

**Uintah School District
Board of Education
Uintah County, Utah**

Approved Special Business Meeting Minutes

Date: February 21, 2024

Time: 4:00 p.m. – 5:13 p.m.

Location: 826 South 1500 East, Naples, Utah

Board Members Present:

- Board President Dave Chivers
- Vice President Tawnya McKee
- Todd Massey

Board Members Absent:

- Robin McClellan
- Denise Maynard

1. Introduction/Opening

a. Welcome/Call to Order

Grant Stoddard, Business Administrator, called the business meeting to order at approximately 4:00 p.m.

b. Reverence

The reverence was offered by Vice President Tawnya McKee.

c. Pledge of Allegiance

Member Massey led the pledge of allegiance.

d. Patron Input

No items have been received in accordance with Board Policy 002.0720.

2. Action Items

a. Approval of Capital Outlay Requests for FY25 Budget – Grant Stoddard, Business Administrator

Grant presented the capital outlay requests for the FY25 budget year. Grant noted that these projects will receive final approval with the final budget approval in June. Grant requested

the board review the spreadsheet and ask questions on any of the listed projects being presented for approval. He highlighted the additional funding request for the new preschool and noted those present in the audience were available to answer any questions regarding specific projects. Dr. Rick Woodford, Superintendent, discussed the walkthrough done of several schools with VCBO to review the funding needed to secure the vestibules and indicated his belief that the requested amount along with grant money to assist with these security projects would be sufficient. Discussion regarding multiple projects continued, namely, student and staff computer rotation, review of sound systems for multiple schools, turf replacement, and additional security-related projects. President Chivers explained that providing Maintenance Coordinator, Donny Laws, with additional funding to start the procurement process for projects in the spring offers flexibility as well as cost savings.

Vice President McKee moved to preliminarily approve the capital outlay requests listed in the attached spreadsheet in the amount of \$13,095,569.00. Member Massey seconded the motion. The Board passed the motion unanimously.

3. Informational Items

a. UHS Teen Center Presentation - VCBO

Grant introduced the VCBO Architecture firm. The VCBO team attended the board meeting virtually to present a preliminary overview of the new teen center that will be housed at Uintah High School. Christy Nerdin, UHS Principal, discussed what the purpose of a teen center is and reported on viewing other districts' teen centers. Representatives from VCBO, Jeanne Jackson, Hokulani Ching, and Brian Peterson presented a rendering of two options for the teen center. Option A came with an estimated cost of between \$323,054 - \$474,466; Option B has an estimated cost of between \$366,339 - \$519,225. Option B's lower cost estimate is what was proposed in the corresponding capital outlay request. VCBO's representatives explained that Option B offers an increase in square footage and the best utilization of the square footage with a minimal cost increase. After VCBO's presentation there was additional discussion regarding management, supervision, and maintenance of the Center.

4. Adjournment

President Chivers entertained a motion to adjourn. Member Massey made a motion to close the special board meeting, and Member McKee seconded it. The Board approved the motion unanimously, and the meeting adjourned at approximately 5:13 p.m.

Uintah FY25 Capital Outlay Spreadsheet Detail

Purpose: Allow the Uintah School Board the opportunity to review the proposed capital expenditures before budget approval.

