April 18, 2023

- Energy
- Library
- Legal
- Mayor's Office (including Media Services)

# Provo City Community Vision Statement

In 2010, Provo City and a citizen steering committee created a Community Vision Statement featuring eight core values. These values served as a basis for goals and performance measures, which can be viewed throughout this budget document on the department pages. The complete vision document (which includes goals and strategies for accomplishing these goals) can be found [here](#). An overview of the vision statement is provided below.

## Community Visioning

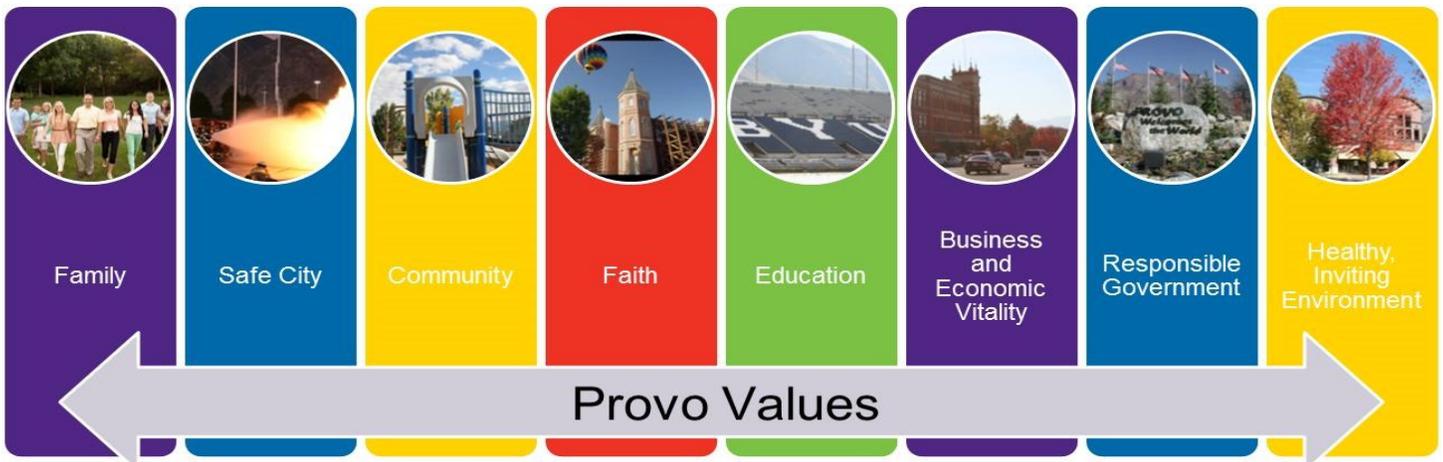
Provo — an inspiring place to live, learn, work, and play

We value:

- Faith, respect, and service to each other and our community
- Individual responsibility
- Families and individuals
- Our environment and natural amenities

We support:

- Safe, desirable neighborhoods
- A vibrant economy and high-quality jobs
- Fiscally responsible governance
- Life-long education



With the guidance of the Community Vision Statement and the focus on the eight Provo Core Values, the City has developed specific goals and objectives that link to these priorities:

Family	Education
Safe City	Business & Economic Vitality
Community	Responsible Government
Faith	Healthy, Inviting Environment



# Informational Section



# Budget Information

## Basis of Budgeting

This budget document is prepared using the modified-accrual basis for all funds, the same basis used to prepare the City's financial statements in the Annual Comprehensive Financial Report. The modified accrual method is a governmental accounting method where revenue is recognized when it becomes measurable and available. Expenditures are typically recognized in the period in which the liability is incurred. Budgets are prepared annually, with regular review with each department director. All funds included in the budget book are legally appropriated by the Municipal Council.

## Budget Administration and Methodology

Provo City's Finance Division in the Administrative Services Department assists the Mayor in preparing the City's budget, following regulations from the Utah State Auditor's Office and within approved guidelines listed in the Utah Municipal Code 10.6 Uniform Fiscal Procedures for Utah Cities. The budget team works closely together to present to the Municipal Council a balanced budget. The balanced budget methodology means that revenue is greater than expenditures, revenue equals expenditures, or revenue and appropriated fund balance equals expenditures. An approved budget is required for any fund that will have expenditures throughout the year. Further budget policies and processes will be discussed throughout the budget book.

## Budget Approval

Once the budget process is complete, the Mayor presents the completed budget to the Municipal Council by the first Tuesday in May. The Council then reviews the budget and presents any questions or concerns to the administration. Two public hearings are held in the month of June during regularly scheduled Council meetings. Per Utah State Code, the budget must be adopted by resolution by June 30th of each fiscal year, unless the City is planning on Truth in Taxation. If the City holds a Truth in Taxation hearing, the budget must be adopted by August 31st. Once the budget is adopted, this becomes the legal working budget for each department/division in the City.

The budget resolution presented to the Council provides the budget staff with the ability to make changes to the budget throughout the fiscal year. The resolution provides for the following:

- Authorization to carry outstanding encumbrances and project/grant balances from one fiscal year to the next, and authorization to re-appropriate with the Mayor's approval.
- Capital Improvement Function funds cannot be deleted; changed in budget amount by more than 10% of the original cost or \$50,000, whichever is less; or new functions added without approval from the Municipal Council.
- Authorization to move budget appropriations along with needed expenditure adjustments including capital labor from the individual enterprise funds to the corresponding capital improvement fund in conjunction with the capital expenditure.
- Authorization for the Mayor to increase appropriations for revenues in excess of the adopted budget in the following areas: Police & Fire reimbursable overtime, medical supply inventory, grants, cemetery fees received in Parks & Recreation CIP Fund, lease and interest revenue, new development street signs and street overlays, impact fees, aid-to-construction, reimbursements, revenues in self-sustaining funds, and donations.
- Mayor is authorized to transfer excess fund balances of funds subsidized by the General Fund, Justice Court, and Trust and Agency back to the General Fund.

## Budget Presentation

Each fund or department's financial report includes three years of actuals, the FY2023 original budget, the FY 2023 "adjusted" budget and the FY 2024 adopted budget. The adjusted budget includes the FY 2023 adopted budget, carryover from the previous fiscal year—including capital project budgets, and any appropriations that occurred during FY 2023.

## Fiscal Year 2023-2024 Budget Calendar

### January

- Jan 5 - Directors receive Revenue Projection spreadsheets from Finance
- Jan 5 - Directors receive Five-Year CIP template & instructions from Finance
- Jan 12 - Mayor and Finance meet to review budget calendar and CIP Process
- Jan 19 - Directors submit revenue forecasts to Finance
- Jan 24 - Council and Finance staff meet to review budget calendar and CIP process
- Jan 24 – Directors receive budget calendar and budget instruction packets/templates for payroll budgets, operating budgets/TM1, supplemental requests, consolidated fee schedule, and performance measures.
- Jan 26 - Directors submit Five-Year CIP spreadsheets to Finance
- Jan 31 - Work Meeting: Finance reviews budget calendar with the Council

### February

- Feb 2 - Directors receive list of current employees and FY23 budgeted positions from Finance (Payroll, Phase 1)
- Feb 8 - Mayor and Finance review revenue forecasts
- Feb 9 - Directors submit reconciled list of current employees and budgeted positions to Finance (Payroll, Phase 1)
- Feb 15 - Finance team reviews CIP reports
- Feb 15 - Parks & Rec, Mayor, & Finance review Parks & Rec's Five-Year CIPs
- Feb 16 - Mayor and Finance review General, Econ Dev, & Legacy Five-Year CIPs
- Feb 21 - Energy, Mayor, & Finance review Energy's Five-Year CIPs
- Feb 21 - Public Works, Mayor, & Finance review Airport's Five-Year CIP
- Feb 22 - Mayor and Finance conduct final Five-Year CIP review
- Feb 23 - Public Works, Mayor, & Finance review Public Works' Five-Year CIPs
- Feb 23 - Council and Finance staff review revenue projections and Five-Year CIP
- Feb 27 - Directors receive payroll budgets from Finance (Payroll, Phase 2)
- Feb 28 - Work Meeting: Directors begin budget presentations to the Council

### March

- Mar 1 - Finance delivers Five-Year CIP report to Municipal Council
- Mar 9 - Directors submit reviewed payroll budgets to Finance (Payroll, Phase 2)
- Mar 14 - Work Meeting: Finance reviews Five-Year CIP report with the Council
- Mar 14 - Work Meeting: Directors continue budget presentations to the Council
- Mar 16 - Directors submit operating budgets to Finance through TM1 and email operating increase justifications to Finance
- Mar 23 - Directors submit supplemental requests to Finance
- Mar 28 - Work Meeting: Directors continue budget presentations to the Council
- Mar 30 - Finance meets with Council Staff to give update on budget process
- Mar 30 - Directors submit consolidated fee schedule updates
- Finance determines Chargeback and Utility allocation budgets
- HR completes payroll market study

## Fiscal Year 2023-2024 Budget Calendar

April	<ul style="list-style-type: none"> <li>• Apr 4 – Directors present supplemental requests to Mayor</li> <li>• Apr 4 - Mayor and Finance review supplemental requests and operating budgets</li> <li>• Apr 6 - Directors submit performance measures to Finance</li> <li>• Apr 13 - Mayor conducts final review of tentative budget</li> <li>• Apr 13 – Finance confirms revenue projections with departments</li> <li>• Apr 18 - Municipal Council continues budget meetings with Directors</li> <li>• Finance prepares proposed operating budget sheets based on recommendations from Administration</li> <li>• Apr 20 – Directors of affected departments review chargebacks with Finance</li> <li>• Apr 25 - Finance reviews key issues of proposed budget with Council Staff</li> <li>• Finance prepares final proposed documents prior to May 2 work meeting.</li> </ul>
May	<ul style="list-style-type: none"> <li>• May 2 – The Mayor presents tentative budget to the Municipal Council</li> <li>• May 16 - Council tentatively adopts the proposed tentative budget</li> <li>• May 9, 23, and/or 30 - Council budget retreats/presentations occur as needed</li> <li>• Council staff produce Citizen’s Budget document as a reference for the public</li> </ul>
June	<ul style="list-style-type: none"> <li>• June 6 - First public hearing for proposed budget</li> <li>• June 6 - Public hearing on transfers to the General Fund</li> <li>• June 20 - Council adopts certified tax rate if not proposing a property tax increase (June 22 is State Code deadline)</li> <li>• June 20 – Council holds second public hearing for proposed budget; Council adopts final budget OR, if property tax increase is proposed, Council temporarily adopts the tentative budget until after the Truth in Taxation hearing.</li> <li>• June 22 - State deadline for adopting certified tax rate if not holding a Truth in Taxation hearing</li> <li>• June 30 - State deadline for final budget adoption if not holding a Truth in Taxation hearing</li> <li>• June 30 - If doing Truth in Taxation: Finance submits proposed property tax revenue to Utah County for valuation notices.</li> </ul>
July	<ul style="list-style-type: none"> <li>• If property tax increase is proposed:             <ul style="list-style-type: none"> <li>- Finance works with County to establish a Truth in Taxation public hearing before September 1<sup>st</sup>.</li> <li>- County sends out property valuation notices to residents.</li> </ul> </li> </ul>
August	<ul style="list-style-type: none"> <li>• Truth in Taxation hearing held if property tax increase is proposed</li> <li>• Sept 1 - State deadline for budget adoption if property tax increase is proposed</li> <li>• Finance submits budget to Utah State Auditor’s Office</li> <li>• Finance submits budget to GFOA for budget award consideration.</li> <li>• Departments submit carryover requests from FY23 Budget to Finance. (Mayor will review in September.)</li> </ul>

## Budget Highlights

Municipal Council:

I am pleased to submit our proposed budget for the City of Provo, Utah for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

This budget is the result of many hours and the contributions of Council members, the public, employees, and City leadership.

Preparation for the Fiscal Year 2024 budget began in January 2023 with the Mayor, Deputy Mayor, CAO and administrative budget team looking at early revenue forecasts, projected retirement and insurance increases, and department needs for the Fiscal Year 2024.

The administrative budget team met with the City Administration to monitor and plan for the following:

- Revenue Needs & Forecasts
- Budget Expenses & Shortfalls
- Impacts from inflation
- Merit Increases, Retirement, Health Insurance, Operation and Maintenance Needs, Capital Needs, Vehicle Replacement, Outsourcing, Adequacy of Fees & Taxes

Provo City continues to work hard in maximizing every dollar and providing a great value to our residents. Our employees understand that every tax dollar we receive is a sacrifice from our residents who trust us to use it wisely.

The Fiscal Year 2024 Budget supports our ongoing goal of continued fiscal health with a sustainable budget. Monies are invested in capital improvements, vehicle replacement, and employees. Provo City employees are among the greatest and most critical assets the City has, and by investing in them, we are better able to recruit, develop, and retain top employees.

The Administration continues to look for opportunities for its employees to grow and be prepared to become future leaders in the City organization. The City continues to provide full-time employees the opportunity to apply to the education assistance board to further their education and be reimbursed by up to fifty percent of their educational costs.

The Administration has reviewed and addressed the Budget Priorities that were provided by the Municipal Council in the Fiscal Year 2024 Tentative Budget.

In accordance with Council and Administration priorities to promote the sustainability and long-term outlook of the City, rates and fees are designed to cover costs of their services. Included in

the appendix to the Budget Document is a list of Consolidated Fee Schedule changes. A comprehensive list of fees is included in Provo City Code as well.

Utility rate increases are being implemented to fund ongoing operational and capital improvements throughout the City.

The following utility rate increases are being included in the recommended budget:

- An average 2% or \$1.27 monthly increase per average residential home on energy utility sales (Energy Fund)
- An average 3% or \$2.49 monthly increase per average residential home on wastewater utility sales (Wastewater Fund)
- An average 5% or \$2.61 monthly increase per average residential home on water utility sales (Water Fund)
- An average 7% or \$2.17 monthly increase per average residential home on sanitation utility sales (Sanitation)
- An average 5% or \$.18 monthly increase per average residential home on transportation utility sales (Utility Transportation)

#### **Funded Personnel Costs**

To improve retention of existing employees and recruitment of new employees, the following personnel costs are included in the budget:

- Cost of living increase for Full-Time Employees (4%)
- Merit Increases (2.5%)
- Health Insurance Cost Increases (4.6%, effective January 1, 2024)
- Career Series Advancements and Market Study increases
  - All full-time positions were reviewed, and market adjustments were made to the grades of those positions that were 5% below the market.
- Sick leave buyout
- Utah Retirement System
- Employee Appreciation
- Employee Recognition
- Birth Parent and Adoption leave

#### **Expenditures**

All departments and divisions continue to do the same or more with very limited operational budget changes. The expenses below are categorized as restored budget cuts, supplemental requests, and other funded items.

#### *Supplemental Requests*

Each department/division had the opportunity to submit supplemental requests as part of the Fiscal Year 2024 budget process. Sixty requests were made, totaling \$5,274,746. Of that amount, \$1,513,238 has been funded in Fiscal Year 2024 in the following departments:

#### Development Services

- \$28,936 This amount will provide a pay increase following a successful performance review for part-time parking officers. The expectations and workload have increased for part-time parking enforcement officers. To maintain the customer service and quality of our employees, it is necessary to compensate our part-time staff.

#### Fire/Airport

- \$443,486 The budget recommends that the City hire three fire captains to supervise the Airport operations for the Fire Department. The captains will be stationed full-time at the Airport.

#### Information Systems/Cyber Security

- \$145,000 Public Works/Airport Analyst, the Administration and Council have identified the Provo Airport operation and growth as one of the city's top priorities. As Provo pushes to create a nationally recognized airport, the technology needs must be addressed. The new Provo Airport terminal requires many specialized software solutions to operate. These include, but are not limited to, flight information displays, common-use passenger processing systems, baggage handling systems, gate management systems, parking management systems, public address systems, wireless internet, and many others. The Provo Airport terminal is also a first for Provo City as it is the only multi-tenant facility which requires a significant amount of time for our team to meet with tenants to help manage their technological needs.

The existing and new services require advanced technology and are expected to operate 24x7 while also meeting critical extended public hours of operation. As one example, flights operate outside normal city business hours. During this time, the public utilizes automated parking, flight information systems, and needs services at the check in counters. Additionally, FAA security measures rely on the technical architecture to be reliable and secure. To operate these systems and be able to respond to issues outside normal operations, Public Works requires dedicated resources that can focus on having the right skill while also being available during alternating work schedules.

In addition to a planned airport expansion, the City is also in the middle of a wastewater treatment plant upgrade and finishing the design of a new culinary water treatment plant. These, and other road mapped projects, highlight the expansion of the Public Works department, which additionally necessitates adding specialized support resources for their operations.

- \$125,000 Funding is included to add an email security gateway solution to improve Provo's capability to protect from phishing and similar cyber-attacks.

### Municipal Council

- \$25,000 To ensure all Provo residents are aware of Neighborhood District Meetings, a citywide mailing will be distributed to all residents with the schedule of meetings for the year and additional event programming.

### Parks and Recreation

- \$53,000 Part-time studio position, recreation instructors, usher staffing, and the Harbor Park lease will be funded by additional anticipated revenue from these requests.

### Police

- \$254,316 will fund 2 new officers, vehicles, and needed equipment.
- While not a supplemental request, previous budgets have included a credit in the Police operating budget equaling the salaries and benefits of two Police Officers. In the FY24 budget, the credit includes a credit equaling salaries and benefits for three Police officers
- \$52,500 will fund the ongoing software maintenance for the Flock Safety Program.

### Public Works

#### Water

- \$16,000 will fund the reclassification of the existing Business Manager position to create a Deputy Director for Administration

#### Wastewater

- \$116,000 will fund a pretreatment specialist
- \$111,000 will fund an instrumentation technician

#### Storm Water

- \$143,000 will fund a flood plain manager

### *Other Funded Items*

- As needed, Directors were able to build in inflation-based increases to specific line items in their operating budget provided they were justified with a brief explanation.
- \$191,000 Upgrade CityView software to the current supported release. The cost is primarily for professional services, along with \$41k in infrastructure (required by new CityView version).

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The CityView solution that provides License, Permit, Code Enforcement, and Cemetery functions now has several industry version upgrades available that improve the accessibility, usability, security, and supportability of the solution. CityView went into production for Provo City in 2017 and was expected to require upgrades once every five to seven years.

Support for this solution is key as customers expect to be able to interact with their government services on the web 24x7.

- With the Municipal Council adopting the Percent for the Arts Ordinance (Chapter 3.15) all new capital projects are evaluated to determine if they meet the requirements of the ordinance and if so, funds are set aside for arts as specified in the ordinance.
- Currently the Parks and Recreation Department sells the Triple Play season pass that provides access to amenities at the Recreation Center, Peaks Ice Arena, and the Timpanogos Golf Club. To meet the capital needs of these three facilities, beginning in Fiscal Year 2022, a funding mechanism was established in a new fund called the Recreation Facilities Capital Fund.

Each year after the completion of the fiscal year, revenues will be compared with expenses at the Recreation Center to determine net income. The general fund will contribute to the Recreation Facilities Capital Fund the first \$400,000 of net income. If net income for the Recreation Center exceeds \$400,000, the general fund will contribute half of the amount that exceeds \$400,000 to the Recreation Facilities Capital Fund. The other half will fall to general fund balance. If fund balance at the Peaks Ice Arena or the Timpanogos Golf Club exceeds 25% of revenues, a transfer of the excess will be made to the Recreation Facilities Capital Fund.

- In addition to the Recreation Center, the General Fund has a number of facilities it maintains. The Administration and the Municipal Council have a strong desire to have the funding necessary to adequately maintain the different facilities within the General Fund so that it will be able to serve residents over the long term. In order to meet this need, as has been done in prior years, we have set aside funding to adequately maintain the building and equipment over their useful life. Any unused funds in any given year will be moved forward for future use.
- The budget includes funding from a Recreation, Arts, and Parks (RAP) Tax that was approved by the voters in November 2015. The proposed budget assumes the tax will generate approximately \$2.3 million in Fiscal Year 2024 for recreation and arts projects.

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- The City has included in the budget the recommended vehicle replacements from the City Fleet Committee.

### Summary

Provo City has been recognized as a community of choice by recent national accolades and the citizen survey results. Our goal is to provide residents with the services they need in an efficient and transparent manner. I believe the budget process forces us to make difficult decisions and prioritize what items should be funded. The City continues to make difficult decisions to reduce ongoing costs and to strengthen revenues. For Fiscal Year 2024, the Administration is proposing a balanced budget. During the Fiscal Year 2024 budget process, there has been an attempt to make good financial decisions that consider both the short-term and long-term impacts.

We welcome and encourage your careful review of our recommended budget. We also welcome the input of our residents as we proceed through the process of adopting the City's annual budget. As always, our staff is at your disposal to respond to questions and assist in any way the Municipal Council would like over the next several weeks. We believe that you will find this budget responsive to your concerns and aspirations, and forward-thinking as we plan together for the future of the Provo community.

Sincerely,

A handwritten signature in black ink, appearing to read "J Borget". The signature is stylized with a large initial "J" and a long horizontal stroke extending to the right.

John Borget  
Director of Administrative Services

# Functional Unit Matrix

Departments (Functional Units)	Municipal Council	Legal	General Services	Mayor's Office & Media	Administrative Services	Development Services	Fire	Police	Parks & Rec.	Power	Public Works	Library	Customer Service	Non Depart.
<b>GOVERNMENTAL FUNDS</b>														
General Fund	X	X	X	X	X	X	X	X	X		X			
<b>ENTERPRISE FUNDS</b>														
Airport											X			
Power										X				
Peaks Ice Arena									X					
Sanitation											X			
Wastewater											X			
Water											X			
Utility Transportation											X			
Golf Course									X					
<b>SPECIAL REVENUE FUNDS</b>														
Justice Court					X									
Emergency Response							X							
Library												X		
Covey Center									X					
Cemetery Perpetuity									X					
Cemetery Plots									X					
Vending														X
CDBG						X								
Rental Rehabilitation						X								
Home Consortium						X								
Special Purpose Grants						X								
<b>CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS</b>														
General CIP														X
B&C CIP											X			
Engineering CIP											X			
Parks CIP									X					
Econ. Development CIP						X								
<b>INTERNAL SERVICE FUNDS</b>														
Employee Benefits														X
Insurance & Claims														X
Facility Services					X									
Computer Replacement														X
Vehicle Maintenance											X			
Vehicle Replacement											X			
Telecom														X
Customer Service													X	
<b>DEBT SERVICE FUNDS</b>														
Debt Service														X
ERP Debt Service														X
Telecom Debt Service														X



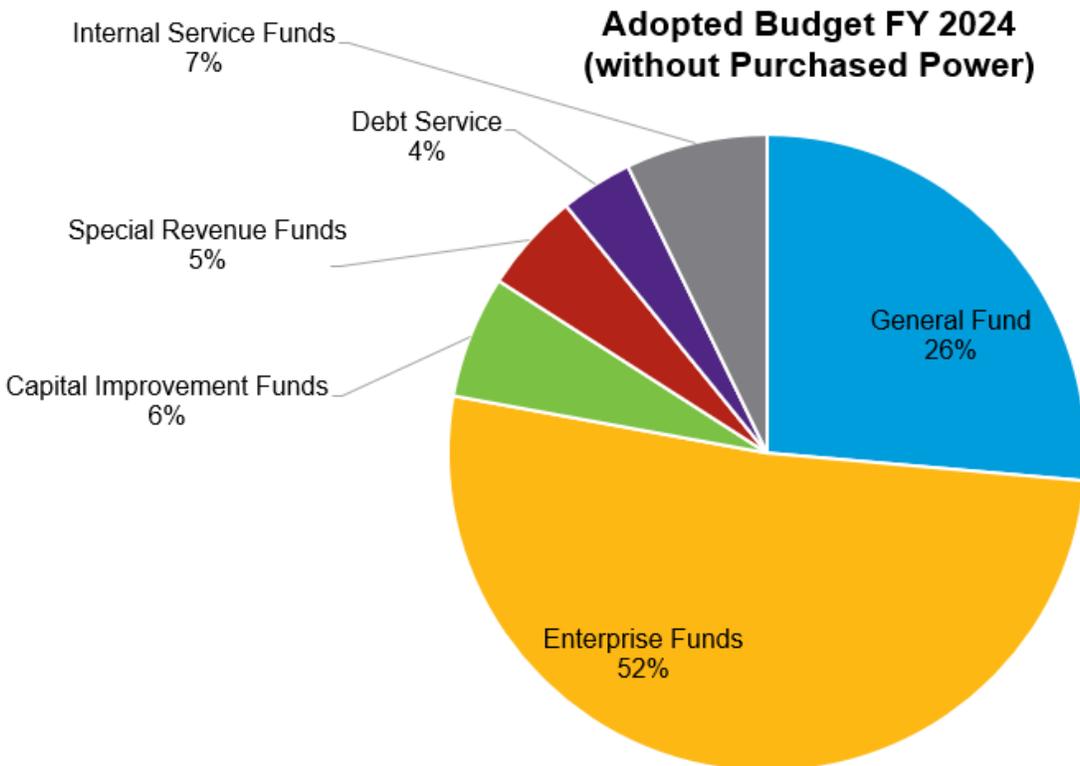
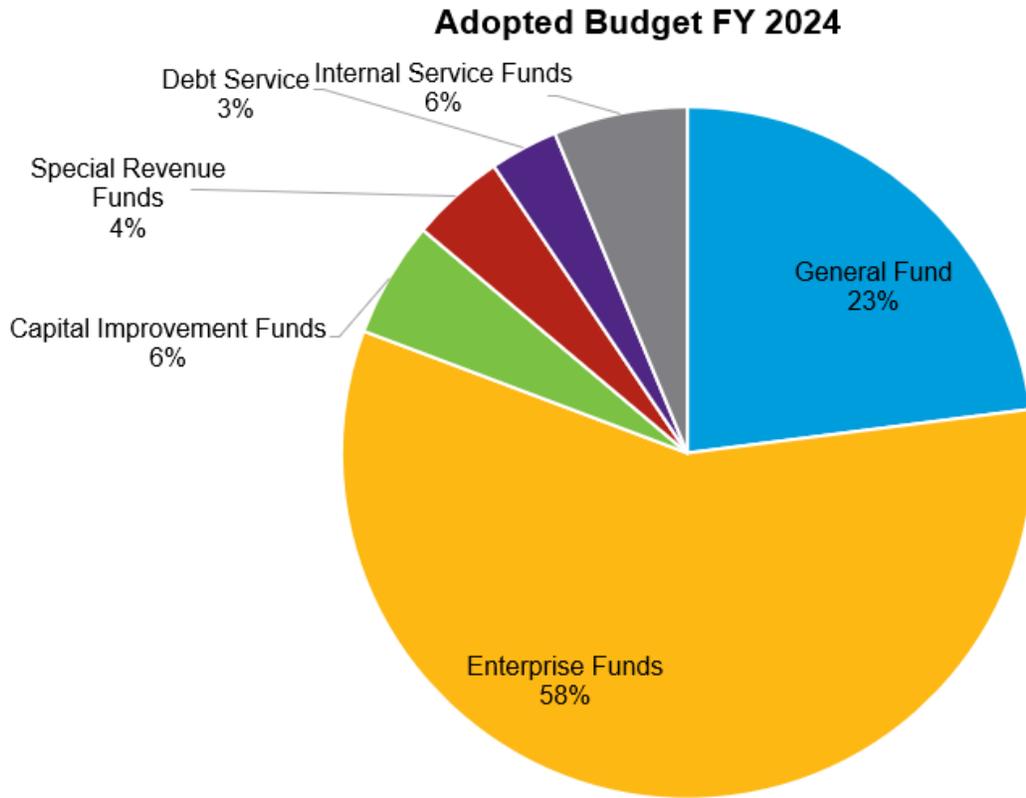
# Financial Information



FY2024 Adopted Budget by Fund					
Fund	Revenue	Transfer In	Expenditures	Transfer Out	Change in Fund Balance
<b>General Fund</b>	\$ 70,862,672	\$ 14,442,254	\$ (76,242,460)	\$ (9,062,465)	\$ 1
<b>Enterprise Funds</b>					
Airport	56,355,555	1,600,000	(57,881,232)	-	74,323
Energy	80,412,600	-	(73,754,682)	(11,583,594)	(4,925,676)
Golf Course	1,817,706	60,882	(1,824,159)	-	54,429
Peaks Ice Arena	2,410,000	-	(3,147,356)	-	(737,356)
Sanitation	7,026,900	-	(6,662,336)	(771,641)	(407,077)
Utility Transportation	2,289,000	-	(2,280,000)	-	9,000
Wastewater	34,841,000	-	(30,847,721)	(3,485,490)	507,789
Water	18,916,534	583,820	(20,285,881)	(1,974,756)	(2,760,283)
<b>Total Enterprise Funds</b>	<b>204,069,295</b>	<b>2,244,702</b>	<b>(196,683,367)</b>	<b>(17,815,481)</b>	<b>(8,184,851)</b>
<b>Capital Improvement Funds</b>					
B&C Road	75,000	2,619,692	(2,619,692)	-	75,000
Engineering	3,199,774	-	(1,150,000)	(1,650,000)	399,774
General CIP	375,000	51,000	(242,000)	-	184,000
Mountain Vista CIP	60,882	-	-	-	60,882
Economic Development CIP	39,000	-	-	-	39,000
Parks & Recreation CIP	9,784,739	2,275,212	(14,230,672)	-	(2,170,721)
<b>Total Capital Improvement Funds</b>	<b>13,534,395</b>	<b>4,945,904</b>	<b>(18,242,364)</b>	<b>(1,650,000)</b>	<b>(1,412,065)</b>
<b>Special Revenue Funds</b>					
Coveq Center	893,428	442,191	(1,335,753)	-	(134)
Cemetery Perpetuity	34,500	307,500	-	(169,857)	172,143
Coveq Center Performance	360,000	-	(360,000)	-	-
Emergency Response	3,211,058	1,274,636	(4,485,694)	-	-
Justice Court	1,038,985	614,926	(1,654,016)	-	(105)
Library	4,730,321	-	(5,279,367)	-	(549,046)
Trust & Agency	452,160	-	(3,000)	-	449,160
Development Services	3,630,357	-	(3,072,485)	-	557,872
<b>Total Special Revenue Funds</b>	<b>14,350,809</b>	<b>2,639,253</b>	<b>(16,190,315)</b>	<b>(169,857)</b>	<b>629,890</b>
<b>Debt Service</b>					
Telecom	200,000	3,575,000	(3,221,498)	-	553,502
ERP	-	470,274	(22,660)	-	447,614
General	9,044,310	169,857	(8,172,310)	(440,000)	601,857
<b>Total Debt Service Funds</b>	<b>9,244,310</b>	<b>4,215,131</b>	<b>(11,416,468)</b>	<b>(440,000)</b>	<b>1,602,973</b>
<b>Internal Service Funds</b>					
Computer Replacement	-	-	-	-	-
Customer Service	3,759,239	78,917	(4,197,898)	-	(359,742)
Employee Benefits	1,770,904	-	(1,773,651)	-	(2,747)
Vehicle Replacement	6,483,883	629,766	(7,397,652)	-	(284,003)
Facility Services	1,929,778	597,605	(2,527,383)	-	-
Telecom	300,000	-	(342,383)	-	(42,383)
Insurance/Claims	2,686,358	-	(2,357,178)	-	329,180
Vehicle Maintenance	4,647,925	-	(4,730,764)	-	(82,839)
<b>Total Internal Service Funds</b>	<b>21,578,087</b>	<b>1,306,288</b>	<b>(23,326,909)</b>	<b>-</b>	<b>(442,534)</b>
<b>Total - All Funds</b>	<b>\$ 333,639,568</b>	<b>\$ 29,793,532</b>	<b>\$ (342,101,883)</b>	<b>\$ (29,137,803)</b>	<b>\$ (7,806,586)</b>
*Storm Drain - See Appendix	6,256,000	-	(6,213,760)	(655,729)	(613,489)
*Redev. Agency - See Appendix	1,632,225	-	(1,206,958)	-	425,267
<b>Adjusted Total</b>	<b>341,527,793</b>	<b>29,793,532</b>	<b>(349,522,601)</b>	<b>(29,793,532)</b>	<b>(7,994,808)</b>
Provo City's FY 24 Budget amount					
*Storm Drain and the Redevelopment Agency are separate legal entities outside of the Provo City organization and consequently have individual budgets that are approved separately.					

All Funds Summary	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Tentative Budget FY 2024	Adopted Budget FY 2024
Utility Sales	\$ 106,229,733	\$ 112,901,308	\$ 114,441,756	\$ 117,901,510	\$ 118,106,510	\$ 122,230,034	\$ 122,230,034
Sales Tax	20,675,621	23,865,184	27,030,311	28,719,480	28,719,481	29,778,533	29,778,533
Chargeback	14,526,004	12,317,871	3,566,280	15,811,604	17,554,021	20,935,815	20,952,851
Property Tax	18,090,329	19,560,124	18,791,273	19,030,738	19,178,357	19,808,145	20,060,088
Recreation, Arts & Parks (RAP)	1,433,495	1,647,562	1,943,033	1,902,440	1,902,440	2,275,212	2,275,212
Franchise Fee	9,602,848	10,096,367	10,605,350	11,003,000	11,003,000	11,424,131	11,424,131
Fees	21,517,136	20,771,136	33,985,276	27,273,051	23,510,367	30,860,488	30,860,488
Grants	31,283,633	18,862,105	16,823,269	66,764,194	60,947,374	51,101,844	51,101,844
Telecom Debt Charge	3,382,212	3,494,632	3,500,000	3,500,000	3,500,000	3,575,000	3,575,000
B&C Roads	3,846,845	4,154,904	4,214,301	4,000,000	4,000,000	4,200,000	4,200,000
Fines	631,000	520,741	588,466	600,000	600,000	666,187	666,187
Miscellaneous	16,790,196	22,182,304	29,671,291	7,593,434	8,703,804	19,980,222	19,980,222
Other Tax	3,383,003	3,743,518	3,482,400	4,196,983	3,350,000	3,863,229	3,863,229
License	447,555	470,276	465,800	500,000	500,000	615,000	615,000
Principal/Interest Income	4,129,299	1,335,354	2,156,032	1,739,100	2,434,517	4,256,751	4,256,751
Land Sales	3,686,695	-	-	-	-	-	-
Loan/Bond Proceeds	5,000,000	10,398	27,144,448	35,000,000	35,000,000	7,800,000	7,800,000
Transfer In	29,698,103	29,671,082	32,297,340	28,473,030	25,408,185	30,013,840	29,793,532
<b>Total Revenue &amp; Transfer In</b>	<b>294,353,707</b>	<b>285,604,866</b>	<b>330,706,624</b>	<b>374,008,564</b>	<b>364,418,056</b>	<b>363,384,431</b>	<b>363,433,102</b>
<b>Expenditures &amp; Transfer Out</b>							
General Fund	67,722,715	77,247,855	74,442,123	81,171,858	97,397,334	85,373,290	85,304,925
Enterprise Funds	144,578,120	161,275,194	198,719,969	246,365,835	299,337,078	214,498,849	214,498,849
Capital Improvement Funds	28,258,737	41,435,137	58,585,038	15,912,613	62,464,318	20,112,672	19,892,364
Special Revenue Funds	13,398,054	11,490,630	12,866,223	13,140,288	20,379,700	16,360,172	16,360,172
Debt Service	15,596,139	13,293,958	13,413,789	12,706,228	12,391,229	11,856,468	11,856,468
Internal Service Funds	18,378,374	18,677,136	17,053,355	21,477,331	25,360,317	23,253,910	23,326,910
<b>Total Expenditures &amp; Transfer Out</b>	<b>287,932,139</b>	<b>323,419,910</b>	<b>375,080,497</b>	<b>390,774,153</b>	<b>517,329,976</b>	<b>371,455,361</b>	<b>371,239,688</b>

Total expenditures above include the cost of purchased power from Utah Municipal Power Agency, which is included in the Enterprise Funds total. Total expenditures are compared both with the purchased power cost and without the purchased power cost.



# Personnel Totals by Department (Full-Time Equivalents)

Department	Division	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Difference
Parks & Recreation	Parks	163.2	156.8	156.9	158.4	166.1	162.3	164.8	163.3	167.8	169.0	1.3
Police	Police	164.9	168.5	172.0	174.7	150.5	156.5	155.0	157.2	159.2	162.2	3.0
Fire	Fire	80.0	80.0	80.0	83.0	83.0	83.0	84.0	84.5	85.4	87.9	2.5
Development Service	Development Services	24.3	24.3	27.3	26.3	26.0	27.0	30.5	37.6	36.9	37.7	0.8
Public Works	Engineering	18.5	18.5	19.1	19.1	19.6	19.6	18.0	20.5	20.5	20.5	-
Admin. Services	Information Systems	15.5	16.3	16.0	16.0	16.4	19.4	18.2	18.2	19.7	20.7	1.0
Public Works	Streets	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	-
Legal	Legal	13.4	13.3	13.3	14.0	14.0	14.0	13.5	14.8	14.1	14.1	-
Mayor's Office	Mayor's Office	11.4	11.6	11.4	12.4	10.4	10.4	11.3	11.3	11.6	11.6	-
Municipal Council	Municipal Council	7.7	8.3	8.3	8.8	8.8	8.8	8.6	8.7	8.7	9.6	0.8
Admin. Services	Human Resources	8.5	8.5	8.5	8.5	8.5	7.5	7.6	7.6	7.6	7.6	-
Admin. Services	Finance	9.5	9.5	8.0	8.0	9.0	7.0	8.5	8.5	7.5	7.5	-
Development Service	Economic Development	4.0	4.0	4.0	4.0	3.0	3.0	1.0	2.0	2.0	2.0	-
Admin. Services	Recorder	1.0	1.0	1.0	1.6	1.6	1.6	1.4	1.4	1.4	1.4	-
	<b>General Fund Total</b>	<b>537.1</b>	<b>535.4</b>	<b>541.8</b>	<b>550.8</b>	<b>533.0</b>	<b>536.1</b>	<b>538.4</b>	<b>551.7</b>	<b>558.4</b>	<b>567.8</b>	<b>9.4</b>
Energy	Energy	64.5	66.1	66.6	69.1	69.1	69.8	66.5	68.0	68.0	65.0	(3.0)
Library	Library	57.6	57.8	61.0	57.7	59.1	59.2	58.8	58.7	59.1	58.5	(0.5)
Public Works	Water	36.0	36.6	36.6	35.1	36.1	36.6	39.0	39.0	39.1	39.1	-
Public Works	Wastewater	27.8	28.3	28.3	29.1	31.1	34.9	33.9	34.4	36.0	38.0	2.0
Parks & Recreation	Golf	7.7	7.7	12.2	12.2	13.2	13.2	15.1	25.3	28.4	28.4	-
Fire	Emergency Response	7.0	5.0	4.0	4.0	27.0	26.0	25.2	28.3	27.8	43.5	15.8
Customer Service	Customer Service	31.5	29.5	30.2	29.7	35.1	37.6	25.0	25.1	25.2	26.3	1.1
Public Works	Sanitation	13.6	16.6	16.6	19.4	21.4	21.4	21.4	21.0	22.0	22.0	-
Parks & Recreation	Peaks Ice Arena	-	-	-	-	14.5	14.5	14.5	14.5	17.3	17.3	-
Public Works	Airport	3.7	4.2	4.2	4.2	4.2	5.2	6.2	6.2	14.2	14.2	-
Parks & Recreation	Covey Center	11.3	15.3	15.3	15.3	15.3	15.3	15.3	11.5	12.8	14.3	1.5
Public Works	Vehicle Maintenance	8.0	8.0	8.0	8.0	8.0	9.0	9.0	10.3	11.9	11.9	-
Admin. Services	Justice Court	12.6	11.5	11.5	9.5	9.5	9.5	9.0	10.0	10.0	10.0	-
Admin. Services	Facilities	8.0	8.0	8.0	8.0	8.0	8.0	7.5	7.5	7.5	7.5	-
Development Service	Community Development Block Gra	-	-	-	-	-	5.0	6.0	4.0	4.0	4.0	-
Legal	Insurance/Claims	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	-
Admin. Services	Employee Benefits	0.7	0.7	0.7	0.7	0.7	1.0	1.0	1.0	1.0	1.0	-
	<b>Non General Fund Total</b>	<b>290.8</b>	<b>296.1</b>	<b>304.0</b>	<b>302.9</b>	<b>353.2</b>	<b>367.2</b>	<b>354.4</b>	<b>365.6</b>	<b>385.2</b>	<b>402.0</b>	<b>16.8</b>
	<b>Total</b>	<b>827.9</b>	<b>831.5</b>	<b>845.8</b>	<b>853.7</b>	<b>886.1</b>	<b>903.3</b>	<b>892.9</b>	<b>917.3</b>	<b>943.6</b>	<b>969.8</b>	<b>26.2</b>

# Full-Time Equivalent Changes—Explanation

The number of Full-Time Equivalent (FTE) employees experienced a net increase of 25.2FTEs in the FY 2024 budget. This is due to the following factors:

- Provo and Orem’s Emergency Response (Dispatch) centers combined in January 2023, effectively adding 15.8 FTEs to Provo’s budget while actually lowering overall costs.
- New positions were added to the FY 2024 budget based on supplemental requests.
- Some part-time/seasonal FTE hours increased based on revenue projections that would support the increases.

## FTE Changes to General Fund

Division	Net Changes in Full-Time Equivalent (FTE)	Explanation
Parks	1.30	+1.30 FTE: Increased part-time/seasonal hours based on revenue projections
Police	3.00	+3.00 FTE: Supplemental request for two police officers approved; One additional officer added through property tax increase, bringing the total number of new officers to three.
Fire	2.50	+3.00 FTE: Supplemental request for three fire captains designated for the airport approved. - 0.50 FTE: Management analyst part-time position not in the budget
Development Services	0.80	+ .80 FTE: Supplemental request for part-time parking enforcement hours approved
Information Systems	1.00	+1.00 FTE: Supplemental request for Public Works Systems Analyst approved
Council	0.80	+ .80 FTE: Part-time management analyst position was approved by the Council & Mayor mid-year in FY2023

## FTE Changes to Other Funds

Division	Net Changes in Full-Time Equivalent (FTE)	Explanation
Energy	-3.00	- 3.00 FTE: Three full-time vacant positions removed at department’s request (Line Clearance Ground Worker, GIS CAD Technician, and Lead Meter Technician)
Library	-0.50	- 0.50 FTE: Adjusted hours for some part-time employees to reflect hours they will be working.
Wastewater	2.00	+1.00 FTE: Supplemental request approved for new pretreatment specialist +1.00 FTE: Supplemental request approved for new instrumentation technician
Emergency Response	15.80	+15.80 FTE: The large FTE increase is a result of Orem’s dispatchers combining with Provo. Orem is covering the cost for its dispatchers through its 911 tax revenue and a direct payment from Orem to Provo based on its population and # of calls for services. While Provo’s FTE count is increasing, combining with Orem was more cost effective.
Customer Service	1.10	+1.00 FTE: FY23, the Business Licensing function was moved from Development Services to Customer Service; however, the plan for FY23 was for Customer Service to absorb the cost for the position using payroll savings from impending vacancies. In FY24, Customer Service is officially budgeting for the position that was added in FY23. +0.10: Small adjustment to part-time hours.
Covey Center	1.50	+0.60 FTE: Supplemental request approved for part-time studio coordinator position, based on revenue projections +0.13 FTE: Supplemental request approved for recreation instructors, based on revenue projections +0.75 FTE: Supplemental request approved for ushers, based on revenue projections

# General Fund Information

The General Fund is the primary fund for the City. This fund is used to account for all financial resources not accounted for in other funds. The departments/divisions included in the General Fund are the Municipal Council, Mayor’s Office & Media, Administrative Services (Finance, Cybersecurity, Human Resources, Information Systems, Recorder), Community & Neighborhood Services, Development Services, General Services, Fire, Police, Parks and Recreation, Engineering, and Streets.

## Revenue

Revenue for the City can be classified into three major sources: taxes, transfers in, and fees. Taxes consist of sales tax, property tax, and road tax. Fees include inspection fees, franchise fees, user fees, parks fees, business licenses, apartment licenses, and other fees. Transfers in include transfers from the enterprise funds. Other sources of revenue include intergovernmental revenues, grants, interest income, land sales, and other miscellaneous revenue. Revenue projections are done using trend analysis for those revenues that are not flat. Trend analysis generally includes a ten-year review of revenues received.

## Taxes

### Sales Tax

The largest source of revenue (35%) for the General Fund is sales tax. Sales tax for FY 2024 is budgeted at \$29.78 million, a 3.7% increase from the FY 2023 budget. The projected increase is based on sales tax revenues received in FY 2023. In addition, Provo City has consistently been named one of the best cities to do business in the United States, and the City is always looking for new businesses to help bolster the economy further.

General Fund Revenue Summary	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024	% of Total
Sales Tax	\$ 20,675,621	\$ 23,865,184	\$ 27,030,311	\$ 28,719,481	\$ 28,719,481	\$ 29,778,533	35%
Transfer In	12,589,027	13,442,686	13,766,250	13,942,466	13,942,466	14,442,254	17%
Fees	8,807,034	10,729,788	11,222,676	12,076,798	12,076,798	11,828,708	14%
Franchise Fees	9,602,848	10,096,367	10,605,350	11,003,000	11,003,000	11,424,131	13%
Other Revenue	11,504,965	8,150,231	6,393,593	5,539,794	5,539,794	7,416,336	9%
Property Tax	5,499,448	5,835,841	5,574,559	6,037,938	6,037,938	6,214,964	7%
Road Tax	3,846,845	4,154,904	4,214,301	4,000,000	4,000,000	4,200,000	5%
Total Rev & Trans. In	\$ 72,525,788	\$ 76,275,000	\$ 78,807,040	\$ 81,319,477	\$ 81,319,477	\$ 85,304,926	3.8%

Sales Tax Revenue  
Budgeted Amounts Compared to Actual Amounts



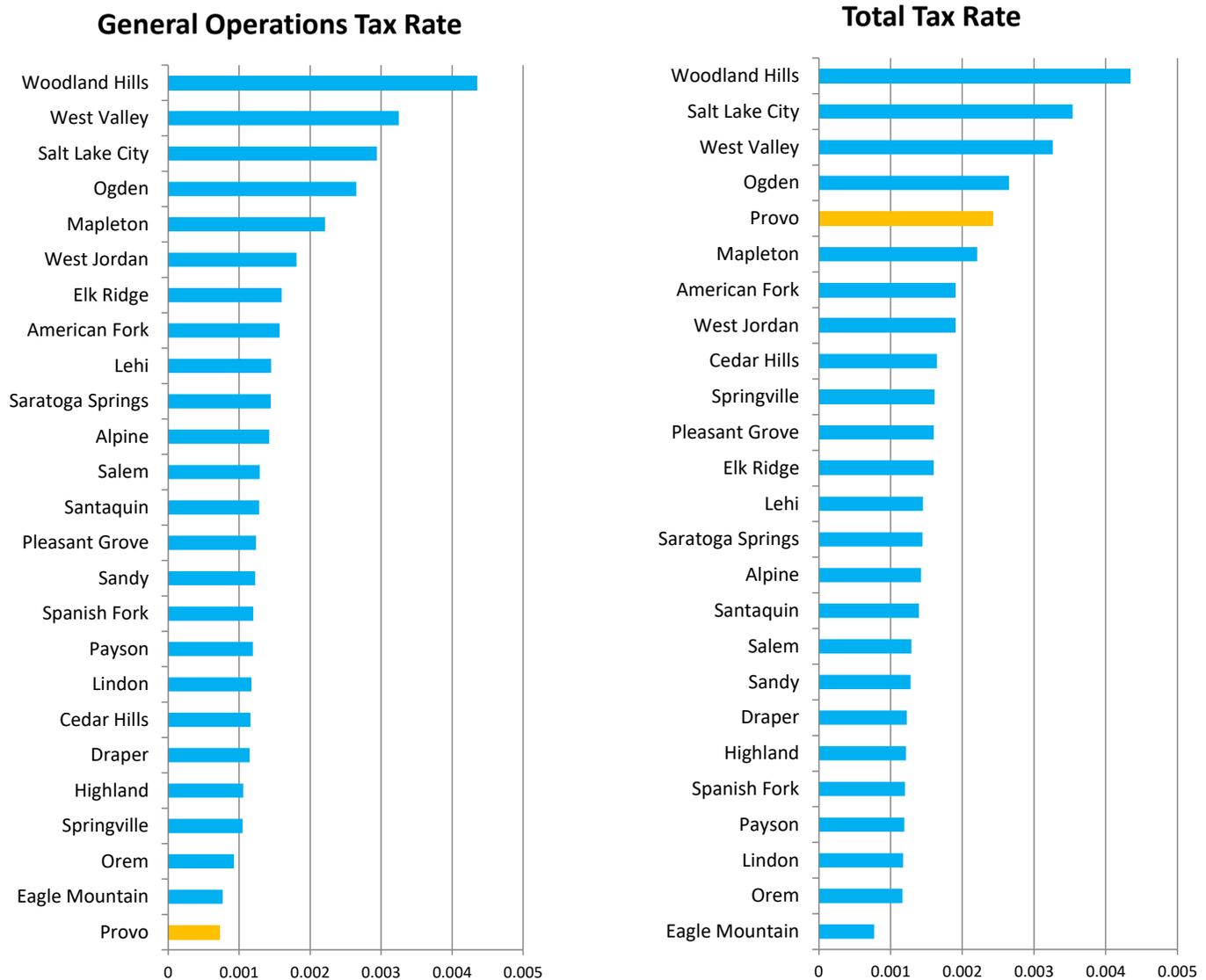
\*FY 2021 budget was approved at the beginning of the COVID-19 pandemic.

