**South Salt Lake Valley Mosquito Abatement District**

**Board Meeting Minutes**

**February 12th, 2024 at 2:00 pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District (SSLVMAD), Salt Lake County, State of Utah, met via an electronic board meeting via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present Tish Buroker (Riverton), Silvia Catten (Millcreek), Gene Drake (West Jordan), Brad Gilson (Draper), Paul Glover (Midvale), Kathie Johnson (South Jordan), Kristie Overson (Taylorsville), Linda Price (White City), Florence Reynolds (Sandy), Ilene Risk (Salt Lake County), Laverne Snow (Murray), and Greg Wilding (Bluffdale).

The following board members were absent: Jeff Bossard (Brighton), Ty Brewer (Holladay), Don Christensen (West Valley), Matt Holton (Cottonwood Heights), LeAnne Huff (South Salt Lake), and Steve Shields (Herriman).

Also attending were Dan McBride, Scott Sommer, and Eric Gardner

1. **Welcome**. Chair Catten duly called the meeting to order and welcomed everyone at 2:01 pm.
2. **Citizen Comments**. No citizens commented.
3. **Board Conflicts of Interest Disclosures**. No board members had any agenda conflicts to disclose.
4. **Approve Minutes**. Price moved to approve the minutes of the January board meeting. Overson seconded the motion. The motion carried with all in favor, Gilson and Johnson were absent for the vote.
5. **New Board Member/Staff Introductions – Oath of Office for New Board Members** McBride acknowledged new assistant manager Scott Sommer, and new Board members Kathie Johnson and Greg Wilding who each briefly introduced themselves. Johnson and Wilding were sworn into office by assistant secretary Gardner.
6. **Audit Committee Appointments**. Snow, Buroker, and McBride described duties of audit committee members and concurred that a committee of 4 members has seemed to be an appropriate size, though not set by policy. McBride relayed a message previously received from Christensen that Christensen is willing to continue to serve on the audit committee. Snow expressed willingness to continue to serve on the audit committee as well. Price and Risk expressed willingness to serve on the committee; Catten expressed willingness to be considered an alternate if necessary. Buroker moved that Christensen, Price, Risk, and Snow be appointed as members of the audit committee. Reynolds seconded the motion and the motion carried with all in favor.
7. **Board By-Laws Review**.

McBride reviewed sections added to the Truste By-Laws including control of meetings, public participation, and expulsion from a meeting sections modified from a template provided by the Utah Association of Special Districts, and a section describing trustee participation at affiliated national association meetings.

Price recommended clarifying that regardless of what may be mentioned in public comments during a board meeting, the board cannot take action on items not on the agenda for that meeting.

Time allotted to each member of the public desiring to comment during a meeting of the board of trustees was discussed and an allotment of three minutes was established.

Balancing protection available from having strong policies with flexibility in board member participation in national meetings of affiliated associations was discussed. Provision in policy for exceptions to policy to be approved by the board was determined to provide adequate protection and flexibility. The recommended number of board members participating in national conferences of affiliated associations was set at four.

A few grammatical and formatting changes to the Trustee By-Laws were mentioned.

Catten left the meeting and Buroker assumed the responsibility to chair the duration of the meeting.

Wilder moved to approve the amended Trustee By-Laws subject to review by the attorney for the District. Price seconded the motion. The motion carried with all in favor, Catten was absent for the vote.

1. **Legislative Review**. McBride briefly reviewed pending legislation that may impact the District including HB 10 Public Fund Amendments, HB 11 Water Efficient Landscaping Requirements, HB 13 Infrastructure Financing Districts, HB 35 Metro Township Modifications, HB 36 Open and Public Meetings Act Amendments, HB 58 International Licensing Amendments, HB184 Vehicle Owner Registration Requirements, HB 252 State Employee Leave Amendments, HB 257 Sex-based Designations for Privacy, Antibullying, and Women’s Opportunities, HB 354 Truth in Taxation Revisions, SB 29 Truth in Taxation Modifications, SB 45 License Plate Revisions, SB 86 Local Government Bonds Amendments, SB 114 Project Entity Amendments, SB 124 Government Records Modifications, and SB 135 Advanced Air Mobility and Aeronautics Amendments.

Buroker expressed appreciation for UASD. McBride mentioned that any may participate in UASD meetings discussing legislation.

1. **Conditions of the District**. McBride noted District activities including season preparations, recruitment for seasonal employees, maintenance, policy review, performance plans, and school presentations.

Staff and board members are invited to review the Employee Handbook, followed by the Procedures Manual, Purchaing Policy, and Safety Manual.

Anticipated attendance at upcoming conferences includes McBride at the West Central Mosquito and Vector Control Association annual meeting, McBride, Sommers, and Belnap at the American Mosquito Control Association annual meeting, and McBride at American Mosquito Control Association Washington Days. Participation was encouraged at the Utah Mosquito Abatement Association and Utah Assocition of Special Districts annual meetings to be held in October and November respectively.

McBride reported on a cybersecurity assessment conducted by CISA and noted that the District will be adopting a .gov domain.

Safety goals since the previous report were met.

McBride noted that plans and preparations in place still seem adequate to address the amount of water expected in mosquito habitat this spring, but acknowledged that some uncertainty remains and the District will continue to monitor conditions.

In response to a question from Wilder, McBride described board member training requirements and expressed a recommendation that training be completed by June.

Risk reported on a late fee charged by Zion’s Bank stating that one of two fees had been removed and indicated that no alert is available beyond a letter sent to the District.

1. **Pesticide Resistance/Efficacy Presentation.** Postponed to March meeting..
2. **Board Meeting Items for February 12th Meeting.** Pesticide resistance/efficacy presentation.
3. **Approve Bills**. The bills were presented for approval and payment. Snow moved to approve the bills. Risk seconded the motion. The motion carried with all in favor. Catten and Overson were absent for the vote
4. **Adjourn**. Price moved to adjurn the meeting, Glover seconded the motion and the meeting was adjourned at 3:21 pm.