



Dixie Technical College Board of Trustees Meeting
Amended Minutes
Thursday, September 21, 2023
8:30 a.m.

Board Of Trustees:

Gil Almquist-P
Stephen Wade-P
Chris Peterson-P
Mari Krashowetz-E
Reuben Evans-P
Paul Broadhead-P
Nannette Simmons-E
Ed Burgess-P
Darcy Stewart-P
Danny Ipson-P
Terry Hutchinson-E

Other Attendees: Cindy Broadwater, President Rushton, Ian Stout, Derek Hadlock, Tyce Peterson, Camille Lyman, Sheila Farrell, Eric Peterson, Paul Valenzuela, Nate Talley (Zoom), Brandi Honey, Wayne Bushman

Welcome

Chair Gil Almquist will conduct the meeting
Pledge of Allegiance-Chris Peterson

Discussion and Information Items

1. Department Review (Vice President Lyman and Center for Instructional Excellence Director Sheila Farrell)-handout provided
2. College Updates (President Rushton)- Thanked the board members who are leaving for their service to Dixie Technical College. Growth in membership hours

was 16.75% over the prior year. Headcount was up 18% over last year. Would like to increase staff, and make sure the instructor/student ratio is correct. We would like to increase the secondary students we serve. The executive team went to all the high schools. We are looking for ways to expand to more High Schools. We opened a Nursing Assistant cohort at Enterprise High School. We have plans to open cohorts at the Tech High School in January, and Snow Canyon High School.

Commissioner Woolstenhulme resigned recently. Geoffrey Landward is the interim Commissioner.

Mountainland has been here on our campus to learn about our admission process.

3. Hoodfest (October 21, 2023) (Vice President Hadlock)-It has been going for five years. The car show will have bands, breakfast cooked by our Culinary program, and trophies made by our Machining program. It is helping us get our name out to our community. It is a fundraising event. All funds from car registration goes to scholarships.
4. Introduction of New Trustees-Paul Broadhead
5. Oaths of Office- Pres Jordan Rushton, Paul Broadhead, Reuben Evans, Chris Peterson, Gil Almquist, Stephen Wade

Action Items

6. Nomination and Election of Board Chair and Vice Chair- motion to approve Gil Almquist as Board Chair, and Stephen Wade as Vice chair by Reuben Evans. Chris Peterson seconded the nomination. Motion passed unanimously
7. Consent Calendar: Motion to approve all by Chris Peterson, seconded by Reuben Evans. Motion passed unanimously
 - a. Minutes from May 11, 2023, July 27, 2023 meetings
 - b. Employee Changes
 - c. Amended Policies and Plans:
 - i. Distance Education and Hybrid Policy
 - ii. Transfer of Credit Policy
 - iii. Travel Policy
 - iv. Education Assistance Program Policy
 - v. Salaried Employee Paid Leave Policy
 - vi. Leave of Absence Policy
 - vii. Payroll Policy
 - viii. Board of Trustees Ethical Responsibilities Policy (new)
 - d. Investment Reports:
 - i. May, 2023
 - ii. June, 2023
 - iii. July, 2023
 - e. FY24 Budget and Spending Update
 - f. USHE Audit
8. Plumbing Program Course Fees (\$161.65 per class retroactive to August 2023). President Rushton- We set it a little too high and would like to bring it down. We will be refunding students where appropriate. Motion to approve by Paul

Broadhead. Motion was seconded by Reuben Evans. Motion was approved unanimously.

Calendar

- 9. Hoodfest, October 21, 2023
- 10. Next Board Meeting November 16, 2023
- 11. Trustees Christmas Party, December 13, 2023

Motion to adjourn by Gil Almquist. Motion seconded by Chris Peterson. Meeting closed at 9:38am.