## Property Tax

Property tax is the second largest source of *tax* revenue for Provo City. The City has three separate property tax levies that are imposed—general operations, library, and debt service. The general operations levy assists in paying for public safety, parks & recreation, and other General Fund operations. The library levy pays for the operations of the Provo City Library. The debt service levy pays the principal and interest on the General Obligation bonds that Provo City has outstanding. Detail about the bonds outstanding are included in the Debt Service section of this book. The rates and charts below are the certified 2023 rates and will be updated once the Council determines whether to pursue a rate increase in FY24.

Levy	Rate
General Operations	0.000576
Bond Obligations	0.000809
Library Operations	0.000406
<u>Total Property Tax Rate</u>	<u>0.001791</u>

Below is a comparison of property tax rates, total and only general operations, for all cities in Utah County and comparable cities in surrounding counties. The data came from [taxrates.utah.gov](http://taxrates.utah.gov) for the 2023 tax year.



The total Property Tax budget includes ad valorem taxes and motor vehicle tax collections, which are *not* included in the City's total Property Tax levy.

## Other Taxes

Other taxes included in the FY 2024 budget are the lodging tax, the 1/4 cent sales tax, and the B&C Road taxes. The lodging tax pays for General Fund functions, the 1/4 cent sales tax is designated for transportation, and the Road Tax pays for road maintenance throughout Provo City. The B&C Road Tax is received in the General Fund, and a transfer is done to the B&C Capital Improvement Fund to pay for these expenses.

## Transfers In

Transfers In account for 17% of the total revenue and transfers in for the General Fund. Enterprise funds transfer 11% of their utility sales to the General Fund—10% for general operations and 1% to help pay for road maintenance in the Streets Division.

## Fees

### Franchise Fees

Franchise fees account for 13% of the total General Fund revenue and transfers in. State law authorizes cities to collect up to 6% on utilities operating within city boundaries. In FY 2024, there is a budgeted increase in franchise fee revenue of 0.03%, which is in direct correlation to the increase in utility rates from Provo City utilities, as well as increases in rates for other privately owned utilities.

### Other Fees

The other fees account for 14% of the total General Fund revenue and transfers in aggregate, but each fee individually is a smaller percentage of the total revenue. This revenue includes fees generated by the Community & Neighborhood Services Department (building permits, planning and zoning fees, inspection fees, and other fees pertaining to building), fees generated by the Parks and Recreation Department (recreation center fees, sports participation fees, etc.), and fees generated by the Public Safety Departments (ambulance fees, commuting fees, etc.).

## Other Revenue

Other revenue accounts for 9% of the total revenue and transfers in for the General Fund. This category includes grant and intergovernmental revenue, land sales, interest income, other tax, and miscellaneous revenue.

## Expenses

The FY 2024 General Fund budget presents a balanced budget. Expenses are analyzed each fiscal year by the Finance Division and reviewed by the department directors. The largest expense in the General Fund is personnel (salaries and benefits).

## Budget Highlights

- Personnel expenses increased due to a 4 percent cost of living adjustment, 2.5 percent merit increase, market study adjustments, and a 4.6 percent increase in medical insurance for the last six months of the fiscal year.
- Overhead expenses include costs for employee benefits, insurance and claims, vehicle replacement, vehicle fuel and repairs, utility charges, and facility maintenance charges.
- Transfers out to the Parks & Rec CIP fund increased for the RAP tax.
- The increase in Operations in the adjusted FY 2023 budget is largely due to prior year carryovers and appropriations.

General Fund Summary	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenues</b>						
Sales Tax	\$ 20,675,621	\$ 23,865,184	\$ 27,030,311	\$ 28,719,481	\$ 28,719,481	\$ 29,778,533
Franchise Fees	9,602,848	10,096,367	10,605,350	11,003,000	11,003,000	11,424,131
Fees	8,807,034	10,729,788	11,222,676	12,076,798	12,076,798	11,828,708
Property Tax	5,499,448	5,835,841	5,574,559	6,037,938	6,037,938	6,214,964
RAP Tax	1,433,495	1,647,562	1,943,033	1,902,440	1,902,440	2,275,212
B&C Roads	3,846,845	4,154,904	4,214,301	4,000,000	4,000,000	4,200,000
Chargeback	-	-	-	-	-	-
License	447,555	470,276	465,800	500,000	500,000	615,000
Intergovernmental	7,171,454	4,093,500	1,585,602	1,225,457	1,225,457	795,047
Fines	631,000	520,741	588,466	600,000	600,000	666,187
Miscellaneous	802,799	581,084	650,508	186,897	186,897	1,171,875
Other Tax	739,067	743,627	1,001,787	950,000	950,000	993,455
Interest Income	279,595	93,441	158,396	175,000	175,000	899,562
Land Sales	-	-	-	-	-	-
<b>Total Revenue</b>	<b>59,936,761</b>	<b>62,832,314</b>	<b>65,040,790</b>	<b>67,377,011</b>	<b>67,377,011</b>	<b>70,862,672</b>
<b>Transfer In</b>						
Transfer from Energy	7,341,740	7,559,994	7,856,770	7,625,374	7,625,374	7,891,026
Transfer from Water	1,650,358	1,769,721	1,556,116	1,835,191	1,835,191	1,925,169
Transfer from Wastewater	1,825,236	2,302,332	2,543,367	2,787,001	2,787,001	2,870,560
Transfer from Sanitation	674,779	699,263	689,094	691,900	691,900	749,749
Transfer from Storm Drain	627,764	638,596	635,412	638,000	638,000	640,750
Transfer from Justice Court	-	-	-	-	-	-
Transfer from ERP Debt Service	419,151	422,779	435,491	-	-	-
Transfers from Engineering	50,000	50,000	50,000	50,000	50,000	50,000
Transfers from Debt Service	-	-	-	315,000	315,000	315,000
Transfer from Airport	-	-	-	-	-	-
<b>Total Transfers In</b>	<b>12,589,027</b>	<b>13,442,686</b>	<b>13,766,250</b>	<b>13,942,466</b>	<b>13,942,466</b>	<b>14,442,254</b>
<b>Total Revenues &amp; Transfer In</b>	<b>72,525,788</b>	<b>76,275,000</b>	<b>78,807,040</b>	<b>81,319,477</b>	<b>81,319,477</b>	<b>85,304,926</b>
<b>Expenditures</b>						
Police	\$ 18,725,937	\$ 18,924,457	\$ 20,154,479	\$ 21,553,297	\$ 22,561,446	22,898,346
Parks	10,652,192	10,343,488	11,323,644	12,938,849	13,226,928	13,577,362
Fire	11,191,201	11,379,860	12,362,302	12,436,216	12,718,885	13,490,900
Information Systems	3,904,774	3,592,416	4,225,957	4,937,854	5,344,917	5,568,126
Comm & Neighborhood Svcs	1,526,923	1,615,672	2,094,282	2,003,693	1,918,880	2,147,424
Streets	2,088,973	2,034,868	2,257,909	2,519,937	2,643,104	2,860,058
Engineering	2,262,813	2,136,826	1,961,952	2,720,459	2,796,184	3,307,177
General Services	902,776	1,191,698	764,778	1,835,937	4,649,893	1,374,614
Legal	1,586,670	1,506,699	1,695,943	1,920,490	1,967,353	2,113,064
Recorder	231,366	120,767	305,022	214,227	244,448	220,677
Finance	1,260,963	1,549,731	1,271,831	1,256,726	1,273,990	1,272,548
Mayor's Office & Media	1,831,975	1,760,232	1,918,255	2,098,910	2,098,910	2,237,865
Human Resources	919,258	869,075	902,047	990,671	990,671	1,049,567
Municipal Council	1,065,867	995,784	1,012,865	1,191,804	1,281,087	1,254,854
Development Services	1,499,386	1,491,842	1,597,731	2,049,064	2,187,362	2,207,458
Economic Development	531,387	518,437	617,968	636,607	823,942	662,420
<b>Total Expenditures</b>	<b>\$ 60,182,462</b>	<b>\$ 60,031,852</b>	<b>\$ 64,466,965</b>	<b>\$ 71,304,744</b>	<b>\$ 76,728,000</b>	<b>\$ 76,242,460</b>

General Fund Summary (cont.)	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Transfers Out</b>						
Transfer to Airport	\$ 89,308	\$ 755,608	\$ 733,236	\$ 733,236	\$ 1,451,448	\$ -
Transfer to Covey Center	350,023	401,580	398,077	398,077	492,150	442,191
Transfer to B&C Roads	3,082,292	3,300,063	3,163,734	2,946,745	2,714,378	2,619,692
Transfer to Customer Service	591,313	75,000	75,000	75,000	101,470	78,917
Transfer to ERP Debt Service	435,830	803,087	803,087	803,087	235,138	235,138
Transfer to General CIP	40,000	51,000	160,663	160,663	51,000	51,000
Transfer to Golf	56,737	295,882	-	-	305,882	60,882
Transfer to Justice Court	-	346,147	276,963	276,963	684,545	614,926
Transfer to Parks and Rec CIP	1,433,495	1,647,562	1,943,033	1,633,532	7,402,440	2,275,212
Transfer to Vehicle Replacement	-	-	-	-	-	504,766
Transfer to Facilities	237,000	-	247,611	247,611	481,534	597,605
Transfer to Emergency Response	1,224,255	1,660,789	1,768,734	1,768,734	1,941,849	1,274,636
Transfer to Legacy Fund	-	7,779,285	-	-	4,500,000	-
Transfer to Econ Dev CIP	-	100,000	-	-	-	-
Transfer to Cemetery Perpetuity	-	-	162,179	267,500	307,500	307,500
Transfer to CDBG	-	-	42,841	42,841	-	-
Transfer to Energy	-	-	200,000	-	-	-
Total Transfers Out	7,540,253	17,216,003	9,975,158	9,353,989	20,669,334	9,062,465
<b>Total Exp. &amp; Trans. Out</b>	<b>67,722,715</b>	<b>77,247,855</b>	<b>74,442,123</b>	<b>80,658,733</b>	<b>97,397,334</b>	<b>85,304,925</b>



# General Fund Departments



# Municipal Council

Municipal Council	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Miscellaneous	\$ -	\$ 23	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<u>-</u>	<u>23</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expense</b>						
Council Administration	1,050,154	976,628	473,388	549,735	635,515	564,897
Council Legislation	-	-	436,022	486,430	489,932	468,214
Council Communication	1,574	-	102,695	114,389	114,390	177,893
Council Programs	14,138	19,156	760	41,250	41,250	43,850
<b>Total Expenditures</b>	<u>\$ 1,065,867</u>	<u>\$ 995,784</u>	<u>\$ 1,012,865</u>	<u>\$ 1,191,804</u>	<u>\$ 1,281,087</u>	<u>\$ 1,254,854</u>

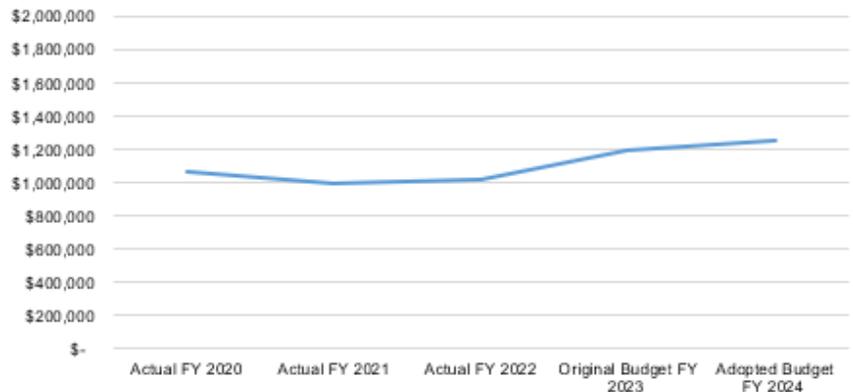
## Department Function

- The Municipal Council is the legislative branch and policy making body of Provo City. The Council, through the adoption of ordinances and resolutions, establishes laws, sets policy, oversees the budget, provides opinion on the administrative branch's execution of the law, and approves long-term contracts and commitments of City resources. The Council annually supervises the independent financial audit and performance audits of the City's affairs. Council staff provides policy analysis, legal counsel, and administrative support for the Council's legislative activities and provides the public with access to the Provo City ordinances, resolutions, agendas, minutes, and adopted policies. In addition, an extensive volunteer Neighborhood Program is administered through the Council Office.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Supplemental request : \$25,000 for Resident Communications and Programming.

Municipal Council Total Expenditures



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Healthy, Inviting Environment	Adopt new, and approve updates to, long-range plans	Number of plans adopted		3	3	5
Safe City	Maintain or increase the ratio of public safety officers per capita	Increase the budgeted of public safety officers		118	118	120
Responsible Government	Improve retention and recruitment of employees	Approve merit increase for Provo City employees		2.5%	2.5%	2.5%
Community	Engage more citizens in the Neighborhood District Program	Appoint one resident from each neighborhood to their respective Neighborhood District Board		31	34	34

# Legal Department

Legal	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	15,630	6,705	13,657	-	-	-
<b>Total Revenue</b>	<b>15,630</b>	<b>6,705</b>	<b>13,657</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expense</b>						
Legal Administration	1,586,670	1,506,699	567,771	400,998	447,859	421,844
Legal Services - Executive	-	-	317,276	375,224	375,225	389,799
Legal Services - Legislative	-	-	172,022	189,256	189,257	205,274
Criminal Prosecution	-	-	384,137	583,495	583,495	680,679
Litigation & Risk Management	-	-	124,812	222,215	222,215	267,136
Code Enforcement	-	-	129,925	149,302	149,302	148,332
<b>Total Expenditures</b>	<b>\$ 1,586,670</b>	<b>\$ 1,506,699</b>	<b>\$ 1,695,943</b>	<b>\$ 1,920,490</b>	<b>\$ 1,967,353</b>	<b>\$ 2,113,064</b>

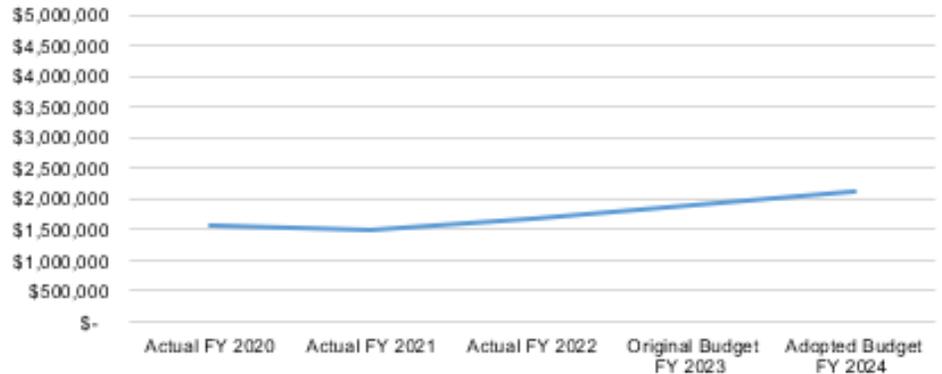
## Department Function

- The City Attorney's Office provides Provo City with a broad range of legal services. It is responsible for the City's legal affairs, which includes serving as the legal advisor to the Mayor, Municipal Council, City departments, agencies, and boards and commissions. The office is governed by state statutes and City ordinances. It has the following divisions: Legal Services; Claims, Litigation, Risk Management & Safety Division; and Criminal Prosecution.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Personnel Budget increase due to turnover costs between FY23 and FY24.

## Legal Total Expenditures



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Responsible Government	Provide Exceptional Legal Services in a Responsible and Efficient Manner through Education and	Turnover Rate (# of attorneys leaving)	10%	20%	<15%	<15%
		# of Continuing Legal Education Hours	230	92	120	120
	Support Citywide Values And Missions Through Interdisciplinary Training	# of Hours of Cross-Training	128	276	120	120

# General Services

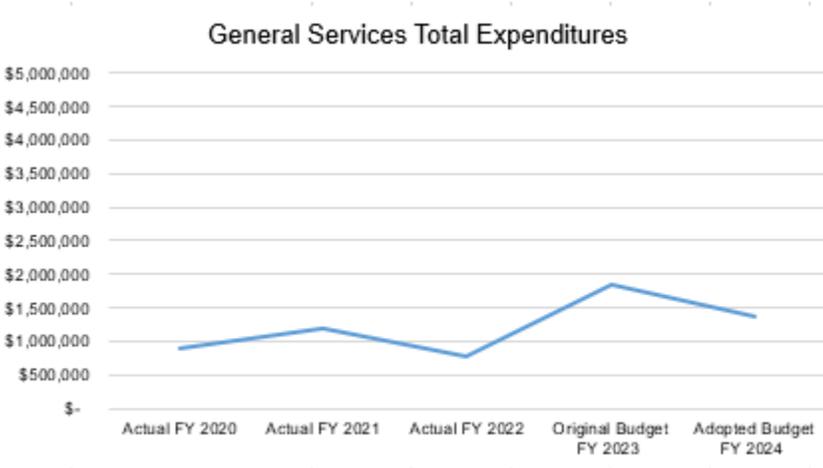
General Services	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Intergovernmental	\$ 134,819	\$ 431,356	\$ -	\$ -	\$ -	\$ -
Miscellaneous	184	78	-	-	-	-
<b>Total Revenue</b>	<b>135,003</b>	<b>431,433</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expense</b>						
General Services	902,776	1,191,698	764,778	1,835,937	4,649,893	1,357,578
<b>Total Expenditures</b>	<b>\$ 902,776</b>	<b>\$ 1,191,698</b>	<b>\$ 764,778</b>	<b>\$ 1,835,937</b>	<b>\$ 4,649,893</b>	<b>\$ 1,357,578</b>

## Department Function

The General Services Department’s purpose is to centralize all General Fund contributions for General Fund combined purchases.

## What’s new in FY 2024?

- In FY23, the Council adopted a property tax increase that increased general fund revenues by 2.9%. The expense tied to that property tax increase was budgeted in General Services’ expenses in FY23, but not in FY24.
- The budget for vehicle loan payments decreased overall in FY24, but it includes loans for 2 new Police cars.
- Administrative overhead contra expense increased, offsetting other expenses.
- Facilities core chargeback was added to FY24 budget.



# Mayor's Office & Media

Mayor's Office & Media	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenues</b>						
Miscellaneous	\$ 17,778	\$ 16,890	\$ 900	\$ -	-	\$ -
<b>Total Revenue</b>	<b>17,778</b>	<b>16,890</b>	<b>900</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>						
Mayor Administration	671,666	659,366	690,614	574,735	553,555	592,122
Mayor CAO	293,598	283,500	366,536	564,236	564,237	567,591
Mayor Deputy Mayor	373,415	320,071	345,320	367,873	389,052	397,252
Mayor Public Information Off	180,611	163,872	213,854	216,243	216,243	276,503
Mayor General	27,768	43,029	22,492	19,487	19,487	19,487
Media Services Division	284,917	290,393	279,439	356,336	356,336	384,910
Media/Web Services	-	-	-	-	-	-
Parking Management	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,831,975</b>	<b>\$ 1,760,232</b>	<b>\$ 1,918,255</b>	<b>\$ 2,098,910</b>	<b>\$ 2,098,910</b>	<b>\$ 2,237,865</b>

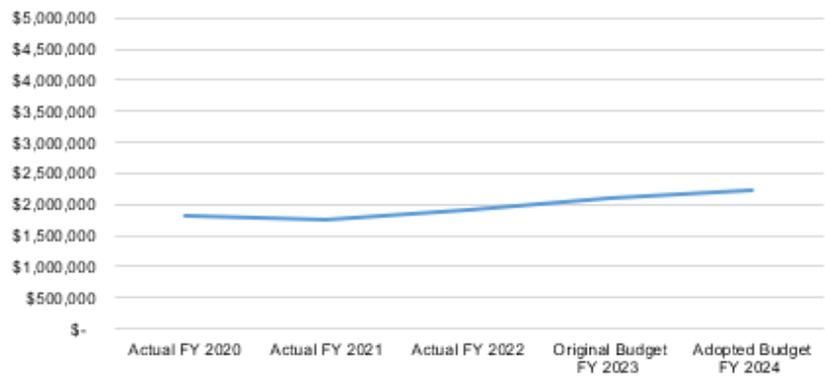
## Department Function

- The Mayor and immediate staff oversee the enforcement of all laws applicable to those residing or conducting business in Provo; execute the policies adopted by the Municipal Council; prepare and submit a proposed annual budget; hire executive employees and administrative department heads; recommend for adoption such measures as may be deemed necessary or proper for the efficient operation of the City; and perform numerous other duties as prescribed by law.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Operating budget increase due to inflation.

Mayor's Office Total Expenditure



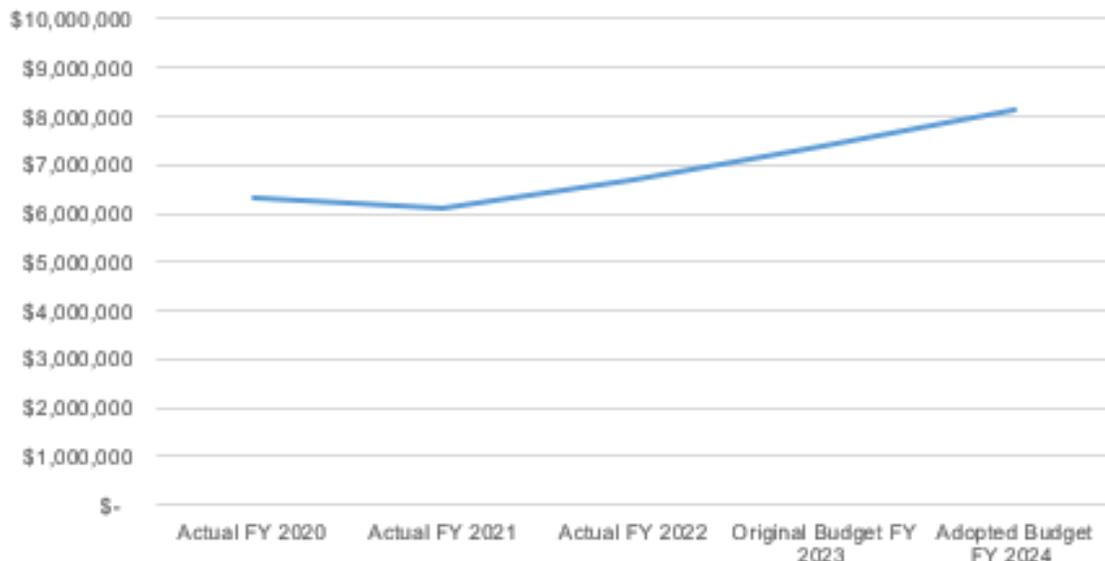
## Performance Measures

Priorities	Goal	Performance Measure	2024
			Target
Welcoming	Increase the Public Engagement to our Residents and Businesses through Social Media	Facebook Posts Views	15% increase
		Channel 17 Views	15% increase
		Blog Posts Views	15% increase
Safe and Sound	Maintain high level of community policing and fire safety	Hiring additional police officers and fire fighters	5
Economically Vibrant	Improve retail offerings in Provo	Host two significant ground breakings/ribbon cuttings	2
Forward Looking	Implement the To-Be Adopted 2024 Budget Document as Approved by the Municipal Council	Implement the Balanced City Budget	1

# Administrative Services - General Fund

Administrative Services	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ -	\$ 1,604	\$ -	\$ -	\$ -	\$ -
Miscellaneous	1,001	130	-	-	-	-
<b>Total Revenue</b>	<b>1,001</b>	<b>1,734</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure</b>						
<b>Recorder</b>						
Recorder	126,112	120,767	108,500	149,227	149,227	155,677
Elections	105,254	-	196,522	65,000	95,221	65,000
<b>Recorder Total</b>	<b>231,366</b>	<b>120,767</b>	<b>305,022</b>	<b>214,227</b>	<b>244,448</b>	<b>220,677</b>
<b>Human Resources</b>						
HR Administration	916,521	868,793	794,445	531,249	531,250	556,881
Benefits	580	203	101,465	705	705	909
Recruitment	366	-	1,436	119,091	119,090	127,672
Payroll	715	79	3,270	235,004	235,003	250,595
Classification	575	-	-	1,330	1,330	1,330
Workman's Compensation	300	-	-	-	-	-
Training	200	-	1,431	103,293	103,293	112,180
<b>Human Resources Total</b>	<b>919,258</b>	<b>869,075</b>	<b>902,047</b>	<b>990,671</b>	<b>990,671</b>	<b>1,049,567</b>
<b>Finance</b>						
Administrative Services	213,499	249,219	269,467	273,652	265,999	278,176
Finance Administration	387,196	318,473	351,660	298,575	323,493	298,313
Budget	242,209	549,544	222,106	248,952	248,951	269,568
Accounting	209,647	208,963	171,524	117,649	117,649	126,724
Accounts Payable	-	-	31,456	83,246	83,245	88,822
Purchasing	83,349	86,704	91,453	101,853	101,853	78,145
Collections	2,446	-	-	-	-	-
Indigent Defense	122,617	136,829	134,165	132,800	132,800	132,800
<b>Finance Total</b>	<b>1,260,963</b>	<b>1,549,731</b>	<b>1,271,831</b>	<b>1,256,726</b>	<b>1,273,990</b>	<b>1,272,548</b>
<b>Information Systems</b>						
IS Administration	2,048,018	2,119,651	437,353	523,210	538,258	552,616
Help Desk	19,499	25,699	241,332	350,063	350,064	380,037
Systems	538,431	1,038,884	1,847,436	1,898,427	2,216,565	2,413,109
Communications	366,091	267,863	1,000,248	1,161,745	1,235,620	1,230,612
GIS	30,981	32,084	298,105	336,939	336,940	302,857
Technology	807,727	368	137,480	-	-	-
Security	78,897	93,142	76,883	400,616	400,616	539,209
Web	15,130	14,726	187,120	266,854	266,854	149,686
<b>Information Systems Total</b>	<b>3,904,774</b>	<b>3,592,416</b>	<b>4,225,957</b>	<b>4,937,854</b>	<b>5,344,917</b>	<b>5,568,126</b>
<b>Total Expenditures</b>	<b>\$ 6,316,361</b>	<b>\$ 6,131,989</b>	<b>\$ 6,704,857</b>	<b>\$ 7,399,479</b>	<b>\$ 7,854,026</b>	<b>\$ 8,110,918</b>

Administrative Services Total Expenditure



# Recorder Division

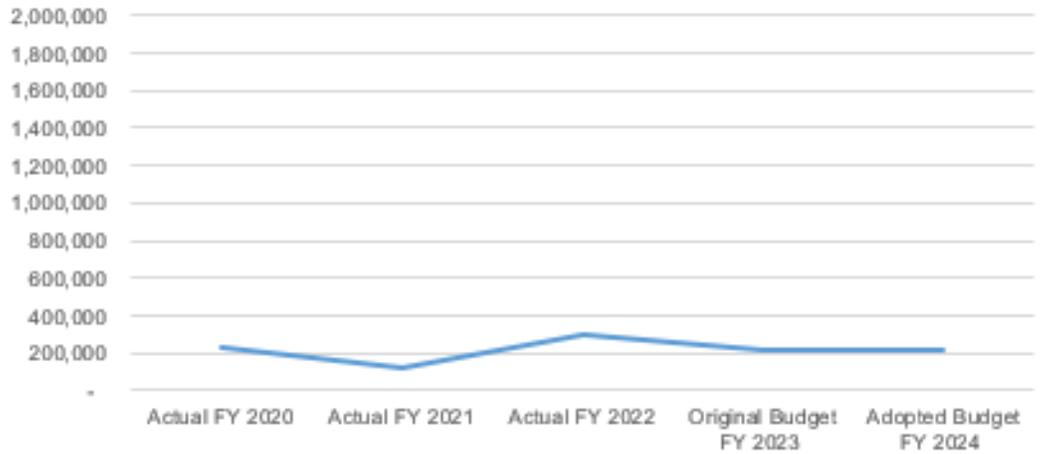
## Division Function

- The Recorder maintains the City's records, reviews GRAMA requests, and oversees elections.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.

Recorder Division Total Expenditure



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Education	Train Departments Annually on Records Management	Annual Training Complete	postponed*	pending	Yes	Yes
	Maintain Reliable Document Management System by Keeping Onbase Certification Current.	Annual Recertification of Onbase Complete	Yes	pending	Yes	Yes
Responsible Government	Complete and get approval on Council Meeting minutes with in 45 days	Average Number of Days to Complete Meeting Minutes	54	21	30	30
	Quickly Respond to Grama Requests	Average Number of Days to Respond	4	5	5	5

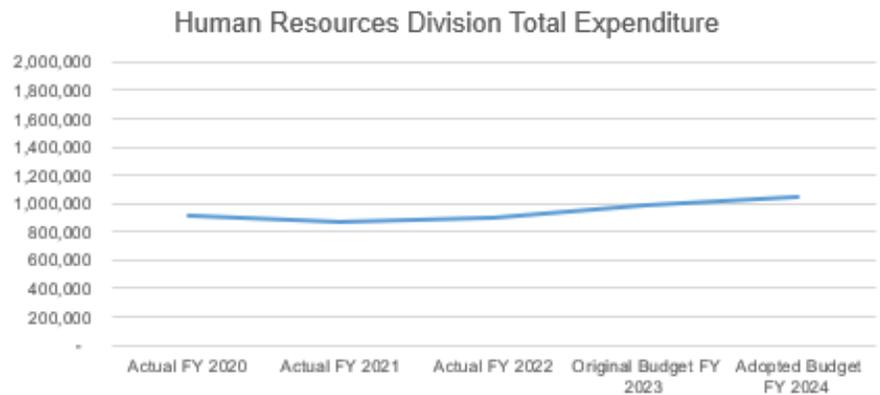
# Human Resources Division

## Division Function

As a division of the Administrative Services Department, the Human Resources Division provides citywide service and support to its customers: City employees and managers, applicants, and the public. Division responsibilities include: HR Administration (citywide policy development and maintenance, HR budgeting, employment liability monitoring, legislative research and compliance with state and federal laws, investigation and dispute resolution of allegations of unlawful employment-related actions, employee record maintenance, citywide performance appraisal); Staffing and Onboarding (internal and external recruitment and selection, background investigations, new employee orientation, new employee processing, drug testing); Benefits/Wellness Services (benefit contract negotiations, benefits administration, wellness program); Payroll (pay administration); Classification and Compensation (job analysis, classification specification development, position control, pay plan development and maintenance); Training and Career Counseling (organizational development, professional development); Workers' Compensation (accident reporting, recording, and prevention, claim processing and monitoring, safety education); and Employee Recognition (awards administration and processing).

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Responsible Government	Provide Accurate Payroll	Number of Payroll Period Deadlines Met (Out Of 26)	26	4	26	26
	Maintain Employee Essentials Training	Number of Courses Completed By Employees	2,518	pending	7,000	7,000
	Maintain Stable, Competent Workforces	Turnover Rate Calculated	14.6%	pending	10%	10%
	Maintain Classification Specifications to 5-year Span	Percentage of Classification Specifications Updated/Created	66%	pending	100%	100%
Healthy, Inviting Environment	Increase Wellness Screening Participation	Number of Wellness Incentives Provided*	182	pending	400	400

\* Wellness screenings canceled in FY21 and FY22 due to COVID-19. Will resume in FY23.

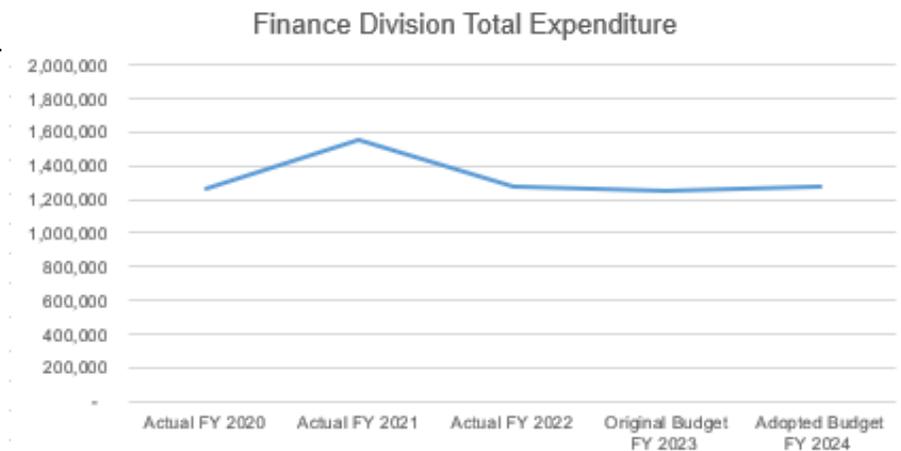
# Finance Division

## Division Function

- The Finance Division is part of the Administrative Services Department. This division provides support services to the Administration, Council, and City departments. It is responsible for the overall financial procedures and processes of the City. The Finance Division includes the purchasing, treasury, budget, and accounting functions. Purchasing controls the purchase of all materials, supplies and capital outlay, oversight of the City procurement card program, along with providing central billing for City Services. Treasury oversees cash management, debt, accounts receivable, and collections. Budget assists in the yearly preparation of the City's operating budget and capital improvement budget, preparation of annual budget document, along with executing the day-to-day operations of the budget. Accounting maintains the general ledger, performs the accounts payable function, monitors the internal controls of the City, tracks grants and identifies new grant opportunities, and provides support for preparation of the Comprehensive Annual Financial Report and Popular Annual Financial Report (PAFR).

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actuals	Current	Target	Target
Responsible Government	Promote Financial Stability and Transparency	Receive GFOA Annual Budget Certification for the Prior Year	Yes	Pending	Yes	Yes
		Receive GFOA Popular Annual Financial Report Certification for the Prior Year	Pending	Pending	Yes	Yes
		Receive GFOA Comprehensive Annual Financial Report Certification for the Prior Year	Pending	Pending	Yes	Yes
		Number Of Quarterly Reports Presented To City Council	2/4	Pending	4/4	4/4
		Moodys GO Rating	Aa1	Aa1	Aa1	Aa1
		S&P Global GO Rating	AA+	AA+	AA+	AA+
		In Compliance With Cares Act And ARPA Funding Requirements	Yes	Yes	Yes	Yes

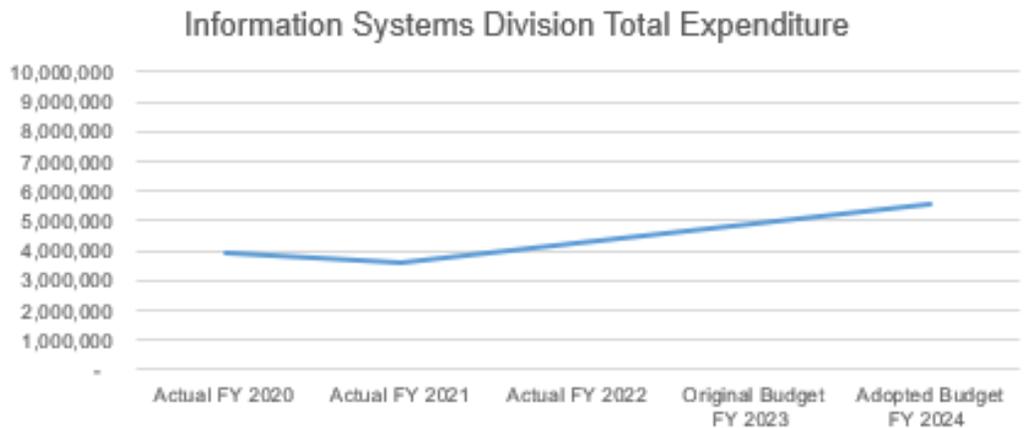
# Information Systems Division

## Division Function

- The Information Systems Division is part of the Administrative Services Department. This division is split into the following functional areas to provide the below defined services:
  - Helpdesk – provides technical assistance and support for computer systems, software and hardware.
  - GIS – provides electronic mapping data services to help city organizations visualize and analyze data.
  - Communications – provides installation & support for networking, voice and data services for city operations.
  - Systems – provides installation, support, & maintenance of technology infrastructure and software.
  - Security – provides services to mitigate risks associated with cyber security incidents.
  - Technology – provides technological investment and upgrades.
  - Web & eGovernment – provides web services to create and maintain city websites and web applications.
  - Administrative – provides leadership and management for IS Division functions.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Supplemental request: \$145,000 Public Works/Airport Analyst



## Performance Measures

Priorities	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actuals	Current	Target	Target
Responsible Government	Provide excellent customer service to City employees as measured by periodic employee surveys that review Quality, Delivery, Business Skill, Communication, Timeliness, Technical Skill, Courtesy, and Value. Employees respond on a 4-point scale in which one (1) means 'very dissatisfied,' two (2) means 'dissatisfied,' three (3) means 'satisfied,' and four (4) means 'very satisfied.'	Average score of all eight service indicators.	3.9	3.7	3.1	3.1
	Resolve customer reported technical issues quickly.	Average number of business days to resolve an issue and close a service ticket.	3.2	3.96	3	3
	Provide rapid purchasing and delivery of new productivity technology including computers, monitors, office suites, and printers.	Average number of calendar days to purchase and deliver.	58	22.47	30	30

# Cybersecurity Division

## Division Function

- The Cybersecurity Division is part of the Administrative Services Department. This division provides support for all City departments including the Council and the Administration. The Cybersecurity Division is responsible for :
  - Creating and updating cybersecurity-related policies and procedures
  - Developing trainings and performing phishing campaigns to create cybersecurity awareness
  - Protecting Provo City from bad guys trying to steal sensitive information, disrupt daily business operations, or cause chaos to public utilities infrastructure
  - Engaging in incident response by responding to security events on computers and computer networks

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Supplement request: \$125,000 Email Gateway

## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Responsible Government	Provide Virtual Employee Cybersecurity Awareness Training	Number of Trainings	3	2	12	12
	Provide Employee Essentials Training Cybersecurity Training to all Employees	Number of Trainings	1	1	1	1
	Create/Update Security Policies/Procedures	Number of Created, Updated Security Policies, Procedures	0	4	4	4
	Perform Phishing Campaigns	Number of Campaigns Performed	20	10	20	20

# Development Services

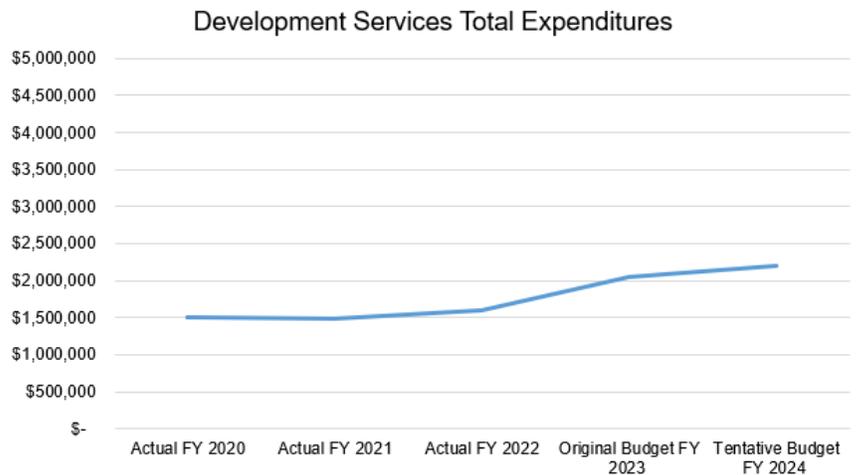
Development Services	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Tentative Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ -	\$ 2,732,627	\$ 2,115,460	\$ 2,150,000	\$ 2,150,000	\$ 2,155,000
License	-	137,580	555	-	-	-
Miscellaneous	-	7,670	3,169	-	-	-
<b>Total Revenue</b>	<b>-</b>	<b>2,877,877</b>	<b>2,119,184</b>	<b>2,150,000</b>	<b>2,150,000</b>	<b>2,155,000</b>
<b>Expense</b>						
Development Services Admin	303,319	320,709	435,207	530,790	669,088	630,648
Current Planning	488,168	470,455	350,180	385,921	385,921	407,716
Building Inspection	707,900	700,678	812,344	1,132,353	1,132,353	1,169,094
<b>Total Expenditures</b>	<b>\$ 1,499,386</b>	<b>\$ 1,491,842</b>	<b>\$ 1,597,731</b>	<b>\$ 2,049,064</b>	<b>\$ 2,187,362</b>	<b>\$ 2,207,458</b>

## Division Function

- The Development Services Department was a new addition in the FY 2020 budget, intended to address needs of developers within Provo City. The Development Services Division (housed within the Development Services Department) takes elements from what has historically been part of Community Development including short-term planning and building inspection as well as synergizing efforts from Engineering, Fire, and other aspects of the development process. This division is responsible for reviewing construction plans and the systematically inspecting of all new structures, remodels, and existing structures as required. The board of Building Code of Appeals falls under Development Services as well.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Moved Administrative costs from Community and Neighborhood Services to Development Services



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			FY 2022	FY 2023		FY 2024
			Actual	Current	Target	Target
Community	Promote New Residential & Commercial Construction.	Number Of Planning Applications Received	421	266	364	400
Responsible Government	Facilitate Communications with the Public. (1.4.7.1, 1.4.10.1)	Number Of Public Meetings Held	44	31	38	48
Safe City	Assure Building Quality and Safety	Number Of Building Inspections Completed	7498	5630	6750	7500
Business and Economic Vitality	Promote New Residential & Commercial Construction.	Number Of Building Permits Issued	1006	860	1200	1200

# Community & Neighborhood Services

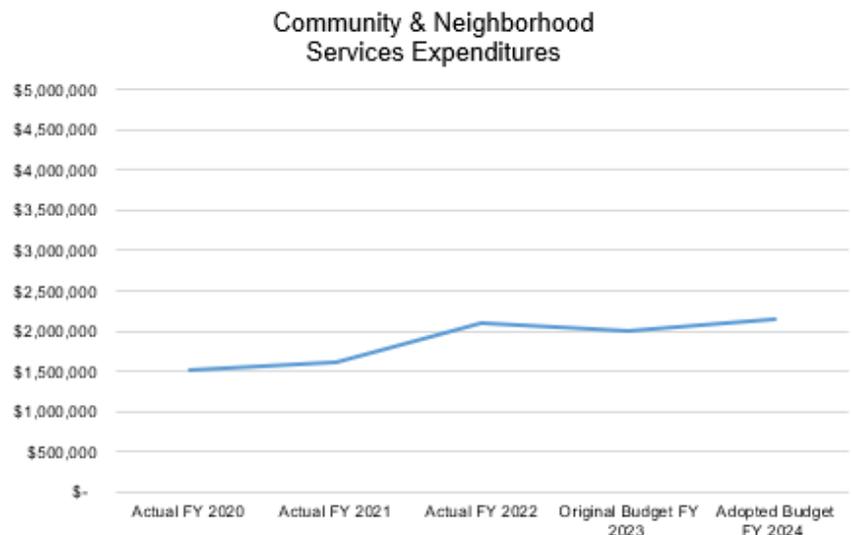
Community & Neighborhood Services	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ 2,134,901	\$ 13,686	\$ 14,398	\$ 152,500	\$ 152,500	\$ 175,000
Fines	-	1,600	-	-	-	-
Intergovernmental	-	-	-	-	-	-
License	-	128,662	120,966	-	-	150,000
Miscellaneous	45,636	18,539	13,250	-	-	-
<b>Total Revenue</b>	<b>2,180,537</b>	<b>162,487</b>	<b>148,614</b>	<b>152,500</b>	<b>152,500</b>	<b>325,000</b>
<b>Expenditure</b>						
CNS Administration	563,985	544,733	322,313	208,313	79,129	222,999
Planning	452,359	425,914	662,982	514,753	519,607	527,801
Building Inspection	213,622	-	-	-	-	-
Zoning Enforcement	-	159,969	455,174	605,405	624,119	639,326
Com Dev Grants	-	1,696	(547)	-	-	-
Property Management	116,447	110,885	125,107	144,088	144,088	151,679
Parking Management	180,510	-	-	-	-	-
Parking Enforcement	-	272,326	410,317	531,135	551,937	605,619
Business Licensing	-	100,149	118,936	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,526,923</b>	<b>\$ 1,615,672</b>	<b>\$ 2,094,282</b>	<b>\$ 2,003,693</b>	<b>\$ 1,918,880</b>	<b>\$ 2,147,424</b>

## Department Function

- The Community & Neighborhood Services Division, formerly the Community Development Department, provides long-term planning, zoning code enforcement, property management, parking, and ombudsman services for the City of Provo. Community & Neighborhood Services has the responsibility for the administration of the Planning Commission, Board of Adjustments, Design Review Committee, Landmark Commission, Transportation and Mobility Advisory Committee, Administrative Hearing Program, and Board of Appeals. This division also oversees comprehensive planning, zoning code enforcement, apartment licensing, business licensing, development and maintenance of the citywide land use database, tracing and accounting for all City-owned property, assisting the public in resolving issues or problems with any City department.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Supplemental request: \$28,936 Increase in PTE personal budget for Parking Enforcement



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			FY 2022	FY 2023		FY 2024
			Actual	Current	Target	Target
Community	Improve Zoning Compliance	Number of Zoning Complaints Resolved	1186	810	800	1000

# Economic Development

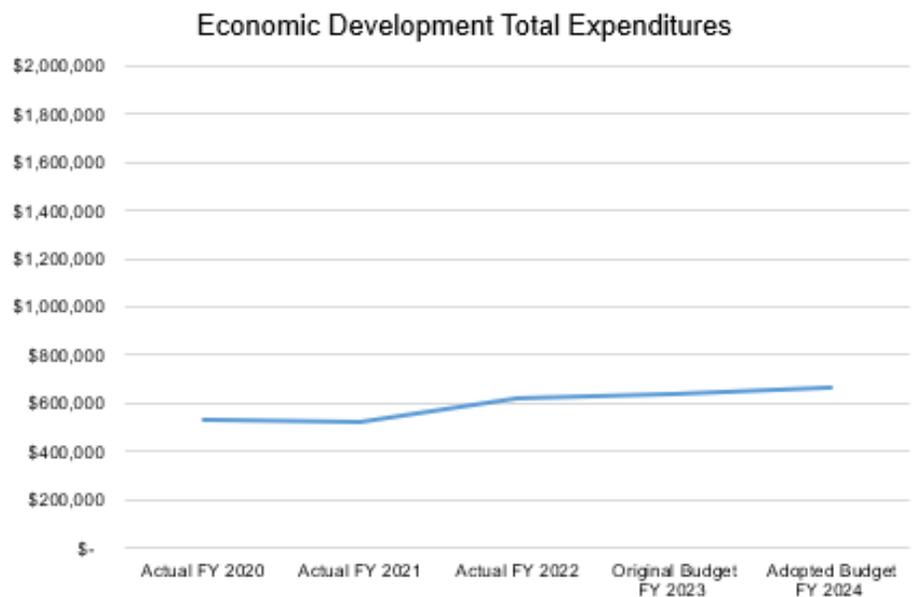
Economic Development	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Miscellaneous	\$ 1,140	\$ 526	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	40,000	-	-	-	-
Other Financing	-	1,500	-	-	-	-
<b>Total Revenue</b>	<b>1,140</b>	<b>526</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expense</b>						
Economic Development	354,278	354,002	423,255	316,961	484,960	320,177
Downtown Vibrancy	122,809	73,722	72,439	188,196	188,195	195,793
Business Development	14,200	15,313	12,561	27,400	27,400	27,400
Community Promotion	40,100	75,400	109,713	104,050	123,387	119,050
<b>Total Expenditures</b>	<b>\$ 531,387</b>	<b>\$ 518,437</b>	<b>\$ 617,968</b>	<b>\$ 636,607</b>	<b>\$ 823,942</b>	<b>\$ 662,420</b>

## Division Function

- The Economic Development Division used to be included in the Mayor’s Office Department, but in FY 2020, it became a part of the newly created Development Services Department. Economic Development is responsible for the development and execution of programs that facilitate economic activity in Provo City. Included within the office are responsibilities related to the following activities: business retention and attraction, business liaison, downtown and citywide retail growth, workforce and startup promotion with an emphasis in underserved populations, and development and implementation of the citywide economic development strategic plan.

