

MSD Office: MSD Board Agenda Item Request Form

This form and supporting documents (if applicable) are due the Wednesday before the MSD Board Meeting the following Wednesday at 12:00pm

Date Received (Office Use)	
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Date of Request	3/6/2024
Requesting Staff Member	Steven Kuhlmeier
Requested MSD Board Date	3/13/2024
Topic/Discussion Title	MC210021 – Cypress Master Storm Drain – Budget Adjustment
Description	Engineering is requesting a budget adjustment from completed Magna projects MC210021 to a new project MC240012 for the design of a replacement storm drain on 9080 W and additional funds for construction to Magna storm drain project on 3100 S MC190005.
Requested Action¹	Approval
Presenter(s)	Steven Kuhlmeier
Time Needed:²	5 min
Time Sensitive³	Yes
Specific Time(s)⁴	N/A
Contact Name & Phone	Steven Kuhlmeier 385-468-6624

¹ What you will ask the MSD Board to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic be scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.