

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
February 1, 2024
6:00 p.m.**

PRESENT:	D.J. Bott	Mayor
	Dave Hipp	Councilmember
	Dave Jeffries	Councilmember
	Matt Jensen	Councilmember
	Ryan Smith	Councilmember
	Robin Troxell	Councilmember

ALSO PRESENT:	Christina Boss	City Recorder
	Mark Bradley	City Planner
	Mike Christiansen	City Attorney
	Tom Kotter	Finance Director
	Paul Larsen	Community & Economic Development Director
	Derek Oyler	City Administrator
	Tyler Pugsley	Public Works Director
	Chad Reyes	Police Chief
	Brandon Thueson	Fire Chief
	Jackie Wardle	Recreation Manager

Mayor Bott called the meeting to order at 6:02 p.m. Bishop Schwab gave the reverence period, and the Pledge of Allegiance was recited.

RECOGNITION OF EMPLOYEES

Chief Thueson introduced the item and turned the time over to Chief Dave Owens from the Utah Fire & Rescue Academy. Chief Owens presented the Utah Supervising Fire Officer Designation awards to Captain Brian Fawcett and Engineer Doug Higgins.

CONSENT

Approval of January 18, 2024 Work Session and City Council Meeting Minutes

Request to Write-off Utility Accounts Due to Bankruptcy or Being Sent to Collections

A list of accounts totaling \$2,296.42 was presented to be removed from the City's system due to customers taking out bankruptcy or being sent to collections.

Appointments to Planning Commission and Joint Advisory Board

Kristen Bogue and Kristina Lenderman were recommended for appointment to the Planning Commission, and it was recommended Roger Manning serve as Vice Chair of the same Board. Cindy McConkie was recommended for appointment to the Joint Advisory Board.

MOTION: A motion to approve the Consent agenda was made by Councilmember Hipp, seconded by Councilmember Troxell, and carried unanimously. Councilmember Jensen, aye; Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

PUBLIC COMMENTS

JeuneElle Jeffries – Ms. Jeffries, CEO of the Boys and Girls Club of Northern Utah, introduced Anna Trost who was the 2024 Youth of the Year. Ms. Trost told her personal story and would also be speaking at the State Capitol.

Dave Roberts – Mr. Roberts with the Box Elder School District expressed his appreciation for the City's recent donation of a bus to help facilitate special needs students. He also commented on the January 18th

action item regarding 1100 West alignment options stating alignment #1 was the appropriate design for traffic flow.

COUNCILMEMBER COMMENTS

Councilmember Jensen – attended a Golf Course Commission meeting where they planned for the coming year. He acknowledged Chris Marx for his work.

Councilmember Jeffries – commented on the youth in the Boys and Girls Club program and mentioned the January 26th Casino Night fund raiser.

Councilmember Hipp – attended activities with the Youth City Council and Director Linda Baugh. Referring to the Fire Department awards, Councilmember Hipp recognized City Directors for their leadership in encouraging employees to take advantage of career opportunities.

Councilmember Smith – went to the Legislature in support of the Golden Spike Park. He announced the Chamber of Commerce would host a Box Elder Business Summit on March 12th from 8 am to 1 pm.

ACTION ITEMS

Mayor Bott announced Action Item #3, Request for Approval of Facade Grant at 33 South Main Street, would be pulled from the Agenda.

Consideration of Ordinance Amending Various Sections of Brigham City Code Chapter 155, Subdivisions, (FKA Chapter 25) to Address State Legislation Mandates

Mayor Bott mentioned there was a discussion on this item at the January 18th City Council meeting. Mr. Bradley stated the State mandated legislation, in the interest of expediting the subdivision approval process, removed City Council from the subdivision approval for single family dwellings, two-family dwellings, and townhomes All other subdivisions would require City Council approval. The administrative land use authority would be the development review team, aka staff review team, made up of City staff and Utopia. The Planning Commission held two public hearings on this item and made a recommendation for approval.

MOTION: Councilmember Smith made a motion to approve the Ordinance amending various sections of Brigham City Code Chapter 155, Subdivisions, (F/K/A Chapter 25) to address State legislation mandates. The motion was seconded by Councilmember Jensen.