## What’s new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Interlocal contributions budget increased due to Freedom Festival request



# Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			FY 2022	FY 2023		FY 2024
			Actual	Current	Target	Target
Business and Economic Vitality	Prioritize Areas Within the City for Economic Development. (1.4.13)	Economic Development is working on grocery store sites for west Provo and southeast Provo to compliment the newly announced Target at Provo Towne Centre. Ongoing Development and Redevelopment of the Downtown Area Including The Old City Hall Site, and Other Key Areas such as the New Mill Race Site and the Harris Music Block, Redeveloping and Stabilizing the Provo Towne Centre and the Riverwoods.			Ongoing	
Business and Economic Vitality	Facilitate a Dialogue Between Local Businesses and City Government so that Business and Government Needs and Concerns Can be Addressed In a Timely Manner. (7.4.10.2)	Economic Development continues to increase the Number of Business Visits We Do. Provo does more business visits annually with the Economic Development Corporation of Utah than any other city in the state to Address Business Needs and to Capitalize on Business Retention and Expansion Opportunities.			Ongoing	
Business and Economic Vitality	Develop Provo As The Leader In The State Of Utah And Mountain West In Entrepreneurial Support And The Preeminent Place To Start And Grow A Business. (7.4.12)	Economic Development is in the second year of our award winning marketing campaign Called the Provo Advantage to Brand Provo as the Best City in Utah to Do Business. Ongoing Efforts to Strengthen and Support the Startup Environment at The Startup, the New Kiln, Ryan Smith's River District and the Provo Medical Technology Campus.			Ongoing	
Business and Economic Vitality	Utilize Redevelopment Programs and Incentives to Encourage the Revitalization of Blighted Commercial and Industrial Areas. (7.4.1.2)	The Redevelopment Agency is finalizing the sale of the remaining city owned parcels in Mountain Vista while Continuing to Work on Areas such as the Provo Towne Centre Mall and Evaluating Future Opportunities like the Old City Hall Property and Other Key Areas such as the gateways to Provo.			Ongoing	

# Fire Department

Fire Department	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ 1,587,315	\$ 1,752,598	\$ 2,044,518	\$ 2,071,000	\$ 2,071,000	\$ 2,149,910
License	-	3,600	2,600	-	-	-
Intergovernmental	2,379,965	2,626,132	690,610	194,184	194,184	253,214
Miscellaneous	101,890	70,878	92,851	-	-	478,786
<b>Total Revenue</b>	<b>4,069,170</b>	<b>4,453,208</b>	<b>2,830,579</b>	<b>2,265,184</b>	<b>2,265,184</b>	<b>2,881,910</b>
<b>Expenditure</b>						
Fire Dept. Administration	1,709,859	1,810,550	1,823,377	1,816,507	1,806,419	1,862,062
Emergency Fire Response	9,059,261	8,098,413	8,813,695	9,309,577	9,309,577	9,746,864
Fire Prevention	13,627	339,176	457,532	441,656	451,656	495,947
Training	23,977	24,649	414,156	392,235	392,235	419,001
Emergency Management	28,322	52,587	181,262	132,900	142,901	156,852
Emergency Medical Response	79,910	493,141	132,388	94,320	155,320	106,320
Airport	60,797	75,594	96,728	54,838	54,838	478,786
Fire Reimbursable O/T	39,503	130,495	42,835	-	-	-
Fire Grants	-	-	-	-	-	-
Wildfire Response	175,944	355,253	400,329	194,184	405,939	-
Wild Urban Interface (WUI)	-	-	-	-	-	225,068
<b>Total Expenditures</b>	<b>\$ 11,191,201</b>	<b>\$ 11,379,860</b>	<b>\$ 12,362,302</b>	<b>\$ 12,436,216</b>	<b>\$ 12,718,885</b>	<b>\$ 13,490,900</b>

\* Grants revenue in FY2020 was largely from the CARES Act allocation (COVID-19 relief).

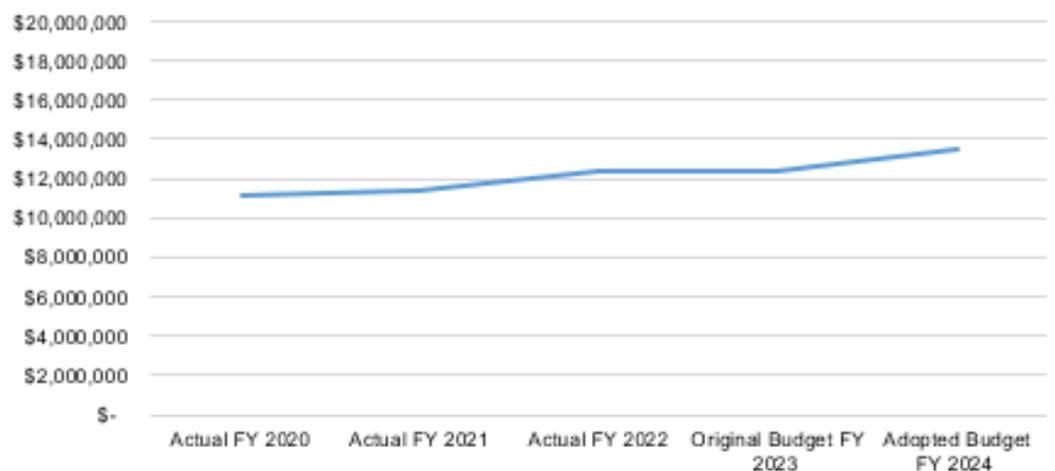
## Department Function

- The Fire Department is responsible for providing emergency fire response, fire prevention, and emergency medical response services throughout the City.

## What's new in FY 2024?

- Employee received a 4% cost of living adjustment.
- Supplemental request: \$443,786 for three fire captains who will be responsible for fire operations at the Airport.
- Wildland function housed Wildland Urban Interface (WUI) activities in FY23, but in FY24, WUI became its own function.

Fire Department Total Expenditures



**Performance Measures**

Priority	Goal	Performance Measure	Annual Totals				
			2022	2022	2023	2023	2024
			Current	Target	Target	Current	Target
Safe City	Business Safety/Familiarization inspection	New Construction/Target Hazard Familiarization	NA	150	150	135	150
	Wildland-Urban Interface	Homes educated in Community Risk Reduction Program	250	300	400	450	600
Community	Participate in Community Events	Provide Fire/Medical Education Training	125	20	200	230	200
Business & Economic Vitality	New Construction Inspections	Within 48 hours (in percentage)	96	95	95	95	98
Responsible Government	Reduce Job Related Injuries	Time loss injuries	3	<2	<2	1	<2
Healthy, Inviting Environment	Eliminate Hazardous Blight	Mitigate within 90 days (by percentage)	75%	90%	90%	80%	90%



# Police Department

Police Department	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ 1,824	\$ 293	\$ 2,434	\$ 50,000	\$ 50,000	\$ -
Intergovernmental	4,647,958	920,697	786,838	363,785	363,785	402,635
License	-	-	-	-	-	-
Miscellaneous	425,823	364,483	443,459	-	-	261,877
<b>Total Revenue</b>	<b>5,075,604</b>	<b>1,285,473</b>	<b>1,232,731</b>	<b>413,785</b>	<b>413,785</b>	<b>664,512</b>
<b>Expenditure</b>						
Police Administration	2,262,305	2,257,355	2,572,959	2,093,765	2,518,857	2,351,361
Operational Support	2,556,235	2,489,312	2,462,832	2,495,795	2,544,579	2,865,638
Reimbursable Overtime	442,311	405,004	439,165	-	-	-
Police Grants	631,785	451,526	369,719	-	452,889	-
Community Policing	1,988,715	2,255,283	2,678,902	2,842,759	2,844,258	3,072,341
Detectives	1,690,414	2,076,177	1,994,285	2,201,312	2,201,312	2,459,275
Victim Advocates	148,512	123,793	163,448	196,692	196,692	212,871
Patrol	8,408,739	8,322,954	8,809,560	10,641,694	10,686,163	10,845,401
Animal Control	418,916	392,962	453,161	513,816	521,405	552,362
Parking	-	-	-	-	-	-
Crossing Guards	127,857	120,291	126,845	271,896	271,897	272,936
Airport Operations	50,149	29,800	83,603	295,568	323,394	266,161
Dispatch	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 18,725,937</b>	<b>\$ 18,924,457</b>	<b>\$ 20,154,479</b>	<b>\$ 21,553,297</b>	<b>\$ 22,561,446</b>	<b>\$ 22,898,346</b>

\* Grants revenue in FY2020 was largely from the CARES Act allocation (COVID-19 relief).

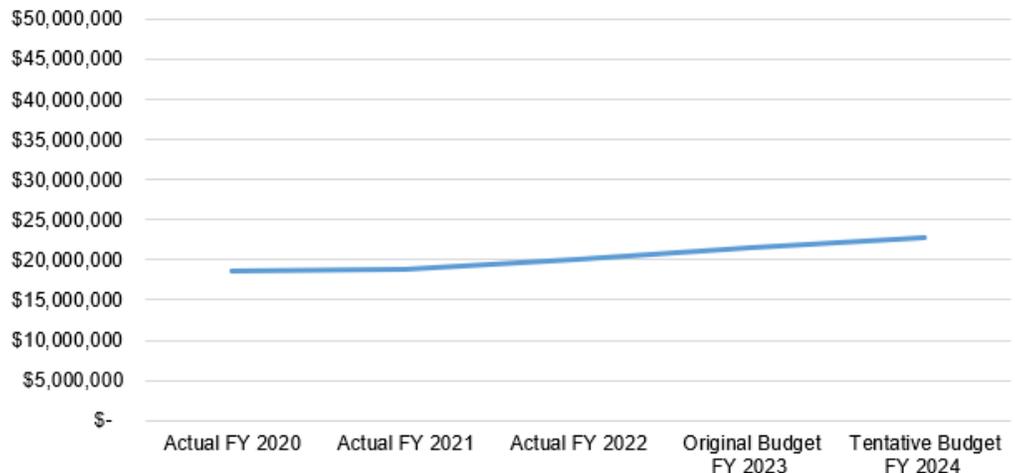
## Department Function

- Provo City’s Police Department provides high quality community-based police services with compassion, professionalism, protecting constitutional rights, problem solving, teamwork, openness, planning for the future, and providing leadership to the profession. The Police Department provides response to community initiated calls for service, proactive policing, enforces all laws, service to the community including CBP traffic incidents, animal control and crime prevention. Criminal activity occurring in Provo is the responsibility of the police department. Internal divisions also provide support services to the Department and citizens in the form of Records, School Crossing Guards, Communications, and other internal functions.

## What’s new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Supplemental request: \$52,500 Flock Safety software
- Supplemental request: \$261,646 for two additional officers
- While not a supplemental request, previous budgets have included a credit in the operating budget equaling the salaries & benefits of two officers. In FY24 budget, the credit includes equal to three officers.

Police Department Total Expenditure



**Performance Measures**

Priority	Goal	Performance Measures	Annual Totals	
			2023	2024
			Current	Target
<b>PROTECT &amp; SERVE PROVO CITY</b>	Serve the Community	Increase the number of youth participating in police annual programs. Cops & Bobbers, Youth Court, & Police Olympics. These youth programs increase positive interactions with law enforcement, teach values critical for good community development and provides opportunities to be engaged in community service.	500	600
		Help connect underserved communities to services available to them.	Ongoing	
	Be Prepared	Remain vigilant in combatting terrorism and always being prepared for active gunman and other critical incidents.	Ongoing	
	Traffic Safety	Enhance the traffic enforcement team to reduce traffic accidents.	n/a	10%
	Public Engagement	Implement <i>Intelligence Analysis Group</i> to collect data and information on potential threats of cyberattacks and other potential dangers.	n/a	10%
Implement <i>Chiefs Advisory Board</i> to provide input, feedback and information on quality of life issues within the department and Implement the <i>Social Media Campaign</i> to increase public engagement by spotlighting officers, civilians and the community.		n/a	25%	
<b>ENRICH TRAINING</b>	Host Training	Host trainings to other agencies to provide a more cost effective option for classroom based trainings.	10	30
	Health and Wellness	We will continue to improve on critical training needs, management of workloads, stress management, leadership training, and employee wellness. We will add additional training hours as budget permits.	n/a	10%
<p><i>While the department strives to meet the changes happening in the city, society, and the department, the core mission remains the same: policing with a purpose, compassion, and partnership.</i></p>				

# Streets & Engineering Divisions

Streets & Engineering	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ 724,768	\$ 782,002	\$ 969,635	\$ 846,000	\$ 846,000	\$ 508,800
Miscellaneous	6,239	1,854	-	-	-	-
<b>Total Revenue</b>	<b>731,007</b>	<b>783,856</b>	<b>969,635</b>	<b>846,000</b>	<b>846,000</b>	<b>508,800</b>
<b>Expenditure</b>						
Streets & Maintenance	2,088,973	2,034,868	2,257,909	2,519,937	2,643,104	2,860,058
<b>Engineering</b>						
Engineering Administration	584,046	556,068	1,956,908	2,720,459	2,796,184	3,307,177
Design General Engineering	1,678,767	1,224,569	5,044	-	-	-
Traffic General Engineering	-	356,189	-	-	-	-
<b>Engineering Total</b>	<b>2,262,813</b>	<b>2,136,826</b>	<b>1,961,952</b>	<b>2,720,459</b>	<b>2,796,184</b>	<b>3,307,177</b>
<b>Total Expenditures</b>	<b>\$ 4,351,785</b>	<b>\$ 4,171,694</b>	<b>\$ 4,219,861</b>	<b>\$ 5,240,396</b>	<b>\$ 5,439,288</b>	<b>\$ 6,167,235</b>

## Streets Division

### Division Function

- The Streets Maintenance Division is part of the Public Works Department of Provo City. This division is responsible for year-round street maintenance, which includes asphalt repairs, crack sealing, road rehabilitation preparation, road shoulder maintenance (grading), sidewalk replacement, weed abatement on streets right-of-way, street sweeping, and snow removal during winter months. Traffic safety functions are also performed by the Streets Division, including street painting (lane lines, crosswalks, stop bars, road symbols and parking stalls), sign fabrication and installation. This division also manages the City's gravel pit in the mouth of Provo Canyon.

### What's new in Fiscal Year 2024?

- Employees received a 4% cost of living adjustment.
- Budget increase due to inflation for road salt, metal, hardware, and certifications

## Engineering Division

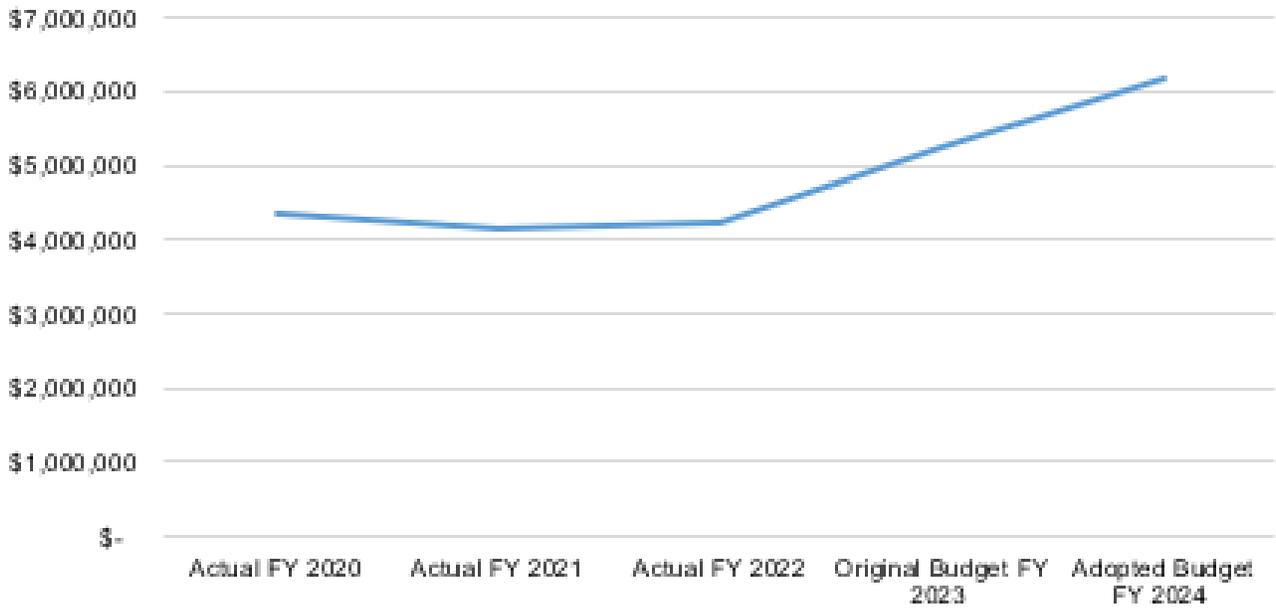
### Division Function

- The Engineering Division of the Public Works Department provides professional engineering support (design, survey, drafting, traffic engineering development review, records maintenance, utility permits and inspection and public information) to the City Administration, the Municipal Council, the Planning Commission, other City departments, and the public. The Engineering Division also provides administration, design, inspection, and construction management of Public Works capital improvement projects, professional transportation, engineering services, and traffic signal operations for the City.

### What's new in Fiscal Year 2024?

- Employees received a 4% cost of living adjustment.
- Budget increase due to \$500,000 one-time insurance claim

## Streets & Engineering Total Expenditure



### Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Healthy, Inviting Environment	Replace Street Name Signs	Number of Street Name Signs replaced with new Provo Logo	155	87	200	70

# Parks and Recreation

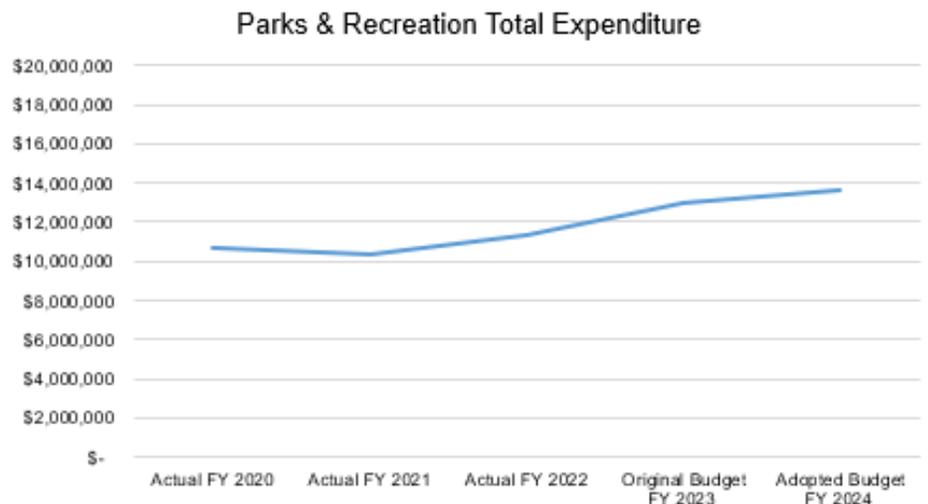
Parks and Recreation	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ 4,355,933	\$ 5,443,987	\$ 6,073,252	\$ 6,801,705	\$ 6,801,705	\$ 6,834,405
Intergovernmental	8,713	16,316	9,155	11,000	11,000	11,000
Miscellaneous	67,153	71,899	61,813	-	-	56,000
<b>Total Revenue</b>	<b>4,431,799</b>	<b>5,532,203</b>	<b>6,144,220</b>	<b>6,812,705</b>	<b>6,812,705</b>	<b>6,901,405</b>
<b>Expenditure</b>						
Parks And Rec Administration	1,449,018	1,353,092	1,659,089	1,721,585	1,721,584	1,877,345
Cemetery	527,675	520,298	550,695	666,957	684,528	705,489
Arboriculture	169,064	166,444	176,936	200,693	200,693	247,956
Park Projects	414,400	412,120	490,173	530,224	530,224	588,018
Shooting Sports Park	46,423	39,073	43,021	56,122	56,121	63,259
Downtown Streetscape	44,922	29,676	65,905	74,926	83,926	83,132
Parks	2,419,101	2,508,519	2,500,283	3,153,217	3,326,261	3,411,597
Grounds	255,534	269,900	287,428	363,411	363,411	332,942
Weed Abatement	25,511	8,985	379	-	-	-
Community Recreation Center	4,405,498	4,220,290	4,601,054	4,856,870	4,883,325	4,719,924
Adult Sports	272,210	228,239	264,175	345,234	398,235	296,875
Youth Sports	283,260	260,480	254,452	385,246	394,256	372,095
Special Events	237,301	221,720	206,911	222,518	222,518	234,541
Athletic Field Maintenance	102,276	104,653	223,143	361,847	361,846	385,733
Foothills/Trails	-	-	-	-	-	258,456
Peaks Ice Arena	-	-	-	-	-	-
Parks Maintenance	-	-	-	-	-	-
Parks North Area	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 10,652,192</b>	<b>\$ 10,343,488</b>	<b>\$ 11,323,644</b>	<b>\$ 12,938,849</b>	<b>\$ 13,226,928</b>	<b>\$ 13,577,362</b>

## Department Function

- The Provo Parks and Recreation Department enhances quality of life by inspiring residents through our commitment to create dynamic parks, recreation facilities, programs, and service of the highest standard. Included in the Parks and Recreation budget is administration, parks, trails, ball field and downtown maintenance, cemetery operations, arboriculture, park projects, weed abatement, The Provo Shooting Sports Park, Provo Recreation center, sports, aquatics, special programs, senior services, and community special events.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Supplemental request: \$3,000 Harbor Park Lease
- Operating budget increased due to inflation



## Parks & Grounds-Performance Measures

Priority	Goal	Performance Measure	Annual Totals		
			2022	2023	2024
			Actual	Actual	Target
Safe City	Prepare and maintain safe outdoor recreation facilities, parks and trails	Trees Pruned	765	1,060	1,175
		Public Playground Safety Inspections	324	324	348
Community	Create opportunities for residents to participate in caring for outdoor recreation facilities and open spaces through volunteer service	Volunteers	876	710	1,000
		Volunteer Hours	1,891	2,895	3,000
		Value of Volunteer Services	\$ 25,573	\$ 39,076	\$ 40,500
	Provide facilities and support community by hosting special events and other gatherings	Pavilion Reservations	1,175	1,253	1,292
		Hosted Special Events	75	71	80
Healthy, Inviting Environment	Provide ongoing stewardship of outdoor recreation facilities and natural areas through environmentally sustainable practices	Solar Lighting Units	20	35	70
		Trees Planted	50	48	500
		Loads of Green Waste Recycled (5 yards per load)	Loads 368 Yards 1840	Loads 275 Yards 1375	Loads 380 Yards 1900
	Enhance quality of life and healthy lifestyles by providing consistent public access to canyons, open spaces and other natural areas	Rock Canyon - Individual Visits	165,913	143,794	175,000
		Provo River Trail(500N.) - Individual Trips	169,449	179,668	180,233
		College Connector Trail - Individual Trips	13,870	37,500	38,000

## Parks Projects-Performance Measures

Priority	Goal	Performance Measure	Annual Totals		
			2022	2023	2024
			Actual	Actual	Target
Safe City	Provide safe access and use of existing outdoor recreation facilities	ADA site compliance enhancements	6	6	6
	Meet national public playground safety standards and requirements	Playgrounds that have exceeded service life replaced	0	2	2
Community	Upgrade public restroom facilities to new standards and capacity	Public restrooms renovated or replaced	2	6	4
Business & Economic Vitality	Provide cost effective project outcomes through a combination of innovative project management strategies	Project cost savings due to internal management, contracting and self-performance.	\$ 4,100,000	\$ 4,400,000	\$ 4,550,000
		Regional Sports Park project savings due to negotiated and managed imported fill	\$ 4,164,240	\$ 3,265,570	\$ 3,000,000
Healthy, Inviting Environment	Integrate sustainable practices in all phases of project design, construction and development.	Water wise landscape designs, including irrigation audits to assure efficiency standards are met at project completion	2	4	4
		Old water fixtures replaced with new high efficiency and low flow fixtures	44	55	150

# RECREATION CENTER PERFORMANCE MEASURES

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Healthy, Inviting Environment	Fitness Opportunities	Number of Weekly Participation in Fitness Classes	5,088	5,250	5,650	5,775
			180	250	325	325
	Increased Recreation Opportunities	Number of Current Memberships	23,370	23,400	25,000	25,000
		Number Day Passes Sold	300,744	192,771	315,410	325,333
	Total Attendance	1,390,894	998,754	1,500,000	1,600,000	
Responsible Government	Fiscal Responsibility	Cost Recovery % of operations funded by revenue	109%	109%	109%	109%
		Self-funded operation of Triple play facilities	Yes	Yes	Yes	Yes
Community	Improve senior engagement, wellness and activity	Yearly Participation in Senior classes, programs and facility usage	67,401	77,427	96,356	105,991
Safe City	Promote safe and healthy swimming to the community	# of participants in Learn-to Swim classes	4,510	4,655	5,200	5,200

# SPORTS PERFORMANCE MEASURES

Priority	Goal	Performance Measure	Annual Totals		
			2022	2023	2024
			Actual	Actual	Target
Community	Identify the sports program needs and desires of both youth and adult program participants	Participants participating in focus groups, surveys, committees and other strategies	1,237	1,356	1,500
	Measure participant satisfaction with sports program business analytics tools. Net Promoter Scores (NPS) of 30-50 indicate excellent performance	Combined average of all program NPS Scores from post-season surveys	24	49	55
Safe City	Assure sports facility safety through compliance of national safety standards and regular site inspections	Facility safety inspections and repairs	1,525	1,732	1,850
Education	Coaching/mentorship instruction and training to volunteer team leaders	Coach Clinics & Parent Meetings	10	20	25
		Participants in coach training and workshops	746	983	1,200
Business & Economic Vitality	Leveraging the effectiveness and reach of sports programs with volunteer coaching opportunities	Volunteers	1,243	1,608	1,850
		Volunteer Hours served	14,916	19,296	22,200
		Value of Volunteer Service	\$ 446,734	\$ 577,915	\$ 664,890
Healthy, Inviting Environment	Encourage healthy and active lifestyles by offering individual and team sports programs for youth and adults	Participant Hours in Youth & Adult Programs	92,991	110,000	120,000



# Enterprise Funds



## Enterprise Fund Information

The City's enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City is that 1) the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges and/or 2) the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Each individual enterprise fund consists of an operating fund and a capital improvement fund. Each individual fund accounts for all of its user fees, debt, maintenance, and assets individually. Each individual capital improvement fund accounts for all construction and projects associated with each enterprise fund. In the individual section, the operating and capital improvement funds will be presented separately. Future project detail and historical information is included in the Capital Improvement Plan section on page 93.

### Major Revenue Sources

The major revenue source for enterprise funds is utility sales. Revenue projections are done using trend analysis. Prior year revenue collections are reviewed, along with any changes in utility rates. There are multiple utility rate increases; Energy has a proposed increase of 2%, Water has a proposed increase of 5%, Wastewater has a proposed increase of 3%, Sanitation has proposed a 7% rate increase, and the utility transportation fee is proposed to increase by 5%.

The transfers in are for other transfers pertaining to debt and operations in enterprise funds. Fees include impact fees, aid to construction fees, and other user fees associated with service provided by each fund. Miscellaneous revenue includes lease income, overhead revenue, Telecom debt, sale of fixed assets, and franchise fees.

Revenue Summary	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Utility Sales	\$ 106,229,733	\$ 112,901,308	\$ 114,441,756	\$ 117,901,510	\$ 118,106,510	\$ 122,230,034
Fees	12,739,035	11,554,377	24,382,034	15,388,600	12,342,100	17,582,786
Property tax revenue	-	752,469	609,876	511,225	511,225	511,225
Principal/Interest Income	1,127,469	352,005	380,661	448,000	448,000	1,317,000
Loan/Bond Proceeds	5,000,000	10,398	27,144,448	35,000,000	35,000,000	7,800,000
Grants	14,386,941	17,623,740	8,409,152	56,711,000	50,689,000	37,660,250
Miscellaneous	5,654,438	8,471,666	7,010,539	2,649,000	5,094,000	16,968,000
<b>Total Revenue</b>	<b>145,137,616</b>	<b>151,665,964</b>	<b>182,378,466</b>	<b>228,609,335</b>	<b>222,190,835</b>	<b>204,069,295</b>
Transfer In	2,646,045	1,635,310	1,317,056	1,538,931	1,575,456	2,244,702
<b>Total Revenue &amp; Transfer In</b>	<b>\$ 147,783,661</b>	<b>\$ 153,301,274</b>	<b>\$ 183,695,522</b>	<b>\$ 230,148,266</b>	<b>\$ 223,766,291</b>	<b>\$ 206,313,997</b>

Enterprise Summary	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Airport	\$ 23,136,419	\$ 20,429,154	\$ 23,600,529	\$ 23,935,954	\$ 13,913,479	\$ 57,955,555
Energy	76,373,644	77,240,374	77,258,996	77,372,584	77,012,584	80,412,600
Peaks Ice Arena	1,585,162	1,617,433	1,952,415	2,282,000	2,282,000	2,410,000
Sanitation	6,396,575	6,493,818	6,654,185	6,541,500	6,541,500	7,026,900
Wastewater	18,013,496	23,770,459	53,357,462	69,462,869	61,463,369	34,841,000
Water	16,083,047	19,175,485	17,033,677	46,622,377	58,622,377	19,500,354
Utility Transportation Fund	2,154,688	2,228,255	2,194,847	2,160,000	2,160,000	2,289,000
Golf	4,040,629	2,346,296	1,655,273	1,770,982	1,770,982	1,878,588
<b>Total Revenue &amp; Transfer In</b>	<b>147,783,661</b>	<b>153,301,274</b>	<b>183,707,384</b>	<b>230,148,266</b>	<b>223,766,291</b>	<b>206,313,997</b>
<b>Expenditure &amp; Transfer Out</b>						
Airport	13,702,645	23,712,843	26,494,346	23,494,954	36,971,989	57,881,233
Energy	76,801,694	75,486,333	79,071,144	82,342,218	83,432,608	85,338,276
Peaks Ice Arena	1,400,361	1,493,471	1,669,031	2,120,766	2,545,265	3,147,356
Sanitation	5,480,941	6,230,862	6,131,085	7,785,298	8,034,906	7,433,977
Wastewater	21,068,061	32,954,454	59,115,262	77,509,529	79,997,362	34,333,211
Water	16,198,648	16,233,775	22,063,714	47,941,089	83,877,093	22,260,637
Utility Transportation Fund	3,894,913	1,946,301	2,429,413	2,160,000	2,706,872	2,280,000
Golf	6,030,857	3,217,156	1,745,974	1,770,982	1,770,983	1,824,159
<b>Total Expenditures &amp; Transfer Out</b>	<b>144,578,120</b>	<b>161,275,194</b>	<b>198,719,969</b>	<b>245,124,835</b>	<b>299,337,078</b>	<b>214,498,849</b>
<b>Net Increase (Decrease)</b>	<b>\$ 3,205,541</b>	<b>\$ (7,973,920)</b>	<b>\$ (15,012,585)</b>	<b>\$ (14,976,569)</b>	<b>\$ (75,570,787)</b>	<b>\$ (8,184,852)</b>

# Airport

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Charges for Services	\$ 692,351	\$ 522,695	\$ 12,528,691	\$ 1,737,000	\$ 1,577,000	\$ 4,122,580
Property Tax Revenue	-	752,469	609,876	511,225	511,225	-
Intergovernmental	14,386,941	17,623,740	8,409,152	20,711,000	10,689,000	37,660,250
Miscellaneous	344,207	725,439	1,309,803	82,000	205,000	14,061,000
Bond Proceeds	5,000,000	-	-	-	-	-
Investment Income	123,612	49,202	9,771	500	500	500
Transfer In	2,589,308	755,608	733,236	894,229	930,754	1,600,000
<b>Total Revenue &amp; Transfer In</b>	<b>23,136,419</b>	<b>20,429,154</b>	<b>23,600,529</b>	<b>23,935,954</b>	<b>13,913,479</b>	<b>57,444,330</b>
<b>Operation Expenditures</b>						
Airport Operations	\$ 6,120,855	\$ 1,260,468	\$ 1,469,442	\$ 2,735,400	\$ 4,425,424	\$ 19,054,448
Airport Tower	21,216	26,672	18,066	48,117	48,117	55,733
Airport Terminal	-	-	-	441,000	441,000	673,826
Transfer Out	-	-	-	-	-	-
<b>Total Operating Expenditures</b>	<b>6,142,071</b>	<b>1,287,141</b>	<b>1,487,508</b>	<b>2,783,517</b>	<b>4,473,541</b>	<b>19,784,007</b>
<b>Capital Expenditures</b>						
Airport CIP	\$ 7,424,594	\$ 22,425,702	\$ 25,006,838	\$ 20,711,437	\$ 30,047,838	\$ 37,660,250
Infrastructure Improvements	135,980	-	-	-	1,288,922	-
Taxiway Improvements	-	-	-	-	1,161,688	-
<b>Total Capital Expenditures</b>	<b>7,560,574</b>	<b>22,425,702</b>	<b>25,006,838</b>	<b>20,711,437</b>	<b>32,498,448</b>	<b>37,660,250</b>
<b>Total Airport Revenues</b>	<b>23,136,419</b>	<b>20,429,154</b>	<b>23,600,529</b>	<b>23,935,954</b>	<b>13,913,479</b>	<b>57,444,330</b>
<b>Total Airport Expenditures</b>	<b>(13,702,645)</b>	<b>(23,712,843)</b>	<b>(26,494,346)</b>	<b>(23,494,954)</b>	<b>(36,971,989)</b>	<b>(57,444,258)</b>
<b>Net Increase (Decrease)</b>	<b>9,433,774</b>	<b>(3,283,689)</b>	<b>(2,893,817)</b>	<b>441,000</b>	<b>(23,058,510)</b>	<b>72</b>
<b>Beginning Fund Balance</b>	<b>(860,546)</b>	<b>8,573,228</b>	<b>5,289,540</b>	<b>2,395,723</b>	<b>2,395,723</b>	<b>(20,662,787)</b>
<b>Ending Fund Balance</b>	<b>8,573,228</b>	<b>5,289,540</b>	<b>2,395,723</b>	<b>2,836,723</b>	<b>(20,662,787)</b>	<b>(20,662,715)</b>

## Division Function

- The Airport and Airport CIP funds are a division of the Public Works Department. The purpose of the Airport Division is to operate and maintain the airport for the greatest benefit to the citizens of Provo. Some of its responsibilities include a) maintaining safe operations as airport use increases to include scheduled air passenger commercial service; b) minimizing potential impacts on surrounding neighborhoods through consistent enforcement of policies; c) maintaining compliance with Federal Aviation Administration (FAA) grant assurances; d) protecting the Provo taxpayers' investment in the airport; and e) assuring continued FAA funding. The Airport CIP tracks all major renovations at the Airport, along with runway maintenance and other capital projects. The main source of funding for the CIP fund is the FAA.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- \$2 Million projected parking revenue increase
- In FY2023, the Airport received an \$894,229 transfer from the general fund. In FY2024, the Airport is self-sustaining based on projected revenues. In addition to covering Airport operations, the Airport is funding the Police and Fire costs tied to the Airport.
- Capital expense increase for terminal expansion to provide international flights and additional gates.

# Airport Tax Increment

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Property Tax Revenue	-	-	-	-	-	511,225
Transfer In	-	-	-	-	-	-
Total Revenue & Transfer In	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>511,225</u>
<b>Operation Expenditures</b>						
Airport Tax Increment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 436,975
Total Operating Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>436,975</u>
Net Increase (Decrease)	-	-	-	-	-	74,250
Beginning Fund Balance	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	74,250

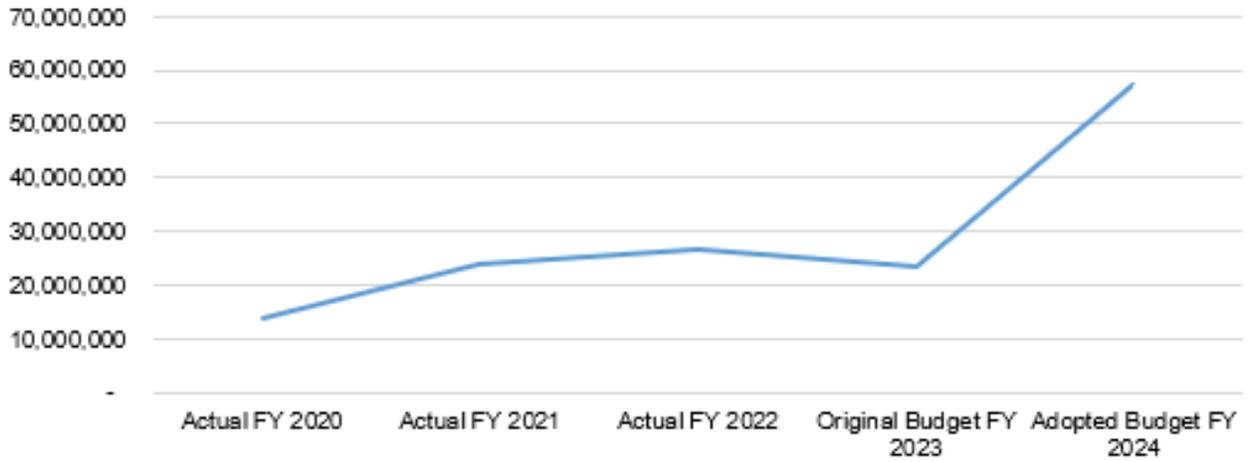
## Division Function

- This fund is part of the Airport division, but it exists to separate out the accounting for the Duncan Aviation tax increment revenue and associated payment.

## What's new in FY 2024?

- In the past, the Duncan Aviation tax increment property tax revenue and the related principal payment and interest expenses were housed in the Airport fund. In FY24, the Airport Tax Increment fund was created so that this agreement could be tracked outside of regular Airport operations and capital expenses. Most of the City's tax increment agreements are accounted for in the Redevelopment Agency's Tax Increment Fund, but since this agreement was not done through the Redevelopment Agency, it could not be housed in that fund.

## Airport Total Expenditure



### Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Business & Economic Vitality	Fully Utilize Hangar Space At The Airport	Number Of Hangars Rented Out	44	44	45	48



# Energy

Energy	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Utilities Revenue	\$ 69,082,089	\$ 70,181,895	\$ 70,365,056	\$ 69,571,584	\$ 70,586,584	\$ 71,676,600
Miscellaneous	1,483,371	3,171,288	3,038,670	2,370,000	2,435,000	2,670,000
Telecom Debt Charge	3,382,212	3,494,632	3,500,000	3,500,000	3,500,000	3,575,000
Charges for Services	1,285,149	168,455	90,135	206,000	156,000	200,000
Principal Payment	-	-	-	-	-	-
Aid to Construction	497,037	-	-	1,390,000	-	1,180,000
Investment Income	643,787	224,104	253,273	335,000	335,000	1,110,000
Taxes	-	-	-	-	-	-
License	-	-	-	-	-	-
Other Financing	-	12,487	11,862	2,000	2,000	1,000
<b>Total Revenue</b>	<b>76,373,644</b>	<b>77,240,374</b>	<b>77,258,996</b>	<b>77,372,584</b>	<b>77,012,584</b>	<b>80,412,600</b>
<b>Operating Expenditures</b>						
Energy Administration	\$ 5,627,040	\$ 5,145,450	\$ 5,093,022	\$ 5,763,646	\$ 5,763,647	\$ 5,930,054
Energy Office Buildings	176,529	199,328	199,607	266,951	266,951	333,005
Energy Budget & Rate Analysis	182,767	159,503	174,398	216,990	216,991	228,277
Energy Customer Assistance	186,705	336,592	333,867	381,781	427,815	331,744
Energy Warehouse Operations	169,469	163,207	217,803	226,139	226,140	239,327
Energy Warehouse Inventory	(3,625)	(64,572)	165,910	10,000	10,000	10,000
Energy System Engineering	436,296	347,173	385,852	428,042	428,041	461,351
Energy Service Engineering	489,414	514,514	732,871	753,082	753,082	822,694
Energy GIS/CAD	273,585	244,148	165,411	272,226	272,227	296,003
Energy Purchased Power	44,636,438	43,670,309	47,801,987	46,338,914	46,338,914	49,100,311
Energy Dispatch	651,811	661,176	703,458	770,939	770,940	809,036
Energy Substations	771,718	784,742	847,437	943,014	943,014	989,173
Energy Smart Grid	450,542	684,446	400,320	501,479	501,479	502,038
Energy Street Lighting	23,326	10,953	160,040	195,090	195,091	202,404
Energy Distribution Meters	-	-	351,970	420,055	420,055	296,504
Energy Street Trees	220,225	254,343	130,871	409,485	409,484	426,355
Energy Forestry	1,033,056	1,082,726	1,253,236	1,209,040	1,209,040	1,281,792
Energy Transmission & Distribution	2,268,260	2,446,061	2,459,159	3,482,586	3,482,585	3,571,992
<b>Total Operating Expenditures</b>	<b>57,593,556</b>	<b>56,640,095</b>	<b>61,577,219</b>	<b>62,589,459</b>	<b>62,635,496</b>	<b>65,832,060</b>
<b>Capital Expenditure</b>						
Distribution System	\$ 3,112,186	\$ 3,401,058	\$ 3,515,550	\$ 3,392,200	\$ 3,636,553	\$ 3,996,940
Transmission System	140,939	522,840	116,149	241,000	241,000	431,000
Substations	2,887,794	2,885,022	37,864	2,989,500	2,989,500	574,500
City Projects	954,628	345,990	841,034	1,230,000	1,230,000	730,000
SCADA/AMI	44,218	4,289	5,880	200,000	200,000	500,000
Administration Projects	1,042,494	185,317	442,392	707,117	1,507,117	780,182
Vehicle Replacement- Outright Purchase	-	-	-	800,000	-	910,000
<b>Total Capital Expenditure</b>	<b>8,182,259</b>	<b>7,344,516</b>	<b>4,958,869</b>	<b>8,759,817</b>	<b>9,804,170</b>	<b>7,922,622</b>
Transfer Out	11,025,879	11,501,721	12,535,056	10,992,942	10,992,942	11,583,594
<b>Total Energy Revenues</b>	<b>76,373,644</b>	<b>77,240,374</b>	<b>77,258,996</b>	<b>77,372,584</b>	<b>77,012,584</b>	<b>80,412,600</b>
<b>Total Energy Expenditure &amp; Transfer Out</b>	<b>(76,801,694)</b>	<b>(75,486,333)</b>	<b>(79,071,144)</b>	<b>(82,342,218)</b>	<b>(83,432,608)</b>	<b>(85,338,276)</b>
<b>Net Change in Fund Balance</b>	<b>(428,050)</b>	<b>1,754,041</b>	<b>(1,812,148)</b>	<b>(4,969,634)</b>	<b>(6,420,024)</b>	<b>(4,925,676)</b>
Beginning Fund Balance	35,515,566	35,087,516	36,841,557	35,029,409	35,029,409	28,609,385
Ending Fund Balance	35,087,516	36,841,557	35,029,409	30,059,775	28,609,385	23,683,709

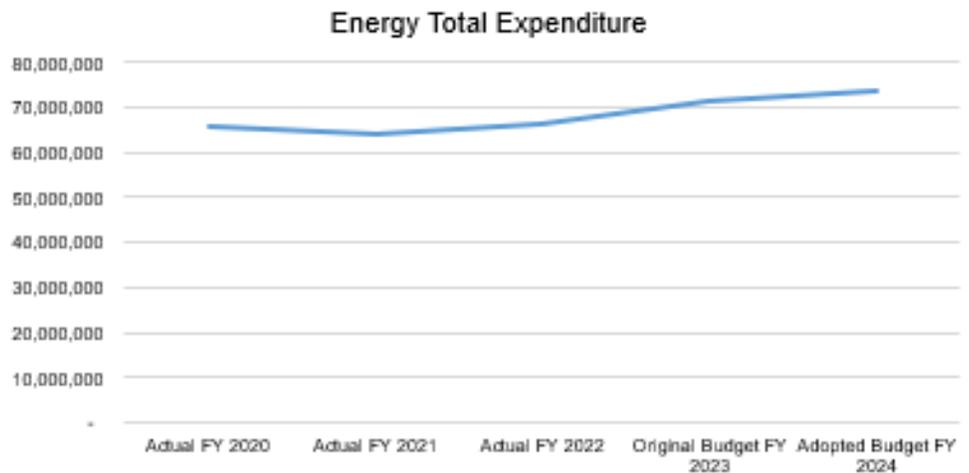
\*SCADA stands for Supervisory Control and Data Acquisition; AMI stands for Advanced Metering Infrastructure.

## Department Function

- The Energy Department provides reliable electricity with superior customer service at a competitive price to the residents and businesses in Provo. The department operates and maintains over 35,000 meters, 380 miles of distribution lines, 48 miles of transmission lines, and 18 substation transformers. Provo City Power is the largest municipal-ly-owned electric utility in the state. Provo is a member of the Utah Municipal Power Agency (UMPA) which is responsible for the management and scheduling of all power resources serving Provo and the other member utilities. The electricity is generated from coal fired power plants, hydroelectric generation and natural gas plants. One major challenge for the utility is to develop new resources for future loads and manage the environmental landscape.

### What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Natural gas increases are driving up cost of power from UMPA
- Operation increase due to inflation
- Utilities revenue projection is based on a 2% rate increase.



## Performance Measures

City Priority	Department Goal	Performance Measures	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Safe City	Safe Employees	Injuries	4	1	0	0
		Hours Worked Without Injury	168,469	299,491	1,000,000	1,000,000
		Vehicle Accidents	1	1	0	0
Responsible Government	Healthy Financials	Days Cash on Hand	133	90	120	120
		Debt Service Coverage: Reserves Divided by Debt	1.54	1.38	2.00	2.00
		Rate Stabilization Fund	\$22,885,805	\$18,287,107	\$25,000,000	\$25,000,000
		Total Fund Balance	\$36,775,109	\$35,937,552	\$35,000,000	\$35,000,000
	Efficient Operations	Overtime as percent of Operating Expenses	0.2%	0.2%	<3%	<3%
		Connections per Employee	571	575	>400	>400
		Operating Cost per Customer	\$186	\$147	\$350	\$350
Community	Minimize Credit Shut Offs	Delinquent Revenue as percent of Total Revenue	0.3%	0.2%	<1%	<1%
Healthy, Inviting Environment	Sustainability	Green Energy Sources as percent of Total Energy Sources	33%	38%	40%	45%
	Reliable Power	CAIDI: Minutes per Outage	78	76	<120	<120
		SAIDI: Outage Minutes per Customer	1	2	<12	<12
		SAIFI: Outages per Customer	0.02	0.03	<0.11	<0.11
		Load: Actual kWh as percent of Max Possible kWh	71%	63%	>65%	>65%

# Peaks Ice Arena

Peaks Ice Arena	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Charges for Services	\$ 1,514,042	\$ 1,567,240	\$ 1,897,255	\$ 2,185,000	\$ 2,225,000	\$ 2,290,000
Miscellaneous	2,900	(4,675)	1,491	42,000	2,000	65,000
Other Financing (Interlocal Cont)	50,000	50,000	50,000	50,000	50,000	50,000
Investment Income	18,219	4,867	3,669	5,000	5,000	5,000
Transfer In	-	-	-	-	-	-
<b>Total Revenue &amp; Transfer In</b>	<b>1,585,162</b>	<b>1,617,433</b>	<b>1,952,415</b>	<b>2,282,000</b>	<b>2,282,000</b>	<b>2,410,000</b>
<b>Operation Expenditures</b>						
Peaks Ice Arena	\$ 1,400,361	\$ 1,493,471	\$ 1,669,031	2,120,766	2,545,265	3,147,356
<b>Total Operating Expenditures</b>	<b>1,400,361</b>	<b>1,493,471</b>	<b>1,669,031</b>	<b>2,120,766</b>	<b>2,545,265</b>	<b>3,147,356</b>
<b>Total Peaks Revenues</b>	<b>1,585,162</b>	<b>1,617,433</b>	<b>1,952,415</b>	<b>2,282,000</b>	<b>2,282,000</b>	<b>2,410,000</b>
<b>Total Peaks Expenditures</b>	<b>(1,400,361)</b>	<b>(1,493,471)</b>	<b>(1,669,031)</b>	<b>(2,120,766)</b>	<b>(2,545,265)</b>	<b>(3,147,356)</b>
<b>Net Increase (Decrease)</b>	<b>184,801</b>	<b>123,962</b>	<b>283,384</b>	<b>161,234</b>	<b>(263,265)</b>	<b>(737,356)</b>
Beginning Fund Balance	738,608	923,409	1,047,371	1,330,755	1,330,755	1,067,490
Ending Fund Balance	923,409	1,047,371	1,330,755	1,491,989	1,067,490	330,134

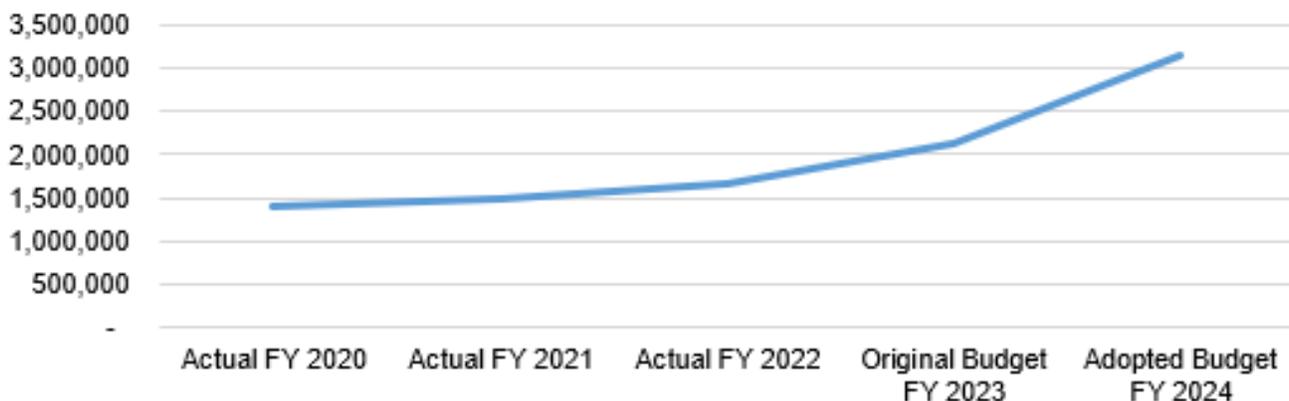
## Department Function

- The Peaks Ice Arena is a facility constructed for the 2002 Winter Olympics in Utah. It was a joint venture between Utah County and Provo city. As of the end of FY 2018, Utah County and Provo City agreed that Provo City would be the sole operator with a minimal fixed contribution from the county.

