

# Council Meeting Minutes

## **December 5, 2023 / 10:00 a.m. – 4:00 p.m.**

**Approved March 5, 2024**

Utah Developmental Disabilities Council  
5296 S Commerce Drive Ste. 305 Murray, UT 84107  
Or Zoom Link

Attachments: September 2023 Council Meeting Minutes, November 2023 Executive Committee Meeting Minutes, Draft Bylaw Changes, Budget Actuals Report, Contract and Grant Report, Mindful Moment, Member Contact List, Committee Roster, Meeting Presentation Slides, Executive Direct Report, Notes Page, Stipend Request Form

### 1. Welcome and Introductions of Incoming Members

Lisa Wade, chairperson of the Utah Developmental Disabilities Council welcomes everyone to the meeting and calls it to order at 10:04 a.m. on December 5, 2023. This meeting is being held in Murray, UT. In compliance with Utah's Open Meeting laws, this meeting is being recorded in its entirety. This recording is classified as a public record. All UDDC motions and votes will be recorded in the minutes.

Lisa reminded citizen members are eligible for a stipend and can be paid for participating in the meeting today.

Julie took attendance.

Lisa welcomed Roger and Brady to their first official UDDC meeting. Roger and Brady share a bit about themselves, why they wanted to join the UDDC, and one interesting thing about themselves.

As this is the first meeting of this fiscal year, Lisa reminded everyone that we encourage you to ask questions and make comments. Lisa reviewed the responsibilities the council has as DD Council members and some meeting etiquette so that both virtual and in-person attendees have a positive experience.

### 2. Public Comment

Call for public comment. No comments.



### 3. **VOTE:** Approval of the September 2023 Meeting Minutes

Lisa called for any discussion about the meeting minutes. There was no discussion. Lisa called for a motion to approve the September minutes. Adina made the motion to approve with Carl second. All were in favor with no opposition or abstaining.



### 4. **VOTE:** Bylaw Amendments

At the September meeting, the Council voted to change the committee structure. To make it official the Council needed to revise their bylaws. The changes before the Council removed the four goal-area specific committees and replaced them with governance, state plan implementation, membership and recognition, and policy committees.

Lisa called for any discussion about the bylaw changes. Council members addressed their concerns about making sure goal areas are properly addressed in the new committees. Lisa then called for a motion to approve the amendments. Brady made the motion to approve and Roger second. All were in favor with no opposition or abstaining.

### 5. Presentation of Position Statement – *Mary Urie and the Policy Committee*

The UDDC would like to take a formal position on the adoption of supported decision-making (SDM) as an alternative to guardianship. This is a topic that the policy committee is discussing. SDM is in alignment with the UDDC’s mission and values so we would like to formally support it. Mary and the policy committee have been working on a draft position statement to help explain the issue and the agreement for supporting it. Mary shared the position statement on Supported Decision Making.



### 6. **VOTE:** Supported Decision-Making Position

Lisa called for any discussion about the position statement. No discussion. Lisa then calls for a motion to approve or reject a formal position on supported decision-making. James made the motion to approve the position with Roger second. All were in favor with no opposition and Sarah abstained.

### 7. Committee Reports

The following committee chairpersons shared the activities for their committees. Committees discussed their roles and responsibilities with the new structures, the frequency of meetings, and the priority of their committee tasks.

State Plan Implementation Committee – Carl Whitmore

Membership and Recognition Committee – Courtney Edgington

Policy and Legislative Engagement Committee – Matthew Huskinson

Governance Committee – James Steed

### 8. UDDC budget and review of expenditure reports – *Rickie Crandall*

Rickie reviewed the finances. She invited Council members to ask questions or address concerns. Spending is on track.

### 9. Networking Lunch – Brief recess

10. Long-Term Services and Supports Research Study – *Human Services Research Institute*

Saska Rajcevic and Karen Westbrook from the Human Services Research Institute (HRSI) shared information about a current study that is focused on long-term supports and services. The Council learned about the information being collected and reviewed. HRSI explained to the Council what the study would do to improve the services in Utah.

11. Empowerment Fund Experience Report – *Chelsea Penney*

The UDDC has a fund that they offer to support individuals and families to attend conferences and other training events. Chelsea Penney attended the meeting to share her family's recent experience attending a conference partially paid for with empowerment funds.

12. Break

13. Find a Friend fast!

The Council played a speed meeting game to get to know each other a bit better. Icebreaker questions were provided, and members spent 2 minutes talking with a partner before rotating to talk with someone new.

14. Legislative Session Prep – *Mary Urie*

Mary helped the council members to get ready for the upcoming legislative general session that starts next month.

15. Mindful Moment – *Eric Stoker*

Eric guided the council through a mindfulness technique that they can use when they need to regroup or feel calm.

16. Executive Director Report – *Libby Oseguera*

Libby shared highlights from the first two months of this federal fiscal year. An attachment is available for more information.

17. Round Robin – Members share current events and activities.

Vice-Chair Ian Summers opened the floor for council members to share events and information.



**18. VOTE:** Close the meeting

Roger Downing motioned to close the meeting. Amy Nance seconded the motion, and all were in favor.

*The meeting adjourned at 3:21 pm*