

**Salt Lake Arts Academy  
Governing Board Meeting  
Jen's Draft Minutes  
January 22, 2024– 5:30 p.m.  
844 S. 200 East, Room 201**

**Board Members Present**

Abby Rizk, Amy Yuda, Diana Cabreles, Greg Ostrander, John Bakken, Julie Bartel, Kelly Goff, Nick Vienneau, Shantel Stoff

**Board Members Excused**

Amy Redford, Jennie Stacey,

**Staff Present**

Deborah Candler, Jen Guillory, Katy Andrews, Nicole Laird

**Others Present**

Dave Foster, Nancy Monteith (Greenloop Project Mgr), John Larsen (Transportation) - City of SLC (Dave is a SLArts parent); Lisa McBride (parent)

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|---|---------------------|-------------|
| 1. <b>Welcome</b>   | <b>Julie Bartel</b> | <b>5:30</b> |
|   |                     |             |
| 2. <b>Approve Minutes of Governing Board Meetings (for 11/13/23, 11/29/23 and 12/11/23)</b> | <b>All</b>          | <b>5:35</b> |

**MOTION:** To approve the Minutes of Governing Board Meetings 11/13/23, 11/29/23 and 12/11/23

Kelly Goff moved to approve (both sets)

Shantel Stoff seconded

**Motion approved** unanimously

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|---|----------------------|-------------|
| 3. <b>Salt Lake City "GreenLoop" Presentation / Q&amp;A</b> | <b>SLC City Reps</b> | <b>5:40</b> |
|---|----------------------|-------------|

Green Loop: How can we use our city streets differently? SLC posted pop-ups last summer; concept over a decade

Convert network of downtown streets into a linear park; our city is underserved for green space proximity

Reallocate some of our wide space to provide urban forest, green space, stormwater treatment , socializing, etc.

Improve transportation options - bikes, pedestrians, transit

Major Challenges: Transportation, Utilities, Fire Access

Last Friday, they met with some of our Student Ambassadors for ideas - they provided many good ones!

Public Engagement Survey open right now (2nd one); 200 E from 900 S to South Temple - actively working on now

Timing depends on funding, but probably 2 years on groundbreaking and 10 years to this block

- |                              |                        |             |
|------------------------------|------------------------|-------------|
| 4. <b>Principal's Report</b> | <b>Deborah Candler</b> | <b>6:05</b> |
|------------------------------|------------------------|-------------|

- Accreditation Update - Final meeting with Cognia scheduled for March 5, all seems to be in order.

- School Land Trust, Final Report for FY23, Presentation to Board

Final report is finished. No carryover. Discussed funding use - has been used to fund Jennifer Burrow-Sanchez  
Discussed salient points. Academic growth is a key topic - exemplary growth, esp in lower  
achievers/socio-economics (based on RISE scores)  
Nicole needs to approve in order for Deborah to submit, plus Deborah also needed to present to Board  
Jennifer Burrow-Sanchez has announced she will not return next year. Stay tuned :)

## 5. **Governance Committee**

Julie Bartel, et. al

6:25

- Board Visibility

Would like to have more interaction with Board members (students, faculty/staff, families), plus parents understanding what the Board does. Meet with Ambassadors regularly? Identification at performances? etc.

Maybe a sign up so Board members are visible and available to chat more regularly. Connecting dots about which people are actually on the board; being more integrated and recognized and understood in community. Faculty meetings 😊  
Blurb in eBlasts.

Julie - Board is like the Adult Ambassadors at the school 😊

Will send email requesting bios - professional and PERSONAL, headshots; updating on website

Brainstorming, particularly over email - forward to Katy

Should not be much extra work to support this goal

Can someone provide a "Board Corner" in the eBlast...begin by introducing members

Need a "cheat sheet" of talking points for helping people/parents who have questions of Board members

Abby - two-sentence blurb about what the Board does - boiler plate each blast

Will also help with Board recruitment!

- Nomination for Board Secretary role / description of duties

Abby - Greg, John and Abby are on Governing Committee and need a Secretary - attend Board and Committee meetings

Katy - Bylaws say we need a Secretary - JenG take notes/recording, Secretary can focus on meeting, JenG forward draft notes to finalize and return for posting

Please marinate and get back to us if you are interested.

- Additional Board nominations for next year

## 6. **Finance Update**

Nicole Laird, John Bakken

6:40

- Form 990 Presented to Board

Basically tax form version of audit presented to Board previously; it is published publicly but must be known to Board

- Budget report - handout

Nicole summarized - reports due on Jan 31; W2s have gone out to employees; renewed SAM for federal funds  
Peloris is going great - Q1 reports went through and it was super slick!

Safety grant - window film in, new cameras and environmental sensors are mostly in; can be a capital expense

Received a couple grants we weren't expecting, need to be added in

Need to begin budget discussions

## 7. **Development / Community Outreach Update**

Katy Andrews

6:50

- Alumni Open House report

It was a blast! Thank you to everyone who helped!! About 138 kids signed in - plus more! Katy has contact info for those; teachers said it was a "bucket-filler"; a lot of kids were home for Winter Holidays and so could come

- Annual Campaign Update

It is struggling a bit - at \$62,000 but needs to be at \$70,000; would like goal by end of January

One big donor wants to give matching grants only; Katy may use part as a carrot for this drive rather than all for SLArts24  
Amy - Should we have a closing day?

Katy - By a certain day for matching grant to apply

Shantel - please attach letter to forward to grandparents, etc.

Regular giving is significantly lower than it has been in the past

Julie - social media with links and progress

80% of Board has made a gift - please consider

- Admissions update

We have plenty swimming in the lottery - still open for a bit

## 8. **Requests to Speak**

6:55

Persons requesting to speak to the Governing Board in an open meeting need to sign up prior to the start of the open session of the board meeting, by emailing Julie Bartel, chair, at [Julie.bartel@slarts.org](mailto:Julie.bartel@slarts.org). Resolution of questions or responses to proposals should not be expected at this meeting; staff or others may be asked to research and/or prepare materials and solutions for a later time. Up to fifteen minutes in total will be scheduled for persons requesting to speak. Three minutes will be allotted for individual requests and five minutes will be allotted for group requests. If we receive more requests than the allotted time permits, those requests may be scheduled for the next board meeting. Your concerns may be submitted in writing to the principal's office for distribution to the Governing Board at any time.

9. **Closed Session:** The Board may move into closed session to discuss items allowed under the Utah Open and Public Meetings Law. The Board may take action during the closed session, which will be recorded per the Open Meetings law.

**MOTION:** To go into closed session regarding staff issue

John Bakken moved to move into closed session - staff may remain

Kelly Goff seconded

**Motion approved** unanimously

Kelly Goff moved to move back into open session

Abby Rizk seconded

**Motion approved** unanimously

John Bakken moved to close the Board meeting

Greg Ostrander seconded

**Motion approved** unanimously