## What's new in FY 2024?

- Employees received a 4% Cost of Living Adjustment.

## Peaks Ice Arena Total Expenditure



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Family	Learn to Skate Program	Increase attendance in Learn to Skate program	1,632	2,092	2,000	2,500
Community	Community Outreach	Total Public Skating Attendance	65,782	60,000	67,000	7,000
		Number of Hockey Games Played	1,143	1,132	1,150	1,200
Business & Economic Vitality	Promote Financial Stability	Self Sustaining Percentage	100%	100%	100%	100%



# Sanitation

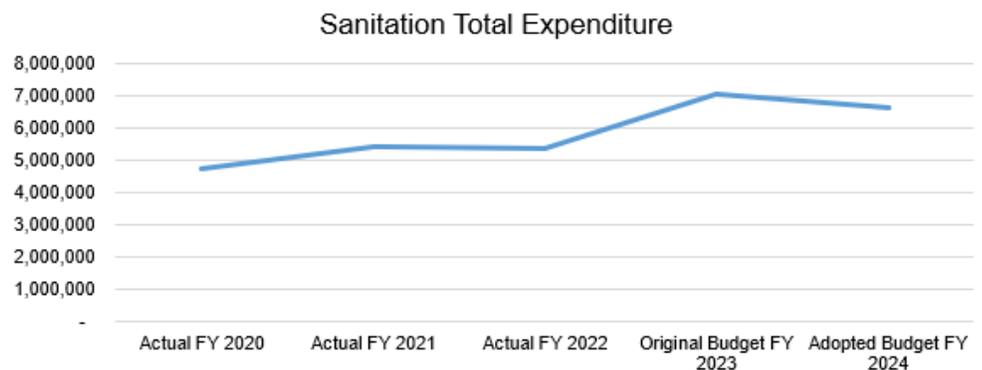
	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Sanitation</b>						
<b>Revenue</b>						
Utilities Revenue	\$ 5,365,379	\$ 5,420,496	\$ 5,551,317	\$ 6,290,000	\$ 5,500,000	\$ 6,925,900
Miscellaneous	(11,297)	21,254	42,046	4,500	19,500	10,000
Charges for Services	1,023,939	1,046,414	1,052,346	241,000	1,016,000	41,000
Investment Income	18,553	5,653	8,476	6,000	6,000	50,000
<b>Total Revenue</b>	<b>6,396,575</b>	<b>6,493,818</b>	<b>6,654,185</b>	<b>6,541,500</b>	<b>6,541,500</b>	<b>7,026,900</b>
<b>Operating Expenditures</b>						
Sanitation Collections	\$ 4,625,029	\$ 5,384,227	\$ 5,340,448	\$ 6,821,506	\$ 6,633,090	\$ 6,482,336
<b>Total Operating Expenditures</b>	<b>4,625,029</b>	<b>5,384,227</b>	<b>5,340,448</b>	<b>6,821,506</b>	<b>6,633,090</b>	<b>6,482,336</b>
<b>Capital Expenditures</b>						
Sanitation Projects	\$ 114,633	\$ 64,119	\$ 18,290	\$ 250,000	\$ 688,024	\$ 180,000
<b>Total Capital Expenditure</b>	<b>114,633</b>	<b>64,119</b>	<b>18,290</b>	<b>250,000</b>	<b>688,024</b>	<b>180,000</b>
Transfers Out	741,279	782,516	772,347	713,792	713,792	771,641
<b>Total Sanitation Revenues</b>	<b>6,396,575</b>	<b>6,493,818</b>	<b>6,654,185</b>	<b>6,541,500</b>	<b>6,541,500</b>	<b>7,026,900</b>
<b>Total Sanitation Expenses</b>	<b>(5,480,941)</b>	<b>(6,230,862)</b>	<b>(6,131,085)</b>	<b>(7,785,298)</b>	<b>(8,034,906)</b>	<b>(7,433,977)</b>
<b>Net Change in Fund Balance</b>	<b>915,634</b>	<b>262,956</b>	<b>523,100</b>	<b>(1,243,798)</b>	<b>(1,493,406)</b>	<b>(407,077)</b>
Beginning Fund Balance	503,402	1,419,036	1,681,992	2,205,092	2,205,092	711,686
Ending Fund Balance	1,419,036	1,681,992	2,205,092	961,294	711,686	304,609

## Division Function

- Sanitation is a division within the Public Works Department. This division provides automated residential refuse (black can) collection, recyclable (blue can) collection, and green waste (green can) recycling. Sanitation also manages neighborhood-oriented cleanup programs in the spring and fall of each year.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Utilities revenue projection is based on a 7% rate increase
- Operation expenses increased due to tipping fees and inflation
- Included capital expense for compost yard equipment



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Healthy, Inviting Environment	Decrease Recycling Contamination	Number Of Household Recycling Audits Per Month	0	24	20	20

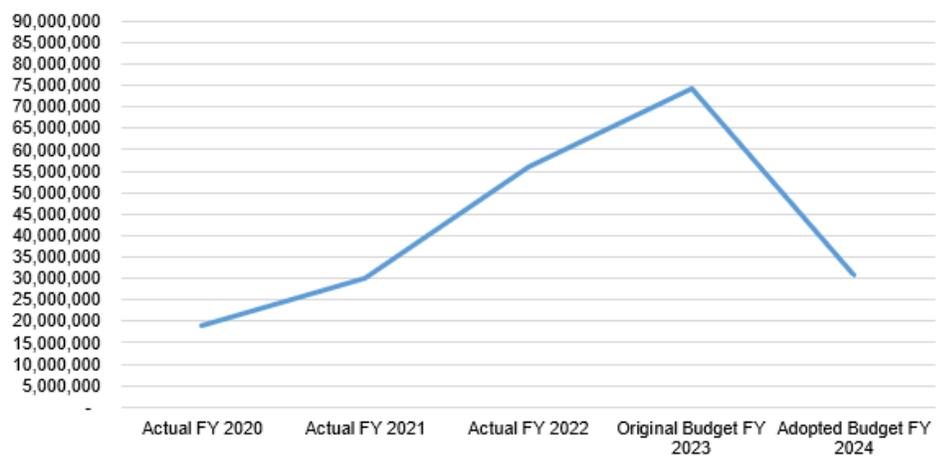
# Wastewater

Wastewater	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Utilities Revenue	\$ 16,671,826	\$ 21,081,271	\$ 23,547,496	\$ 25,336,369	\$ 25,336,369	\$ 26,096,000
Miscellaneous	289,856	2,107,074	1,158,841	50,000	1,077,000	60,000
Charges for Services	926,313	545,000	1,446,919	1,026,500	-	835,000
Other Financing	-	10,398	27,144,448	35,000,000	35,000,000	7,800,000
Intergovernmental	-	-	-	8,000,000	-	-
Investment Income	125,502	26,715	59,758	50,000	50,000	50,000
<b>Total Revenue</b>	<b>18,013,496</b>	<b>23,770,459</b>	<b>53,357,462</b>	<b>69,462,869</b>	<b>61,463,369</b>	<b>34,841,000</b>
<b>Operations Expenditure</b>						
Wastewater Reclamation	\$ 4,305,802	\$ 5,413,211	\$ 5,334,183	\$ 9,870,154	\$ 6,554,771	\$ 6,771,936
Wastewater Collection	856,411	872,516	906,256	1,083,444	1,083,996	1,195,785
<b>Total Operating Expenditure</b>	<b>5,162,212</b>	<b>6,285,727</b>	<b>6,240,439</b>	<b>10,953,598</b>	<b>7,638,767</b>	<b>7,967,721</b>
<b>Capital Expenditure</b>						
Wastewater Capital	\$ 13,986,112	\$ 23,664,267	\$ 49,629,329	\$ 63,154,000	\$ 68,956,664	\$ 22,880,000
<b>Total Capital Expenditure</b>	<b>13,986,112</b>	<b>23,664,267</b>	<b>49,629,329</b>	<b>63,154,000</b>	<b>68,956,664</b>	<b>22,880,000</b>
Transfer Out	1,919,736	3,004,459	3,245,494	3,401,931	3,401,931	3,485,490
<b>Total Wastewater Revenue</b>	<b>18,013,496</b>	<b>23,770,459</b>	<b>53,357,462</b>	<b>69,462,869</b>	<b>61,463,369</b>	<b>34,841,000</b>
<b>Total Wastewater Expenditures</b>	<b>(21,068,061)</b>	<b>(32,954,454)</b>	<b>(59,115,262)</b>	<b>(77,509,529)</b>	<b>(79,997,362)</b>	<b>(34,333,211)</b>
<b>Net Change in Fund Balance</b>	<b>(3,054,564)</b>	<b>(9,183,995)</b>	<b>(5,757,800)</b>	<b>(8,046,660)</b>	<b>(18,533,993)</b>	<b>507,789</b>
Beginning Fund Balance	3,903,988	3,903,988	(5,280,007)	(11,037,807)	(10,195,865)	(28,729,858)
Ending Fund Balance	849,424	(5,280,007)	(11,037,807)	(19,084,467)	(28,729,858)	(28,222,069)

## Department Function

- Wastewater is composed of two sections (Wastewater Collections and Water Reclamation) within the Water Resources Division of the Public Works Department. These sections provide comprehensive sanitary wastewater collection and treatment services to the community. These sections operate a fully delegated Industrial Pre-treatment Program to control the discharge of toxic, harmful or untreatable wastes to the sewer system. Funding for operation, maintenance, and capital wastewater needs are provided by sewer rates and minor miscellaneous revenues.

Wastewater Total Expenditures

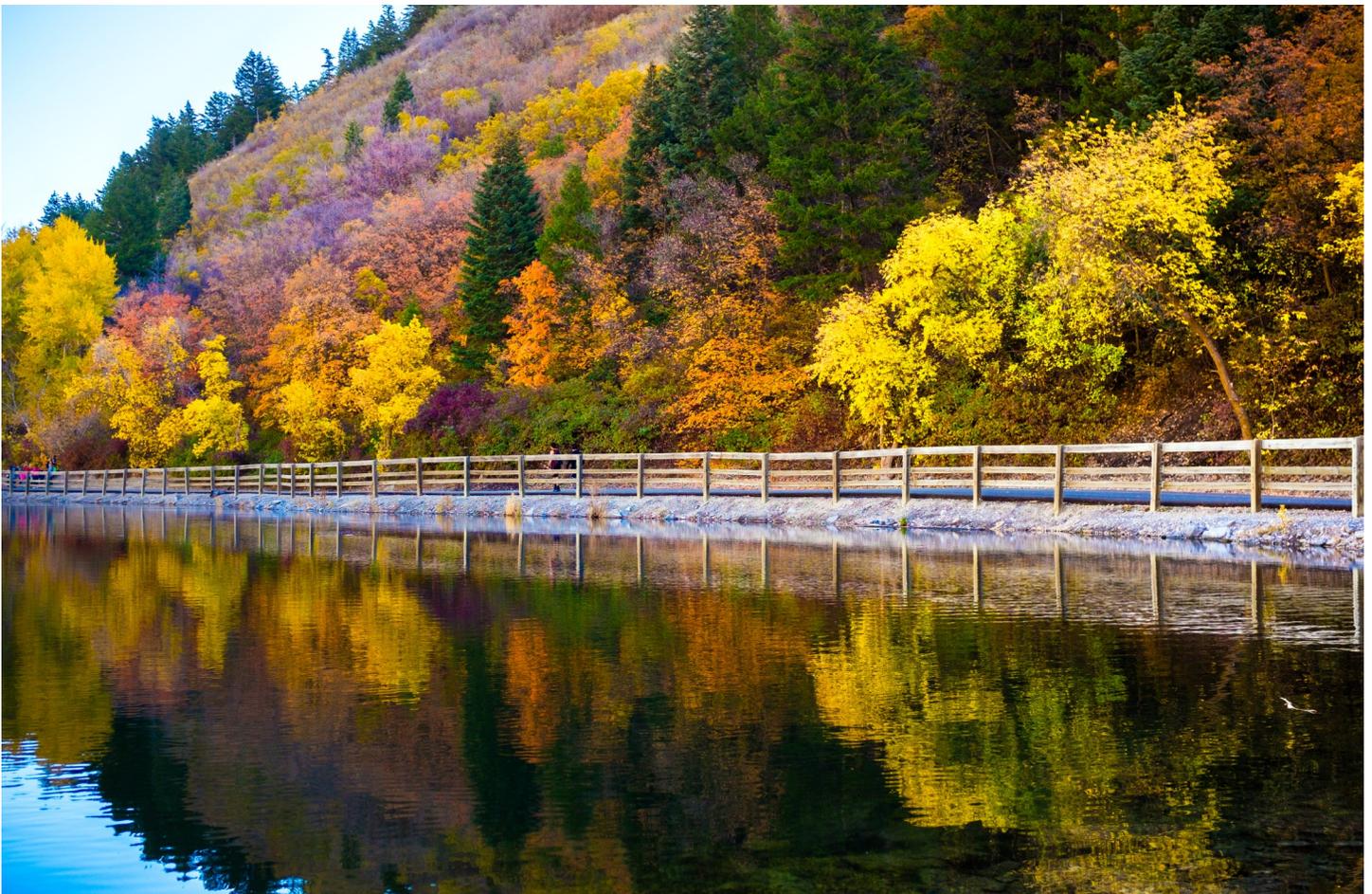


**What's new in FY 2024?**

- Employees received a 4% cost of living adjustment.
- Wastewater utilities revenue projection is based on a 3% rate increase.
- Wastewater revenues and expenses decreased significantly due to the funding in FY23 for the first phase of the wastewater treatment plant. Revenue sources include grants and low interest state loans.
- Operating expense increased due to inflation.
- Supplemental Request for \$116,000 approved to fund a new full-time pretreatment specialist.
- Supplemental Request for \$111,000 approved to fund a new full-time instrumentation technician.

**Performance Measures**

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023	2024	
			Actual	Current Target	Target	
Safe City	Maintain Healthy Waterways	Gallons of Sewage Treated in Billions (Calendar Year)	3.9	0.8	4.0	4.0



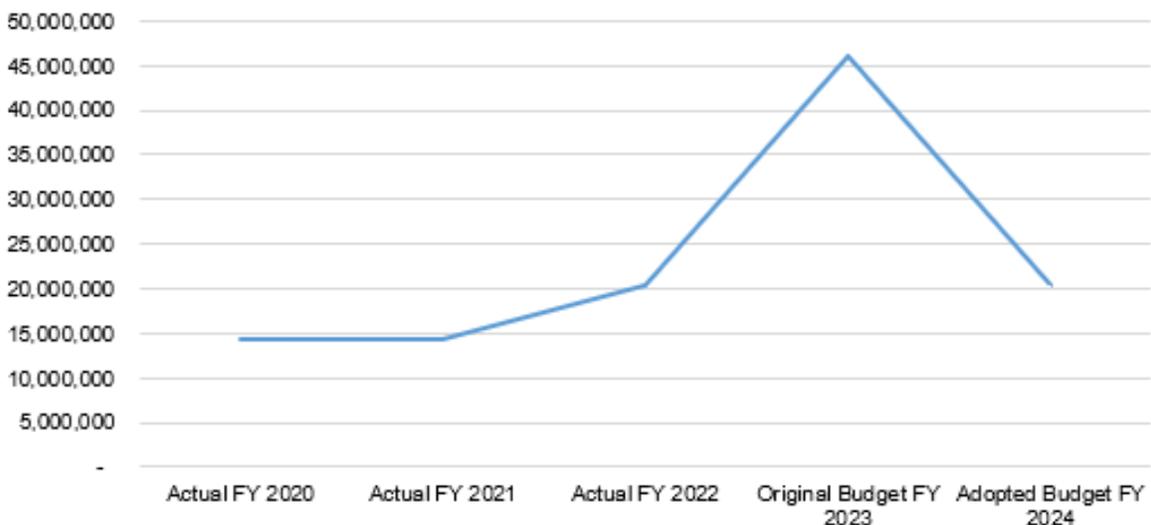
# Water

Water	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Utilities Revenue	\$ 15,110,439	\$ 16,217,645	\$ 14,977,887	\$ 16,703,557	\$ 16,683,557	\$ 17,531,534
Intergovernmental	-	-	-	28,000,000	40,000,000	-
Miscellaneous	(76,300)	2,293,372	1,402,390	50,000	1,305,000	50,000
Charges for Services	851,111	39,197	23,876	1,235,000	-	1,235,000
Investment Income	197,796	41,451	45,704	50,000	50,000	100,000
Transfer In	-	583,820	583,820	583,820	583,820	583,820
<b>Total Revenue &amp; Transfer In</b>	<b>16,083,047</b>	<b>19,175,485</b>	<b>17,033,677</b>	<b>46,622,377</b>	<b>58,622,377</b>	<b>19,500,354</b>
<b>Operations Expenditure</b>						
Public Works Administration	\$ 427,599	\$ 450,992	\$ 471,111	\$ 523,755	\$ 489,876	\$ 553,276
Water Administration	4,305,068	4,176,441	4,395,432	4,615,784	5,008,237	5,031,380
Water Sources	2,447,243	2,858,138	3,044,904	3,183,231	3,183,232	3,334,641
Water Distribution	1,638,849	1,553,560	1,620,785	1,932,541	1,969,471	1,958,658
Water Inventory	10,942	119,732	(22,962)	1,000	1,000	1,000
<b>Total Operating Expenditure</b>	<b>8,829,699</b>	<b>9,158,862</b>	<b>9,509,270</b>	<b>10,256,311</b>	<b>10,651,816</b>	<b>10,878,955</b>
<b>Capital Expenditure</b>						
Water Capital	\$ 5,567,964	\$ 5,116,620	\$ 10,809,756	\$ 35,800,000	\$ 71,340,499	\$ 9,406,926
<b>Total Capital Expenditure</b>	<b>5,567,964</b>	<b>5,116,620</b>	<b>10,809,756</b>	<b>35,800,000</b>	<b>71,340,499</b>	<b>9,406,926</b>
Transfer Out	\$ 1,800,985	\$ 1,958,293	\$ 1,744,688	\$ 1,884,778	\$ 1,884,778	\$ 1,974,756
<b>Total Water Revenues</b>	<b>16,083,047</b>	<b>19,175,485</b>	<b>17,033,677</b>	<b>46,622,377</b>	<b>58,622,377</b>	<b>19,500,354</b>
<b>Total Water Expenditure &amp; Transfer Out</b>	<b>(16,198,648)</b>	<b>(16,233,775)</b>	<b>(22,063,714)</b>	<b>(47,941,089)</b>	<b>(83,877,093)</b>	<b>(22,260,637)</b>
<b>Net Change in Fund Balance</b>	<b>(115,601)</b>	<b>2,941,710</b>	<b>(5,030,037)</b>	<b>(1,318,712)</b>	<b>(25,254,716)</b>	<b>(2,760,283)</b>
Beginning Fund Balance	9,537,648	9,422,047	12,363,757	7,333,720	7,333,720	(17,920,996)
Ending Fund Balance	9,422,047	12,363,757	7,333,720	6,015,009	(17,920,996)	(20,681,279)

## Department Function

- The Water Distribution and Water Sources Sections of the Water Resources Division are included in the Public Works Department. The mission of these sections is to protect the community's health and welfare by providing an abundant supply of high quality water in a way which exceeds federal and state water quality standards at a competitive price. These sections provide comprehensive culinary water services to the community utilizing water service sales, connection fees, and minor miscellaneous revenues.

Water Total Expenditures



**What's new in FY 2024?**

- Employees received a 4% cost of living adjustment.
- Water utility revenues projection is based on a 5% rate increase.
- Wastewater revenues and expenses decreased significantly due to the funding in FY23 for the first phase of the wastewater treatment plant. Revenue sources include grants and low interest state loans.
- Operating expenses increased due to inflation.
- Supplemental Request for \$16,000 was approved to convert an existing position to be the Deputy Director of Administration.

**Performance Measures**

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Safe City	Provide Safe Water	Number of Bacteriological Samples Taken	1356	327	1320	1330
		Water Usage (Billion Gallons)	8.5	1.17	9	



# Utility Transportation

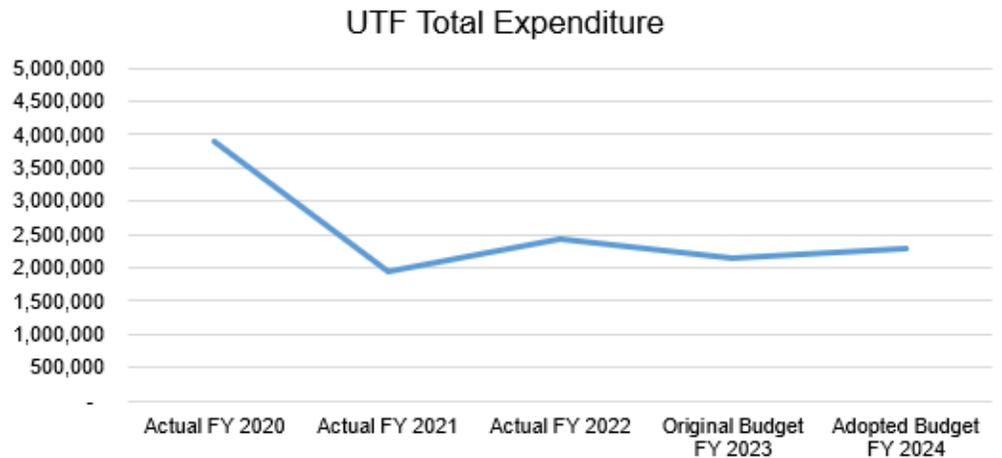
Utility Transportation	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ 2,128,555	\$ 2,228,255	\$ 2,194,847	\$ 2,160,000	\$ 2,160,000	\$ 2,289,000
Miscellaneous	26,134	-	-	-	-	-
Investment Income	-	57	62	-	-	-
<b>Total Revenue</b>	<b>2,154,688</b>	<b>2,228,255</b>	<b>2,194,847</b>	<b>2,160,000</b>	<b>2,160,000</b>	<b>2,289,000</b>
<b>Expenditure</b>						
Utility Transportation	\$ 3,894,913	\$ 1,946,301	\$ 2,429,413	\$ 2,160,000	\$ 2,706,872	\$ 2,280,000
<b>Total Expenditure</b>	<b>3,894,913</b>	<b>1,946,301</b>	<b>2,429,413</b>	<b>2,160,000</b>	<b>2,706,872</b>	<b>2,280,000</b>
<b>Net Change in Fund Balance</b>	<b>(1,740,225)</b>	<b>281,954</b>	<b>(234,566)</b>	<b>-</b>	<b>(546,872)</b>	<b>9,000</b>
Beginning Fund Balance	2,276,194	535,969	817,924	583,358	583,358	36,486
Ending Fund Balance	535,969	817,924	583,358	583,358	36,486	45,486

## Department Function

- The Utility Transportation Fund (UTF) was established in FY 2014 to provide a transparent, sustainable and equitable source of funding for road maintenance. A monthly fee is assessed to all property owners within the City on their monthly utility bill. The basis of the monthly charge is calculated on the estimated number of average daily vehicle trips generated by each property in the City. In the past, Provo City has used bonding as a resource of revenue for ongoing street maintenance. The Provo City Municipal Council and City Administration determined that this was not a sustainable source of funding for street maintenance.

## Highlights

- Utility transportation charges for services revenue includes 5% fee increase.



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Safe City	Maintain High Quality City Street Network Pavement Condition	Average Remaining Service Life of City Street Network Pavement (RSL in years)	11.7	13.3	10-12>	13.5

# Golf Course

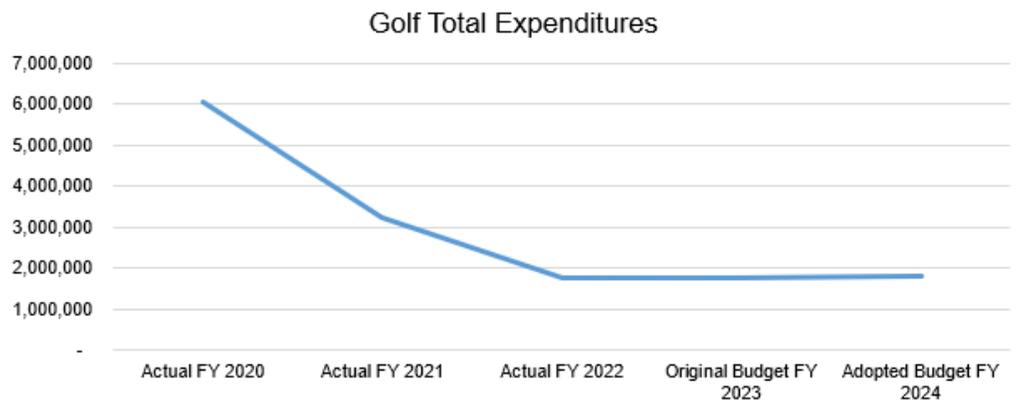
Golf	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Charges for Services	\$ 438,324	\$ 1,942,490	\$ 1,647,965	\$ 1,708,100	\$ 1,708,100	\$ 1,815,206
Miscellaneous	3,545,568	107,912	7,298	500	500	1,000
Investment Income	-	12	10	1,500	1,500	1,500
Transfer In	56,737	295,882	-	60,882	60,882	60,882
<b>Total Revenue &amp; Transfer In</b>	<b>4,040,629</b>	<b>2,346,296</b>	<b>1,655,273</b>	<b>1,770,982</b>	<b>1,770,982</b>	<b>1,878,588</b>
<b>Operations Expenditure</b>						
Golf Course	\$ 1,009,209	\$ 1,889,019	\$ 1,588,502	\$ 1,770,982	\$ 1,770,983	\$ 1,824,159
Golf Course Maintenance	-	-	-	-	-	-
<b>Total Operations Expenditure</b>	<b>1,009,209</b>	<b>1,889,019</b>	<b>1,588,502</b>	<b>1,770,982</b>	<b>1,770,983</b>	<b>1,824,159</b>
<b>Capital Expenditure</b>						
Golf Capital Projects	\$ 5,021,648	\$ 1,328,137	\$ 157,472	\$ -	\$ -	\$ -
<b>Total Capital Expenditure</b>	<b>5,021,648</b>	<b>1,328,137</b>	<b>157,472</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Golf Revenues</b>	<b>4,040,629</b>	<b>2,346,296</b>	<b>1,655,273</b>	<b>1,770,982</b>	<b>1,770,982</b>	<b>1,878,588</b>
<b>Total Golf Expenditures</b>	<b>(6,030,857)</b>	<b>(3,217,156)</b>	<b>(1,745,974)</b>	<b>(1,770,982)</b>	<b>(1,770,983)</b>	<b>(1,824,159)</b>
<b>Net Change in Fund Balance</b>	<b>(1,990,229)</b>	<b>(870,860)</b>	<b>(90,701)</b>	<b>-</b>	<b>(1)</b>	<b>54,429</b>
<b>Beginning Fund Balance</b>	<b>103,012</b>	<b>(1,887,217)</b>	<b>(2,758,077)</b>	<b>(2,848,778)</b>	<b>(2,848,778)</b>	<b>(2,848,779)</b>
<b>Ending Fund Balance</b>	<b>(1,887,217)</b>	<b>(2,758,077)</b>	<b>(2,848,778)</b>	<b>(2,848,778)</b>	<b>(2,848,779)</b>	<b>(2,794,350)</b>

## Department Function

- The purpose and mission of the East Bay Golf Course is to offer a complete golf experience for players at all levels, at a fair price, that makes the East Bay Golf Course the best recreational value for golfers in the region. This is accomplished through exceptional customer service and superior public facilities including an 18-hole championship course, a seven-hole short course, a full length practice range, three practice greens, and clubhouse with banquet hall, pro shop and food service operation.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Expense increase includes an interfund loan payment for Electric Cart building



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
<b>COMMUNITY</b>	Community charitable funds raised and donated at golf course events.	Charitable dollars donated to Provo Police and Fire, Provo School District and Noorda COM's Kaufusi's Keiki's.	N/A	N/A	N/A	\$150,000
<b>RESPONSIBLE GOVERNMENT</b>	100% self sustaining operations	Percentage of operational costs covered by golf course revenues.	100%	100%	100%	100%
<b>HEALTHY, INVITING ENVIRONMENT</b>	Increase rounds played to 80,000	Total number of rounds played on three courses existing at the Timpanogos Golf Club	70,000	42,000	75,000	80,000





# Special Revenue Funds



# Justice Court

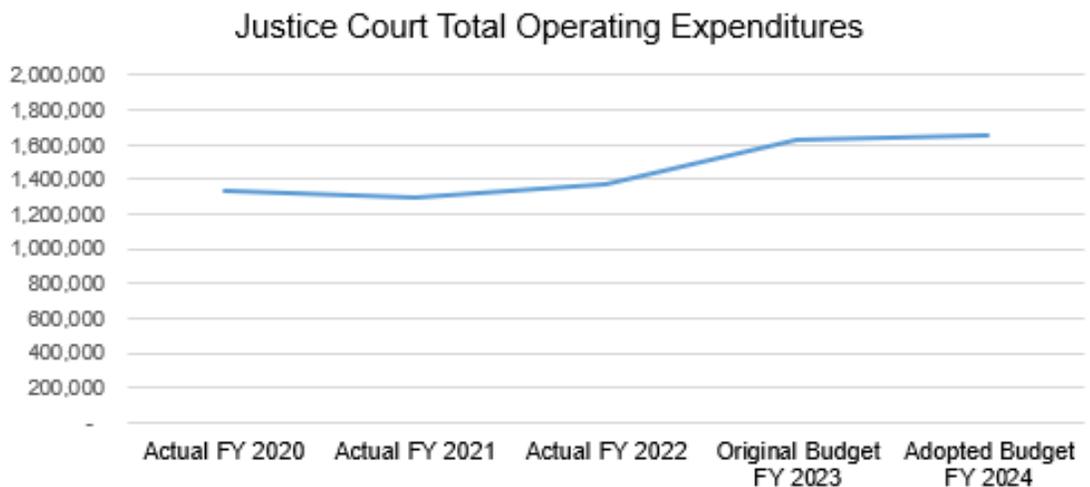
	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Justice Court</b>						
<b>Revenue &amp; Transfer In</b>						
Fines	\$ 1,040,805	\$ 858,203	\$ 844,723	\$ 815,000	\$ 815,000	\$ 875,000
Miscellaneous	124,631	129,918	143,565	133,000	133,000	163,985
Investment Income	6,644	815	68	-	-	-
Transfer In	-	346,147	276,963	276,963	684,545	614,926
<b>Total Revenue &amp; Transfer In</b>	<b>1,172,079</b>	<b>1,335,083</b>	<b>1,265,319</b>	<b>1,224,963</b>	<b>1,632,545</b>	<b>1,653,911</b>
<b>Expenditure &amp; Transfer Out</b>						
Justice Court Administration	\$ 1,117,073	\$ 1,133,701	\$ 1,044,823	\$ 827,271	\$ 853,921	\$ 828,176
Criminal Court	65,771	30,489	158,339	422,778	422,778	386,240
Traffic Court	-	-	123	78,356	78,357	89,055
Warrants	7,991	178	1,302	12,000	12,000	-
Security	144,783	137,327	168,473	197,000	197,000	252,000
Small Claims	-	-	106	95,140	95,141	98,545
Transfer Out	-	-	-	-	-	-
<b>Total Expenditure &amp; Transfer Out</b>	<b>1,335,618</b>	<b>1,301,696</b>	<b>1,373,166</b>	<b>1,632,545</b>	<b>1,659,197</b>	<b>1,654,016</b>
<b>Net Change in Fund Balance</b>	<b>(163,538)</b>	<b>33,387</b>	<b>(107,847)</b>	<b>(407,582)</b>	<b>(26,652)</b>	<b>(105)</b>
<b>Beginning Fund Balance</b>	<b>130,152</b>	<b>(33,386)</b>	<b>0</b>	<b>(107,847)</b>	<b>(107,847)</b>	<b>(134,499)</b>
<b>Ending Fund Balance</b>	<b>(33,386)</b>	<b>0</b>	<b>(107,847)</b>	<b>(515,429)</b>	<b>(134,499)</b>	<b>(134,604)</b>

## Division Function

- The Justice Court is part of the Administrative Services Department. The Justice Court provides a community-oriented justice court that focuses on the needs of Provo City. The Justice Court has authority over Class B and Class C misdemeanors, infractions, and violations of city ordinances which includes zoning violations committed within the boundaries of Provo City. The court will also resolve small claim disputes. The Justice Court will offer the citizens of Provo a structured community court that is convenient for the public and will provide excellent customer service through courteous and professional staff.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.



**Performance Measures**

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Safe City	Keep Safe Streets by Enforcing Traffic Citations	Number of Traffic Cases Filed	6,466	7,976	2,522	N/A
	Keep the Community Safe by Providing Admin for Criminal Cases	Number of Criminal Cases Filed	1,767	1,565	1,082	N/A
Responsible Government	Time to Disposition 90 Days - Traffic 95%	Monthly Time to Disposition Report	89%	89%	90%	95%
	Time to Disposition 180 Days-Criminal 95%	Monthly Time to Disposition Report	70%	63%	70%	95%
	Time to Disposition 270 Days-Small Claims 95%	Monthly Time to Disposition Report	87%	88%	85%	95%



# Emergency Response

Emergency Response	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Charges for Services	\$ -	\$ -	\$ 953,828	\$ -	\$ 1,786,983	\$ 1,880,000
Taxes	798,055	826,645	-	846,983	-	-
Intergovernmental	57,847	2,943	2,876	-	-	-
Investment Income	4,860	921	-	-	-	6,792
Miscellaneous	4,860	921	-	-	697,667	1,324,266
Transfer In	1,224,255	1,660,789	1,768,734	1,941,849	-	1,274,636
<b>Total Revenue &amp; Transfer In</b>	<b>2,089,878</b>	<b>2,492,220</b>	<b>2,725,438</b>	<b>2,788,832</b>	<b>2,484,650</b>	<b>4,485,694</b>
<b>Expenditure &amp; Transfer Out</b>						
Emergency Response	\$ 2,399,082	\$ 2,554,471	\$ 2,499,805	\$ 2,617,717	\$ 2,788,833	\$ 4,485,694
Emergency Response Grants	-	4,246	2,876	117,243	284,037	-
<b>Total Expenditure &amp; Transfer Out</b>	<b>2,399,082</b>	<b>2,558,716</b>	<b>2,502,681</b>	<b>2,734,960</b>	<b>3,072,870</b>	<b>4,485,694</b>
<b>Net Change in Fund Balance</b>	<b>(309,205)</b>	<b>(66,497)</b>	<b>222,757</b>	<b>53,872</b>	<b>(588,220)</b>	<b>-</b>
<b>Beginning Fund Balance</b>	<b>281,966</b>	<b>(27,239)</b>	<b>(93,736)</b>	<b>129,021</b>	<b>129,021</b>	<b>(459,199)</b>
<b>Ending Fund Balance</b>	<b>(27,239)</b>	<b>(93,736)</b>	<b>129,021</b>	<b>182,893</b>	<b>(459,199)</b>	<b>(459,199)</b>

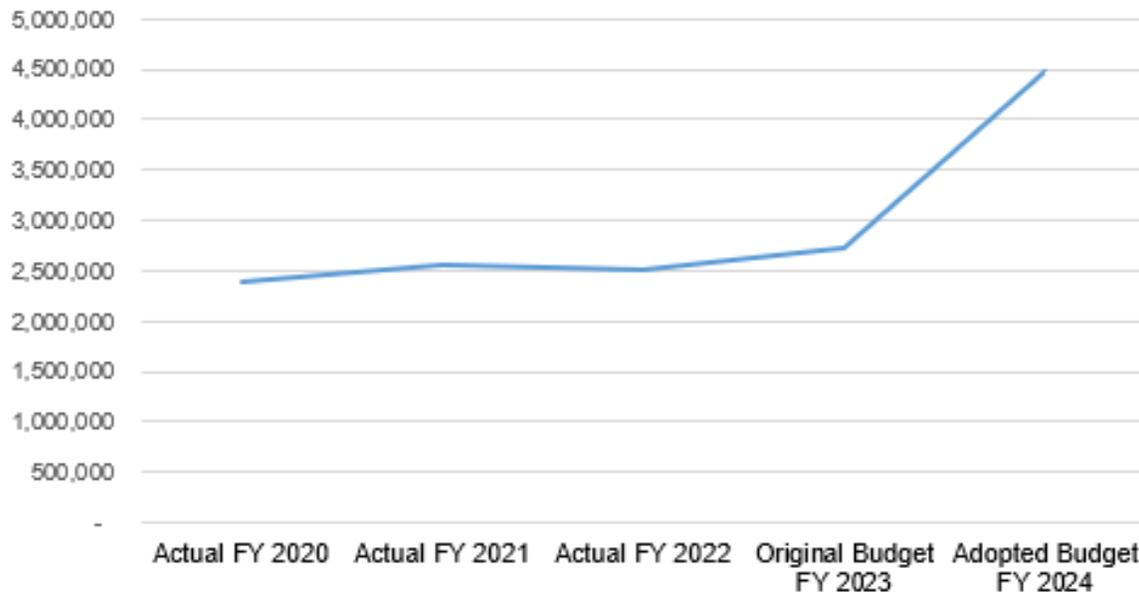
## Department Function

- The Emergency Response Fund is used to account for appropriations associated with the operation of Provo City's Emergency 911 program.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Provo & Orem's dispatch teams were combined in January 2023. Since the combined dispatch center is housed in Provo, the Emergency Response fund's revenues and expenses drastically increased in the FY2024 budget. Despite the budget increase, the change is actually resulting in lower costs and improved services for both cities.

**Emergency Response Total Operating Expenditures**



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals
			2024 Target
Safe City	Maintain or exceed the Utah Communications Authority recommended standard for 911 call answering times.	Ninety percent (90%) of all 911 calls arriving at the public safety answering point shall be answered within fifteen (15) seconds and ninety-five percent (95%) of calls arriving at the public safety answering point shall be answered within twenty (20) seconds	90%
	Follow the National Emergency Number Association Call Answering Standards and Recommendations for 9-1-1 Call Transfers	Transfer Less than 2% of all 9-1-1 calls to other agencies (percentage of calls transferred to other agencies)	2.00%



# Trust and Agency

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Trust &amp; Agency</b>						
<b>Revenue</b>						
Investment Income	\$ 148,681	\$ 50,919	\$ 55,805	\$ 45,000	\$ 45,000	\$ 452,160
Miscellaneous	-	-	-	-	-	-
<b>Total Revenue</b>	<b>148,681</b>	<b>50,919</b>	<b>55,805</b>	<b>45,000</b>	<b>45,000</b>	<b>452,160</b>
<b>Expenditure</b>						
Trust & Agency	\$ 2,137	\$ 3,412	\$ 2,000	\$ 3,000	\$ 3,000	\$ 3,000
<b>Total Expenditure</b>	<b>2,137</b>	<b>3,412</b>	<b>2,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Net Change in Fund Balance</b>	<b>146,543</b>	<b>47,507</b>	<b>53,805</b>	<b>42,000</b>	<b>42,000</b>	<b>449,160</b>
<b>Beginning Fund Balance</b>	<b>554,924</b>	<b>701,467</b>	<b>748,974</b>	<b>802,779</b>	<b>802,779</b>	<b>886,779</b>
<b>Ending Fund Balance</b>	<b>701,467</b>	<b>748,974</b>	<b>802,779</b>	<b>844,779</b>	<b>886,779</b>	<b>1,335,939</b>

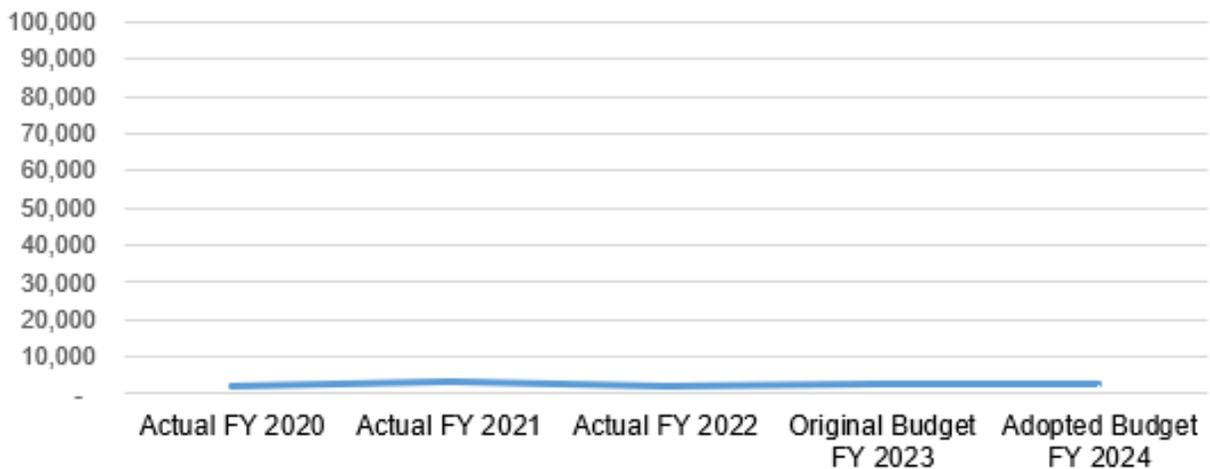
## Department Function

- The Trust & Agency Fund is used to hold deposits for construction and performance bonds and also to accumulate money for large capital projects. Budget appropriations are generally limited to interest payments on deposits and transfers to other funds.

## What's new in FY 2024?

- No significant changes in the upcoming fiscal year.

## Trust & Agency Total Operating Expenditures



# Library

Library	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Taxes (Property)	\$ 4,079,332	\$ 4,079,332	\$ 4,118,961	\$ 4,324,338	\$ 4,324,338	\$ 4,435,089
Charges for Services	243,926	120,822	249,519	226,000	226,000	228,498
Miscellaneous	7,251	3,046	1,730	2,000	2,000	1,500
Intergovernmental	33,167	53,615	133,571	-	-	-
Investment Income	82,548	24,188	22,602	95,000	95,000	65,234
<b>Total Revenue</b>	<b>4,446,224</b>	<b>4,281,003</b>	<b>4,526,383</b>	<b>4,647,338</b>	<b>4,647,338</b>	<b>4,730,321</b>
<b>Expenditure</b>						
Library Administration	\$ 1,179,339	\$ 1,217,461	\$ 1,279,535	\$ 1,221,734	\$ 1,415,940	\$ 1,185,894
Library Custodial	181,939	207,918	172,630	241,997	241,744	244,391
Library Circulation	415,161	352,414	393,838	431,994	431,274	444,903
Community & Library Events	168,650	169,998	213,014	237,035	236,804	255,469
Library Community Relations	199,549	184,720	225,044	158,374	158,373	183,297
The Attic	32,222	19,423	20,677	39,620	44,570	42,600
AV Production Lab	41,528	42,467	40,954	55,883	55,821	53,377
Library Children's Services	581,794	611,054	666,465	698,022	697,569	783,707
Library Systems	453,102	490,491	467,848	424,412	934,737	473,451
Library Adult Services	942,279	976,908	1,008,689	1,132,025	1,131,494	1,145,480
Library Technical Services	243,449	199,346	243,140	253,057	252,854	285,692
Library Grants	29,650	53,615	133,571	-	8,903	-
Library Outreach	-	-	2,159	180,845	175,845	181,106
<b>Total Expenditure</b>	<b>4,468,662</b>	<b>4,525,814</b>	<b>4,867,562</b>	<b>5,074,999</b>	<b>5,785,928</b>	<b>5,279,367</b>
<b>Net Change in Fund Balance</b>	<b>(22,438)</b>	<b>(244,811)</b>	<b>(341,179)</b>	<b>(427,661)</b>	<b>(1,138,590)</b>	<b>(549,046)</b>
<b>Beginning Fund Balance</b>	<b>3,514,203</b>	<b>3,491,765</b>	<b>3,246,953</b>	<b>2,905,774</b>	<b>2,905,774</b>	<b>1,767,184</b>
<b>Ending Fund Balance</b>	<b>3,491,765</b>	<b>3,246,953</b>	<b>2,905,774</b>	<b>2,478,114</b>	<b>1,767,184</b>	<b>1,218,138</b>

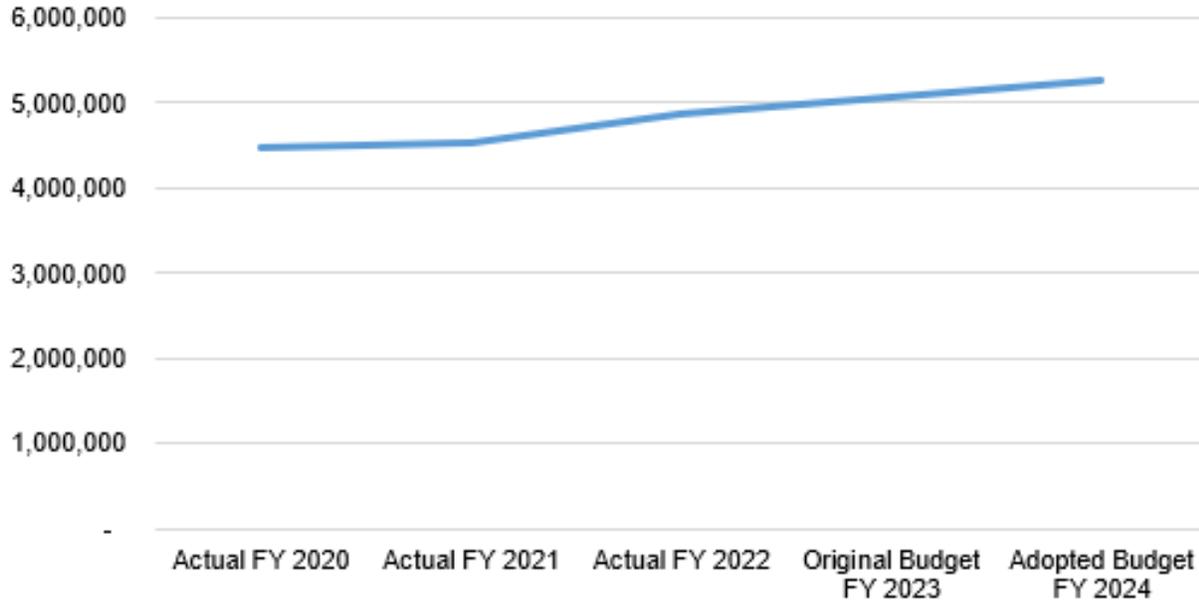
## Department Function

- Founded over 100 years ago the Provo City Library's function is to provide the community with an inviting center for information, instruction, learning, leisure, and cultural opportunities. The appointed Library Board is responsible for approving the annual budget, policy approval and oversight of the director's performance. The Library is divided into four major divisions: 1) Administration provides leadership for all areas of the Library and is responsible for the human resources, financial and facilities services for the Library. This division also includes the Events department which manages and facilitates the meeting room usage and the Community Relations department which coordinates many programs, supervises and installs the Attic exhibits and creates and implements the marketing strategies and associated graphic design. 2) Adult/teen services provides reference and reader's advisory assistance and plans and implements weekly and monthly programs and activities. 3) Children's services provides reference and reader's advisory services and plans and implements weekly story times and a variety of other programs throughout a typical month. 4) Support Services consists of Circulation, Technical Services and the Information Systems departments. Circulation provides checkout and check-in assistance of the Library's collection as well as shelf management. Technical services orders and processes new items. Information Systems provides support for the 100 public computers, 50 staff computers and wireless access points.