Request Number	Location	Contact	Title	Replacement Cycle	Amount Recommended	Comments
Routine Capital Outlay Requests						
1	District	Grant Stoddard	Uintah High School Agreement/USD Students Attending DSD		\$ 700,000.00	This amount could fluctuate, we have not seen FY24 invoice yet. Dee Miles (DSD's BA) stated he anticipates the amount being around what it was in FY23 or a little more.
2	District	Grant Stoddard	Student Allocations		\$ 355,815.00	
3	District	Grant Stoddard	Discretionary		\$ 211,000.00	
4	District	Grant Stoddard	District Copy Machine Rotation		\$ 35,000.00	
5	Maintenance	Donny Laws	Maintenance & Repairs		\$ 300,000.00	
6	Uintah High School	Christy Nerdin	Deescalation Room & Sensory Room		\$ 20,000.00	Non-negotiable; has to be done for compliance purposes.
7	Technology	Kent Mansfield	Student Chromebook rotation/Faculty Laptop Rotation	x	\$ 420,000.00	This was two separate requests but will be coded the same and for ease of tracking they have been combined.
8	Technology	Kent Mansfield	Small Equipment	x	\$ 28,000.00	
9	Davis Elementary	Cris Labrum	Life Skills Classroom		\$ 40,000.00	Non-negotiable; has to be done for compliance purposes.
10	Discovery Elementary	Donny Laws	Life Skills Classroom		\$ 5,000.00	Required project: purchase a washer and dryer and other furnishings for the life skills classroom
11	Maintenance	Ken Girot	Woodchips for playgrounds	x	\$ 7,000.00	
23	Transportation	Ken Girot	Verkada Access - Bus Garage		\$ 39,148.00	Price is for access only, not for camera coverage.
24	Maintenance	Ken Girot	CEC Cameras and Access		\$ 40,000.00	
25	Ashley Elementary	Tawna Baumgardner	Carpet School Wide	x	\$ 248,495.00	
26	Ashley Elementary	Tawna Baumgardner	Asphalt Sealing & Painting	x	\$ 45,000.00	Tawna requested. Per Donny: this is for sealing and repainting lines, could be delayed another year
28	Ashley Elementary	Tawna Baumgardner	Add fencing on playground w/ new gate for safety/security		\$ 18,000.00	
30	Ashley Elementary	Ken Girot	Playground Repair		\$ 8,640.76	
33	Ashley Elementary	Donny Laws	Lighting Controls		\$ 40,000.00	\$30,000 in house?
34	AVEC	Andy McKea	Security fence and access controlled gate		\$ 20,000.00	Original request was \$40k, decided on a smaller section which reduces overall cost
38	Davis Elementary	Cris Labrum	Make playgrounds ADA Accessible		\$ 60,000.00	Includes removing old playground and adding another component to the existing playground
41	Discovery Elementary	Tammy Christensen	Cubbies in Room 401 for all-day kindergarten		\$ 20,000.00	
42	Discovery Elementary	Sherry Hardman	New slimline serving counter		\$ 30,000.00	current counter is too wide for serving
44	Discovery Elementary	Ken Girot	HVAC Upgrade		\$ 185,000.00	
45	Discovery Elementary	Ken Girot	Roll Down Kitchen Fire Door		\$ 39,148.00	
49	District	Grant Stoddard	Underground Fuel Tank Removal		\$ 35,000.00	
53	Eagle View Elementary	Kent Mansfield	Classroom Audio Systems		\$ 25,200.00	
55	Eagle View Elementary	Donny Laws	Fix sink hole in teacher parking lot		\$ 50,000.00	waiting on bid, this is a repeat from FY24, budget wasn't enough to cover project
56	Eagle View Elementary	Donny Laws	Replace damaged fence by highway		\$ 25,000.00	Seeking insurance money to cover this, but asking for funding just in case that is not readily available.
57	Eagle View Elementary	Donny Laws	Lighting Controls		\$ 42,000.00	\$31,000 in house?
58	Foods Warehouse	Sherry Hardman	Mini Remodel		\$ 60,000.00	Maintenance would do the work; new front entrance reception area
59	Foods Warehouse	Sherry Hardman	Freezer Equipment & Repair		\$ 50,000.00	new compressor, lines, etc.
60	Foods Warehouse	Donny Laws	Generator		\$ 83,075.00	
61	Lapoint Elementary	Emily Arnold	Patch and paint entire office area		\$ 6,000.00	
62	Lapoint Elementary	Donny Laws	Kitchen Asphalt		\$ 25,000.00	
67	Maeser Elementary	Sherry Hardman	Walk-in cooler equipment		\$ 11,000.00	This is for lines, compressor, etc
70	Maintenance	Ken Girot	Eagle View fire roll down doors in Kitchen		\$ 10,954.03	
71	Maintenance	Donny Laws	District-wide concrete grinding		\$ 15,000.00	
72	Maintenance	Donny Laws	Sewer Jetter		\$ 7,000.00	
76	Maintenance	Donny Laws	4-wheelers - Qty 2		\$ 24,000.00	
77	Maintenance	Donny Laws	Service Truck		\$ 80,220.00	
78	Maintenance	Donny Laws	Custodial Equipment		\$ 60,000.00	
80	Naples, Maeser, and Discovery	Kent Mansfield	Troubleshoot Sound System in Gym @ Naples, Maeser, and Discovery		\$ 20,000.00	Assess situation at Naples, Maeser, and Discovery to improve sound quality. Possibly purchase additional acoustic panels.
82	Naples Elementary	Donny Laws	Asphalt seal coat		\$ 55,000.00	
84	Transportation	Mark Rich	Vehicle diagnostic tool		\$ 3,500.00	
85	Transportation	Mark Rich	DO & school (EVE, Lapoint) parking bus striping		\$ 6,700.00	
88	Transportation	Mark Rich	Cooling units for transportation shop		\$ 12,420.00	
90	Transportation	Mark Rich	Blue Bird Activity Bus		\$ 210,000.00	
93	Uintah High School	Les Hamilton	Uniform Rotation	x	\$ 25,000.00	
94	Uintah High School	Christy Nerdin	Carpet for lower commons	x	\$ 101,887.00	On rotation for next year rotation, but the commons area needs to be done now.
95	Uintah High School	Christy Nerdin	Brand and Way-Find halls for navigation purposes		\$ 40,000.00	Pricing included on request was between \$25-40K.