Roll Call:	Councilmember Smith	Aye
	Councilmember Troxell	Aye
	Councilmember Jensen	Aye
	Councilmember Jeffries	Aye
	Councilmember Hipp	Aye

Consideration of Amendment to North Point PUD and Development Agreement

Mr. Bradley stated the developer submitted the proposed amendment to modify a portion of Phase 3 to address the need for overhead power line access. The proposed amendment would replace single family lots with 18 townhome units. The Planning Commission recommended the number of townhomes be reduced from 18 to 16 to provide for additional parking spaces between building units, and proposed parking spaces off 1100 North due to the 4-foot depth of the driveways. Councilmembers discussed the lack of open space with the parking space recommendation and supported removing an additional townhome unit to provide for additional parking between the buildings and keep the open space off 1100 North. Parker McGarvey from Visionary Homes was supportive of the Council's recommendation.

MOTION: A motion to approve the amendment to North Point PUD and Development Agreement with 15 units to provide for additional parking was made by Councilmember Jensen, seconded by Councilmember Hipp, and carried unanimously. Councilmember

Jensen, aye; Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

Request for Approval of Façade Grant at 70 South Main Street

Mr. Larsen came forward and displayed on the screen a rendering of the renovations to the outside of the building. He explained Mr. Greer’s project included an extensive remodel of the building with an addition to the back. The upstairs remodel will be Mr. Greer’s residence and the rear addition would be a 2-car garage. There will also be a roof deck. The grant portion of his project would include installation of new front windows, doors, brick, deck, and lighting. The grant award would be \$10,000.

MOTION: A motion to approve the façade grant at 70 South Main was made by Councilmember Jeffries, seconded by Councilmember Hipp, and carried unanimously. Councilmember Jensen, aye; Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

Consideration of Resolution Amending Field Use Fees

Ms. Wardle came to the table and detailed the proposed changes to the field use fees. She explained the team went through the former resolution and researched the actual costs to run the fields including maintenance.

- Staff fee would be included for reservations requesting City staff at the Pickleball courts
- Recreation building would be included for tournaments requesting use of the building
- Multi-use field fees were increased to \$30/hour; increased softball/baseball field rates and added a weekend rate to account for staff reporting on weekends for field prep
- Marketing and promotions were added to allow for promotions for marketing opportunities similar to what occurs during pickleball tournaments
- Refund guideline removed due to billing takes place after field use
- Liability insurance limits were updated

Mr. Oyler added that staff time and maintenance have not been covered by the revenue collected.

MOTION: A motion to approve the Resolution amending field use fees was made by Councilmember Hipp and seconded by Councilmember Jensen.

Roll Call:	Councilmember Hipp	Aye
	Councilmember Jeffries	Aye
	Councilmember Jensen	Aye
	Councilmember Troxell	Aye
	Councilmember Smith	Aye

Mayor Bott announced the Redevelopment Agency meeting was pulled from the agenda but would come back to a future City Council meeting.

The meeting adjourned to a closed session at 7:30 p.m. to discuss the purchase, exchange, or lease of real property and pending or reasonably imminent litigation.

MOTION: Councilmember Jensen made a motion to adjourn to a closed session. The motion was seconded by Councilmember Troxell.

Roll Call:	Councilmember Jeffries	Aye
	Councilmember Hipp	Aye
	Councilmember Smith	Aye
	Councilmember Troxell	Aye
	Councilmember Jensen	Aye

At 8:37 p.m. the Council returned to an open meeting and adjourned.

MOTION: Councilmember Hipp made a motion to return to an open meeting. The motion was seconded by Councilmember Smith and carried unanimously. Councilmember Jensen, aye; Councilmember Troxell, aye; Councilmember Smith, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

MOTION: Councilmember Smith made a motion to adjourn. The motion was seconded by Councilmember Troxell and carried unanimously. Councilmember Jensen, aye; Councilmember Troxell, aye; Councilmember Smith, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the February 1, 2024 City Council Meeting.

Dated this 11th day of March 2024.

Christina Boss

Christina Boss, Recorder