**What's new in FY 2024?**

- Employees received a 4% cost of living adjustment.
- 2.7% Property tax increase for the Library's portion was passed by City Council. Revenue increase will contribute to maintaining a healthy fund balance .

**Library Total Operating Expenditures**



**Performance Measures**

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Community	Celebrate historical assets and local character.	Present at least 5 art exhibits featuring local professional or amateur artists	5	4	5	5
		Present at least 1 program highlighting or celebrating local indigenous cultures & heritages.	0	0	1	1
	Expand Library services to underserved areas of Provo.	Establish monthly Outreach Van visits to neighborhood parks during months when weather permits.	0	8	12	12
		Present weekly storytimes in parks throughout Provo in June and July.	56	19	50	50
	Support ongoing community efforts to ensure our community is welcoming and inclusive	Create at least 15 resource displays or marketing messages highlighting the diversity represented in our library collections and resources.	12	11	15	15
Healthy, Inviting Environment	Provide programming for Spanish speaking residents.	Present 10 programs each month in Spanish.	78	77	55	120
Education	Provide Access to library services for residents unable to physically visit the Library.	Schedule regular visits to 7 preschools in Provo.	0	7	7	7
		Schedule regular visits to 6 residential centers in Provo.	0	6	6	6

# Covey Center for the Arts

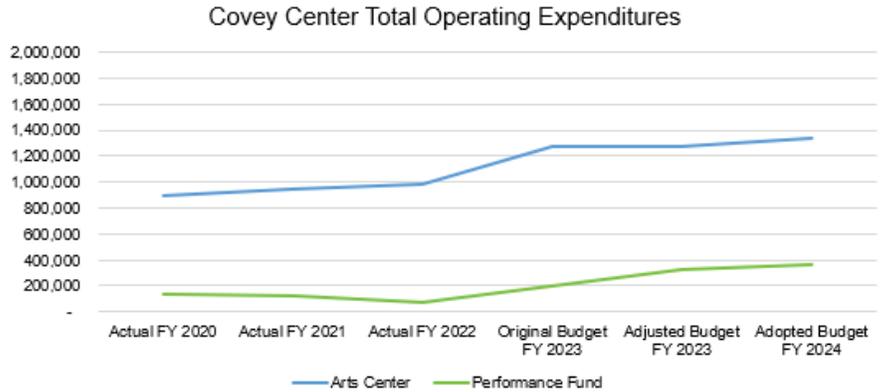
Covey Center for the Arts	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Charges for Services	\$ -	\$ -	\$ 341	\$ 511,000	\$ -	\$ -
Miscellaneous	370,444	471,138	613,671	274,378	785,378	883,378
Investment Income	1,049	47	348	800	800	10,050
Intergovernmental		59,246	12,750	-	-	-
Transfer In	350,023	521,251	398,077	398,077		442,191
<b>Total Revenue &amp; Transfer In</b>	<b>721,516</b>	<b>1,051,682</b>	<b>1,025,187</b>	<b>1,184,255</b>	<b>786,178</b>	<b>1,335,619</b>
<b>Expenditure</b>						
Covey Center for the Arts	\$ 892,240	\$ 939,719	\$ 981,609	\$ 1,278,328	\$ 1,278,329	\$ 1,335,753
<b>Total Expenditure</b>	<b>892,240</b>	<b>939,719</b>	<b>981,609</b>	<b>1,278,328</b>	<b>1,278,329</b>	<b>1,335,753</b>
<b>Net Change in Fund Balance</b>	<b>(170,724)</b>	<b>111,963</b>	<b>43,578</b>	<b>(94,073)</b>	<b>(492,151)</b>	<b>(134)</b>
<b>Beginning Fund Balance</b>	<b>58,761</b>	<b>(111,963)</b>	<b>(0)</b>	<b>43,578</b>	<b>43,578</b>	<b>(542,646)</b>
<b>Ending Fund Balance</b>	<b>(111,963)</b>	<b>(0)</b>	<b>43,578</b>	<b>(50,495)</b>	<b>(542,646)</b>	<b>(542,780)</b>
<b>Covey Center for the Arts- Performance Fund</b>	<b>Actual FY 2020</b>	<b>Actual FY 2021</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Adjusted Budget FY 2023</b>	<b>Adopted Budget FY 2024</b>
<b>Revenue</b>						
Miscellaneous	\$ 183,806	\$ 56,180	\$ 172,736	\$ 200,000	\$ 200,000	\$ 360,000
Charges for Services	-	-	-	-	-	-
Investment Income	2,524	115	112	-	-	-
<b>Total Revenue</b>	<b>186,330</b>	<b>56,295</b>	<b>172,848</b>	<b>200,000</b>	<b>200,000</b>	<b>360,000</b>
<b>Expenditure</b>						
Performance Fund	\$ 134,279	\$ 8,593	\$ 73,690	\$ 200,000	\$ 327,392	\$ 360,000
Transfer Out	-	119,671	-	-	-	-
<b>Total Expenditure</b>	<b>134,279</b>	<b>128,264</b>	<b>73,690</b>	<b>200,000</b>	<b>327,392</b>	<b>360,000</b>
<b>Net Change in Fund Balance</b>	<b>52,052</b>	<b>(71,969)</b>	<b>99,158</b>	<b>-</b>	<b>(127,392)</b>	<b>-</b>
<b>Beginning Fund Balance</b>	<b>35,633</b>	<b>87,685</b>	<b>15,716</b>	<b>114,874</b>	<b>114,874</b>	<b>(12,518)</b>
<b>Ending Fund Balance</b>	<b>87,685</b>	<b>15,716</b>	<b>114,874</b>	<b>114,874</b>	<b>(12,518)</b>	<b>(12,518)</b>

## Department Function

- The mission of the Covey Center is to enrich the lives of our community, provide for educational and creative development opportunities for all ages, provide first class entertainment appropriate for youth and families, and give an opportunity to endow all that is good in the arts for generations to come.
- The Covey Center has hosted over 1,200 performances, including concerts and performances by international, national, and local artists, as well as symphonies, operas, ballets, children's theatricals, dance recitals, pageants, graduations, benefits and fundraisers. There have been over 40 plays and musicals presented in the Brinton Black Box Theater and the Main Hall. The dance studios have not only provided a place for jazz, ballet, hip hop, middle eastern and ballroom dance classes, but they also are the home of the Covey Center's high school a cappella group, FreQuency. In addition to performances in the Covey Center, there are three visual art galleries which present rotating exhibits by 18 to 20 different artists, plus a Summer Showcase that features the works of 50 plus different artists.

**What's new in FY 2024?**

- Employees received a 4% cost of living adjustment.
- Supplemental request: \$50,000 in payroll for additional staffing to cover operations . This increase is offset by higher revenue projections that are tied to the staffing increases.



**Performance Measures**

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Anticipated	Target	Target
Community	Maintain community client usage	Percentage of available days rented by community clients	96%	94%	96%	96%
Family	Host Family Centered Events	Performances - Combined Covey Center and Community Presented	452	301	347	350
Education	Promote performance development	Number of students in performing arts classes	239	416	200	425
Business and Economic Vitality	Increase rental fees to be in line with market	Revenue from Client rentals	\$ 635,438	\$ 742,907	\$ 785,378	\$ 883,378
Healthy, Inviting Environment	Provide arts opportunities for residents	Total Covey Center attendance	170,000	155,000	175,000	175,000

# Cemetery Perpetuity

Cemetery Perpetuity	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ 244,638	\$ 335,458		\$ -	\$ -	\$ -
Investment Income	10,353	3,774	5,329	3,000	3,000	34,500
Transfer In	-	-	-	307,500	307,500	307,500
<b>Total Revenue &amp; Transfer In</b>	<b>254,990</b>	<b>339,232</b>	<b>5,329</b>	<b>310,500</b>	<b>310,500</b>	<b>342,000</b>
<b>Expenditures &amp; Transfer Out</b>						
Transfer Out	\$ -	\$ -	\$ -	\$ 168,997	\$ 168,997	\$ 169,857
<b>Total Transfer Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>168,997</b>	<b>168,997</b>	<b>169,857</b>
<b>Net Change in Fund Balance</b>	<b>254,990</b>	<b>339,232</b>	<b>5,329</b>	<b>141,503</b>	<b>141,503</b>	<b>172,143</b>
Beginning Fund Balance	440,512	695,502	1,034,734	1,040,063	1,040,063	1,181,566
Ending Fund Balance	695,502	1,034,734	1,040,063	1,181,566	1,181,566	1,353,709

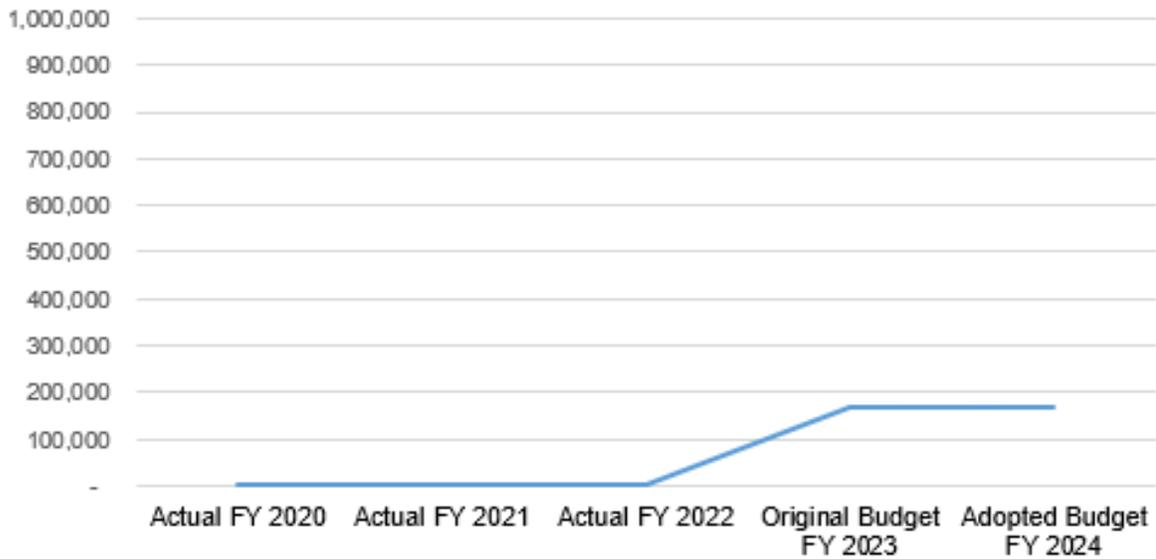
## Department Function

- The Perpetuity Fund is used to set aside funds for future debt service payments from revenues of cemetery activities.

## What's new in FY 2024?

- No significant changes in the upcoming fiscal year.

## Cemetery Perpetuity Total Operating Expenditures



# Cemetery Plots

Cemetery Plots	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ -	\$ (7,800)	\$ 210	\$ -	\$ -	\$ -
Investment Income	303	73	65	-	-	-
<b>Total Revenue</b>	<b>303</b>	<b>(7,727)</b>	<b>275</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure</b>						
Cemetery Plots	\$ 2,200	\$ -	\$ -	\$ -	\$ -	
<b>Total Expenditure</b>	<b>2,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>(1,897)</b>	<b>(7,727)</b>	<b>275</b>	<b>-</b>	<b>-</b>	<b>-</b>
Beginning Fund Balance	19,369	17,472	9,746	10,021	10,021	10,021
Ending Fund Balance	17,472	9,746	10,021	10,021	10,021	10,021

## Department Function

- This fund is to account for the sale of previously purchased cemetery plots.

## What's new in FY 2024?

- No significant changes in the upcoming fiscal year.

## Performance Measures

Priority	Goal	Performance Measure	Annual Totals		
			2022	2023	2024
			Actual	Current	Target
Business & Economic Vitality	Maintain Sales Through Interment and Burial Plot Options	FY Cemetery Revenue	\$ 638,207	\$ 379,914	\$ 610,000
Responsible Government	Provide a Variety of Interment Services to Meet Community Needs	CY Total Interments	310	51	330
Responsible Government	Publicly Accessible Burial Records	Total Searchable Website Visits	6,056	3,798	7,500
Responsible Government	Revenue Bond Debt Payments	Balance	\$1,602,000	\$1,495,000	\$1,383,000

# Development Services

Development Services Special Rev Summary	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Grants	\$ 6,699,061	\$ 1,599,597	\$ 2,497,004	\$ 2,400,000	\$ 2,400,000	\$ 2,972,088
Miscellaneous	(36,614)	(494,306)	-	87,250	-	-
Principal Payment	0	0	-	740,800	-	607,452
Interest Income	104,404	53,587	50,684	11,000	758,050	50,817
Transfer In	-	-	-	-	-	-
<b>Total Revenue</b>	<b>6,766,852</b>	<b>1,158,879</b>	<b>2,547,688</b>	<b>3,239,050</b>	<b>3,158,050</b>	<b>3,630,357</b>
<b>Expenditure</b>						
Rental Rehabilitation	1,096	586	485	1,500	2,515	1,500
Community Development Block Grant	3,880,412	1,799,750	1,561,423	697,087	3,773,919	1,680,985
Home Consortium	282,144	222,523	1,503,416	1,200,000	3,936,685	1,300,000
Special Purpose Grant	184	10,150	191	95,000	370,868	90,000
<b>Total Expenditures &amp; Transfers Out</b>	<b>4,163,836</b>	<b>2,033,009</b>	<b>3,065,515</b>	<b>1,993,587</b>	<b>8,083,987</b>	<b>3,072,485</b>
<b>Net Change in Fund Balance</b>	<b>2,603,016</b>	<b>(874,130)</b>	<b>(517,827)</b>	<b>1,245,463</b>	<b>(4,925,937)</b>	<b>557,872</b>

## Department Function

- The bulk of the functions within the Development Services Department are funded by the general fund, but starting in FY 2020, several funds that used to report to the Redevelopment Agency (CDBG, Rental Rehabilitation, Home Consortium, and Special Purpose Grant funds) became part of the designed Department of Community and Neighborhood Services. In FY 2023, Community & Neighborhood Services became a division under Development Services efficiently moving these four funds under Development Services as well.
- The tables below show the budget for the special revenue funds that fall under the Development Services department. All funding originated from the U.S. Department of Housing and Urban Development (HUD).

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.

## Rental Rehabilitation

Rental Rehabilitation	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Principal Payment	\$ -	\$ -	\$ -	\$ 6,800	\$ -	\$ 6,763
Investment Income	13,291	3,656	3,615	2,000	8,800	3,600
<b>Total Revenue</b>	<b>13,291</b>	<b>3,656</b>	<b>3,615</b>	<b>8,800</b>	<b>8,800</b>	<b>10,363</b>
<b>Expenditure</b>						
Rental Rehabilitation	\$ 1,096	\$ 586	\$ 485	\$ 1,500	\$ 2,515	\$ 1,500
<b>Total Expenditure</b>	<b>1,096</b>	<b>586</b>	<b>485</b>	<b>1,500</b>	<b>2,515</b>	<b>1,500</b>
<b>Net Change in Fund Balance</b>	<b>12,195</b>	<b>3,070</b>	<b>3,130</b>	<b>7,300</b>	<b>6,285</b>	<b>8,863</b>
<b>Beginning Fund Balance</b>	<b>932,119</b>	<b>944,314</b>	<b>947,384</b>	<b>950,514</b>	<b>950,514</b>	<b>956,799</b>
<b>Ending Fund Balance</b>	<b>944,314</b>	<b>947,384</b>	<b>950,514</b>	<b>957,814</b>	<b>956,799</b>	<b>965,662</b>

The Rental Rehab fund originated around thirty years ago when HUD administered a program that was exclusively for rental rehabs. Since then, HUD discontinued the program, and integrated most of the program elements into CDBG. However, because Provo had this separate rental rehab fund, HUD allowed us to continue using the balance, as long as it was used for housing low-income individuals. HUD gave the City the option to establish its own definition for "low-income," which Provo has set at "80% or under area median income." To perpetuate the usefulness of the grant, Provo has only used the fund as a loan source for applicable projects. The last time the money was loaned out was 10-15 years ago when a nonprofit borrowed the money to buy a property for low-income housing. The money is still being paid back.

## Community & Neighborhood Block Grant (CDBG)

Community Development Block Grant	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Intergovernmental	\$ 3,855,655	\$ 1,400,412	\$ 1,401,931	\$ 1,200,000	\$ 1,200,000	\$ 1,380,936
Investment Income	19,392	4,132	3,177	3,500	84,500	3,120
Principal Payment	-	-	-	-	-	5,000
Miscellaneous	-	(33)	-	81,000	-	-
<b>Total Revenue</b>	<b>3,875,047</b>	<b>1,404,511</b>	<b>1,405,108</b>	<b>1,284,500</b>	<b>1,284,500</b>	<b>1,389,056</b>
<b>Expenditure</b>						
CDBG Administrative	\$ 357,470	\$ 365,868	\$ 274,645	\$ 697,087	\$ 697,087	\$ 817,985
CDBG Capital Projects	1,022,942	1,372,851	1,138,838	-	2,052,243	863,000
CDBG Special Funds	-	61,031	147,940	-	1,024,589	-
Transfer Out	2,500,000	-	-	-	-	-
<b>Total Expenditure</b>	<b>3,880,412</b>	<b>1,799,750</b>	<b>1,561,423</b>	<b>697,087</b>	<b>3,773,919</b>	<b>1,680,985</b>
<b>Net Change in Fund Balance</b>	<b>(5,365)</b>	<b>(395,239)</b>	<b>(156,315)</b>	<b>587,413</b>	<b>(2,489,419)</b>	<b>(291,929)</b>
<b>Beginning Fund Balance</b>	<b>2,210,958</b>	<b>2,205,593</b>	<b>1,810,354</b>	<b>1,654,039</b>	<b>1,654,039</b>	<b>(835,380)</b>
<b>Ending Fund Balance</b>	<b>2,205,593</b>	<b>1,810,354</b>	<b>1,654,039</b>	<b>2,241,452</b>	<b>(835,380)</b>	<b>(1,127,309)</b>

Every year, HUD uses a formula to determine how much to provide in CDBG funding to Provo City. The purpose of the grant is to create “viable urban communities” through housing, good living environments, and economic opportunities for low- and moderate-income individuals. After HUD announces the allocation amount each year, a committee reviews City needs and nonprofit applications to determine how to distribute the funding in the community. The City Council reviews and edits the recommendations, ultimately approving how the CDBG money should be spent in the coming fiscal year.

## Home Consortium

Home Consortium	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Intergovernmental	\$ 2,843,406	\$ 199,185	\$ 1,095,073	\$ 1,200,000	\$ 1,200,000	\$ 1,591,152
Investment Income	67,050	44,261	41,803	8,000	698,000	42,147
Miscellaneous	(36,614)	(494,273)	-	6,000	-	-
Principal Payment	0	0	-	684,000	-	555,689
<b>Total Revenue</b>	<b>2,873,842</b>	<b>(250,827)</b>	<b>1,136,876</b>	<b>1,898,000</b>	<b>1,898,000</b>	<b>2,188,988</b>
<b>Expenditure</b>						
Home Consortium	\$ 282,144	\$ 222,523	\$ 1,503,416	\$ 1,200,000	\$ 3,936,685	\$ 1,300,000
<b>Total Expenditure</b>	<b>282,144</b>	<b>222,523</b>	<b>1,503,416</b>	<b>1,200,000</b>	<b>3,936,685</b>	<b>1,300,000</b>
<b>Net Change in Fund Balance</b>	<b>2,591,699</b>	<b>(473,350)</b>	<b>(366,540)</b>	<b>698,000</b>	<b>(2,038,685)</b>	<b>888,988</b>
<b>Beginning Fund Balance</b>	<b>16,107,110</b>	<b>18,698,809</b>	<b>18,225,459</b>	<b>17,858,919</b>	<b>17,858,919</b>	<b>15,820,234</b>
<b>Ending Fund Balance</b>	<b>18,698,809</b>	<b>18,225,459</b>	<b>17,858,919</b>	<b>18,556,919</b>	<b>15,820,234</b>	<b>16,709,222</b>

The Home Consortium Fund houses two programs. The first program is “Home Purchase Plus”, which provides down payment assistance to Provo residents who make *under* 80% of area median income. The second program is called “Loan to Own,” which provides down payment assistance for the rest of Utah County but is administered through Provo’s Development Services department. The Home Consortium funding automatically comes each year from HUD, based on entitlement formulas.

## Special Purpose Grant

Special Purpose Grant	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Miscellaneous	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -
Investment Income	4,672	1,538	2,089	1,000	51,250	1,950
Principal Payments	-	-	-	50,000	-	40,000
<b>Total Revenue</b>	<b>4,672</b>	<b>1,538</b>	<b>12,089</b>	<b>51,250</b>	<b>51,250</b>	<b>41,950</b>
<b>Expenditure</b>						
Special Purpose Grant	\$ 184	\$ 10,150	\$ 191	\$ 95,000	\$ 370,868	\$ 90,000
<b>Total Expenditure</b>	<b>184</b>	<b>10,150</b>	<b>191</b>	<b>95,000</b>	<b>370,868</b>	<b>90,000</b>
<b>Net Change in Fund Balance</b>	<b>4,487</b>	<b>(8,612)</b>	<b>11,898</b>	<b>(43,750)</b>	<b>(319,618)</b>	<b>(48,050)</b>
<b>Beginning Fund Balance</b>	<b>945,918</b>	<b>950,405</b>	<b>941,794</b>	<b>953,692</b>	<b>953,692</b>	<b>634,074</b>
<b>Ending Fund Balance</b>	<b>950,405</b>	<b>941,794</b>	<b>953,692</b>	<b>909,942</b>	<b>634,074</b>	<b>586,024</b>

When Provo applies for and receives one-off HUD grants, those grants are accounted for in the Special Purpose Grants fund. (In contrast, CDBG money and Home Consortium money are recurring grants that are automatically given to Provo each year, based on an entitlement formula.) Currently, the Special Purpose Grants fund houses the “Own in Provo” program, which was established in 2006. The original grant was approximately \$1.2 million, and the program was designed to help “over income” individuals (individuals who make 80% to 120% of median income) with down payment assistance for a home in Provo, on the condition that they pay back the assistance amount over time. This is different than the down payment assistance funding under the Home Consortium fund.



# Capital Improvement Funds



# General Capital Improvements

General Capital Improvements	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Intergovernmental	\$ 267,718	\$ 267,718	\$ 222,030	\$ -	\$ -	\$ -
Investment Income	1,434,277	250,259	72,383	-	-	-
Charges for Services	-	(820)	-	-	-	375,000
Bond Proceeds	-	-	-	-	-	-
Miscellaneous	-	-	198,131	-	-	-
Transfer In	2,627,557	439,115	858,378	51,000	51,000	51,000
<b>Total Revenue &amp; Transfer In</b>	<b>4,329,552</b>	<b>956,272</b>	<b>1,350,922</b>	<b>51,000</b>	<b>51,000</b>	<b>426,000</b>
<b>Expenditure</b>						
General Capital Improvements	4,438,367	-	-	\$ 51,000	\$ 4,871,440	\$ 242,000
City Building Projects	6,704,490	33,617,068	26,922,663	-	-	-
Grant Operations	267,718	-	-	-	-	-
Transfer Out	-	-	-	-	-	-
<b>Total Expenditure &amp; Transfer Out</b>	<b>11,410,575</b>	<b>33,617,068</b>	<b>26,922,663</b>	<b>51,000</b>	<b>4,871,440</b>	<b>242,000</b>
<b>Net Change in Fund Balance</b>	<b>(7,081,023)</b>	<b>(32,660,796)</b>	<b>(25,571,741)</b>	<b>-</b>	<b>(4,820,440)</b>	<b>184,000</b>
Beginning Fund Balance	95,595,795	88,514,772	55,853,976	30,282,235	30,282,235	25,461,795
Ending Fund Balance	88,514,772	55,853,976	30,282,235	30,282,235	25,461,795	25,645,795

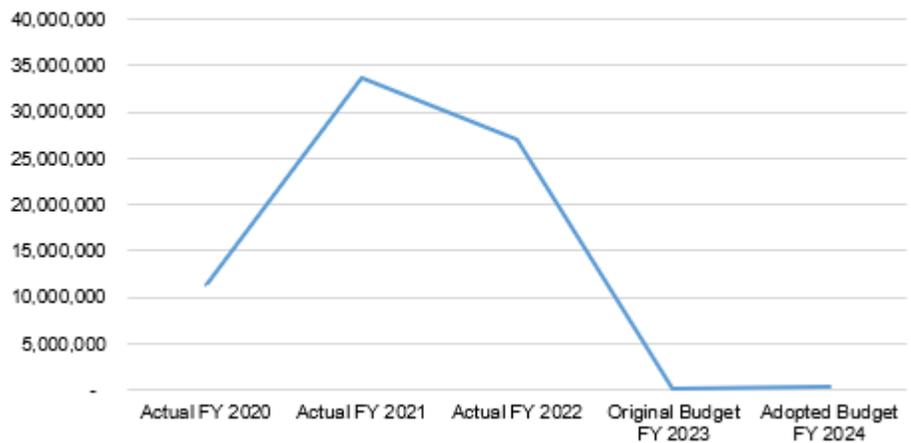
## Department Function

- The General Capital Improvement Fund is to account for general City projects not specifically associated with a specific City department. For example, in FY 2019, this fund received the bond proceeds for the new Public Safety/City Hall building and Fire Station 2.
- Regardless of whether major projects are being accounted for in the fund, the City typically budgets \$51,000 for capital equipment purchases for the Fire Department.

## What's new in FY 2024?

- In addition to the \$51,000 set aside annually for Fire capital equipment, the FY24 also includes a one-time amount of \$191,000 for the CityView software upgrade.

General Capital Improvement  
Total Operating Expenditures



# B&C Capital Improvement

B&C Capital Improvements	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Charges for Services	\$ 5,908	\$ 184,033	\$ 225,061	\$ -	\$ -	\$ -
Investment Income	70,898	22,575	32,751	16,000	16,000	75,000
Miscellaneous	12,990	5,849	8,996	-	-	-
Transfer In	3,082,292	3,300,063	3,163,734	2,714,378	2,824,000	2,619,692
<b>Total Revenue &amp; Transfer In</b>	<b>3,172,087</b>	<b>3,512,519</b>	<b>3,430,542</b>	<b>2,730,378</b>	<b>2,840,000</b>	<b>2,694,692</b>
<b>Expenditure</b>						
B&C Capital Improvements	\$ 3,062,549	\$ 1,592,618	\$ 2,073,694	\$ 2,840,000	\$ 8,561,914	\$ 2,619,692
Transfer Out	-	-	-	-	-	-
<b>Total Expenditure &amp; Transfer Out</b>	<b>3,062,549</b>	<b>1,592,618</b>	<b>2,073,694</b>	<b>2,840,000</b>	<b>8,561,914</b>	<b>2,619,692</b>
<b>Net Change in Fund Balance</b>	<b>109,538</b>	<b>1,919,901</b>	<b>1,356,848</b>	<b>(109,622)</b>	<b>(5,721,914)</b>	<b>75,000</b>
Beginning Fund Balance	2,494,025	2,603,562	4,523,463	5,880,311	5,880,311	158,397
Ending Fund Balance	2,603,562	4,523,463	5,880,311	5,770,689	158,397	233,397

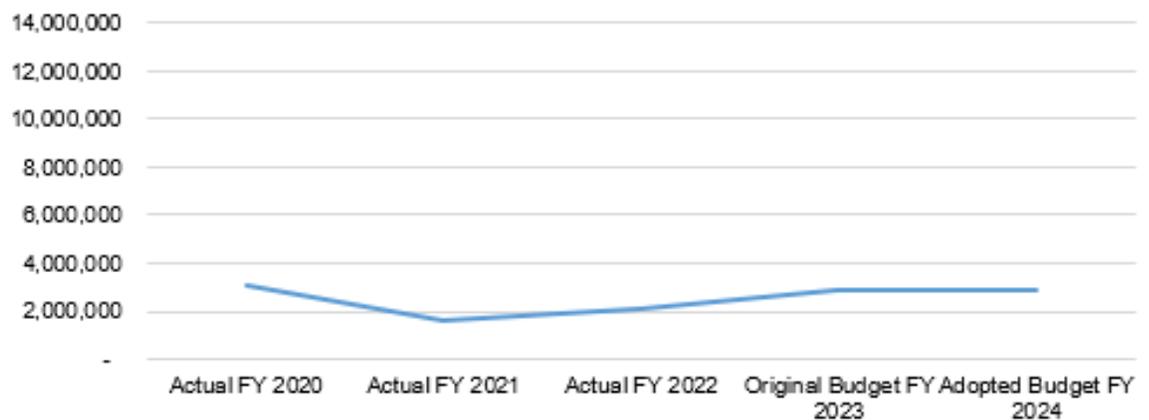
## Department Function

- The B&C Capital Improvement Project fund accounts for city projects dealing with roads. Revenue for this fund comes from the B&C Road Tax transferred from the General fund. (In the State of Utah, B&C Roads are the roads operated by counties and cities.)

## What's new in FY 2024?

- No significant changes in the upcoming fiscal year.

B&C Capital Improvement  
Total Operating Expenditures



# Engineering Capital Improvement

Engineering Capital Improvements	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Charges for Services	\$ 692,847	\$ 387,687	\$ 298,927	\$ 250,000	\$ 250,000	\$ 250,000
Intergovernmental	2,641,829	70,991	3,972,409	400,000	400,000	-
Taxes	1,845,880	2,173,246	2,480,613	2,400,000	2,400,000	2,869,774
Investment Income	88,458	34,644	43,171	25,000	25,000	80,000
Miscellaneous	6,756,331	4,297,574	5,690,909	-	-	-
Transfer In	-	-	-	-	-	-
<b>Total Revenue &amp; Transfer In</b>	<b>12,025,345</b>	<b>6,964,143</b>	<b>12,486,029</b>	<b>3,075,000</b>	<b>3,075,000</b>	<b>3,199,774</b>
<b>Expenditure</b>						
Engineering Capital Improvements	\$ 10,316,119	\$ 3,405,943	\$ 21,955,562	\$ 2,900,000	\$ 14,871,131	\$ 1,150,000
Transfer Out	50,000	50,000	50,000	50,000	41,667	1,650,000
<b>Total Expenditure &amp; Transfer Out</b>	<b>10,366,119</b>	<b>3,455,943</b>	<b>22,005,562</b>	<b>2,950,000</b>	<b>14,912,798</b>	<b>2,800,000</b>
<b>Net Change in Fund Balance</b>	<b>1,659,226</b>	<b>3,508,200</b>	<b>(9,519,533)</b>	<b>125,000</b>	<b>(11,837,798)</b>	<b>399,774</b>
<b>Beginning Fund Balance</b>	<b>15,011,373</b>	<b>16,670,599</b>	<b>20,178,798</b>	<b>10,659,265</b>	<b>10,659,265</b>	<b>(1,178,533)</b>
<b>Ending Fund Balance</b>	<b>16,670,599</b>	<b>20,178,798</b>	<b>10,659,265</b>	<b>10,784,265</b>	<b>(1,178,533)</b>	<b>(778,759)</b>

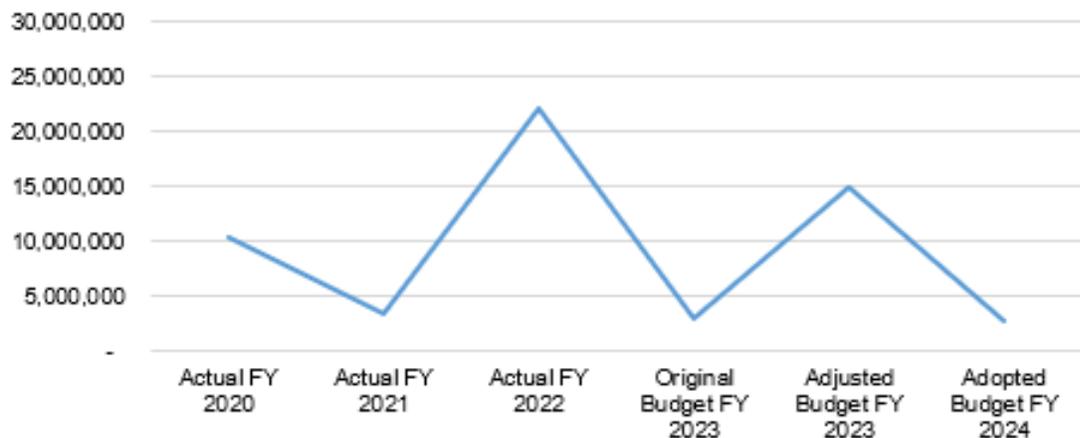
## Department Function

- The Engineering Capital Improvement Project fund accounts for city projects dealing with roads, bridges, sidewalks, and traffic signals. Revenue from these funds come from impact and developer fees, grants, and transfers from other funds.

## What's new in FY 2024?

- No significant changes in the upcoming fiscal year.

Engineering Capital Improvement  
Total Operating Expenditures



# Parks Capital Improvement

Parks Capital Improvement	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Charges for Services	\$ 1,088,457	\$ 103,210	\$ 261,784	\$ 1,300,469	\$ 1,300,469	\$ 1,415,496
Miscellaneous	7,500	3,028,767	1,775,091	-	-	-
Intergovernmental	-	150,000	625	6,232,917	6,232,917	8,350,193
Investment Income	119,081	38,477	49,408	-	-	19,050
Transfer In	1,433,495	2,647,562	1,943,033	1,902,440	1,902,440	2,275,212
<b>Total Revenue &amp; Transfer In</b>	<b>2,648,533</b>	<b>5,968,015</b>	<b>4,029,941</b>	<b>9,435,826</b>	<b>9,435,826</b>	<b>12,059,951</b>
<b>Expenditure</b>						
Parks Capital Improvement	\$ 1,561,818	\$ 2,479,858	\$ 5,750,892	\$ 9,771,117	\$ 21,015,439	\$ 14,230,672
Transfer Out	-	-	-	\$ 300,496	300,496	-
<b>Total Expenditure</b>	<b>1,561,818</b>	<b>2,479,858</b>	<b>5,750,892</b>	<b>10,071,613</b>	<b>21,315,935</b>	<b>14,230,672</b>
<b>Net Change in Fund Balance</b>	<b>1,086,716</b>	<b>3,488,157</b>	<b>(1,720,951)</b>	<b>(635,787)</b>	<b>(11,880,109)</b>	<b>(2,170,721)</b>
<b>Beginning Fund Balance</b>	<b>6,201,518</b>	<b>7,288,234</b>	<b>10,776,390</b>	<b>9,055,439</b>	<b>9,055,439</b>	<b>(2,824,670)</b>
<b>Ending Fund Balance</b>	<b>7,288,234</b>	<b>10,776,390</b>	<b>9,055,439</b>	<b>8,419,652</b>	<b>(2,824,670)</b>	<b>(4,995,391)</b>

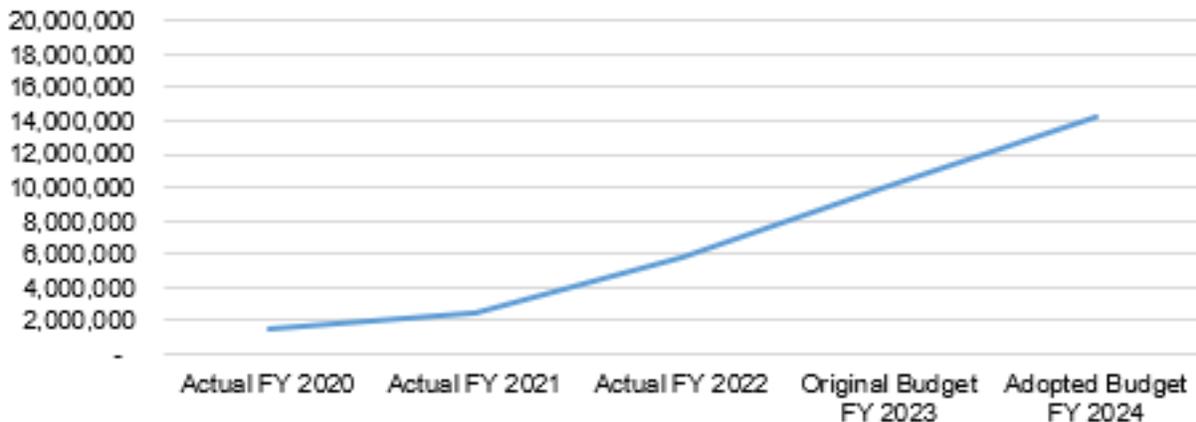
## Department Function

- This fund is used to account for monies spent on capital improvement projects associated with the Parks and Recreation Department, such as trails and new parks.

## What's new in FY 2024?

- No significant changes in the upcoming fiscal year.

## Parks Capital Improvement : Total Operating Expenditures



# Economic Development CIP

Economic Development Capital Improvement	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Investment Income	\$ 4,292	\$ 1,436	\$ 5,130	\$ 5,000	\$ -	\$ 39,000
Intergovernmental	25,616	-	-	-	-	-
Miscellaneous	17,400	9,600	-	-	-	-
Other Financing	-	5,400	15,000	-	-	-
Transfer In	-	1,000,000	-	-	-	-
<b>Total Revenue</b>	<b>47,308</b>	<b>11,036</b>	<b>20,130</b>	<b>5,000</b>	<b>-</b>	<b>39,000</b>
<b>Expenditure</b>						
Economic Development Capital Improvement	\$ 28,705	\$ -	\$ -	\$ 1,242,859	\$ 1,242,859	\$ -
<b>Total Expenditure</b>	<b>28,705</b>	<b>-</b>	<b>-</b>	<b>1,242,859</b>	<b>1,242,859</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>18,603</b>	<b>11,036</b>	<b>20,130</b>	<b>(1,237,859)</b>	<b>(1,242,859)</b>	<b>39,000</b>
Beginning Fund Balance	1,218,357	1,236,960	1,247,996	1,268,126	1,268,126	25,267
Ending Fund Balance	1,236,960	1,247,996	1,268,126	30,267	25,267	64,267

## Department Function

- The Economic Development Capital Improvement fund and the Mountain Vista fund have been used to account for expenditures to help promote and create opportunities for business development within Provo City.

## What's new in FY 2024?

- No significant changes in the upcoming fiscal year.



# Internal Service Funds



## Internal Service Fund Information

Internal Service Funds are used to report activities that result in accumulation and allocation of costs of supplies and services provided and used internally among the City's various functions. The City uses internal service funds to account for employee benefits, insurance and claims, vehicle management and replacement, internal telecom maintenance, facility services, interfund loans, and customer service functions.

### Major Revenue Source

The primary revenue source for all internal service funds is chargeback revenue and transfers in from other funds. Below is a revenue and expenses summary from all internal services funds.

Revenue Source	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
Chargeback	\$ 14,526,004	\$ 12,317,871	\$ 3,566,280	\$ 15,811,604	\$ 17,554,021	\$ 20,935,815
Principal/Interest Income	270,224	60,956	62,981	126,000	126,000	193,752
Bond Proceeds	-	-	-	-	-	-
Miscellaneous	2,770,734	5,550,788	13,603,545	4,058,909	2,302,529	431,484
<b>Total Revenue</b>	<b>17,566,963</b>	<b>17,929,615</b>	<b>17,232,806</b>	<b>19,996,513</b>	<b>19,982,550</b>	<b>21,561,051</b>
Transfer In	953,313	75,000	322,611	708,004	708,004	1,306,288
<b>Total Revenue &amp; Transfer In</b>	<b>18,520,276</b>	<b>18,004,615</b>	<b>17,555,417</b>	<b>20,704,517</b>	<b>20,690,554</b>	<b>22,867,339</b>
Internal Service Summary	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Employee Benefits	\$ 2,170,243	\$ 1,888,851	\$ 1,753,142	\$ 1,851,730	\$ 1,851,730	\$ 1,770,904
Insurance/Claims	1,948,054	2,294,592	2,330,186	2,234,683	2,234,683	2,686,358
Facility Services	1,586,751	1,029,353	1,408,014	2,353,188	2,353,188	2,527,383
Computer Replacement	557,648	457,502	179,308	-	263,845	-
Vehicle Maintenance	2,601,486	2,761,693	3,566,280	4,015,273	4,017,465	4,647,925
Vehicle Replacement	4,559,463	5,704,124	5,071,399	6,068,683	6,068,683	7,096,613
Telecom	567,995	531,730	529,289	510,000	510,000	300,000
Customer Service	4,528,635	3,627,736	3,255,060	3,670,960	3,681,095	3,838,156
<b>Total Revenue &amp; Transfer In</b>	<b>18,520,276</b>	<b>18,295,583</b>	<b>18,092,678</b>	<b>20,704,517</b>	<b>20,980,689</b>	<b>22,867,339</b>
<b>Expenditure &amp; Transfer Out</b>						
Employee Benefits	\$ 1,914,527	\$ 2,232,022	\$ 1,948,531	\$ 1,851,728	\$ 1,916,727	\$ 1,773,651
Insurance/Claims	1,756,947	1,809,608	2,182,590	2,234,686	2,351,686	2,357,178
Facility Services	1,266,831	1,239,691	1,290,716	2,353,188	3,413,076	2,527,383
Computer Replacement	323,616	286,397	-	-	-	-
Vehicle Maintenance	2,770,755	3,028,491	3,851,517	4,207,004	4,266,278	4,730,764
Vehicle Replacement	6,028,796	6,873,089	4,270,901	6,820,187	8,974,741	7,324,652
Telecom	57,025	33,997	414,139	339,579	562,683	342,383
Customer Service	4,259,878	3,173,840	3,094,961	3,670,960	3,875,126	4,197,899
<b>Total Expenditure &amp; Transfer Out</b>	<b>18,378,374</b>	<b>18,677,136</b>	<b>17,053,355</b>	<b>21,477,331</b>	<b>25,360,317</b>	<b>23,253,910</b>
<b>Net Surplus (Deficit)</b>	<b>141,901</b>	<b>(381,553)</b>	<b>1,039,323</b>	<b>(772,814)</b>	<b>(4,379,628)</b>	<b>(386,571)</b>

# Employee Benefits

Employee Benefits	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Chargeback	\$ 1,965,083	\$ 1,795,975		\$ 1,641,896	\$ 1,641,896	\$ 1,380,986
Miscellaneous	101,884	57,811	1,716,341	109,834	109,834	312,000
Investment Income	103,276	35,066	36,801	100,000	100,000	77,918
<b>Total Revenue</b>	<b>2,170,243</b>	<b>1,888,851</b>	<b>1,753,142</b>	<b>1,851,730</b>	<b>1,851,730</b>	<b>1,770,904</b>
<b>Expenditure</b>						
Employee Benefits	\$ 1,898,816	\$ 2,203,289	\$ 1,931,524	\$ 1,816,728	\$ 1,881,727	\$ 1,729,151
Wellness	3,114	2,000	7,753	35,000	35,000	35,000
Benefits Fair	3,660	4,000	-	-	-	-
Fitness for Duty	8,938	22,733	9,254	-	-	-
OPEB Valuation	-	-	-	-	-	9,500
<b>Total Expenditure</b>	<b>1,914,527</b>	<b>2,232,022</b>	<b>1,948,531</b>	<b>1,851,728</b>	<b>1,916,727</b>	<b>1,773,651</b>
<b>Net Change in Fund Balance</b>	<b>255,716</b>	<b>(343,171)</b>	<b>(195,389)</b>	<b>2</b>	<b>(64,997)</b>	<b>(2,747)</b>
<b>Beginning Fund Balance</b>	<b>2,828,112</b>	<b>3,083,828</b>	<b>2,740,657</b>	<b>2,545,268</b>	<b>2,545,268</b>	<b>2,480,271</b>
<b>Ending Fund Balance</b>	<b>3,083,828</b>	<b>2,740,657</b>	<b>2,545,268</b>	<b>2,545,271</b>	<b>2,480,271</b>	<b>2,477,524</b>

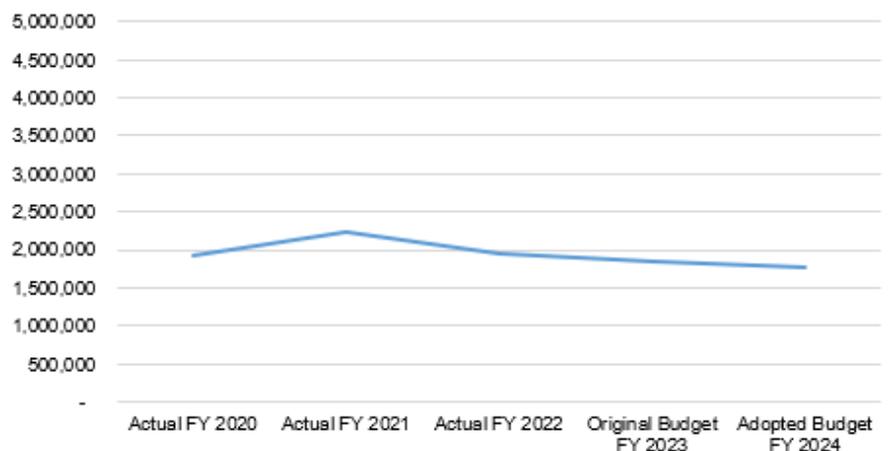
## Department Function

- The Employee Benefits Fund is an internal service fund established to account for the benefits afforded to City employees. The Fund consists of several chargeback accounts such as workers compensation and retiree dollars used for medical and life insurance benefits. The fund also covers other non-chargeback employee benefit and training expenditures such as drug testing, employee assistance program, unemployment, training, wellness program, background checks, fitness for duty, case management and administration fees for benefit-related services such as COBRA, Health Savings Accounts and Health Reimbursement Arrangement.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- The cost of retirees insurance decreased by \$73,335, and the costs of worker's compensation premiums decreased by \$60,000.
- Workday consulting costs were added, which increased expenses by \$38,000.

Employee Benefits Total Operating Expenditures



# Insurance and Claims

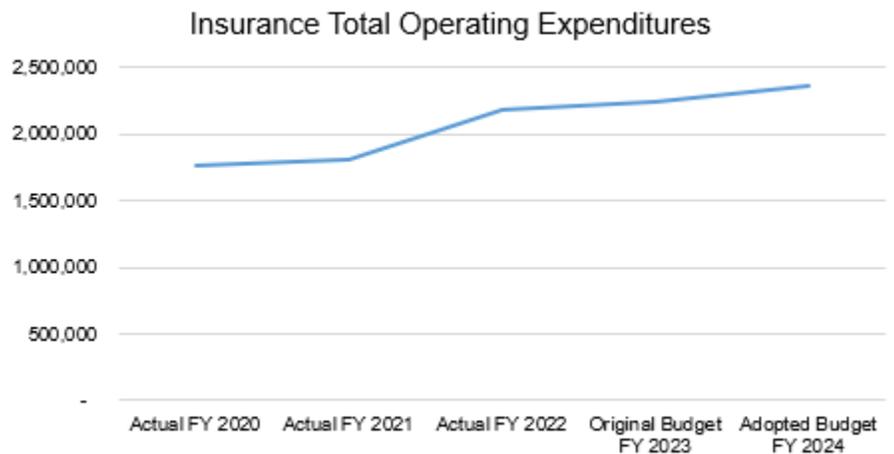
	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Insurance</b>						
<b>Revenue</b>						
Chargeback	\$ 1,918,579	2,286,343	-	\$ 2,226,683	\$ 2,226,683	\$ 2,626,358
Miscellaneous	-	-	2,320,415	-	-	-
Investment Income	29,475	8,250	9,771	8,000	8,000	60,000
<b>Total Revenue</b>	<b>1,948,054</b>	<b>2,294,592</b>	<b>2,330,186</b>	<b>2,234,683</b>	<b>2,234,683</b>	<b>2,686,358</b>
<b>Expenditure</b>						
Insurance	\$ 1,756,947	\$ 1,809,608	\$ 2,182,590	\$ 2,234,686	\$ 2,351,686	\$ 2,357,178
<b>Total Expenditure</b>	<b>1,756,947</b>	<b>1,809,608</b>	<b>2,182,590</b>	<b>2,234,686</b>	<b>2,351,686</b>	<b>2,357,178</b>
<b>Net Change in Fund Balance</b>	<b>191,107</b>	<b>484,985</b>	<b>147,596</b>	<b>(3)</b>	<b>(117,003)</b>	<b>329,180</b>
<b>Beginning Fund Balance</b>	<b>920,759</b>	<b>1,111,866</b>	<b>1,596,851</b>	<b>1,744,447</b>	<b>1,744,447</b>	<b>1,627,444</b>
<b>Ending Fund Balance</b>	<b>1,111,866</b>	<b>1,596,851</b>	<b>1,744,447</b>	<b>1,744,444</b>	<b>1,627,444</b>	<b>1,956,624</b>

## Department Function

- The Insurance and Claims Fund is established to manage the risk management activities of the City. Insurance costs, legal expenses and settlements are budgeted in this fund. The fund balance in this fund is designed to cover the self-insured portion of the City's liability coverage.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Insurance premiums increased by \$192,478.
- The claims budget was temporarily reduced since a large one-time claim will be paid through the insurance chargeback in the General Fund.