96	Uintah High School	Christy Nerdin	Standing Height Counter w/ Charging stations in Cafeteria		\$ 25,000.00	This will allow more students in the cafeteria. Original request was \$40K, but that number was reduced to start with one area to see if it draws students into the cafeteria.
97	Uintah High School	Christy Nerdin	Kiln for HS Ceramics Class		\$ 5,500.00	
103	Uintah High School	Les Hamilton	Baseball/Softball pad replacement		\$ 7,500.00	Pads on fences at dugouts have become sunworn. The original request was \$15K, but UHS agreed to contribute half.
105	Uintah High School	Sherry Hardman	New Double Stack Convection Oven		\$ 13,500.00	
106	Uintah High School	Sherry Hardman	Double Stack Steam Oven		\$ 22,000.00	
107	Uintah High School	Mindy Merrell	Remodel of former Ag area for Engineering Teacher		\$ 10,000.00	Proposal: Remove fish tanks and install windows; use teen center windows possibly.
108	Uintah High School	Mindy Merrell	Infrastructure for new AG bldg greenhouses & animal facility		\$ 50,000.00	
109	Uintah High School	Donny Laws	Filter system for secondary water		\$ 30,000.00	
114	Uintah Middle School	Sherry Hardman	Double Stack Steam Oven		\$ 22,000.00	
115	Uintah Middle School	Donny Laws	Asphalt seal coat		\$ 75,000.00	
118	Vernal Middle School	Donny Laws	Asphalt seal coat		\$ 75,000.00	
121	Uintah Middle School	Donny Laws	Fence from building to shop		\$ 7,000.00	
124	Maintenance	Donny Laws	Budget to start FY26 projects in the spring/summer		\$ 500,000.00	
Subtotal (Routine Capital Outlay Requests)					\$4,841,703	
Major Construction Projects						
12	Ashley Elementary	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
13	Davis Elementary	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
14	Discovery Elementary	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
15	Eagle View Elementary	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
16	Lapoint Elementary	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
17	Maeser Elementary	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
18	Naples Elementary	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
19	Uintah Middle School	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
20	Vernal Middle School	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
21	Uintah High School	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
22	AVEC	Grant Stoddard	Secure Vestibule		\$ 53,957.00	Funds to match what we received from the state.
35	Central Cove Preschool	Grant Stoddard	Additional funding for the new preschool		\$ 5,700,000.00	This amount would be added to the already \$20 million approved, making the total amount appropriated for the preschool \$25,700,000.00. The \$5.7M is intended to cover architect fees, the cost of playground equipment, inspections, testing and permitting, and furnishing.
98	Uintah High School	Donny Laws	UTC Turf, Netting and Lighting Upgrade		\$ 344,000.00	REMOVE NETTING AND REINSTALL = \$64K; REPLACE TURF = \$190K; LIGHTING = \$90K. According to the maintenance coordinator, the project must be done together because the lighting cannot be done without replacing netting.
99	Uintah High School	Les Hamilton	FB Field Turf Replacement		\$ 500,000.00	Les would like to complete this project at the same time as project #98. There could be cost savings in doing both at the same time. The Finance Committee, however, asked that the total amount be reduced from \$1M to \$500K to allow project to get lined up and possibly started in FY25 with the understanding that the remaining funding will come in FY26.
111	Uintah High School	Donny Laws	Additional money for Roof Repair		\$ 450,000.00	\$385K in FY24; lowest bid = \$826K
119	Vernal Middle School	Donny Laws	Parking lot paving where old DO was		\$ 500,000.00	
125	Uintah High School	Grant Stoddard	Teen Center Funding		\$ 166,339.00	State awarded the District \$200K for construction costs; District received \$40K in private funding; \$166,339 still needed to cover the cost of constructing option B (according to BHI's estimate).
Subtotal (Major Construction Projects)					\$8,253,866	
Grand Total (Routine Requests + Major Construction Projects)					\$13,095,569	

Board Approved Projects on _____