# Facility Services

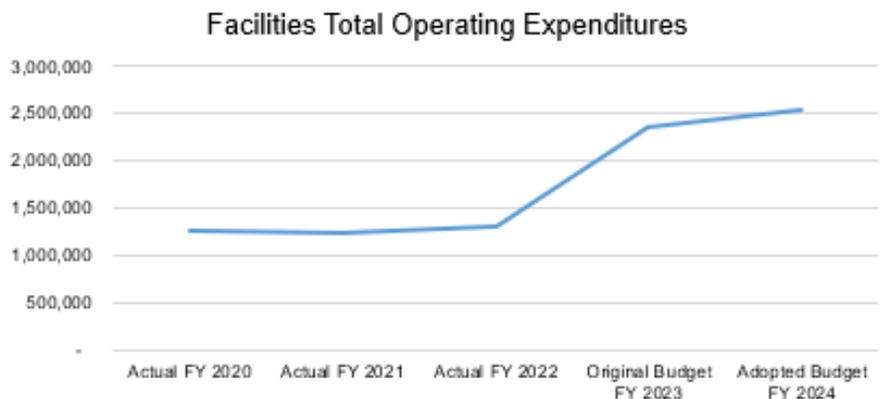
	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Facility Services</b>						
<b>Revenue</b>						
Chargeback	\$ 1,319,673	\$ 1,022,031		\$ 1,853,218	\$ 1,853,218	\$ 1,861,460
Miscellaneous	464	102	1,153,531	12,436	12,436	12,484
Investment Income	29,614	7,221	6,872	6,000	6,000	55,834
Transfer In	237,000	-	247,611	481,534	481,534	597,605
<b>Total Revenue</b>	<b>1,586,751</b>	<b>1,029,353</b>	<b>1,408,014</b>	<b>2,353,188</b>	<b>2,353,188</b>	<b>2,527,383</b>
<b>Expenditure</b>						
Facility Administration	\$ 261,563	\$ 276,604	\$ 294,854	\$ 312,896	\$ 336,181	\$ 359,246
Janitorial	-	-	-	-	-	-
Preventative Maintenance	450,034	394,913	433,060	480,191	480,191	491,917
Service Requests	232,505	264,264	217,680	280,000	280,000	280,000
Projects	-	-	-	-	-	-
Surplus	-	-	-	12,436	12,436	12,484
Contracts	302,814	292,730	305,272	786,131	786,131	786,131
General Fund Maintenance	19,914	11,180	39,850	481,534	1,518,137	597,605
Transfer Out	-	-	-	-	-	-
<b>Total Expenditure &amp; Transfer Out</b>	<b>1,266,831</b>	<b>1,239,691</b>	<b>1,290,716</b>	<b>2,353,188</b>	<b>3,413,076</b>	<b>2,527,383</b>
<b>Net Change in Fund Balance</b>	<b>319,920</b>	<b>(210,337)</b>	<b>117,298</b>	<b>0</b>	<b>(1,059,888)</b>	<b>-</b>
<b>Beginning Fund Balance</b>	<b>1,452,321</b>	<b>1,772,241</b>	<b>1,561,904</b>	<b>1,679,202</b>	<b>1,679,202</b>	<b>619,314</b>
<b>Ending Fund Balance</b>	<b>1,772,241</b>	<b>1,561,904</b>	<b>1,679,202</b>	<b>1,851,728</b>	<b>619,314</b>	<b>619,314</b>
	1,266,831	1,239,691	1,290,716	2,353,188	3,413,076	2,527,383

## Department Function

- The Facility Service Division is part of the Administrative Services Department. This division is responsible for the construction, remodeling and maintenance of more than 740,000 square feet in City facilities. To fulfill these responsibilities, the Facility Services provides technical expertise, project management, preventive and ongoing maintenance services, asset management, contract oversight, etc. Facility Services offers this wide variety of services to each of the City's offices in order to reduce costs, meet state and federal standards and assist each department in accomplishing its mission in an effective and efficient manner. Facility Services staff maintain and repair electrical, plumbing and HVAC systems, making certain that infrastructure operating systems in City facilities function safely and in the manner in which they were designed.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Hourly billing rate increased to \$72 as of July 1, 2023



• **Performance Measures**

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Responsible Government	Complete New Public Safety - City Hall Building Construction	Percentage Completed by May 2022	85%	100%	100%	N/A
Healthy, Inviting Environment	Record 80% Of Billable Hours To Department Work Orders	80% of Work Hours Billable To Various Departments	80%	pending	80%	80%



# Computer Replacement

Computer Replacement	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Miscellaneous	\$ 548,756	\$ 454,289	\$ 176,912	\$ -	\$ 263,845	\$ -
Investment Income	8,892	3,213	2,396	-	-	-
Transfer In	-	-	-	-	-	-
<b>Total Revenue</b>	<b>557,648</b>	<b>457,502</b>	<b>179,308</b>	<b>-</b>	<b>263,845</b>	<b>-</b>
<b>Expenditure</b>						
Computer Replacement	\$ 323,616	\$ 286,397	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure</b>	<b>323,616</b>	<b>286,397</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>234,032</b>	<b>171,105</b>	<b>179,308</b>	<b>-</b>	<b>263,845</b>	<b>-</b>
<b>Beginning Fund Balance</b>	<b>252,348</b>	<b>486,380</b>	<b>657,485</b>	<b>836,793</b>	<b>836,793</b>	<b>1,100,638</b>
<b>Ending Fund Balance</b>	<b>486,380</b>	<b>657,485</b>	<b>836,793</b>	<b>836,793</b>	<b>1,100,638</b>	<b>1,100,638</b>

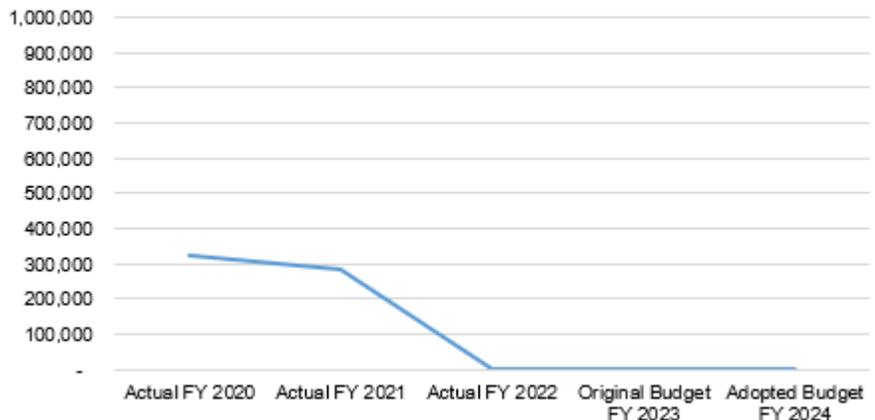
## Department Function

- The Computer Replacement Fund (Computer Bank) was established to help departments establish a funding source for the replacement of computers and printers to stay abreast with technology, control repair costs, and employee productivity. Each department determines the amount to transfer for computer replacement. Each department may keep a balance in the Computer Bank of up to 50% of total department needs. When determining the value of the department's needs, the current market price for CPU, monitor, software, keyboard and mouse will be used.

## What's new in FY 2024?

- In a typical year, there is no initial budget for the computer replacement fund. As departments determine computer-related purchasing needs throughout the year, they move money from their operating accounts and funds to the computer bank. In FY2022, a transfer-in amount was budgeted to cover anticipated costs related to the WorkDay software implementation. In FY2024, no transfer is anticipated.

Computer Rep. Total Operating Expenditures



# Vehicle Maintenance (Fleet)

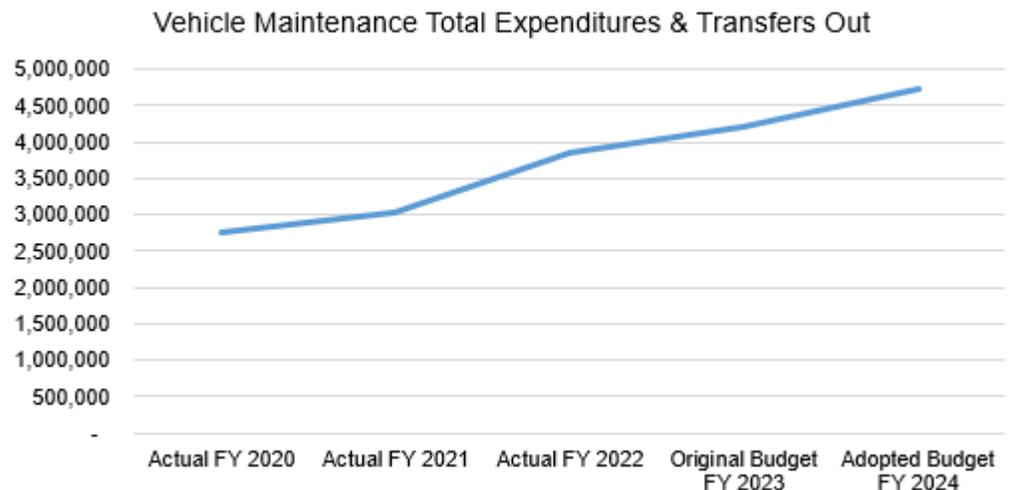
	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Vehicle Maintenance</b>						
<b>Revenue</b>						
Chargeback	\$ 1,668,187	\$ 1,913,648	\$ 3,566,280	\$ 2,275,048	\$ 4,017,465	\$ 4,647,925
Miscellaneous	933,299	848,045	-	1,740,225	-	-
Investment Income	-	-	-	-	-	-
<b>Total Revenue</b>	<b>2,601,486</b>	<b>2,761,693</b>	<b>3,566,280</b>	<b>4,015,273</b>	<b>4,017,465</b>	<b>4,647,925</b>
<b>Expenditure &amp; Transfer Out</b>						
Vehicle Maintenance	\$ 2,770,755	\$ 3,028,491	\$ 3,851,517	\$ 4,207,004	\$ 4,266,278	\$ 4,730,764
Transfer Out	-	-	-	-	-	-
<b>Total Expenditure &amp; Transfer Out</b>	<b>2,770,755</b>	<b>3,028,491</b>	<b>3,851,517</b>	<b>4,207,004</b>	<b>4,266,278</b>	<b>4,730,764</b>
<b>Net Change in Fund Balance</b>	<b>(169,269)</b>	<b>(266,798)</b>	<b>(285,237)</b>	<b>(191,731)</b>	<b>(248,813)</b>	<b>(82,839)</b>
<b>Beginning Fund Balance</b>	<b>168,926</b>	<b>(343)</b>	<b>(267,141)</b>	<b>(552,378)</b>	<b>(552,378)</b>	<b>(801,191)</b>
<b>Ending Fund Balance</b>	<b>(343)</b>	<b>(267,141)</b>	<b>(552,378)</b>	<b>(744,109)</b>	<b>(801,191)</b>	<b>(884,030)</b>

## Department Function

- The Vehicle Management Fund (Fleet) is responsible for the management and maintenance of the City fleet. The program maintains approximately 733 vehicles and pieces of equipment with the focus on preventive maintenance schedules to reduce downtime and provide safe vehicles and equipment to operate for all our departments. A collaborative effort with all City departments is made to provide transparency and information on program analysis, cost tracking, customer fulfillment, and maximum quality workmanship.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- Operating budget increased due to inflation and high costs of fuel. The budget assumes \$4.50/gallon for unleaded gas and \$5.25/gallon for diesel.
- Hourly billing rate increased to \$100 as of July 1, 2023



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2021	2022		2023
			Actual	Current	Target	Target
Responsible Government	Proactively seek out Sanitation maintenance and repair needs	Number of Sanitation vehicles inspected per month.	N/A	N/A	N/A	13

# Vehicle Replacement

Vehicle Replacement	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
Revenue & Transfer In						
Chargeback	\$ 3,559,444	\$ 4,961,160		\$ 4,060,269	\$ 4,060,269	\$ 6,483,883
Miscellaneous	789,451	675,381	4,762,916	1,881,414	1,881,414	-
Gain on Sale of Asset	-	62,550	307,972	-	-	-
Investment Income	85,568	5,033	511	2,000	2,000	-
Bond Proceeds	-	-	-	-	-	-
Transfer In	125,000	-	-	125,000	125,000	629,766
Total Revenue & Transfer In	4,559,463	5,704,124	5,071,399	6,068,683	6,068,683	7,113,649
Expenditure						
Vehicle Replacement	\$ 6,028,796	\$ 6,873,089	\$ 4,270,901	\$ 6,820,187	\$ 8,974,741	\$ 7,397,652
Total Expenditure	6,028,796	6,873,089	4,270,901	6,820,187	8,974,741	7,397,652
Net Change in Fund Balance	(1,469,333)	(1,168,965)	800,498	(751,504)	(2,906,058)	(284,003)
Beginning Fund Balance	5,682,726	4,213,393	3,044,428	3,844,926	3,844,926	938,868
Ending Fund Balance	4,213,393	3,044,428	3,844,926	3,093,422	938,868	654,865

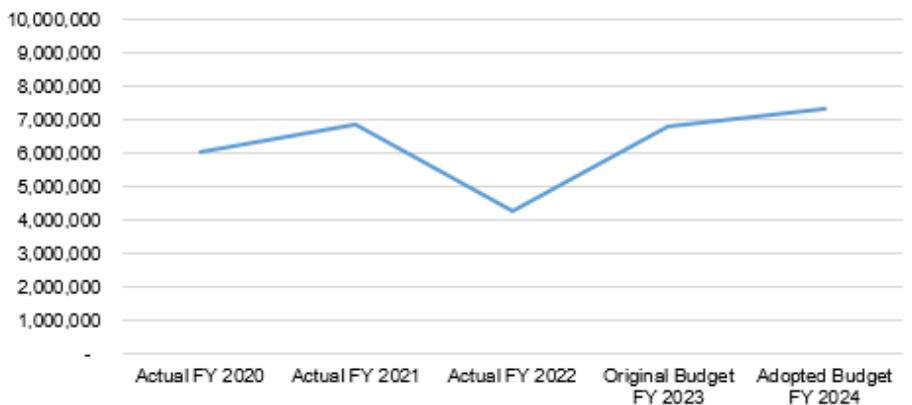
## Department Function

- The Vehicle Replacement Fund is used to purchase rolling stock for City departments. As vehicles and equipment reach their useful lifecycle they are replaced through this fund. Funds are systematically transferred from City departments into the Vehicle Replacement Fund to ensure that funds are available to replace budgeted replacement vehicles and equipment.

## What's new in FY 2024?

- A transfer from the general fund was included to cover fire truck lease expenses.
- Revenue from vehicle loan payments and outright vehicle purchases is expected to increase by \$509,873.
- Vehicle purchases are expected to increase in FY24.
- Supplemental Request: \$219,000 was added to the Police Vehicle Replacement account to purchase three new Police vehicles at \$73,000 each. The first year of loan payments for these vehicles is budgeted in the General Services FY2024 budget.

Vehicle Replacement Total Operating Expenditures



# Telecom

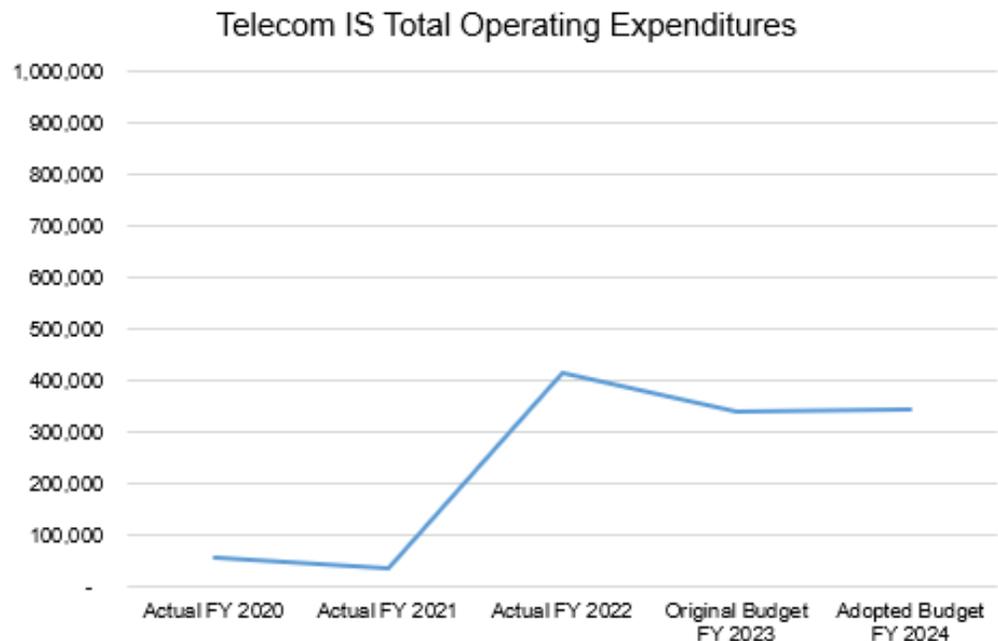
Telecom Internal Service	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Chargeback	\$ 303,313	\$ 303,313		\$ 300,000	\$ 300,000	\$ 300,000
Miscellaneous	264,682	-	300,000	210,000	-	-
Investment Income	-	18,739	19,686	-	-	-
Taxes	-	209,678	209,603	-	210,000	-
<b>Total Revenue</b>	<b>567,995</b>	<b>531,730</b>	<b>529,289</b>	<b>510,000</b>	<b>510,000</b>	<b>300,000</b>
<b>Expenditure</b>						
Telecom Internal Service	\$ 57,025	\$ 33,997	\$ 414,139	\$ 339,579	\$ 562,683	\$ 342,383
Transfer Out	-	-	-	-	-	-
<b>Total Expenditure &amp; Transfer Out</b>	<b>57,025</b>	<b>33,997</b>	<b>414,139</b>	<b>339,579</b>	<b>562,683</b>	<b>342,383</b>
<b>Net Change in Fund Balance</b>	<b>510,970</b>	<b>497,733</b>	<b>115,150</b>	<b>170,421</b>	<b>(52,683)</b>	<b>(42,383)</b>
<b>Beginning Fund Balance</b>	<b>3,264,165</b>	<b>3,775,135</b>	<b>4,272,869</b>	<b>4,388,019</b>	<b>4,388,019</b>	<b>4,335,336</b>
<b>Ending Fund Balance</b>	<b>3,775,135</b>	<b>4,272,869</b>	<b>4,388,019</b>	<b>4,558,440</b>	<b>4,335,336</b>	<b>4,292,953</b>

## Department Function

- The Telecom Internal Service Fund was created at the end of FY 2014 after the sale of the Provo fiber network to Google Fiber. The Telecom Internal Service Fund accounts for maintenance and equipment replacement for the City's fiber network not maintained by Google Fiber.

## What's new in FY 2024?

- No significant changes in the upcoming fiscal year.



# Customer Service

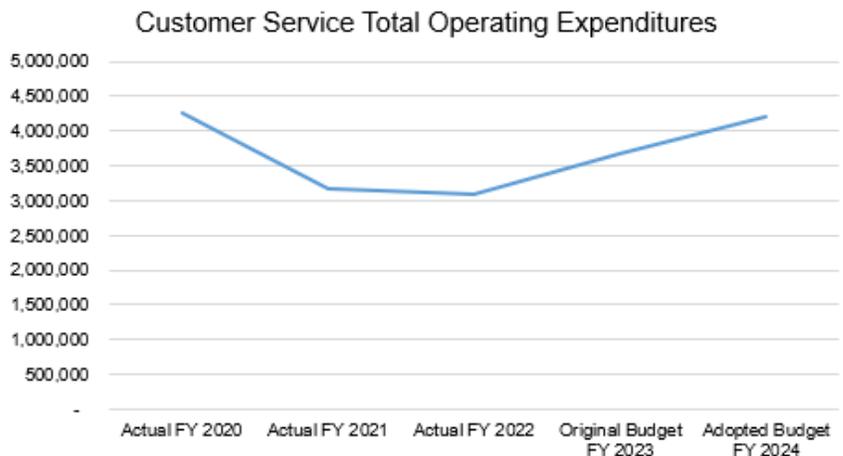
Customer Service	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue &amp; Transfer In</b>						
Chargeback	\$ 3,791,725	\$ 35,401		\$ 3,454,490	\$ 3,454,490	\$ 3,652,239
Charge for Services	-	-		-	80,135	72,000
Miscellaneous	132,197	3,515,161	3,173,430	105,000	35,000	35,000
Investment Income	13,400	2,173	6,630	10,000	10,000	-
Transfer In	591,313	75,000	75,000	101,470	101,470	78,917
<b>Total Revenue &amp; Transfer In</b>	<b>4,528,635</b>	<b>3,627,736</b>	<b>3,255,060</b>	<b>3,670,960</b>	<b>3,681,095</b>	<b>3,838,156</b>
<b>Expenditure &amp; Transfer Out</b>						
Customer Service Administration	\$ 1,800,706	\$ 1,165,906	\$ 967,755	\$ 985,730	\$ 1,097,331	\$ 1,430,310
Billing	929,705	880,142	1,023,939	1,319,811	1,319,810	1,264,713
Customer Service-IT	195,527	152,873	171,902	248,513	326,079	249,431
Call Center	939,641	846,463	813,804	1,090,436	1,090,436	1,226,975
Business License	110,750	18,332	12,561	26,470	41,470	26,470
Parking Management	273,176	1,811	-	-	-	-
Field Services	-	-	-	-	-	-
Meter Reader	10,373	12,063	-	-	-	-
Transfer Out	-	96,250	105,000	-	-	-
<b>Total Expenditure &amp; Transfer Out</b>	<b>4,259,878</b>	<b>3,173,840</b>	<b>3,094,961</b>	<b>3,670,960</b>	<b>3,875,126</b>	<b>4,197,899</b>
<b>Net Change in Fund Balance</b>	<b>268,757</b>	<b>453,895</b>	<b>160,099</b>	<b>0</b>	<b>(194,031)</b>	<b>(359,743)</b>
<b>Beginning Fund Balance</b>	<b>528,450</b>	<b>797,207</b>	<b>1,251,102</b>	<b>1,411,201</b>	<b>1,411,201</b>	<b>1,217,170</b>
<b>Ending Fund Balance</b>	<b>797,207</b>	<b>1,251,102</b>	<b>1,411,201</b>	<b>1,411,201</b>	<b>1,217,170</b>	<b>857,427</b>

## Department Function

- The Customer Service Department was first created as a division of the Mayor's Office in July of 2012 to provide quality centralized service to residents and businesses of Provo City. In 2017, it became its own department. The Customer Service Department is located in the Provo City Center building and is a 311 Call Center. Services offered by 311 are by phone, walk-ins, and online. Services provided include, utility billing, electronic fingerprinting, airport badging, licensing (animal, bicycle), special events, park reservations, street banner reservations, parking tickets, parking permits, centralized cashier, payments for police reports, general information and reports of city-related problems. Calls handled through the 311 Customer Service division average 98,000 per year. Walk-in traffic average 70,000 per year.

## What's new in FY 2024?

- Employees received a 4% cost of living adjustment.
- The administrative overhead chargeback expense in the Customer Service Administration function increased to cover Provo360 costs in addition to making a correction from last year.



## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			2022	2023		2024
			Actual	Current	Target	Target
Safe City	Increase Certified Staff For Tsa Airport Badging, Official Notary Public, And Federal Passport Agents	Number of Certified CSR/ Other Services	65%	50%**	75%	75%
Community	Increase Customer Services	Number of Passports Issued	1604	825	1600	1700
		Number of Passport Photos	1024	573	700	1000
		Number of Fingerprints	3590	2183	5000	5000
Business and Economic Vitality	Make Accessing Information and Doing Business with the City Easier	Percentage of 311 Utilization (Use of Abbreviated Dialing Num.)	23%	23%	25%	26%
Responsible Government	Increase Customer Service Call Center Performance	Call Center Average Time to Answer	79 sec	112 sec*	45	40
		Call Center Abandon Rate	4.00%	9.00%	6.00%	5.00%
Healthy Inviting Environment	Continue "Customer Service Cares" Initiative	Number of Charity, Community Outreach Assistance, and Promotional Events Participated In	2	2	2	3

\*Suspended services for a limited time due to COVID-19

\*\* Increased calls and call duration due to rate increases, new billing software, and COVID -19.



## Debt Service Funds



# Debt Service Funds

Municipalities have the option of funding long-term expenses through debt, often in the form of bonds, leases, and notes payable. Provo has maintained a AAA sales tax bond rating, which has helped the City secure debt, as needed.

- Provo City has issued two types of bonds: general obligation and revenue bonds. General obligation bonds are repaid through property tax levies. Current general obligation bonds include bonds for the Rec Center and the new City Hall/Public Safety Headquarters/Fire Station 2. In contrast, revenue bonds are repaid through a designated revenue source. Currently, Provo’s revenue bonds are for the cemetery, the fiber network, and enterprise-fund-related projects.
- Long-term debt can also be incurred through finance leases. Provo City currently has finance leases for ERP debt (i.e., Provo 360), fire apparatus, and golf course equipment.
- Finally, Provo also has several expenses that are accounted for in notes payable. These expenses are related to the Regional Sports Park and Airport projects.

Debt service funds manage principal and interest payment requirements on outstanding obligations. Provo City has three debt service funds—1) Debt Service, 2) Telecom Debt Service, and 3) Enterprise Resource Planning (ERP) Debt Service. None of these funds are tied to a specific department. The budgets for these three funds are shown in the tables below:

## Debt Service Fund

Debt Service	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Taxes	\$ 8,511,549	\$ 8,892,482	\$ 8,487,876	\$ 8,304,856	\$ 8,304,856	\$ 8,898,810
Bond Proceeds	-	-	-	-	-	-
Investment Income	166,142	16,061	20,263	25,000	25,000	145,500
Transfer In	-	-	-	469,493		169,857
<b>Total Revenue</b>	<b>8,677,691</b>	<b>8,908,543</b>	<b>8,508,139</b>	<b>8,799,349</b>	<b>8,329,856</b>	<b>9,214,167</b>
<b>Expenditure</b>						
Debt Service	\$ 8,073,056	\$ 8,072,511	\$ 7,869,180	\$ 8,173,850	\$ 8,173,850	\$ 8,172,310
Transfer Out	440,000	315,000	315,000	440,000	125,000	440,000
<b>Total Expenditure</b>	<b>8,513,056</b>	<b>8,387,511</b>	<b>8,184,180</b>	<b>8,613,850</b>	<b>8,298,850</b>	<b>8,612,310</b>
<b>Net Change in Fund Balance</b>	<b>164,635</b>	<b>521,033</b>	<b>323,959</b>	<b>185,499</b>	<b>31,006</b>	<b>601,857</b>
<b>Beginning Fund Balance</b>	<b>1,767,808</b>	<b>1,932,443</b>	<b>2,453,476</b>	<b>2,777,435</b>	<b>2,777,435</b>	<b>2,993,940</b>
<b>Ending Fund Balance</b>	<b>1,932,443</b>	<b>2,453,476</b>	<b>2,777,435</b>	<b>2,962,934</b>	<b>2,993,940</b>	<b>3,595,797</b>

## Telecom Debt Service Fund

Telecom Debt Service	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Investment Income	\$ 52,496	\$ 14,707	\$ 13,151	\$ 20,000	\$ 20,000	\$ 200,000
Transfer In	3,382,212	3,494,632	6,365,227	3,250,000	3,250,000	3,575,000
<b>Total Revenue</b>	<b>3,434,708</b>	<b>3,509,340</b>	<b>6,378,378</b>	<b>3,270,000</b>	<b>3,270,000</b>	<b>3,775,000</b>
<b>Expenditure</b>						
Telecom Debt Service	\$ 3,223,657	\$ 3,218,291	\$ 3,216,063	\$ 3,222,689	\$ 3,222,689	\$ 3,221,498
<b>Total Expenditure</b>	<b>3,223,657</b>	<b>3,218,291</b>	<b>3,216,063</b>	<b>3,222,689</b>	<b>3,222,689</b>	<b>3,221,498</b>
<b>Net Change in Fund Balance</b>	<b>211,051</b>	<b>291,049</b>	<b>3,162,315</b>	<b>47,311</b>	<b>47,311</b>	<b>553,502</b>
<b>Beginning Fund Balance</b>	<b>2,285,419</b>	<b>2,496,470</b>	<b>2,787,519</b>	<b>5,949,834</b>	<b>5,949,834</b>	<b>6,044,456</b>
<b>Ending Fund Balance</b>	<b>2,496,470</b>	<b>2,787,519</b>	<b>5,949,834</b>	<b>5,997,145</b>	<b>6,044,456</b>	<b>6,597,958</b>

## ERP Debt Service Fund

ERP Debt Service	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Investment Income	\$ 21,622	\$ 6,559	\$ 2,382	\$ -	\$ -	\$ -
Transfer In	1,409,884	2,108,527	2,117,277	470,274	470,274	470,274
<b>Total Revenue &amp; Transfer In</b>	<b>1,409,884</b>	<b>2,108,527</b>	<b>2,117,277</b>	<b>470,274</b>	<b>470,274</b>	<b>470,274</b>
<b>Expenditure &amp; Transfer Out</b>						
ERP Debt Service	\$ 852,719	\$ 877,262	\$ 880,340	\$ 869,689	\$ 869,690	\$ 22,660
Transfer Out	3,006,707	810,894	1,133,206	-	-	-
<b>Total Expenditure</b>	<b>3,859,426</b>	<b>1,688,156</b>	<b>2,013,546</b>	<b>869,689</b>	<b>869,690</b>	<b>22,660</b>
<b>Net Change in Fund Balance</b>	<b>(2,449,542)</b>	<b>420,371</b>	<b>103,731</b>	<b>(399,415)</b>	<b>(399,416)</b>	<b>447,614</b>
<b>Beginning Fund Balance</b>	<b>1,416,987</b>	<b>(1,032,555)</b>	<b>(612,184)</b>	<b>(508,453)</b>	<b>(508,453)</b>	<b>(1,307,284)</b>
<b>Ending Fund Balance</b>	<b>(1,032,555)</b>	<b>(612,184)</b>	<b>(508,453)</b>	<b>(907,868)</b>	<b>(1,307,284)</b>	<b>(859,670)</b>

## Current Debt Obligations

The tables below show Provo City's current debt obligations as of June 30, 2023.

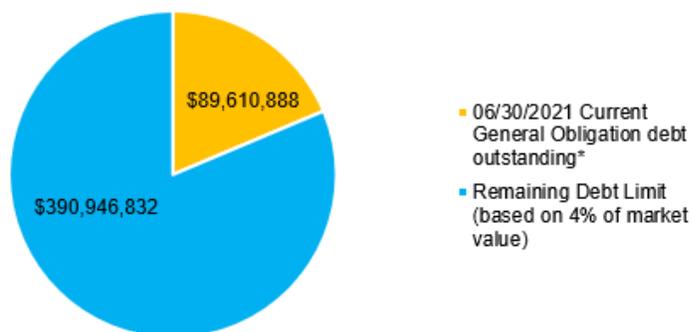
Series	Purpose	Original Amount	Final Maturity Date	Outstanding Balance
<b>Government-Type General Obligation Bonds</b>				
2017 Series GO Bond (Refunded 2011 Series)	Recreation Center Refunding	24,550,000	1/1/2032	20,965,000
2019 Series GO Bond	City Center and Fire Station	65,930,000	2/1/2039	56,580,000
	<b>Year ended June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Total Government-Type General Obligation Bonds</b>	2024	4,415,000	3,271,456	7,686,456
	2025	4,640,000	3,050,706	7,690,706
	2026	4,870,000	2,818,706	7,688,706
	2027	5,120,000	2,575,206	7,695,206
	2028	5,370,000	2,319,206	7,689,206
	2029-2039	53,130,000	10,813,744	63,943,744
	Total	77,545,000	24,849,025	102,394,025
<b>Government-Type Revenue Bonds</b>				
Telecom 2004 Taxable Series	Fiber Network	39,500,000	2/15/2026	8,690,000
2014 Cemetery Bond	Cemetery Expansion	2,334,000	5/1/2034	1,495,000
	<b>Year ended June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Total Government-Type Revenue Bonds</b>	2024	2,857,000	528,855	3,385,855
	2025	3,011,000	375,741	3,386,741
	2026	3,170,000	214,343	3,384,343
	2027	125,000	44,389	169,389
	2028	130,000	39,551	169,551
	2029-2035	892,000	124,614	1,016,614
	Total	10,185,000	1,327,493	11,512,493
<b>Combined Government-Type General Obligation and Revenue Bonds Debt Schedule</b>				
	<b>Year ended June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b>Total Government-Type General Obligation and Revenue Bonds Combined</b>	2024	7,272,000	3,800,311	11,072,311
	2025	7,651,000	3,426,447	11,077,447
	2026	8,040,000	3,033,049	11,073,049
	2027	5,245,000	2,619,595	7,864,595
	2028	5,500,000	2,358,757	7,858,757
	2029-2039	54,022,000	10,938,358	64,960,358
	Total	87,730,000	26,176,518	113,906,518

Series	Purpose	Original Amount	Final Maturity Date	Balance
<b>Lease Agreements</b>				
2017 Finance Lease - \$2,040,000	Fire Apparatus	2,040,000	3/15/2025	543,353
2019 Finance Lease - \$2,490,000	Fire Apparatus	2,490,000	4/1/2027	1,309,583
2020 Finance Lease - \$521,093	Golf Maintenance Equipment	521,093	8/25/2024	210,227
Golf Carts - \$280,337	Golf Carts	280,337	7/15/2027	219,788
Golf Carts - \$175,010	Club Car Connect	175,010	7/15/2027	137,210
Total Lease Obligations as of June 30, 2023				2,420,161
<b>Notes Payable</b>				
2020 108 Note Payable - \$2,500,000	Airport	2,500,000	8/1/2029	1,679,000
2021 Note Payable - \$10,149,553	Airport	10,149,553	11/1/2026	10,149,553
Total Lease Obligations as of June 30, 2023				11,828,553
<b>Enterprise Funds - Revenue Bonds</b>				
Storm Water District 2010 Series B		3,850,000	6/1/2024	710,000
Water 2015		10,775,000	2/1/2035	7,435,000
Wastewater 2015		8,980,000	2/1/2035	6,195,000
Energy 2015		19,550,000	2/1/2035	13,240,000
Airport Sales Tax Revenue Bonds 2017		4,975,000	2/15/2034	3,985,000
Wastewater 2020		75,800,000	9/1/2043	75,800,000
Wastewater 2022		10,000,000	9/1/2045	10,000,000
	<b>Year ended June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
	2024	2,870,000	1,587,373	4,457,373
	2025	2,245,000	1,469,497	3,714,497
	2026	2,380,000	1,383,498	3,763,498
<b>Total Enterprise Funds- Revenue Bonds</b>	2027	6,425,000	1,268,947	7,693,947
	2028	6,515,000	1,160,598	7,675,598
	2029-2045	96,930,000	5,657,337	102,587,337
	<b>Total</b>	<b>117,365,000</b>	<b>12,527,250</b>	<b>129,892,250</b>

### Legal Debt Margin

The City does not have the final tax valuation for the 2023 tax year, so the 2022 valuation was used to compute the legal debt margin for the City.

### Legal Debt Margin



Estimated Market Value	12,013,943,000
Total Legal Debt Limit (4% of market value)	480,557,720
06/30/2021 Current General Obligation debt outstanding*	89,610,888
Legal Debt Margin	390,946,832

\*Includes unamortized costs

## Bond Ratings

Similar to how individuals have credit scores, municipalities receive bond ratings from three agencies . The three agencies are S&P Global, Fitch Ratings, and Moody's Investors Service. The table below shows Provo City's bond ratings from one or more of these agencies for individual revenue and general obligation bonds that comprise the City's debt portfolio.

<b>Bond Ratings</b>			
<b>Bond</b>	<b>Rating Agency</b>		
	<b>S&amp;P</b>	<b>Fitch</b>	<b>Moody's</b>
Energy System Revenue Bonds Series 2015A	AA	AA-	
Wastewater Revenue Bonds Series 2015A	AA	AA	
Water Revenue Bonds Series 2015A	AA	AA-	
General Obligation Series 2011	AA+		
General Obligation Refunding Bonds Series 2017	AA+		Aa1
General Obligation Bonds Series 2019	AA+		Aa1
Sales Tax Revenue Bonds 2004	AAA		Baa2
Sales Tax Revenue Bonds Series 2017	AAA		
Stormwater Revenue Bonds Series 2010B			Aa3

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# Capital Improvement Plan



## Capital Expenditures

Every year, the City prepares a five-year capital improvement plan for capital projects over \$5,000. The fiscal year 2024 Capital Improvement Plan is available here: [https://www.provo.org/departments/finance/financial-reports/-folder-528#docan4337\\_9609\\_696](https://www.provo.org/departments/finance/financial-reports/-folder-528#docan4337_9609_696).

To understand the policies behind the capital improvement plan and associated funds, please see the “Capital Improvement Program and Capital Assets” under the Principals of Financial Management section of this budget document.

Included below is an overview of each capital improvement fund—the five-year projection for each fund by project, along with the adjusted FY 2024 budget, and actuals for the previous four years. For further detail on each individual project, please visit the financial reports page at [www.provo.org](http://www.provo.org) to review the 5-Year CIP report.

## Capital Improvement Program Consolidated Budget Plan

CIP Funds	Prior Fiscal Years 2019-2022	Adjusted Budget FY 2023	Adopted Budget FY 2024	Proposed 2025-2028
<b>General CIP</b>				
General Capital Projects	\$ 7,097,708	\$ 51,000	\$ 426,000	\$ -
City Building Projects	\$ 43,539,472	-	-	-
<b>B&amp;C Roads</b>	\$ 10,451,718	2,840,000	2,694,859	11,360,000
<b>Economic Development</b>	\$ 48,835	5,000	39,000	-
<b>Engineering</b>	\$ 31,530,230	3,075,000	3,199,774	8,600,000
<b>Parks &amp; Rec</b>	\$ 12,615,037	9,435,826	12,040,901	37,222,628
<b>Water</b>	\$ 21,851,107	84,570,499	9,406,926	47,720,000
<b>Wastewater</b>	\$ 100,438,214	75,406,664	22,880,000	63,924,000
<b>Energy</b>	\$ -			
Distribution Systems	\$ 13,772,365	3,392,200	3,996,940	14,231,850
Transmission Systems	\$ 846,340	241,000	431,000	1,539,000
Substations	\$ 10,156,862	2,989,500	574,500	14,434,682
City Projects	\$ 2,878,974	1,230,000	730,000	2,385,000
SCADA/AMI	\$ 55,527	200,000	500,000	2,250,000
Administration	\$ 1,736,711	707,117	780,182	5,053,573
Vehicle Replacement	\$ 1,294,319	-	910,000	
<b>Airport</b>	\$ -			
General	\$ 59,256,149	20,711,437	37,660,250	68,685,125
Public Ramp	\$ 916,366	-	-	-
Utility infrastructure	\$ 2,217,019	-	-	-
<b>Sanitation</b>	\$ 581,024	250,000	180,000	720,000
<b>Storm Drain</b>	\$ 7,981,192	2,600,000	\$ 2,799,100	11,400,000
<b>Utility Transportation</b>	\$ 10,264,761	2,160	2,280,000	9,720,000
<b>Golf Course</b>	\$ 6,767,246	-	-	-
<b>Total</b>	\$ 346,297,175	\$ 207,707,403	\$ 101,529,432	\$ 299,245,858

Beginning in FY 2018, Provo City changed financial systems and in doing so, adjusted the methodology for budgeting for capital improvement projects. The new method appropriates funds in capital functions as listed above. Only Energy, General CIP, and the Airport utilize multiple capital functions per fund.

Detail for individual projects that comprise these budgeted totals can be found in the Provo City 5-year CIP report published on the City’s website at <https://www.provo.org/departments/finance/financial-reports>.

## Significant Non-Recurring Capital Projects—Operating Impact

The majority of the projects included in the total capital appropriations are ongoing infrastructure maintenance projects. The projects listed below are non-routine and most expensive.

Department	Project	Adopted FY 2024	Proposed FY2025-2028	Funding Source	Operating Impact
Parks	Regional Sports Park	\$ 4,057,292	\$ 10,670,388	Grants, CIP & Impact Fees	Little to No Impact
Airport	Airport Terminal Expansion	\$ 30,000,000	\$ 30,000,000	Grrants	Little to No Impact
Water	Aquifer Storage and Recovery Projects	\$ 1,250,000	\$ 5,000,000	New Year Budget	Little to No Impact
Energy	Distribution Upgrade	\$ 2,312,000	\$ 8,111,850	City Labor & Fund balance	Little to No Impact

The table below describes the operating impact of each previously mentioned project. Provo City typically does not debt-finance infrastructure projects. As such, most of these projects have operating impacts that place pressure on existing resources but as yet do not require additional operating dollars.

Department	Project	Operating Impact	Operating Budget - Annual Impact
Parks	Regional Sports Park	Little to No Impact	Description and Justification: The Epic 100 regional sports park was designated as a visionary project in the Provo Parks and Recreation Master Plan. Currently, over 300 local teams are competing for very limited field space in Provo, with the largest site accommodating 5 fields.
Airport	Airport Terminal Expansion	Little to No Impact	Expansion of the Airport Terminal from 4 gates to 10.
Water	Aquifer Storage and Recovery Projects	Little to No Impact	Aquifer recharging projects that will help us utilize water rights more effectively.
Energy	Distribution Upgrade	Little to No Impact	This project provides for the rebuild and upgrade of the electrical infrastructure required by growth and/or wear and tear on the system.

For additional details on any of the CIP projects, see the Provo City 5-year CIP report published on the City's website at <https://www.provo.org/departments/finance/financial-reports>.



## Other Information



# TOP RANKINGS & LOCATION



**#1 Best Performing City** (Milken Institute; March 2022)

**#2 Hottest Job Market in America** (The Wall Street Journal, April 2022)

**#2 Safest Big City in the U.S.** (August 2021; Safe-Wise)

**#3 Most Affordable City to Live and Work** (GoodHire; February 2022)

**#4 U.S. City with the Best Job Market** (GoodHire; February 2022)

**#5 Most Dynamic Metropolitan** (Heartland Forward; April 2022)

**Provo is one of the Best Places to Live and Retire Now** (November 2021, AARP)



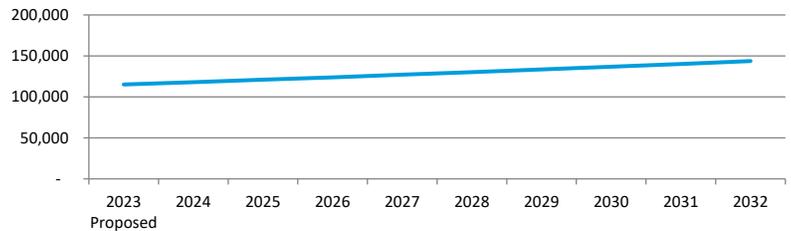
# Demographic Information

Provo is located in central Utah and is likely best-known as the home to Brigham Young University (BYU). The neighboring city to the north is Orem, which is where Utah Valley University is located. The large number of university students in the area has helped Provo become an incubator for start-up companies and a vibrant community for young adults and families. Knowing about the university impact helps explain some of the demographic trends Provo has seen over the years. The information below provides an overview of Provo’s demographics, highlights principal employers within the city, and lists the principal property taxpayers.

## Principal Employers

Brigham Young University  
 Utah Valley Regional Med Center  
 Vivint, Inc.  
 Revere Health (Central Utah Medical Clinic)  
 Chrysalis Utah, Inc  
 Qualtrics, LLC  
 A&A Staffing Solutions  
 Nu Skin International  
 RBD Acquisition Sub, Inc  
 Utah State Hospital

## Provo City Population



## Principal Property Taxpayers

Nu Skin International, Inc.  
 Sir Properties Trust  
 IHC Health Services, Inc  
 B+F Timpanogas Tech Center  
 Central Utah Investment  
 Duncan Aviation  
 Qualtrics  
 Union Pacific Railroad Company  
 Questar Gas  
 Brixton Provo Mall



## Long Term Planning

The City of Provo, incorporated in 1851, is located in a metropolitan area that has a dynamic and diverse economy. The City has a diverse manufacturing and industrial base. Major industries include retail business, light manufacturing, software development, and a university community. This diversity stabilizes the unemployment rate and offers a broad range of employment opportunities.

The City of Provo provides a full range of services that include public safety, streets, recreational and cultural events, community development and general administrative services. The City of Provo also operates energy, water, wastewater, sanitation, municipal golf course, and storm drain utilities. A general aviation airport and a telecom network are also part of the City of Provo. Component units are legally separate entities for which the nature and significance of their relationship with the City of Provo are such that exclusion would cause the financial statements to be misleading or incomplete. Blended component units are included as part of the primary government. Accordingly, Provo City Redevelopment Agency is reported as special revenue fund and the Provo City Storm Water Service District as an enterprise fund.

The Administration and Municipal Council has worked hard to submit a responsible, sustainable budget. The City is closely monitoring the current economic environment. As the City plans for the future, we are being very cautious to align the commitment of City resources with the anticipated revenues for the City. We continue to focus on the results that matter to citizens, prioritize and improve levels of service, and find cost effective and innovative options for service delivery.

The City undertook an in-depth and detailed look at the budgeting process for Fiscal Year 2024. Administration began reviewing preliminary budget projections in January of 2023 in preparation for the FY 2024 budget.

The Administration includes a 10-year model that provides the Adopted budget for Fiscal Year 2024, with a nine-year look forward. This 10-year model currently reflects revenues, transfers in, expenses and transfers out for the General Fund.

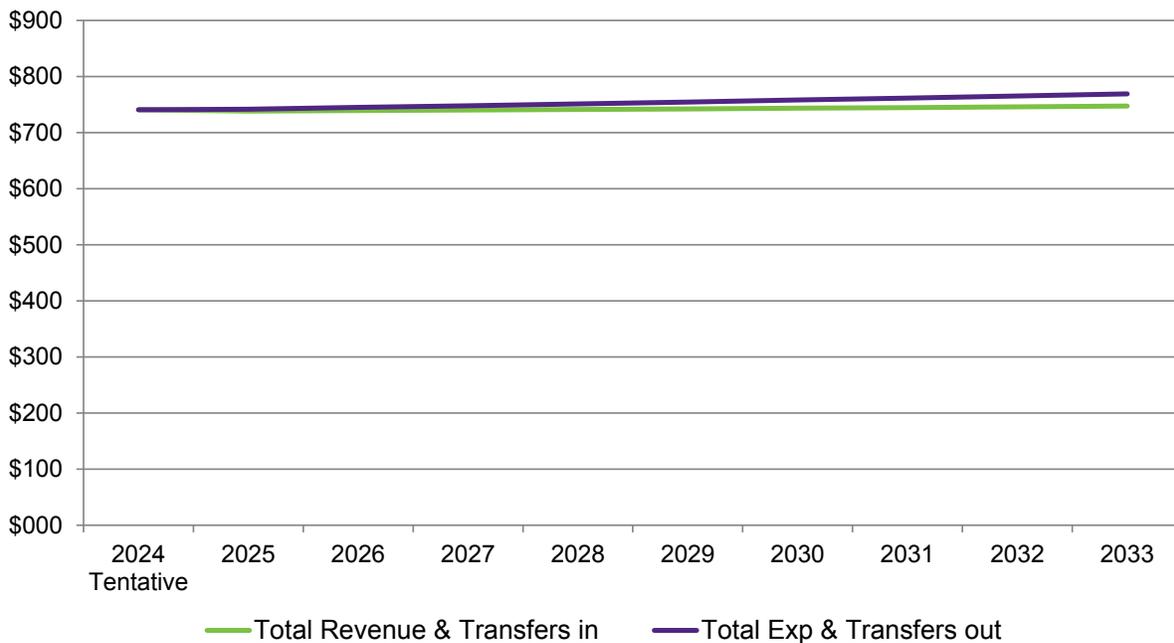
The spreadsheet has been designed with numerous assumptions in mind, with the capability of changing them as needed for analysis. The major assumptions included for Fiscal Year 2024 is the following: a 4% cost of living increase for all full-time employees, 2.5% merit increases, health insurance increase of 4.6%, 401K match of 2%, a 3% wastewater utility increase, a 5% water utility increase, a 2% energy utility increase, a 7% sanitation rate increase and a 5% Utility Transportation increase.

The spreadsheet is dynamic with the option to change the assumptions provided and add additional items. Other assumptions available in the spreadsheet are: changes to revenues and current transfers in, other utility rate increases, increases to operations, capital, vehicle replacement, and transfers out to other departments.

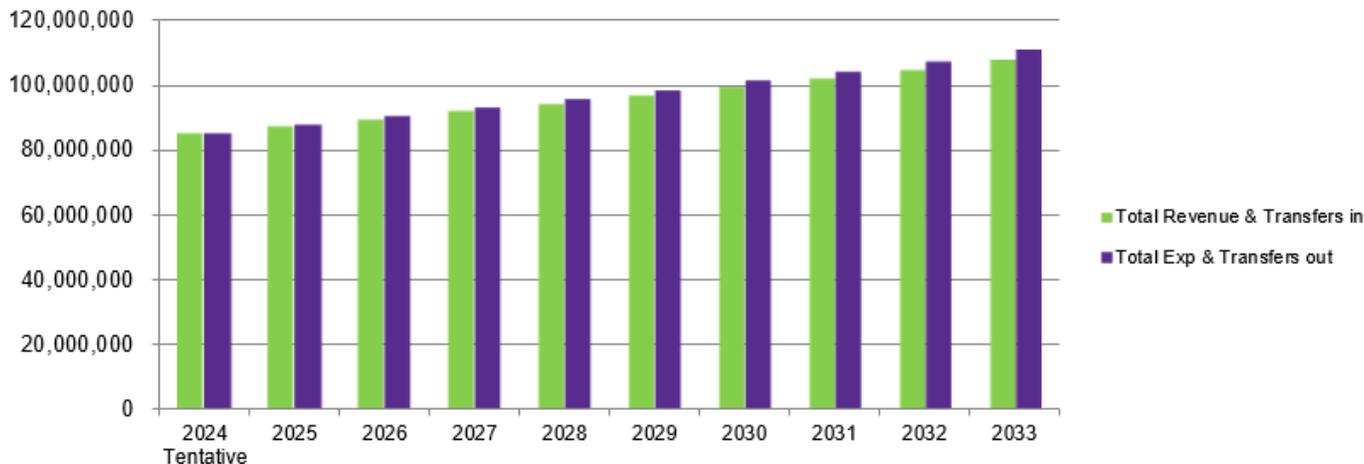
For the Fiscal 2024 and budget years forward, the following assumptions have been made, with FY24 being the base:

- Payroll Funding— 4% increase going forward, considering future merit increases, market studies, and possible cost of living adjustments
- Defined Contribution Retirement— 1.0% increase going forward
- Insurance— 3.5% increase going forward
- Property Tax— 4.0% increase for FY25; 3% projected for FY26; 2.5% projected going forward
- Sales and Use Tax— 4% increase projected for FY24; 3.5% projected for FY25; 3% projected afterwards
- Franchise Tax— 1.0% increase for FY25; future years tied to utility transfer revenue projections
- Lodging Tax— 6% increase for FY25 & 5% for FY26, assuming spike in hotel stays tied to the regional sports park. Community & Neighborhood Services and Development Services Fees— 2.0% increase going forward
- Parks & Recreation Fees— 2.0% increase going forward
- Public Safety Fees, Ambulance Charges, Internal Service Chargebacks, and Interest Income — 1% increase going forward
- Utility Sales—1.25% increase going forward based on growth
- Population—1.25% increase going forward
- Utility Rates— 5.0% increase for Water going forward; 2.5% increase for Wastewater going forward
- Operations—1% increase going forward

### Provo City Per Capita Revenue vs Expense for FY24 - FY33



### General Fund Revenue vs. Expenditures FY2024-2033



Provo City General Fund Projection (Thousands of Dollars)

	2024									
	Tentative	2025	2026	2027	2028	2029	2030	2031	2032	2033
<b>Revenues:</b>										
Current Property Tax	\$ 5,470	\$ 5,689	\$ 5,859	\$ 6,006	\$ 6,156	\$ 6,310	\$ 6,468	\$ 6,629	\$ 6,795	\$ 6,965
Vehicle Taxes	320	320	320	320	320	320	320	320	320	320
Sales and Use Taxes	29,779	30,970	32,054	33,015	34,006	35,026	36,077	37,159	38,274	39,422
RAP Tax	2,275	2,366	2,449	2,523	2,598	2,676	2,756	2,839	2,924	3,012
Franchise Taxes	11,424	11,538	11,660	11,996	12,343	12,701	13,071	13,454	13,850	14,260
Lodging Tax	993	1,053	1,106	1,155	1,207	1,262	1,293	1,326	1,359	1,393
Parks & Recreation	6,901	7,039	7,180	7,324	7,470	7,620	7,772	7,928	8,086	8,248
Business Licenses	615	621	627	634	640	646	653	659	666	673
Road Projects	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200	4,200
Community Development Fees	2,378	2,426	2,474	2,524	2,574	2,626	2,678	2,732	2,786	2,842
Public Safety	665	671	678	685	691	698	705	712	720	727
Fire	2,882	2,911	2,940	2,969	2,999	3,029	3,059	3,090	3,121	3,152
Interest Income	993	1,003	1,013	1,024	1,034	1,044	1,055	1,065	1,076	1,087
Intergovernmental	795	584	584	584	584	584	584	584	584	584
Misc.	1,172	1,172	1,172	1,172	1,172	1,172	1,172	1,172	1,172	1,172
<b>Total Revenue</b>	<b>70,862</b>	<b>72,563</b>	<b>74,316</b>	<b>76,131</b>	<b>77,994</b>	<b>79,914</b>	<b>81,863</b>	<b>83,869</b>	<b>85,933</b>	<b>88,057</b>
<b>Transfers in:</b>										
Transfer from ERP Debt Service	315	-	-	-	-	-	-	-	-	-
Transfer from Engineering CIP	50	50	50	50	50	50	50	50	50	50
<b>Transfers (Utilities)</b>										
Transfer from Water	1,925	2,047	2,176	2,313	2,459	2,615	2,780	2,955	3,142	3,340
Transfer from Wastewater	2,871	2,979	3,092	3,209	3,330	3,456	3,587	3,722	3,863	4,009
Transfer from Energy	7,891	8,149	8,416	8,692	8,977	9,271	9,574	9,888	10,212	10,546
Transfer from Sanitation	750	759	769	778	788	798	808	818	828	838
Transfer from Storm Drain	641	649	657	665	673	682	690	699	708	717
<b>Total Transfers in</b>	<b>14,443</b>	<b>14,633</b>	<b>15,160</b>	<b>15,707</b>	<b>16,277</b>	<b>16,872</b>	<b>17,489</b>	<b>18,132</b>	<b>18,803</b>	<b>19,500</b>
<b>Total Revenue &amp; Transfers in</b>	<b>85,305</b>	<b>87,196</b>	<b>89,476</b>	<b>91,838</b>	<b>94,271</b>	<b>96,786</b>	<b>99,352</b>	<b>102,001</b>	<b>104,736</b>	<b>107,557</b>
<b>Expenditures:</b>										
Personnel	41,280	42,931	44,649	46,434	48,292	50,224	52,232	54,322	56,495	58,754
Insurance	8,846	9,156	9,476	9,808	10,151	10,507	10,874	11,255	11,649	12,057
Retirement	8,523	8,608	8,694	8,781	8,869	8,957	9,047	9,137	9,229	9,321
Operations	17,592	17,757	17,934	18,114	18,295	18,478	18,662	18,849	19,038	19,228
<b>Total Expenditures</b>	<b>76,241</b>	<b>78,452</b>	<b>80,753</b>	<b>83,137</b>	<b>85,607</b>	<b>88,166</b>	<b>90,815</b>	<b>93,563</b>	<b>96,411</b>	<b>99,360</b>
<b>Transfers out:</b>										
Transfer to Arts Council	442	442	442	442	442	442	442	442	442	442
Transfer to Customer Service	79	79	79	79	79	79	79	79	79	79
Transfer to Justice Court	615	615	615	615	615	615	615	615	615	615
Transfer to ERP Debt Service	235	-	-	-	-	-	-	-	-	-
Transfer to General CIP	51	51	51	51	51	51	51	51	51	51
Transfer to Parks & Recreation CIP	2,275	2,366	2,449	2,523	2,598	2,676	2,756	2,839	2,924	3,012
Transfer to Road CIP	2,620	2,742	2,865	2,987	3,110	3,232	3,355	3,477	3,600	3,722
Transfer to Airport	-	-	-	-	-	-	-	-	-	-
<b>Total Transfers out</b>	<b>9,062</b>	<b>9,092</b>	<b>9,350</b>	<b>9,601</b>	<b>9,857</b>	<b>10,117</b>	<b>10,382</b>	<b>10,651</b>	<b>10,926</b>	<b>11,206</b>
<b>Total Exp &amp; Transfers out</b>	<b>85,303</b>	<b>87,544</b>	<b>90,103</b>	<b>92,738</b>	<b>95,464</b>	<b>98,283</b>	<b>101,197</b>	<b>104,214</b>	<b>107,337</b>	<b>110,566</b>
<b>Operating Surplus (Deficit)</b>	<b>\$ 2</b>	<b>\$ (347)</b>	<b>\$ (627)</b>	<b>\$ (902)</b>	<b>\$ (1,192)</b>	<b>\$ (1,498)</b>	<b>\$ (1,846)</b>	<b>\$ (2,213)</b>	<b>\$ (2,602)</b>	<b>\$ (3,011)</b>
<b>Beginning Fund Balance</b>	<b>\$ 12,733</b>	<b>\$ 12,733</b>	<b>\$ 12,386</b>	<b>\$ 11,760</b>	<b>\$ 10,858</b>	<b>\$ 9,666</b>	<b>\$ 8,169</b>	<b>\$ 6,323</b>	<b>\$ 4,110</b>	<b>\$ 1,508</b>
<b>Ending Fund Balance</b>	<b>\$ 12,733</b>	<b>\$ 12,386</b>	<b>\$ 11,760</b>	<b>\$ 10,858</b>	<b>\$ 9,666</b>	<b>\$ 8,169</b>	<b>\$ 6,323</b>	<b>\$ 4,110</b>	<b>\$ 1,508</b>	<b>\$ (1,503)</b>
<b>Rev Per Capita</b>	<b>517</b>	<b>522</b>	<b>527</b>	<b>530</b>	<b>534</b>	<b>538</b>	<b>542</b>	<b>546</b>	<b>550</b>	<b>555</b>
<b>Exp Per Capita</b>	<b>498</b>	<b>506</b>	<b>513</b>	<b>521</b>	<b>528</b>	<b>536</b>	<b>541</b>	<b>549</b>	<b>558</b>	<b>567</b>

# Principles of Financial Management

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practices for the City of Provo. A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. The fiscal year 2024 budget complies with the financial policies described below.

Effective fiscal policies:

1. Contribute significantly to the City's ability to insulate itself from fiscal crisis.
2. Enhances short-term and long-term financial credit ability by helping to achieve the highest possible credit and bond ratings.
3. Promotes long-term financial stability by establishing clear and consistent guidelines.
4. Directs attention to the total financial picture of the City rather than single issue areas.
5. Promotes the view of linking long-term financial planning with day-to-day operations.
6. Provides the Municipal Council and citizens with a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

Following these principles will enhance the City's image and credibility with the public, credit rating agencies, and investors. Many people and businesses who deal with the City (including the rating agencies) take comfort knowing the City adheres to established guiding financial policies.

Policy changes may be needed as the City and its citizen base grow and becomes more diverse and complex. It is important to regularly engage in the process of financial planning including reaffirming and updating these financial guidelines. To these ends, the following fiscal policy statements are presented.

## Fund Balance

Fund Balance is the difference between assets and liabilities reported in governmental funds. It is used to measure the net financial resources available to finance future expenditures. The Governmental Accounting Standards Board specifies the classification of fund balance. The components include: 1) non-spendable, 2) restricted, 3) committed, 4) assigned, and 5) unassigned. A definition of these components can be found in the Appendix. These classifications are currently only used in the Governmental Fund types.

Municipalities may accumulate fund balances in any fund. However Utah Code 10-6-116 states the General Fund balance amount must be within the following limits: 5% of total revenues must be maintained as a minimum fund balance, and the accumulation shall not exceed 35% of the total estimated revenue of the General Fund. The fund balance percentage will be calculated using the Utah State Auditors guidelines. The fund balance policy focuses on the assigned and unassigned components of fund balance. Fund balance in excess of 35% should be used to 1) fund one-time expenditures in the current year, 2) prepay existing City debt, or 3) transfer to a capital project fund to be used for capital expenditures.

## Governmental Funds

### General Fund

1. The General Fund is the primary fund for the City. This fund is used to account for all financial resources not accounted for in other funds.
2. The desired unassigned fund balances at the close of each fiscal year should be between 20-35% of the total budgeted revenues for the following fiscal year.
3. The City's unassigned fund balance will be maintained to provide the City with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing.
4. In the event of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City there may be a need to appropriate unassigned fund balance below the 20% policy level. In such circumstances, the City will:

Take measures necessary to prevent its use in the following fiscal year by increasing fees or taxes and/or

decreasing expenditures.

- b. Adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Municipal Council will establish a different but appropriate time period.
5. The unassigned fund balance should not be used to support recurring operating expenditures.
6. The annual budgets for all City funds will be structurally balanced throughout the budget process. Recurring revenue will equal or exceed recurring expenditures in both the Adopted and Adopted Budgets. If a structural imbalance occurs, a plan will be developed and implemented to bring the budget back into balance.
7. The unassigned fund balance can only be appropriated by Municipal Council resolution.

#### Other Governmental Funds

1. *Special Revenue Funds* - used by the City to account for revenues derived from specific taxes, licenses and inter-governmental grants which are designated to finance particular functions or activities in the City.
2. *Debt Service Funds* - used to account for the accumulation of resources for the payment of general obligation bonds and for the accumulation of special assessments for the payment of special improvement bonds.
3. *Capital Project Funds* - used to account for resources designated to construct governmental capital assets which may require more than one fiscal year for completion.

### Proprietary Funds

#### Enterprise Funds

1. Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Each individual Enterprise Fund has a capital improvement fund associated with it.
2. The existing enterprise funds account for construction; operation; maintenance; related debt; and property, plant and equipment within each fund.
3. Airport, Energy, Golf Course, Sanitation, Storm Drain, Water, Wastewater, Utility Transportation are classified as Enterprise Funds.
4. The desired fund balance at the close of each fiscal year should be 25% of the operating revenues for the following fiscal year.

#### Internal Service Funds

1. Internal Service Funds are used to account for the financing of services provided by one department to other departments with the City.
2. Customer Service, Employee Benefits, Insurance/Claims, Fleet Management, Vehicle Replacement, Capital Resources, Facility Services, and Computer Replacement, Telecom are classified as Internal Service Funds.
3. Chargebacks

#### Administrative

##### A. Cover costs for the following:

- a. Finance
- b. Human Resources
- c. Legal
- d. Information Systems

##### B. Departments charged (non-general fund):

- a. Library
- b. Energy
- c. Water
- d. Wastewater

- e. Sanitation
- f. Storm Drain

C. Allocations

- a. Finance:
  - i. 50% number of journal lines
  - ii. 50% annual budget
- b. Human Resources:
  - i. Number of full-time equivalents
- c. Legal:
  - i. Percent of time estimated by the City Attorney
- d. Information Systems:
  - i. Telephone & Internet Services (number of extensions)
  - ii. Radios (number of radios)
  - iii. Security Cameras (number of security cameras)
  - iv. Provo 360 (Full-time equivalents)
  - v. Backup System—based on agreed upon percentage
  - vi. General—device count

Employee Benefits

A. Categories

- a. Workman's Compensations
- b. Retiree insurance (employees who were hired before 7-1-1987)
- c. Unemployment claims
- d. Employee counseling
- e. Community (UTA)
- f. Wellness
- g. Fitness for duty

B. Allocations

- a. Workman's Compensation (rate for type of work, budgeted wages)
- b. Retiree insurance and other full-time benefits, allocated based on budgeted full-time positions
- c. Employee benefits for all employees, allocated based on budgeted full-time equivalents

Facilities

A. Core

- a. Administrative:
  - i. Facilities Manager
  - ii. Office Specialist
  - iii. Part-time position
  - iv. Operating expenses
  - v. Chargebacks

b. Allocation

- i. Based on square footage and category
- ii. A credit is given to departments that have their own facility technician(s)

B. Facility Maintenance Contracts

a. Categories

- i. Mats
- ii. HVAC
- iii. Alarms
- iv. Elevator
- v. Boiler
- vi. Overhead doors
- vii. Janitorial supplies

are b. The contracts are budgeted and paid for by Facilities, and then the total budgeted amount for the contracts charged to the departments based on following:

- i. Each service such as “Mats” are broken out by department.
- ii. Total for all services is then calculated and charged to the departments based on the budget on a monthly basis.

C. Direct Facilities Charges (service orders and preventative maintenance)

a. Cost of materials

b. The charges for billable rate are adjusted annually based on changes in wages from merit increases, market adjustments, COLA and medical insurance increases

Insurance and Claims

- A. Claims—allocated based on actual claims history for the last three years for all claims that are less than \$250,000. Claims that are equal to or greater than \$250,000 will be charged directly by the department that incurred the claim in the budget year following when the claim was paid.
- B. Insurance premiums—allocated based on the following:
  - a. Number and type of vehicles
  - b. Type of coverage
  - c. Property value and cost of coverage provided by insurance carrier

Telecom

To provide funding for Fiber infrastructure replacement, fixed charge based on the following:

Council	1,488
Parks And Rec	6,699
Media Services	2,606
Economic Development	3,350
Engineering	7,072
Fire	16,749
Information Systems	32,008
Justice Court	2,234
Library	2,234
Golf Course	2,234
Wastewater	29,776
Water	48,013
Energy	145,537
	300,000

Tuition

- A. Provide educational assistance to employees
- B. Education Assistance Committee reviews applications

- C. Provides funding up to 50% of tuition and eligible expenses
- D. A pool of funds is maintained to provide funding
- E. Allocation based on number of full-time employees (General Fund—charged to General Services)

Utilities

- A. Water, Wastewater, Storm Drain, Natural Gas, Electric, Sanitation, Telephone and Utility Transportation.
- B. Bills are split between departments based on square footage or agreed upon percentage.
- C. Not all utilities are allocated to all departments; some are charged to an administrative function such as General Services for the General Fund.

Utility Billing

- A. Net cost of Customer Service
  - a. Total Expenses less:
    - i. Transfer from General Fund
    - ii. Budget other revenue
- B. Enterprise funds
  - a. Energy, Water, Sanitation and Storm Drain
  - b. Allocated based on the following percentages

Energy	62.78%
Water	27.51%
Sanitation	4.75%
Storm Drain	4.96%
	100.00%

Vehicle

- A. Vehicle Replacement
    - a. Annual payment for vehicle purchased the Vehicle Bank
  - B. Vehicle Repairs
    - a. Cost of materials plus 30%
    - B. The charges for billable rate are adjusted annually based on changes in wages from merit increases, market adjustments, COLA and medical insurance increases.
  - C. Vehicle Fuel
    - a. Based on actual fuel purchases from the previous year
4. The desired fund balance for each fund at the close of each fiscal year should be as listed:
- a. Customer Service - \$50,000 with excess being returned to contributing departments.
  - b. Employee Benefits - \$2 Million with excess being returned to contributing departments.
  - c. Insurance/Claims – \$1.5 Million minimum with a maximum of \$3 Million with excess being returned to contributing departments.
  - d. Fleet Management - \$200,000 with excess being returned to contributing departments.
  - e. Facility Services - \$100,000 with excess being transferred to the General Capital Improvement Fund.
  - f. Computer Replacement – no limit. Departments are allowed to accumulate up to ½ of their computer replacement needs in this fund.
  - g. Telecom – no limit. Fund balance will be used to provide a network that meets City needs. Any excess fund balance will be maintained to provide funding for bond payments at the end of the term so the telecom debt service fee may be eliminated early.

## Capital Improvement Program and Capital Assets

Provo City defines a capital asset as tangible property of a more or less permanent nature with a useful life of at least three years, and costing at least \$5,000. Most capital expenditures for the City are in the Capital Improvement Funds and the Equipment Replacement Fund, with some minor capital purchases made in the other operating funds. The City's assets are held primarily in the form of infrastructure, physical assets, or capital plants such as roads, buildings, and equipment. Sound infrastructure is an important aspect of the quality of life, economic development, and the credit quality of the City.

Dedicating resources to capital investment is appropriate for a growing City such as the City of Provo. Committing to and implementing the City's capital investment program will protect its capital assets and minimize future maintenance and replacement costs.

### Capital Improvement Plan

- 1) The City will direct its annual allocation for its capital investments to projects which best support the City's strategic goals, the comprehensive plan and facility master plans. The City will consider all capital improvements in accordance with an adopted capital improvement plan.
- 2) The City will maintain a five-year plan for capital improvements and review and update the plan annually. The Mayor will submit the Capital Improvement Plan for review by the Municipal Council each year. Submission of the Capital Improvement Plan shall be consistent with State of Utah and City of Provo legal requirements.
- 3) The Capital Improvement Plan may include capital improvements for all funds and agencies for which the City sets tax rates, makes levies or approves budgets or plans.
- 4) The Capital Improvement Plan shall include the following elements:
  - a) An implementation plan for each of the capital improvements
  - b) A statement of the objectives of the Capital Improvement Plan and the relationship with the comprehensive plan and the City's strategic plan
  - c) An estimate of the cost and of the anticipated sources of revenue for financing the capital improvements, and an estimate of the impact of each capital improvement on City revenues and the capital and operating budget, including estimated debt service costs, if applicable.
- 5) The City will fund projects and activities identified in the Capital Improvement Plan with the most appropriate revenue sources. Such revenues as impact fee revenue, utility rate revenue, B&C-Road revenue, state and federal grant revenues, and transfers of unrestricted cash from governmental funds.
- 6) The City will return remaining appropriated funds upon the completion of any capital project to the most appropriate capital reserve.
- 7) The City will project its equipment replacement needs as part of the capital improvement process. From this projection, a replacement schedule will be developed and followed. The City will maintain a schedule of capital fixed assets in its fixed asset accounting system.

### Capital Improvement Budget Policies

- 1) The City will enact an annual capital budget based on the five-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be included in capital budget projections.
- 2) The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
- 3) The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- 4) The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.
- 5) When current revenues or resources are available for capital improvement projects, consideration will be given first to those capital assets with the shortest useful life and/or to those capital assets whose nature makes them comparatively more difficult to finance with bonds or lease financing.

- 6) Nonrecurring revenues, which cannot be used to fund recurring costs and are not required to meet the Unassigned Fund Balance objectives in the City's policy on Fund Balance, should be used for nonrecurring capital expenditures or the early retirement of existing City debt.
- 7) The City will attempt to determine the least costly and most flexible financing method for all new projects. Financing may include debt financing or "pay as you go" or other financing sources.

### Recreation Facilities Capital Fund

In the past (except for the Fiscal Year 2021 budget), Provo City has provided regular capital replacement funding for the Recreation Center – approximately \$400,000 each year. During discussions on the Fiscal Year 2022 budget, the Parks and Recreation department and the Administration agreed to propose a new funding model. Currently the Parks and Recreation Department sells the Triple Play season pass that provides access to amenities at the Recreation Center, Peaks Ice Arena, and the Timpanogos Golf Club. To meet the capital needs of these three facilities, beginning in fiscal 2022, a funding mechanism was established in a new fund which is called the Recreation Facilities Capital Fund.

Each year after the completion of the fiscal year, revenues will be compared with expenses at the Recreation Center to determine net income. The general fund will contribute to the Recreation Capital Fund the first \$400,000 of net income. If net income for the recreation center exceeds \$400,000, the general fund will contribute half of the amount that exceeds \$400,000 to the Recreation Capital Fund, the other half will fall to general fund balance. If fund balance at the Peaks Ice Arena or the Timpanogos Golf Club exceeds 25% of revenues, a transfer of the excess will be made to the Recreation Capital Fund.

### Fiscal Planning and Budgeting

The budget is one of the most important documents the City prepares since it identifies the services to be provided and how the services are to be financed.

#### Budget Process

1. The Mayor shall provide annually a Budget Calendar outlining the preparation timelines for the Adopted budget.
2. Budget packages for the preparation of the budget, including forms and instructions, shall be distributed to City departments to complete. Departments shall prepare and return their budget proposals to the City Budget Officer as required in the Budget Calendar.
3. The budget that will be submitted by the Administration shall be submitted to the Municipal Council on the first Tuesday in May and will be in compliance with state and City legal requirements.
4. The Municipal Council will budget revenues and expenditures on the basis of a fiscal year which begins July 1 and ends on the following June 30.
5. The City Budget Staff will prepare a budget in accordance with the guidelines established by the Government Finance Officers Association in its Distinguished Budget Award Program.
6. The annual fiscal plan will contain the following:
  - a. Revenue estimates by major category
  - b. Expenditure estimates by program levels and major expenditure categories
  - c. Debt service summarized by issues detailing principal and interest amounts by fund
  - d. Adopted personnel staffing level
  - e. A detailed schedule of capital projects
  - f. Overhead charges allocation methodologies are designed and used to reasonably allocate the cost of internal service fund expenses to line departments; charge for service formulas should be calculated to fairly allocate these internal services costs among line departments and functions.
  - g. Any additional information, data, or analysis requested of management by the Municipal Council
7. The Municipal Council will adopt the budget no later than June 30; if a Truth in Taxation hearing is necessary adoption must take place before September 1.

## Budget Policies

1. The City will fund current expenditures with current revenues and other resources.
2. The encumbered balances (open purchase orders) will be considered for re-appropriation in the subsequent fiscal year with approval from the Mayor.
3. By City ordinance, funds appropriated for multi-year capital projects will be automatically re-appropriated for the same project in subsequent years until the project is complete.
4. The City will not use debt to fund current operations.
5. The City will maintain a Capital Asset Replacement Schedule which provides a five-year estimate of the funds necessary to maintain and replace the City's capital assets. The Capital Asset Replacement Schedule will be updated as part of the Capital Improvement Program planning process.
6. If a deficit is projected during any fiscal year, the City will take steps to reduce expenditures, increase revenues or, **if a deficit is caused by an emergency**, consider using fund balance, to the extent necessary to ensure a balanced budget at the close of the fiscal year.
7. The Mayor may institute a cessation during the fiscal year on hiring, promotions, transfers, and capital equipment purchases. Such action will not be used arbitrarily and without knowledge and support of the Municipal Council and will allow for exceptions in appropriate areas to comply with emergency needs such as a loss or decline in a major revenue source or natural disaster.
8. Unspent budget may be considered for re-appropriation in the subsequent fiscal year with approval from the Mayor.

## Performance and Measurement

1. Budgeting procedures will attempt to identify distinct functions and activities and to allocate budget resources to perform these functions and activities as required.
2. Alternatives for improving the efficiency and effectiveness of the City's programs and the productivity of its employees will be considered during the budget process.
3. Duplication of services and inefficiency in delivery should be eliminated wherever identified. The City will continue to examine alternative service delivery options for all City functions.
4. Performance measurement and productivity indicators will be integrated into the budget process as appropriate.
5. A quarterly report on the status of the General Fund and other major funds will be presented to the Municipal Council within 75 days of the end of each quarter. This report will include a forecast of revenues.
6. Department directors and division heads are required to monitor revenues and control expenditures to prevent exceeding the amount of their total departmental expenditure budget.
7. Annually the Mayor shall submit to the Municipal Council a General Fund Ten-Year Budget Forecast, including revenue and expenditure projections.

## Revenues

The City collects revenues from many sources to provide services and meet operational needs. The largest revenue sources are sales taxes, franchise fees and user fees. The structure, fluctuation, and collection of revenues are examined by rating agencies to determine the City's credit quality.

1. The City will strive to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
2. Major revenue sources should provide for the following principles:
  - a. Revenue sources should provide appropriate treatment of taxpayers at different economic levels.
  - b. Revenue sources should treat taxpayers equally regardless of income or wealth.
  - c. Revenue sources should not unduly influence economic decisions by consumers or business except for targeted development or redevelopment programs approved by the Municipal Council.
  - d. Revenue administration and enforcement should not absorb an undue percentage of revenue collected.
3. The City will periodically recalculate the full costs of providing services in order to provide a basis for setting the as-

sociated service charge or fee. Full cost shall incorporate direct and indirect costs, including operations and maintenance, overhead, and charges for use of capital facilities, thereby setting fees at a level that is related to the cost of producing the good or service, unless otherwise restricted by law. The City will periodically examine current competitive rates and establish new charges and fees as needed and as permitted by law. It is recognized that occasionally competing policy objectives may result in user fee levels that recover only a portion of service costs.

4. The Mayor will provide the Municipal Council with an estimate of the City's revenues annually.
5. The City will pursue intergovernmental aid, including grants, for those programs and activities that address a recognized need and are consistent with the City's long-range objectives, and will attempt to recover all allowable costs associated with those programs.
6. Before accepting grant funds, the following will be reviewed:
  - a. Present and future funding requirements.
  - b. Cost of administering the funds.
  - c. Matching funds and requirements to retain positions beyond the grant period.
  - d. Costs associated with the special conditions or regulations attached to the grant award.
7. When grants are reduced or eliminated, the plan or project it supported will be reduced by a commensurate amount.
8. For an overview of revenues collected see the Appendix in this document, for detail of all fees collected see the Consolidated Fee Schedule at <http://www.codepublishing.com/ut/provo/>.

## Transfers

The City uses the transfer from the enterprise utility funds to the General Fund as a dividend to the taxpayers of Provo for their initial investment in establishing these enterprise funds (return on investment) and in the risk undertaken by the taxpayers in creating these utilities. Investor owned utilities provide a similar return to their investors and allowing such returns has been a long established practice in rate setting.

1. Transfers from
  - a. Enterprise utility funds provide a transfer of 11% of utility sales to the General Fund each fiscal year.
  - b. Additional transfers may be approved by the Municipal Council but should not be considered a long-term revenue source for the General Fund
  - c. The Justice Court collects fines from traffic, parking and criminal cases. The fines are collected to recover a portion of the costs incurred by the Police and Legal Departments. As a result, a transfer is made to the General Fund after expenses are covered during the fiscal year.
2. Transfer to
  - a. The General Fund provides transfers to various departments for debt service, lease payments and operating subsidies.
  - b. Current funds receiving an annual subsidy from the General Fund are: Airport, Airport Capital Improvement Fund, Golf Course, Peaks Ice Area, and Covey Center for the Arts.

## Other Budget Information

All City budgets are included in this budget book, with the exception of the Storm Water Service District and the Provo Redevelopment Agency. Those budgets are approved separately by the governing boards of those entities. The budgets are included in the Appendix at the end of this book.

## Additional Principles of Financial Management

Cash management is the practice of safeguarding and maximizing the income earned on liquid assets. Cash, liquidity, and investment management activities shall be conducted prudently. The City shall maintain adequate management procedures, controls, and policies for the City's liquid assets.

- 1) The City Treasurer shall invest all funds of the City according to four criteria, in order of their importance: (1) legality, (2) safety (3) liquidity, (4) yield.
- 2) The City shall comply with all requirements of the Utah Money Management Act (Utah Code, Title 51) and rules of

the State Money Management Council or other legal requirements regarding the management of cash. The City maintains a written Investment Policy approved by the Council.

- 3) The City will collect, deposit and disburse all funds on a schedule which ensures optimum cash availability.
- 4) All City bank accounts shall be reconciled and reviewed on a timely basis.
- 5) Investment performance will be measured using standard indices specified in the City's written investment policy.
- 6) The City will optimize the amount of funds available for investment by rapid collection of money owed to the City. Cash invested shall at a minimum equal 100% of total bank cash balances.
- 7) The City Treasurer shall provide to the State Money Management Council with a bi-annual report that includes state pool and bond balances.
- 8) The City will conduct its treasury activities with financial institutions based upon written contracts.

### Personnel

Personnel costs are the most significant portion of the City's operating budget.

- 1) City personnel are required adhere to legal, moral, ethical, and professional standards of conduct in the fulfillment of their professional responsibilities.
- 2) The City shall maintain written personnel policies in accordance with City, state and federal laws.
- 3) The City shall have an employee compensation policy to provide competitive salaries to other similarly functioning cities and counties enabling the City to compete for and retain high quality employees. A yearly market study will be prepared by the Human Resources Division.

### Internal Control and Financial Reporting

Internal control or the system of internal controls is the integration of activities, plans, attitudes, policies, and efforts of the people in an organization working together to provide reasonable assurance that the organization will achieve its goals and objectives. Financial reporting provides the informational infrastructure for the City.

- 1) The City will maintain a system of internal controls in order to maintain accountability to the citizens of the City and the City Council; meet established goals and objectives; promote adherence to laws and regulations; encourage sound financial and operational practices; develop and maintain accurate, reliable and timely financial and management data; safeguard assets/resources and prevent, detect and deter fraud.
- 2) The City will comply with Generally Accepted Accounting Principles (GAAP) in its accounting and financial reporting as contained in the following publications:
  - a) *Codification and Pronouncements of Governmental Accounting and Financial Reporting Standards*, issued by the Governmental Accounting Standards Council (GASB)
  - b) *Codification and Pronouncements of Accounting and Financial Reporting Standards*, issued by the Financial Accounting Standards Council, (FASB)
  - c) *Governmental Accounting, Auditing, and Financial Reporting* (GAAFR), issued by the Government Finance Officers Association (GFOA) of the United States and Canada. The City will prepare its comprehensive annual financial report in compliance with the GFOA's Certificate of Achievement for Excellence in Financial Reporting Plan.
  - d) Uniform Accounting Manual for Utah Cities, issued by the Utah State Auditor's Office. The City's comprehensive annual financial report will be issued by December 30 of each year for the preceding fiscal year to the State Auditor's Office and to the City Council as required by the Utah Code.
  - e) State and Local Governments – Audit and Accounting Guide, an industry guide published by the American Institute of Certified Public Accounts (AICPA)
    - f) *Government Accounting Standards*, issued by the Comptroller General of the United States.
    - g) The City will contract for a comprehensive financial audit, including an audit of federal grants in accordance with U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*, to be performed annually by an independent external auditor (public accounting firm). The independent external auditor will express an opinion on the City's Financial Statements.
      - a. The City will prepare a Comprehensive Annual Financial Report (CAFR), Popular Annual Financial Report (PAFR) and a Single Audit Report each year after the completion of the annual financial audit.
- 3) The City Council Chair and Vice Chair (*or other Councilors as appointed*) will act as the "Audit Committee" to govern and provide oversight of the City's internal control environment. The Council Audit Committee will coordinate activities between the independent external auditor(s) and Finance Division staff in connection with the annual compre-

hensive financial audit and other internal and external audits.

- 4) Quarterly financial data will be made available electronically to the City Council and department directors allowing them to review key financial data.

## Risk Management

Risk Management functions to protect City resources such as employees, buildings, equipment, vehicles, and financial assets. The City will manage its risk and limit risk exposure in a professional and prudent manner.

- 1) The City shall make diligent efforts to protect and preserve City assets against losses that could deplete City resources or impair the City's ability to provide services to its citizens. The City shall reduce its exposure to liability through training, safety, risk financing and the transfer of risk when cost effective.
- 2) The City shall manage its exposure to risk through the most appropriate means of self-insurance and/or the purchase of traditional insurance in the following areas:
  - a) General liability
  - b) Automobile liability
  - c) Public officials' errors and omissions
  - d) Police professional liability
  - e) Property loss and workers' compensation
- 3) The City will further control its exposure to risk through the use of hold harmless agreements in City contracts and by requiring contractors to carry liability insurance.

## Procurement

- 1) Procurement authorizes contracts using monetary assets of the City to purchase products and services. All acquisitions must be performed in accordance with applicable laws and regulations.
- 2) The City will endeavor to obtain supplies, equipment and services as economically as possible.
- 3) The City will establish purchasing guidelines consistent with all applicable state and federal laws.
- 4) The City will maintain a purchasing system which provides needed services and materials in a timely manner to avoid interruptions in the delivery of services.
- 5) The City shall encourage full and open competition on all purchases and sales. Procurement shall be based upon competitive bidding with formal bids whenever possible.
- 6) It is the policy of Provo City, when replacing automobiles and other fleet vehicles, to purchase electric and other alternative fuel vehicles rather than standard gasoline or diesel vehicles, where not imprudent; and for the Administration to report to the Municipal Council annually on the application of this policy.

## Economic Development

The City's economic base is an important element and has a dramatic influence on the City's financial health in determining the City's quality of life and credit rating.

- 1) The City shall continue to expand and diversify its economic base by attracting industrial and commercial firms to the City. Special emphasis should be given to industrial and commercial enterprises that will employ the local labor force and generate sales tax revenues. Such business and industry will be in accordance with the plans and ordinances of the City.
- 2) The City will endeavor to utilize a network of public facilities that link planned industrial and commercial areas with its growing residential areas.
- 3) The City will endeavor to increase, to the greatest degree possible, its commercial/industrial tax base and place professional employment within the City.
- 4) The City will perform a due diligence analysis of each economic development investment to evaluate the level of each type of risk associated with the economic development investment. The due diligence evaluation shall be presented to the City Council along with the economic development investment.

The City will perform a fiscal impact analysis on each economic development investment that evaluates the economic costs, economic benefits, intrinsic benefits and the levels of each type of risk associated with the economic development investment.

## Debt Service Information

### Financial Policy

The City will maintain a high credit rating in the financial community to: 1) assure the City's taxpayers that the City government is well managed and financially sound; 2) obtain reduced borrowing costs. The City will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and current-year (pay-as-you-go) appropriations.

### General Policies

- 1) The City will consider the project and its useful life and utilize the most appropriate method to finance the project.
- 2) The City will not use debt financing to fund current operations.
- 3) The City will confine long-term borrowing to capital improvement or projects that cannot be financed from current revenues except where approved justification is provided.
- 4) Reserve funds, when required, will be provided to adequately meet debt service requirements in the subsequent years.
- 5) The term of any bond or lease obligation issue will not exceed 20 years or the useful life of the capital project or equipment for which the borrowing is intended.
- 6) The City shall comply with federal, state and City legal requirements regarding the issuance of bonds and certificates of the City or its debt issuing authorities.

### Debt Levels/Ratios

- 1) Debt ratios will be calculated annually and included in the Statistical Section of the Comprehensive Annual Financial Report.
- 2) Direct net debt is defined as any and all debt that is tax-supported. This ratio will be measured annually. Direct net debt as a percentage of estimated market value of taxable property should not exceed 4%.
- 3) The City recognizes the importance of underlying and overlapping debt in analyzing financial condition. The City will regularly analyze total indebtedness including underlying and overlapping debt.

### Interfund Loans

The City uses a Capital Resource Fund to facilitate inter-fund loans. This mechanism lends monies from funds that have excess fund balance and loans it other funds to make purchases for land, equipment, or for infrastructure improvements in the City. Loans should not be made unless there is a clear source of funding, based on a competitive market interest rate and terms should not exceed 7 years. Loan approvals require Municipal Council approval.

### Bond Categories

Where feasible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

### Tax-Supported/Tax Exempt Bonds

- 1) Whenever the City finds it necessary to issue tax supported bonds, the following policy will be adhered to:
  - a) Tax supported bonds will, whenever feasible, be issued on a competitive basis unless market conditions favor negotiated sales.
  - b) Average weighted maturities for general obligation bonds of the City, and whenever possible for any type of annual appropriation debt, will be maintained at twenty years or less.
- 2) General obligation bond issues, and whenever possible for any type of annual appropriation debt, will be structured to allow an equal principal amount to be retired each year over the life of the issue thereby producing a total debt service with an annual declining balance.

3) The City shall comply with the following tax compliance policies for Tax-Exempt Governmental Bonds:

a) Purpose. Issuers of tax-exempt “governmental bonds” must comply with federal tax rules pertaining to expenditure of proceeds for qualified costs, rate of expenditures, use of bond-financed property, investment of proceeds in compliance with arbitrage rules, and retention of record all U.S. Internal Revenue Service rules and regulations regarding issuance of tax exempt governmental bond debt including arbitrage rebate requirements for bonded indebtedness, and with all Securities and Exchange Commission requirements for continuing disclosure of the City’s financial condition, and with all applicable Municipal Securities Rulemaking Council requirements.

#### Revenue Bonds

1) The City will adhere to the following guidelines when it finds it necessary to issue revenue bonds:

a) For any bonds or lease anticipation or appropriation debt in which the debt service is partially paid from revenue generated by the project and partially paid from tax sources, the portion of the bond or lease to the extent that its debt service is paid from non-tax sources shall be deemed to be revenue bonds and is excluded from the calculation of the annual debt service limitation in.

b) Revenue bonds of the City and any of its agencies will be analyzed carefully by the Finance Division for fiscal soundness. The issuance of City revenue bonds will be subject to the most careful review and must be secured by covenants sufficient to protect the bondholders and the credibility of the City.

2) Revenue bonds will, whenever feasible, be issued on a competitive basis and will be structured to allow an approximately equal annual debt service amount over the life of the issue.

#### Tax Anticipation Notes

The City will only issue tax anticipation debt due to unforeseen circumstances and where cash flow projections identify an absolute need, and will retire any such tax anticipation debt annually. Bond anticipation debt will be retired within six months after completion of the project or upon availability of permanent financing.

#### Variable Interest Debt

The issuance of variable rate debt by the City will be subject to the most careful review and will be issued only in a prudent and fiscally responsible manner.

#### Current Debt Service

The City has three debt service funds: Debt Service, Provo 360 Debt Service, and Telecom Debt Service.

#### Impact of Debt on Operations

There is little direct impact of the City’s current debt on day-to-day operations. The main reason for this is that the City levies taxes to meet its long-term bond obligations. The capital leases that the City is currently paying are coming from the General Fund. The City’s policy is to not issue debt for general operations of the City.

#### Mountain Vista

Provo City has invested in the Mountain Vista Business Center for the purpose of providing a location for companies to expand or relocate a business, which then provides investment, jobs and increased tax base for Provo and Utah Valley.

Provo City has a financial obligation to US Steel for the site characterization and cleanup of the property. The repayment of this obligation is derived from the sales or lease proceeds from property development and sales transactions.

The schedule is as follows: Provo receives the first \$1.2 million. US Steel receives the next approximate \$750-850K (as of September 2013 this number has not been provided by US Steel) for the site characterization. Provo receives the next \$2 million. Provo and US Steel then share the remaining proceeds on a 70/30 (70 for Provo and 30 for US Steel) split until US Steel has recouped their cleanup costs. If all the land is sold prior to the payback then Provo has no further obligation. If there is land remaining or revenue continues to be generated, once US Steel is repaid for the cleanup, Provo has no further obligation.

The Division of Economic Development is pursuing a course that brings in a developer to construct buildings on the property. Under this model, Provo would not sell the underlying land, but would split lease proceeds on a predetermined rate with the developer. This arrangement would potentially generate a perpetual revenue stream into the foreseeable

future. Provo would split the proceeds from the revenue stream with US Steel as outlined above.

Once the US Steel obligation is satisfied, it is Adopted that all future revenue generated at the Mountain Vista Business Center be used to fund additional infrastructure and utility construction, demolition or other necessary improvements to increase value in the business park.

If at some point there are no continuing financial needs at the Mountain Vista Business Center, all further land sales and lease revenue generated would be directed to the Economic Development Fund (shown in the Capital Improvement Section) for the purpose of economic development activities city wide. This fund would be used for land purchases, writing down land costs, incentives for expanding or relocating businesses and other related, approved economic development activities.

### **Policy Review**

The City Council will review and approve by resolution the financial policies contained in this document as part of the annual budget document each year.



# Appendix



# Stormwater Service District

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Storm Drain</b>						
<b>Revenue</b>						
Utilities Revenue	\$ 5,722,453	\$ 5,805,616	\$ 5,861,001	\$ 5,800,000	\$ 5,800,000	\$ 5,825,000
Miscellaneous	57,653	706,440	379,652	35,000	391,000	-
Charges for Services	540,849	23,985	15,895	371,000	15,000	381,000
Investment Income	71,452	23,458	30,344	15,000	15,000	50,000
<b>Total Revenue</b>	<b>6,392,407</b>	<b>6,559,499</b>	<b>6,286,892</b>	<b>6,221,000</b>	<b>6,221,000</b>	<b>6,256,000</b>
<b>Operation Expenditure</b>						
Storm Drain	\$ 2,691,579	\$ 2,735,246	\$ 2,897,792	\$ 3,030,933	\$ 3,084,371	\$ 3,414,660
<b>Total Expenditure</b>	<b>2,691,579</b>	<b>2,735,246</b>	<b>2,897,792</b>	<b>3,030,933</b>	<b>3,084,371</b>	<b>3,414,660</b>
<b>Capital Expenditure</b>						
Storm Drain CIP	\$ 1,159,897	\$ 2,263,542	\$ 2,075,348	\$ 2,600,000	\$ 6,762,746	\$ 2,799,100
<b>Total Expenditure</b>	<b>1,159,897</b>	<b>2,263,542</b>	<b>2,075,348</b>	<b>2,600,000</b>	<b>6,762,746</b>	<b>2,799,100</b>
Transfer Out	673,264	695,559	692,375	652,979	652,979	655,729
<b>Total Revenues</b>	<b>6,392,407</b>	<b>6,559,499</b>	<b>6,286,892</b>	<b>6,221,000</b>	<b>6,221,000</b>	<b>6,256,000</b>
<b>Total Expenditures and Transfers Out</b>	<b>(4,524,739)</b>	<b>(5,694,347)</b>	<b>(5,665,515)</b>	<b>(6,283,912)</b>	<b>(10,500,096)</b>	<b>(6,869,489)</b>
<b>Net Change in Fund Balance</b>	<b>1,867,668</b>	<b>865,152</b>	<b>621,377</b>	<b>(62,912)</b>	<b>(4,279,096)</b>	<b>(613,489)</b>
Beginning Fund Balance	2,701,382	4,569,050	5,434,201	6,055,578	6,055,578	1,776,482
Ending Fund Balance	4,569,050	5,434,201	6,055,578	5,992,666	1,776,482	1,162,993

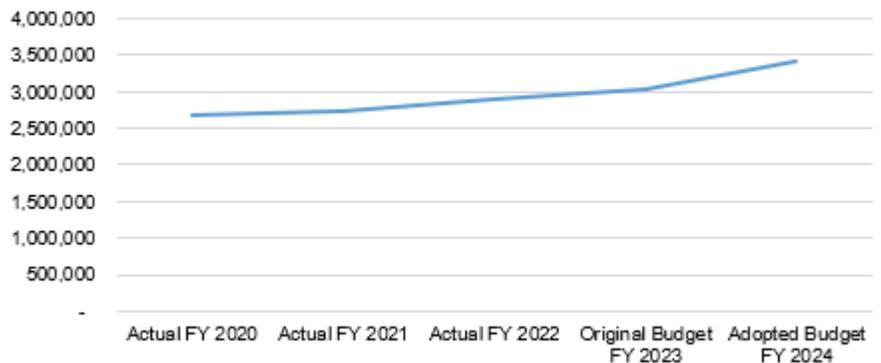
## Department Function

- The Stormwater Division of the Public Works Department is responsible for protecting property from flooding and preventing the public street system from being encumbered with flood water during rainstorms and spring snow melt runoff. This division also builds, operates, and maintains a storm drainage system such that citizens, property owners, business people, and even Stormwater employees can rest comfortably during runoff events. The division complies with new federal storm water quality regulations. Irrigation water is delivered to customers along the City irrigation ditches in the central and southwest areas of the City.

## Highlights

- Employees received a 4% cost of living adjustment.
- Supplemental request for \$143,000 approved to fund a new full-time flood plains manager.

Storm Drain Total Operating Expenditures



## Performance Measures

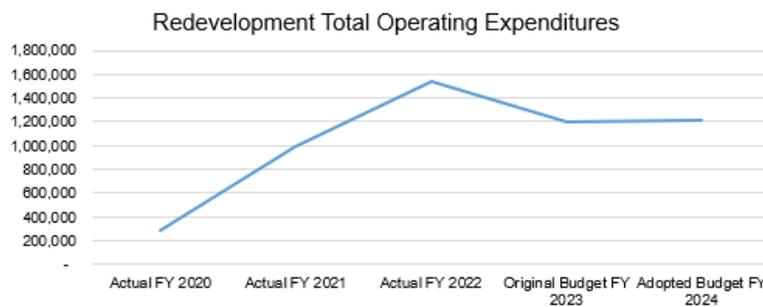
Priority	Goal	Performance Measure	Annual Totals			
			2022	2023	2024	
			Actual	Current	Target	Target
Education	Provide Storm Water Pollution Training	Number Of Staff Who Completed the State-Mandated Training for Illicit Discharge Detection & Elimination (Idde)			350	

# Provo City Redevelopment Agency

Redevelopment Summary	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Charges for Services	\$ -	\$ 101,692	\$ 110,166	\$ 101,000	\$ 101,000	\$ 115,000
Property Tax	1,143,316	984,574	712,021	1,321,000	1,341,000	1,461,225
Lease Income	-	-	-	-	-	-
Miscellaneous	101,692	100,692	87,285	51,600	-	-
Interest Income	159,149	103,090	94,559	109,185	140,785	56,000
<b>Total Revenue</b>	<b>1,404,157</b>	<b>1,290,047</b>	<b>1,004,031</b>	<b>1,582,785</b>	<b>1,582,785</b>	<b>1,632,225</b>
<b>Expenditure</b>						
Tax Increment	\$ 240,945	\$ 992,593	\$ 1,422,468	\$ 1,169,188	\$ 4,651,619	\$ 1,172,658
New Development	42,753	1,480	120,232	34,300	140,104	34,300
<b>Total Expenditure</b>	<b>283,699</b>	<b>994,073</b>	<b>1,542,700</b>	<b>1,203,488</b>	<b>4,791,723</b>	<b>1,206,958</b>
<b>Net Increase (Decrease)</b>	<b>1,120,458</b>	<b>295,974</b>	<b>(538,669)</b>	<b>379,297</b>	<b>(3,208,938)</b>	<b>425,267</b>

## Department Function

- The Redevelopment Agency of Provo City (Agency) is a separate governmental entity created by Provo City under Title 17 of the Utah Code which governs “community development and renewal agencies.” The City Council is the governing board of the Redevelopment Agency and the Mayor also serves as the Agency’s Chief Executive Officer. The Redevelopment Agency primarily deals with programs and projects to help revitalize targeted areas of the City of Provo including the Central Business District (Provo’s downtown and surrounding neighborhoods) and other project areas as designated by the City Council. The Redevelopment Agency’s primary asset in this revitalization effort is tax increment financing which allows the Agency to participate in a variety of ways in its redevelopment efforts. The Redevelopment Agency also administers federal grants on behalf of the City of Provo that relate to community development and housing. Two funds fall under the Agency as of FY 2020: the Tax Increment fund and the New Development fund. Those funds are managed by the Department of Development Services.



## Tax Increment

Tax Increment	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
<b>Revenue</b>						
Taxes	\$ 1,143,316	\$ 984,574	\$ 712,021	\$ 1,321,000	\$ 1,341,000	\$ 1,461,225
Investment Income	140,358	97,740	88,994	104,185	135,785	51,000
Miscellaneous	-	(1,000)	87,285	51,600	-	-
Other Financing	-	500	-	-	-	-
Transfer In	-	-	-	-	-	-
<b>Total Revenue</b>	<b>1,283,674</b>	<b>1,081,814</b>	<b>888,300</b>	<b>1,476,785</b>	<b>1,476,785</b>	<b>1,512,225</b>
<b>Expenditure</b>						
Tax Increment	\$ 240,945	\$ 992,593	\$ 1,422,468	\$ 1,169,188	\$ 4,651,619	\$ 1,172,658
<b>Total Expenditure</b>	<b>240,945</b>	<b>992,593</b>	<b>1,422,468</b>	<b>1,169,188</b>	<b>4,651,619</b>	<b>1,172,658</b>
<b>Net Change in Fund Balance</b>	<b>1,042,728</b>	<b>89,221</b>	<b>(534,168)</b>	<b>307,597</b>	<b>(3,174,834)</b>	<b>339,567</b>
Beginning Fund Balance	5,846,736	6,889,464	6,978,685	6,444,517	6,444,517	3,269,683
Ending Fund Balance	6,889,464	6,978,685	6,444,517	6,752,114	3,269,683	3,609,250

## Department Function

- The Tax Increment Fund is for the property tax increment we receive from Utah County and pay for projects. Property tax increment is the increase in the property taxes generated in a project area over and above the property taxes that were collected prior to the new development. The Redevelopment Agency can receive a portion of the increase in property taxes if the taxing entities agree to participate.

## New Development

New Development	Actual FY 2020	Actual FY 2021	Actual FY 2022	Original Budget FY 2023	Adjusted Budget FY 2023	Adopted Budget FY 2024
Revenue						
Charges for Services	\$ -	\$ 101,692	\$ 110,166	\$ 101,000	\$ 101,000	\$ 115,000
Lease Income	-	-	-	-	-	-
Investment Income	18,791	5,350	5,565	5,000	5,000	5,000
Miscellaneous	101,692	101,692	-	-	-	-
Total Revenue	120,483	107,042	5,565	5,000	106,000	120,000
Expenditure						
New Development	\$ 42,753	\$ 1,480	\$ 120,232	\$ 34,300	\$ 140,104	\$ 34,300
Total Expenditure	42,753	1,480	120,232	34,300	140,104	34,300
Net Change in Fund Balance	77,730	105,562	(114,667)	(29,300)	(34,104)	85,700
Beginning Fund Balance	995,637	1,073,367	1,178,928	1,064,261	1,064,261	1,030,157
Ending Fund Balance	1,073,367	1,178,928	1,064,261	1,034,961	1,030,157	1,115,857

## Department Function

- The New Development Fund was used to hold funds the Redevelopment Agency received that weren't property tax increment. For example, when the Redevelopment Agency was leasing out the former Sears building to RC Willey, those lease payments went into the New Development Fund.

## Performance Measures

Priority	Goal	Performance Measure	Annual Totals			
			FY 2022	FY 2023		FY 2024
			Actual	Current	Target	Target
Business and Economic Vitality	Prioritize Areas Within the City for Economic Development. (1.4.13)	Economic Development is working on grocery store sites for west Provo and southeast Provo to compliment the newly announced Target at Provo Towne Centre. Ongoing Development and Redevelopment of the Downtown Area Including The Old City Hall Site, and Other Key Areas such as the New Mill Race Site and the Harris Music Block, Redeveloping and Stabilizing the Provo Towne Centre and the Riverwoods.		Ongoing		
Business and Economic Vitality	Facilitate a Dialogue Between Local Businesses and City Government so that Business and Government Needs and Concerns Can be Addressed In a Timely Manner. (7.4.10.2)	Economic Development continues to increase the Number of Business Visits We Do. Provo does more business visits annually with the Economic Development Corporation of Utah than any other city in the state to Address Business Needs and to Capitalize on Business Retention and Expansion Opportunities.		Ongoing		
Business and Economic Vitality	Develop Provo As The Leader In The State Of Utah And Mountain West In Entrepreneurial Support And The Preeminent Place To Start And Grow A Business. (7.4.12)	Economic Development is in the second year of our award winning marketing campaign Called the Provo Advantage to Brand Provo as the Best City in Utah to Do Business. Ongoing Efforts to Strengthen and Support the Startup Environment at The Startup, the New Kiln, Ryan Smith's River District and the Provo Medical Technology Campus.		Ongoing		
Business and Economic Vitality	Utilize Redevelopment Programs and Incentives to Encourage the Revitalization of Blighted Commercial and Industrial Areas. (7.4.12)	The Redevelopment Agency is finalizing the sale of the remaining city owned parcels in Mountain Vista while Continuing to Work on Areas such as the Provo Towne Centre Mall and Evaluating Future Opportunities like the Old City Hall Property and Other Key Areas such as the gateways to Provo.		Ongoing		

## Glossary

**Account** A separate financial reporting unit. All budgetary transactions are recorded in accounts.

**Accrual Basis of Accounting** A method of accounting where revenues are recorded when service is given and expenses are recognized when the benefit is received.

**Accounting Period** A period of time (e.g. one month, one year) where the city determines its financial position and results of operations.

**Actuarial** A person or methodology that makes determinations of required contributions to achieve future funding levels that addresses risk and time.

**Ad Valorem Tax** A tax levied on the assessed value of real estate and personal property. This tax is also known as property tax.

**Adjusted Budget** The adjusted budget as formally adjusted by the Municipal Council.

**Adopted Budget** The Adopted budget as initially formally approved by the Municipal Council.

**Amortization** The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

**Annual debt service expenditures** Annual debt service for measuring debt capacity for the City shall include debt service on outstanding principal for: general obligation bonds of the City, all lease appropriation debt to the extent that it is support by tax revenue, this excludes revenue bonds, and bonds issued for RDA and EDA.

**Annual revenue** Annual revenue for measuring debt capacity shall include the revenues of the General Fund and special revenue funds for the fiscal year in which the debt service expenditures occur.

**Appropriation** A specific amount of money authorized by the Municipal Council for the purchase of goods or services.

**Arbitrage** The gain which may be obtained by borrowing funds at a lower (often tax-exempt) rate and investing the proceeds at higher (often taxable) rates.

**Assessed Valuation** The appraised worth of property as set by a taxing authority through assessments for purposes of ad valorem taxation. The method of establishing assessed valuation varies from state to state, with the method generally specified by state law. For example, in certain jurisdictions the assessed evaluation is equal to the full or market value of the property. In other jurisdictions, the assessed valuation is equal to a percentage of the full market value.

**Balanced Budget** A budget in which planned funds or revenues available are equal to fund planned expenditures.

**Basis Point** Equal to 1/100 of one percent. If interest rates rise from 7.50 percent to 7.75 percent, the difference is referred to as an increase of 25 basis points.

**Benchmarking** Determining the quality of products, services, and practices by measuring critical factors (e.g., how fast, how reliable a product or service is) and comparing the results to those of highly regarded competitors.

**Benefits** Payments to which participants may be entitled under a pension plan, including pension benefits, death benefits, and benefits due on termination of employment.

**Bond Covenants** A legally enforceable promise made to the bondholders from the issuer, generally in relation to the source of repayment funding.

**Bond Rating** The City of Provo uses three of the Nation's primary bond rating services: Moody's Investors Service, Fitch Ratings, and Standard & Poor's. These rating services perform credit analyses to determine the probability of an issuer of debt defaulting partially or fully.

**Bonds** A security that represents an obligation to pay a specified amount of money on a specific date in the future, typically with periodic principal and interest payments.

**Budget Calendar** A schedule of key dates which the City follows in the preparation, adoption and administration of the budget.

**Budget Highlights** Included in the opening section of the budget, provides a summary of most important challenges of the budget year, changes from previous years, and recommendations regarding the financial policy for the upcoming period.

**Capital Equipment** Physical plant and equipment with an expected life of five years or more.

**Capital Expenditures** The approved budget for improvements to or acquisition of infrastructure, park development, building, construction or expansion, utility systems, streets or other physical structure with an estimated cost of \$5,000 or more.

**Capital Improvement Plan (CIP)** A plan for capital expenditures to be incurred each year over a five-year period. Essentially, the plan allows for a systematic evaluation of all potential projects, and specifies funding sources for all approved projects.

**Capital Lease** An agreement conveying the right to use property, plant or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.

**Capitalized Interest** When interest cost is added to the cost of an asset and expensed over the useful life of the asset.

**Chargeback** Term used to describe the method to reimburse the costs incurred by the internal service funds or general fund to all departments throughout the City.

**Community Development Block Grant (CDBG)** One of the longest-running programs of the U.S. Department of Housing and Urban Development that funds local community development activities such as affordable housing, anti-poverty programs, and infrastructure development.

**Consumer Price Index** An index of the variation in prices paid by typical consumers for retail goods and other items.

**Comprehensive Annual Financial Report (CAFR)** This official annual report presents the status of the City's finances in a standardized format. The CAFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; and an operating statement that compares revenues and expenditures.

**Community & Neighborhood Services (CNS)** A department in Provo City that oversees long-term development projects and planning.

**Contingency** An appropriation of funds available to cover unforeseen events that occur during the fiscal year. These funds, if not used, lapse at year end. This is not the same as fund balance.

**Debt Service** The amount necessary to pay principal and interest requirements on outstanding obligations for a given year or series of years.

**Debt Service Fund** The amount necessary to pay principal and interest requirements on outstanding obligations for a given year or series of years.

**Defeasance** A provision that voids a bond when the borrower puts cash in escrow via a refunding bond issuance sufficient to service the borrower's debt. When a bond issue is deceased the borrower sets aside cash to pay off the bonds, therefore the outstanding debt and cash offset each other on the balance sheet and are removed from the financial statements.

**Deficit** The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

**Depreciation** The decrease in value of physical assets due to use and the passage of time.

**Designated** Funds that have been identified for a specific

purpose. This differs from reserved funds, in that there is no legal requirements for funds that have been designated.

**Distinguished Budget Presentation Program** A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

**Encumbrances** Obligations incurred in the form of orders, contracts and similar items that will become payable when goods are delivered or services rendered.

**Enterprise Fund** A self supporting fund designed to account for activities supported by user charges.

**Enterprise Resource Planning (ERP)** A debt service fund in the City that pays for obligations related to the Provo 360 software system that has been implemented over the past several years.

**Escrow** Money or property held in the custody of a third part that is returned only after the fulfillment of specific conditions.

**Expenditure** The disbursement of appropriated funds to purchase goods and/or service.

**Fiduciary Funds** Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust fund, and agency funds.

**Fines and Forfeitures** Consists of a variety of fees, fines and forfeitures collected by the State Court System.

**Fiscal Year (FY)** Any period of 12 consecutive months designated as the budget year. The City's budget year is July 1<sup>st</sup> and end June 30<sup>th</sup>.

**Fixed Assets** Items owned by the City that cost a considerable amount and has a useful life exceeding two years – e.g., computers, furniture, equipment and vehicles.

**Fleet** The vehicles owned and operated by the City.

**Forfeiture** The automatic loss of property, including cash, as a penalty for breaking the law, or as compensation for losses resulting from illegal activities. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

**Franchise Fee** Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries.

**Full-Time Equivalent Position** A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

**Fund** A set of interrelated accounts to record revenues and expenditures associated with a specific purpose.

**Fund Balance** The difference between assets and liabilities reporting in a governmental fund at the end of the fiscal year.

**General Fund** A governmental fund established to account for resources and uses of general operating functions of City departments. Resources are, in the majority, provided by taxes.

**General Obligation (GO) Bond** Bonds for the payment of which the full faith and credit of the issuing government are pledged.

**General Obligation (GO) Debt** Debt that is secured by a pledge of the ad valorem taxing power of the issuer. Also known as a full faith and credit obligation.

**General Services** Referring to activities, revenues and expenditures that are not assigned to a department.

**Governmental Funds** Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

**Grant** A contribution by one governmental unit to another unit. The contribution is usually made to aid in the support of a specified function.

**Inflation** A rise in price levels caused by an increase in available funds beyond the proportion of available goods.

**Infrastructure** Public domain fixed assets including roads, bridges, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

**Interest Income** Revenue associated with the City cash management activities of investing fund balances.

**Intergovernmental Revenue** Revenue received from or through the Federal, State, or County government.

**Interlocal Agreement** A contractual agreement between two or more governmental entities.

**Lease** The difference between assets and liabilities reporting in a governmental fund at the end of the fiscal year.

**Mission Statement** The statement that identifies the particular purpose and function of a department.

**Modified Accrual Basis** The basis of accounting under which revenues are recognized when measurable and available to pay liabilities and expenditures are recognized when the liability is incurred except for interest on long-term debt which is recognized when due, and the noncurrent portion of accrued vacation and sick leave which is record-

ed in general long-term debt. The General Fund, Debt Service Funds, Special Revenue Funds, and some Capital Improvement Funds are prepared on the modified accrual basis of accounting except that encumbrances are treated like expenditures.

**Municipal Code** A collection of laws, rules and regulations that apply to the City and its Citizens.

**Objective** Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

**Operating Budget** A budget for general revenues and expenditures such as salaries, utilities, and supplies.

**Operating Lease** A lease that is paid out of current operating income rather than capitalized.

**Ordinance** A formal legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City unless in conflict with any higher form of law, such as state or federal.

**Outcomes** Quality performance measures of effectiveness and of achieving goals. (e.g., customer satisfaction, awareness level, etc.)

**Outputs** Process performance measures of efficiency and productivity.

**Pay-as-You-Go Financing** A method of paying for capital projects that relies on current tax and grant revenues rather than on debt.

**Per Capita** A measurement of the proportion of some statistic to an individual resident determined by divided the statistic by the current population.

**Performance Budget** A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

**Permit Revenue** Fees imposed on construction-related activities and for the acquisition of other nonbusiness permits.

**Popular Annual Financial Report (PAFR)** is a brief summary of the City's Comprehensive Financial Report (CAFR). The report is intended to increase knowledge through the community of Provo's financial condition. The financial information within the report is taken in large part from the City's independently audited set of financial statements. Unlike the CAFR, the PAFR is not prepared in accordance with generally accepted accounting principles.

**Present Value** The discounted value of a future amount of cash, assuming a given rate of interest, to take into account the time value of money. To put it another way, a dollar is worth a dollar today, but is worth less than today's dollar tomorrow.

**Privatization** An act of outsourcing a program or process to a non-governmental entity.

**Program** Group activities, operations or organizational units directed to attaining specific objectives and achievements and budgeted as a sub-unit of a department.

**Property Tax** A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax.

**Proprietary Fund** Enterprise and internal service funds that are similar to corporate funds, in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activities.

**Quality** Excellence, as defined by the customer.

**Quarterly Report** A document that collects quarterly financial information in the major City funds.

**Redevelopment Agency (RDA)** A separate governmental entity created by Provo City under Title 17 of the Utah Code which governs "community development and renewal agencies." The City Council is the governing board of the Redevelopment Agency and the Mayor also serves as the Agency's Chief Executive Officer. The Redevelopment Agency primarily deals with programs and projects to help revitalize targeted areas of the City of Provo

**Refunding** Retiring an outstanding bond issue at maturity by using money from the sale of a new bond offering. In other words, issuing more bonds to pay off the old bonds that just matured. In an Advance Refunding a new bond issuance is used to pay off another outstanding bond. The new bond will often be issued at a lower rate than the older outstanding bond. Typically, the proceeds from the new bond are invested and when the older bonds become callable they are paid off with the invested proceeds.

**Reserves** A portion of the fund balance or retained earnings are legally segregated for specific purposes.

**Residual Equity Transfers** Nonrecurring or nonroutine transfers of equity between funds.

**Resolution** A legislative act by the City with less legal formality than an ordinance.

**Retained Earnings** An account in the equity section of the balance sheet reflecting the accumulated earnings of the Proprietary Funds.

**Revenue** Monies received from all sources (with exception

of fund balances) which will be used to fund expenditures in a fiscal year.

**Revenue Bonds** Bonds whose principal and interest are payable exclusively from a designated revenue source or enterprise fund.

**Sales Tax** Tax imposed on the taxable sales of all final goods.

**Special Assessment** A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Revenue Fund** A fund used to account for revenues legally restricted to expenditures for a particular purpose.

**Tax supported bonds** Bonds for which the funding used to make annual debt service expenditures is derived from tax revenue of the City's General and Special Revenue Funds.

**Taxable Value** The assessed value less homestead and other exemptions, if applicable.

**Total bonded debt** For purposes of measuring debt capacity, total bonded debt shall include total outstanding principal for: general obligation bonds of the City, bonds issued for the RDA and EDA projects, all lease appropriation debt to the extent that it is support by tax revenues, this excludes revenue bonds.

**Trust and Agency Funds** These funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organization, other governments and/or other funds.

**Truth in Taxation** In order to understand property tax in Utah it is necessary to understand a section of Utah Law known as "Truth in Taxation." The County is responsible for administering property taxes and each June it submits to the cities a certified tax rate that would generate the same amount of revenues as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the City chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisement and public hearing from which the name "Truth in Taxation" is derived.

**Unappropriated** Not obligated for specific purposes.

**Unassigned Fund Balance** Used as a measure of the amount of resources a jurisdiction has available for spending, including its ability to meet special needs and withstand financial emergencies. In these policies, unassigned fund balance means it is neither earmarked nor reserved for other uses. It is available for discretionary spending.

**Undesignated** Without a specific purpose.

**Unencumbered** The portion of an allotment not yet expended or encumbered.

**Useful life** The period of time that a fixed asset is able to be used. This can refer to a budgeted period of time for an equipment class or the actual amount of time for a particular item.

**User Fees** Charges for expenses incurred when services are provided to an individual or groups and not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of service they are consuming.

**Variable Rate Bond or Note** A bond or note on which the interest rate is reset periodically. The interest rate is reset either by means of an auction or through an index.

**Vision 2030** A steering committee completed a long-range strategic plan for the City.

**Working Capital** A financial metric which represents operating liquidity available to a business. It is calculated as current assets minus current liabilities.

## Consolidated Fee Schedule Changes Summary

Rate and Fee Changes Adopted to take effect July 1, 2023, unless otherwise noted. To see the most up-to-date Consolidated Fee Schedule, visit <https://provo.municipal.codes/Code/CFS>.

### BUSINESS LICENSING FEE CHANGES

- Towing Bond fee for \$1,000 was added to Business Licensing fees.

### DEVELOPMENT SERVICES FEE CHANGES

- Development Services added accessory dwelling unit fees for single (\$100) and multiple (\$500) units.
- Service charge and inspection fees increased from \$50.00 to \$75.00.
- Mechanical inspection fees were simplified, resulting in the minimum fee amount increasing from \$50.00 to \$75.00.
- Plumbing inspection minimum fee was increased from \$50.00 to \$75.00.
- Permit fees were added and broken out in detail:

Fast Track Fee each Permit	\$500.00
Temporary Certificate of Occupancy	
Residential (180 days or less)	\$250.00
Commercial (180 days or less)	\$500.00
After Hours Emergency Inspection/2 hrs. Minimum (See Hourly)	\$120.00
180-day Issued Permit Extension	\$200.00
180-day Permit Application Extension	\$150.00
Permit Re-Instatement Fee (Final Inspection only)	\$200.00
Extension of Temporary Occupancy	\$250.00
STOP WORK notice (RED TAG – penalty)	\$150.00
Re-Review of Plans after 2 revisions (\$ Hourly Rate, minimum 1 hour)	*See hourly rate
Hourly Rate (Per hour fee for overtime, after hours, re-review, etc.)	\$120.00
Building without Permit	** 2 x Building Permit Fee
Canceled Building Permit Fee	25% of Building Permit Fee

### FIRE FEE CHANGES

- Plan Review fees for automatic fire sprinkler systems and fire alarm systems, will increase from \$90 per hour to \$126 per hour.
- Plan Review fee for LPG Storage Tanks and Gas Systems is increasing from \$50 to \$100.
- Plan Review fee for Liquid Storage Tanks Installation is increasing from \$50 to \$126.
- Plan Review for Sprinkler System Expedited fee is increasing from \$200 to \$314.
- Paramedic Ambulance fee is increasing from \$150 per hour to \$180 per hour.

- Brush Truck Type 6 fee is increasing from \$150 per hour to \$172 per hour.
- Heavy Rescue/Haz Mat fee is increasing from \$250 per hour to \$375 per hour.
- Plan Review fee for Combustible/Flammable Liquid Systems is increasing from \$50 to \$60.
- Exempt Child Care Facility fee is increasing from \$40 to \$60.
- Plan Review for Alarm Expedited fee is increasing from \$100 to \$144.

## **PARKS AND RECREATION FEE CHANGES**

### **Covey Center**

- Fee increases and restructures due to increases in staffing, supplies, utilities, and merchant fees. No discretionary revenue expected.

### **Golf**

- Fees raised to cover increase in staff costs and supplies, no discretionary revenue expected

### **Park Pavilion Reservations**

- Reservation Fee Increases - Fees raised to cover increase in staff and maintenance costs, no discretionary revenue expected.

### **Parks, Parkways, Trails and Other Park Properties**

- Event Fee Increases - Fees raised to cover increase in staff and maintenance costs, no discretionary revenue expected.

### **Recreation Center**

- Special Events
  - ◊ Drive-In Movie – removed, was only offered during Covid
  - ◊ Summer Luau/Christmas Gala – got rid of price difference for resident/non-resident

### **Programs, Adult/Youth/Senior**

- Tumbling Tots – increase to cover cost of supplies and staffing
- Photography – decreased to better match other offerings
- Ski Program – there are several different prices depending on if they have a Sundance Pass and if they need rentals. Listed a range instead of all the different options. Price did increase with the new ownership of Sundance.
- Summer Camp – increase to cover the cost of gas, materials, field trips, and staffing

### **Adult Sports**

- Increases due to staffing costs, inflation on program supplies

### **Youth Sports**

- Jr Jazz – cost increase accommodates additional value added of a Jazz ticket for every participant
- High School Basketball – matching adult basketball price due to being officiated by adult referees and added Jazz bundles
- Flag Football – cost associated with partnering with NFL Flag, similar to the Jr Jazz partnership

### **Sports Field Rental Fees**

- Increase to recapture maintenance cost. Restructure to simplify fee structure.

### **Peaks Ice Arena**

- Broomball – increase in employee staffing for setup and equipment costs, no extra income expected
- Skate Sharpening – added fee for current service that wasn't reflected
- Walker Rental – increase due to the demand and limited stock

- Youth Hockey – increase due to personnel, matching market value
- Adult Hockey – increase due to personnel, matching market value
- Private Instruction – no longer offering this

**ENERGY FEE CHANGES**

- After consulting with the Legal Department, in FY23, Energy deleted its fees from the beginning of the Energy section through “Customer Service Fees,” opting to direct readers to its website for up-to-date rate schedules: <http://provopower.org/customer-service/> . The details of Energy’s 2% utility rate increases should be reflected there.

**PUBLIC WORKS FEE CHANGES**

**Airport**

- Two new fees were added: 1) Passenger Facility Charge at \$4.50 per passenger; 2) Document Review Fee at \$200 per application.
- The Airport Parking Fee will increase from \$10 per vehicle per day to \$12 per vehicle per day.
- The Landing Fee will increase from \$0.97 to \$1.03.
- The Terminal Fee will increase from \$1.83 to \$1.95.

**Culinary Water**

The monthly base charges for each pipe size and seasonal commodity charges will increase as follows, beginning September 1, 2023:

Pipe Size	FY23	FY24	Description
3/4"	\$19.52	\$20.50	per month
1"	\$24.63	\$25.86	per month
1 1/2"	\$52.95	\$55.60	per month
2"	\$79.21	\$83.17	per month
3"	\$153.58	\$161.26	per month
4"	\$255.92	\$268.72	per month
6"	\$303.90	\$319.10	per month
8"	\$458.16	\$481.07	per month
10"	\$609.41	\$639.88	per month
12"	\$989.51	\$1,038.99	per month

Commodity Charge	Tier	FY23	FY24	Description
Residential-Winter (November to April)	Tier 1 <100K gallons	\$1.11	\$1.17	per 1,000 gallons
	Tier 2 >100K gallons	\$1.22	\$1.28	per 1,000 gallons
Residential-Summer (May to October)	Tier 1 <100K gallons	\$1.84	\$1.93	per 1,000 gallons
	Tier 2 >100K gallons	\$2.04	\$2.14	per 1,000 gallons
Commercial-Winter (November to April)	Tier 1 <500K gallons	\$1.11	\$1.17	per 1,000 gallons
	Tier 2 >500K gallons	\$1.22	\$1.28	per 1,000 gallons
Commercial-Summer (May to October)	Tier 1 <500K gallons	\$1.84	\$1.93	per 1,000 gallons
	Tier 2 >500K gallons	\$2.04	\$2.14	per 1,000 gallons

## Wastewater

- Equipment rates for jetter trucks and closed circuit tv trucks will increase from \$250/hour to \$400/hour.
- A new pretreatment compliance reinspection fine has been added: \$500 per occurrence.
- Hauled in Waste fees for resident and nonresident septic and holding tanks are being eliminated and replaced with one Septage Waste fee: \$60 per \$1,000 gallons.
- Three Wastewater Surcharge Fees are increasing: 1) Biochemical Oxygen Demand is increasing from \$0.25 per

<b>Residential</b>	<b>FY23</b>	<b>FY24</b>	<b>Description</b>
Single Family Home Base Rate	\$20.58	\$21.20	per month
Multi-Unit per Unit Base Rate	\$18.53	\$19.09	per month
Commodity Charge (Single & Multiple Units)	\$5.64	\$5.81	per 1,000 gallons
<b>Non-Residential - Pipe Size</b>	<b>FY23</b>	<b>FY24</b>	<b>Description</b>
3/4"	\$20.58	\$21.20	per month
1"	\$51.45	\$52.99	per month
1 1/2"	\$102.91	\$106.00	per month
2"	\$164.63	\$169.57	per month
3"	\$308.70	\$317.96	per month
4"	\$514.49	\$529.92	per month
6"	\$1,028.97	\$1,059.84	per month
8"	\$1,646.35	\$1,695.74	per month
<b>Non-Residential</b>	<b>FY23</b>	<b>FY24</b>	<b>Description</b>
Commodity Charge	\$5.64	\$5.81	per 1,000 gallons
<b>Other</b>	<b>FY23</b>	<b>FY24</b>	<b>Description</b>
Nonconnection to Available Sewer Within 300 ft of City Sewer	\$20.58	\$21.20	per month

pound to \$0.27 per pound; 2) Suspended Solids fee is increasing from \$0.10 per pound to \$0.23 per pound; 3) Oil or Grease fee is increasing from \$0.17 per pound to \$0.28 per pound.

- Beginning September 1, 2023, the monthly base rates for residential and non-residential will increase as follows:

## Utility Transportation

<b>Category</b>	<b>Fee per Month</b>	
	<b>FY23</b>	<b>FY24</b>
Residential A – Single-Family	\$3.50	\$3.68
Residential B – Multifamily	\$2.10	\$2.21
Commercial A (< 100 Trip-Ends)	\$9.50	\$9.98
Commercial B (100 – 199 Trip-Ends)	\$25.10	\$26.36
Commercial C (200 – 599 Trip-Ends)	\$75.50	\$79.28
Commercial D (600+ Trip-Ends)	\$225.50	\$236.78
Public Use A (< 300 Trip-Ends)	\$20.50	\$21.53
Public Use B (≥ 300 Trip-Ends)	\$91.50	\$96.08

- The Utility Transportation fee will increase by 5%:

**Sanitation**

- Compost purchases for residents will increase from \$3.00 per cubic yard to \$5.00 per cubic yard. Compost purchases for nonresidents will increase from \$6.00 per cubic yard to \$10.00 per cubic yard.
- Sanitation rates will increase by 7%:

<b>Curbside Residential Fees (per month for weekly service)</b>	<b>FY23</b>	<b>FY24</b>
Garbage – No Recycling (No Yard Waste or Household Recycling)	\$19.25	\$20.60
Garbage – With Recycling (Yard Waste and/or Household Recycling)	\$17.25	\$18.60
Household Recycling	\$7.70	\$8.25
Yard Waste Recycling (Billed March – November only)	\$6.00	\$6.40

**JUSTICE COURT FEE CHANGES**

- All fines/fees issued by the Justice Court are still governed by Utah State Uniform Fine Schedule, which is available online. This will likely be updated in July: [https://legacy.utcourts.gov/rules/appendices/Appendix\\_C/Uniform\\_Fine\\_Schedule.pdf](https://legacy.utcourts.gov/rules/appendices/Appendix_C/Uniform_Fine_Schedule.pdf)

**LIBRARY FEE CHANGES**

- Fee for colored photocopies/prints is decreasing from \$0.50/page to \$0.40/page.
- Internet Computer Pass fee is being eliminated.

Ordinance 2023- 37

SHORT TITLE:

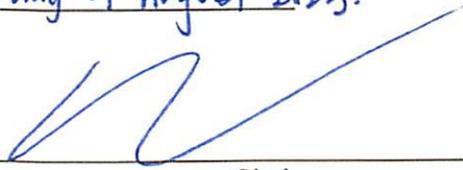
AN ORDINANCE ADOPTING A BUDGET FOR PROVO CITY CORPORATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, IN THE AMOUNT OF \$342,101,883. (23-008)

I  
PASSAGE BY MUNICIPAL COUNCIL

ROLL CALL

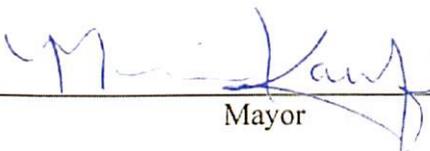
DISTRICT	NAME	FOR	AGAINST	OTHER
CW 1	KATRICE MACKAY	✓		
CW 2	DAVID SHIPLEY	✓		
CD 1	BILL FILLMORE	✓		
CD 2	GEORGE HANDLEY	✓		
CD 3	SHANNON ELLSWORTH	✓		
CD 4	TRAVIS HOBAN		✓	
CD 5	RACHEL WHIPPLE	✓		
	TOTALS	6	1	

This ordinance was passed by the Municipal Council of Provo City, on the 22<sup>nd</sup> day of August 2023, on a roll call vote as described above. Signed this 22 day of August 2023.

  
\_\_\_\_\_  
Chair

II  
APPROVAL BY MAYOR

This ordinance is approved by me this 22 day of August 2023.

  
\_\_\_\_\_  
Mayor

Ordinance 2023- 37

III

CITY RECORDER'S CERTIFICATE AND ATTEST

This ordinance was signed and recorded in the office of the Provo City Recorder on the 23 day of August 2023 and was published on the Utah Public Notice Website on the 23<sup>rd</sup> day of August 2023. I hereby certify and attest that the foregoing constitutes a true and accurate record of proceedings with respect to Ordinance Number 2023-37.



Dallman

City Recorder

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ORDINANCE 2023-37

AN ORDINANCE ADOPTING A BUDGET FOR PROVO CITY CORPORATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, IN THE AMOUNT OF \$342,101,883. (23-008)

WHEREAS, on May 16, 2023, the Provo City Municipal Council by resolution tentatively adopted the Mayor's proposed budget as the Tentative Budget for the fiscal year 2023-2024 (Fiscal Year 2024); and

WHEREAS, on June 20, 2023, the Provo Municipal Council adopted updates to the tentative budget and moved to hold a public hearing on whether to increase the certified tax rate, otherwise known as a Truth in Taxation hearing; and

WHEREAS, the Tentative Budget, together with supporting schedules and data, has been reviewed and considered by the Provo City Municipal Council and has been available for public inspection in the office of the City Recorder as required by law; and

WHEREAS, notice of a public hearing to consider the adoption of a final Budget has been properly given; and

WHEREAS, on June 6, 2023 and June 20, 2023, the Municipal Council held duly noticed public hearings to receive public comment and ascertain the facts regarding the Tentative Budget, including any proposed amendments thereto, which facts and comments are found in the hearing records; and

WHEREAS, on August 8, 2023, the Municipal Council held a Truth in Taxation hearing and has met all other requirements necessary to increase the certified tax rate; and

WHEREAS, on August 22, 2023, the Municipal Council held a duly noticed final public hearing to receive public comment on the final budget adoption; and

WHEREAS, all interested persons were heard, for or against the estimates of revenue and expenditures as set forth in the Tentative Budget and any proposed amendments thereto; and

WHEREAS, all statutory and legal requirements for the final adoption of said Budget have been completed; and

WHEREAS, after considering the Mayor's recommendations, and facts and comments presented to the Municipal Council, the Council finds (i) a final Budget for Provo City Corporation should be adopted as set forth below; and (ii) such action reasonably furthers the health, safety, and general welfare of the citizens of Provo City;

NOW, THEREFORE, be it ordained by the Municipal Council of the City of Provo, Utah as follows:

47 PART I:

48  
49 The Provo City Budget in the amount of \$342,101,883, as summarized in the attached  
50 Exhibit A, including sub-budgets for capital improvements as set forth in Exhibit B, is hereby  
51 adopted as a final Budget for Fiscal Year 2024.  
52

53 PART II:

54  
55 The Provo Municipal Council adopts as part of the final Budget the following certified  
56 tax rates to support tax revenue in the General, Library, and Debt Service Funds for Fiscal Year  
57 2023:

58

59	Library Fund	.000406
60	Debt Service Fund	.000809
61	General Fund	.000576

62  
63

64 PART III:

65  
66 All outstanding encumbrance balances as of June 30, 2023, as well as previously unspent  
67 budgeted balances approved by the Mayor, shall be continued and re-appropriated for  
68 expenditure in Fiscal Year 2024 and shall be presented at a regular or work meeting of the  
69 Municipal Council in September 2023. The Mayor's report on previously encumbered and  
70 unspent budgeted balances continued and re-appropriated shall include an itemized list of those  
71 approved by department and fund, the purpose for use of the funds, and whether the approved  
72 items addressed unfunded supplemental requests from departments during the preparation of the  
73 FY 2024 budget.  
74

75 Budgets as described below will be automatically continued and re-apportioned from the  
76 prior fiscal year:  
77

- 78
- 79 • **Equipment Maintenance and Replacement:** The City has been setting aside funds to  
80 provide funding to maintain general fund facilities and equipment over their useful lives.  
81 Any unused funds shall be continued and re-appropriated for expenditure in Fiscal Year  
82 2024 in the following funds/accounts:
    - 83 ○ General Fund Facilities
    - 84 ○ Parks & Recreation Facilities Capital Fund
    - 85 ○ Vehicle replacement accounts
    - 86 ○ Computer bank accounts
  - 87
  - 88 • **Ongoing projects:** Budgets in the following areas fund projects or costs that often span  
89 multiple fiscal years. As a result, the following budget balances shall be continued and re-  
90 apportioned for expenditure in Fiscal Year 2024:
    - 91 ○ Wildland reimbursement budget
    - 92 ○ Capital improvement funds

- 93                   ○ Grants
- 94                   ○ My Hometown Initiative
- 95
- 96       • **Other expenses** in the following areas vary from year to year. As a result, the following
- 97       budget balances shall be continued and re-apportioned for expenditure in Fiscal Year
- 98       2024:
- 99                   ○ Indigent defense
- 100                  ○ Tuition reimbursements
- 101                  ○ Elections - Every other year, the City has the responsibility to provide the
- 102                    funding for an election. To make the budget more comparable from year to year,
- 103                    half of the anticipated cost of the election is budgeted each year. Any unused
- 104                    funds shall be continued and re-appropriated for expenditure in Fiscal Year 2024.
- 105

106       **PART IV:**

107

108               The functions within the Capital Improvement Divisions cannot be deleted or changed in

109       budget amount by more than 10% of the original cost or \$50,000, whichever is less, without

110       further official action of the Provo City Municipal Council.

111

112       **PART V:**

113

114               The Mayor is hereby authorized to move budget appropriations along with needed

115       expenditure adjustments including capitalized labor from the individual enterprise operating

116       divisions to the corresponding capital improvement division in conjunction with the fixed asset

117       (capital expenditures) reconciliation for the fiscal year ending June 30, 2023.

118

119       **PART VI:**

120

121       The Mayor is hereby authorized to:

122

- 123       • Increase budget authority for revenues in excess of the adopted budget in the following
- 124       areas: reimbursable operating expenses, grants, cemetery fees, Covey Center
- 125       Performance Fund, new development street signs, new development street overlays,
- 126       scooter revenue, Airport customer facility charge for rental cars, Airport passenger
- 127       facility charge, impact fees, aid to construction, reimbursement(s) from projects, revenues
- 128       over budget in internal service funds, and donations;
- 129
- 130       • Redistribute sick buyout budget authority in the General Fund and its subsidiary funds by
- 131       moving budget from departments with excess to departments that go over budget.
- 132

- 133 • Increase budget authority in internal service funds for unexpected expenditures related to  
134 those funds; and  
135
- 136 • Increase budget authority related to the Recreation Facilities Capital Fund (housed in the  
137 Parks & Recreation CIP fund) according to the following formulas:  
138
  - 139 ○ A) Revenues from the previous fiscal year will be compared with expenses in the  
140 Recreation Center function to determine net income.
    - 141 ■ If net income for the Recreation Center equals or exceeds \$400,000, the  
142 General Fund will contribute \$400,000 to the Recreation Facilities Capital  
143 Fund plus half of the net income amount that exceeds \$400,000; the  
144 remaining net income will fall to general fund balance.
    - 145 ■ If net income for the Recreation Center is less than \$400,000, the General  
146 Fund will contribute the entire net income to the Recreation Facilities  
147 Capital Fund. Additionally, if the Parks & Recreation Department has  
148 remaining budget available in any of the department's General Fund  
149 functions, the Director may carry over that budget to the Recreation  
150 Facilities Capital Fund, up to the total of \$400,000 minus the amount of  
151 net income contributed by the General Fund.
  - 152 ○ B) Each year the General Fund includes in its budget an amount in the General  
153 Services Department for its portion of the Recreation Facilities Capital Fund  
154 contribution described in (A) above (up to \$400,000, dependent on prior year  
155 carryover balances). If the amount actually contributed to the Parks & Recreation  
156 Facilities Capital Fund is less than budgeted, the remaining budget will be carried  
157 over to the next year.
  - 158 ○ C) If fund balance in the Peaks Ice Arena fund or the Timpanogos Golf Club fund  
159 exceeds 25% of budgeted revenues, a transfer of the excess (fund balance minus  
160 25% of revenues) will be made to the Recreation Facilities Capital Fund.
- 161 • The Mayor is hereby authorized during Fiscal Year 2024 to enter into purchase  
162 agreements for equipment or vehicles with a scheduled production or manufacturing  
163 cycle that goes beyond the fiscal year.  
164  
165  
166  
167

168 PART VII:

169  
170 The Mayor is hereby authorized to transfer excess fund balance(s) back to the General  
171 Fund in the following funds: Justice Court, Trust and Agency, Covey Center for the Arts,  
172 Airport, and Emergency Response.  
173

174 PART VIII:

175  
176 The Mayor is hereby authorized to carry over 50% of budget savings from each General  
177 Fund department and division, after other applicable outstanding encumbrances and capital  
178 function balances as of June 30, 2023 have been completed, up to a maximum of \$400,000, in

179 order to establish funding for an employee recognition program and innovation fund. Use of the  
180 innovation funds will be included in the quarterly reports delivered to the Municipal Council.  
181 These funds will be put in the General Services Division.

182  
183 PART IX:

184  
185 The Municipal Council previously directed the creation and maintenance of a special  
186 fund known as the Local Government Disaster Fund pursuant to Utah Code Annotated 53-2a-  
187 605.

188  
189 After the completion of the fiscal year, after revenues have been compared with expenses  
190 (and adjustments authorized by the annual budget ordinance) in the General Fund to determine  
191 net revenue surplus, the Mayor is hereby authorized to allocate and deposit 10% (or the  
192 maximum amount allowed to be transferred under state law, whichever is less) of the General  
193 Fund Net Change in fund balance, as long as it is a surplus, into the Local Government Disaster  
194 Fund.

195  
196 Of the remaining General Fund budget savings that are not carried over as described in  
197 Part VIII above, 20% (or the maximum amount allowed to be transferred under state law,  
198 whichever is less) shall be placed in the Local Government Disaster Fund.

199  
200  
201 PART X:

202  
203 The Municipal Council hereby directs that an Adopted Annual Budget document be  
204 prepared corresponding to the actions taken herein and that said document be certified, filed, and  
205 made available for public inspection as required by law.

206  
207 PART XI:

- 208  
209 A. If a provision of this ordinance conflicts with a provision of a previously adopted  
210 ordinance, this ordinance shall prevail.  
211  
212 B. This ordinance and its various sections, clauses and paragraphs are hereby declared to be  
213 severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or  
214 invalid, the remainder of the ordinance shall not be affected thereby.  
215  
216 C. The Municipal Council hereby directs that this ordinance be uncodified.  
217  
218 D. This ordinance shall take effect immediately after it has been posted or published in  
219 accordance with Utah Code 10-3-711, presented to the Mayor in accordance with Utah  
220 Code 10-3b-204, and recorded in accordance with Utah Code 10-3-713.

221  
222 END OF ORDINANCE.

## Exhibit A

Click on this [link](#), or the image below to view the full Provo City Adopted Budget for fiscal year 2023-2024.



The graphic features a blue header with the Provo City logo on the left and the text "Provo City Adopted Budget FY 2024" on the right. Below the header is a photograph of the Provo City building at dusk, with a large illuminated sign in the foreground that reads "PROVO". The sign also includes the "PROVO" logo and the text "PROVO CITY CORPORATION".

Provo City Corporation | 445 W Center St Provo, UT 84601 | Phone No: 801-852-6504

## Exhibit B

### Capital Improvement Program Consolidated Budget Plan

CIP Funds	Prior Fiscal Years 2019-2022	Adjusted Budget FY 2023	Tentative Budget FY 2024	Proposed 2025-2028
<b>General CIP</b>				
General Capital Projects	\$ 7,097,708	\$ 51,000	\$ 426,000	\$ -
City Building Projects	\$ 43,539,472	-	-	-
<b>B&amp;C Roads</b>	\$ 10,451,718	2,840,000	2,694,859	11,360,000
<b>Economic Development</b>	\$ 48,835	5,000	39,000	-
<b>Engineering</b>	\$ 31,530,230	3,075,000	3,199,774	8,600,000
<b>Parks &amp; Rec</b>	\$ 12,615,037	9,435,826	12,040,901	37,222,628
<b>Water</b>	\$ 21,851,107	84,570,499	9,406,926	47,720,000
<b>Wastewater</b>	\$ 100,438,214	75,406,664	22,880,000	63,924,000
<b>Energy</b>	\$ -			
Distribution Systems	\$ 13,772,365	3,392,200	3,996,940	14,231,850
Transmission Systems	\$ 846,340	241,000	431,000	1,539,000
Substations	\$ 10,156,862	2,989,500	574,500	14,434,682
City Projects	\$ 2,878,974	1,230,000	730,000	2,385,000
SCADA/AMI	\$ 55,527	200,000	500,000	2,250,000
Administration	\$ 1,736,711	707,117	780,182	5,053,573
Vehicle Replacement	\$ 1,294,319	-	910,000	
<b>Airport</b>	\$ -			
General	\$ 59,256,149	20,711,437	37,660,250	68,685,125
Public Ramp	\$ 916,366	-	-	-
Utility infrastructure	\$ 2,217,019	-	-	-
<b>Sanitation</b>	\$ 581,024	250,000	180,000	720,000
<b>Storm Drain</b>	\$ 7,981,192	2,600,000	\$ 2,799,100	11,400,000
<b>Utility Transportation</b>	\$ 10,264,761	2,160	2,280,000	9,720,000
<b>Golf Course</b>	\$ 6,767,246	-	-	-
<b>Total</b>	\$ 346,297,175	\$ 207,707,403	\$ 101,529,432	\$ 299,245,858

# PROVO MUNICIPAL COUNCIL STAFF REPORT



**Submitter:** MDAYLEY  
**Department:** Council  
**Requested Meeting Date:** 01-10-2023

**SUBJECT:** A discussion regarding Council priorities for Fiscal Year 2025. (24-015)

**RECOMMENDATION:** Discussion

**BACKGROUND:** The Council will be discussing their budget priorities for the upcoming fiscal year.

**FISCAL IMPACT:**

**PRESENTER'S NAME:** Justin Harrison, Council Executive Director

**REQUESTED DURATION OF PRESENTATION:** 150 minutes

**COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:**

**CITYVIEW OR ISSUE FILE NUMBER:** 24-015

# FY2025 Budget Priorities

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January 16, 2024



# FY25 Budget Priorities

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## Citizen Engagement

- Language Accessibility
- Matching Grants
- Social Service Education



# FY25 Budget Priorities

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## Employee Retention

- Cost of Living Adjustment (COLA)
- Third Party Compensation Analysis



# FY25 Budget Priorities

## Housing

- Land Trust
- Lodging for Victims of Domestic Abuse
- Missing Middle Housing
- Owner Occupancy
- Pocket Neighborhoods
- RDA
- Rental Dwelling License Study
- Starter Homes
- Zoning Update



# FY25 Budget Priorities

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## Infrastructure

- Active Transportation
- Carterville Trail
- Geneva Rd.
- Sidewalks (including curb and gutter)
- Traffic Calming/Pedestrian Safety
- Utility Transportation Fee Study



# FY25 Budget Priorities

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## Parks and Open Space

- Bathrooms
- Dog Park
- Open Space and Trail Improvements
- Slate Canyon



# FY25 Budget Priorities

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## Public Safety

- Animal Control
- Code Enforcement
- Flock Cameras
- IS and Cyber Security
- Police and Fire Staffing Plan



# FY25 Budget Priorities

## Citizen Engagement

- Language Accessibility
- Matching Grants
- Social Service Education

## Employee Retention

- Cost of Living Adjustment (COLA)
- Third Party Compensation Analysis

## Housing

- Land Trust
- Lodging for Victims of Domestic Abuse
- Missing Middle Housing
- Owner Occupancy
- Pocket Neighborhoods
- RDA
- Rental Dwelling License Study
- Starter Homes
- Zoning Update

## Infrastructure

- Active Transportation
- Carterville Trail
- Geneva Rd.
- Sidewalks (including curb and gutter)
- Traffic Calming/Pedestrian Safety
- Utility Transportation Fee Study

## Parks and Open Space

- Bathrooms
- Dog Park
- Open Space and Trail Improvements
- Slate Canyon

## Public Safety

- Animal Control
- Code Enforcement
- Flock Cameras
- IS and Cyber Security
- Police and Fire Staffing Plan



# Visionary or Capital Improvement Projects

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# Revenue

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## One-Time

- ARPA
- Legacy CIP
- General Fund Balance

## Ongoing

- Fees
- Property Tax
- Transfers

