

Subject: Re: timeline for building

Date: Monday, January 22, 2024 at 4:47:44 PM Mountain Standard Time

From: Interlaken Planning Commission

To: Interlaken Clerk

Sounds good. Not sure if you saw the email from Russ resigning from the PC. This spring I think we should put out another call for interested parties. I would also like to get Dennis more involved as a back up to me. Let me know your thoughts.

On Tue, Jan 16, 2024, 6:06 AM Interlaken Clerk <interlakenclerk@gmail.com> wrote:

Diana-

I'll put this on the next TC agenda – February. Tracy is free to speak as part of public comment, but if she's not present, we'll put her email into the record. And let's start the process for a land use code revision. I know there are several issues that we need to address. The PC can start this process and present to the council. And then we'll hold a public hearing – perhaps in the spring to codify and changes. What do you think?

Bart Smith

Interlaken Town Administrator

(435) 565-3812

From: Interlaken Planning Commission <interlakenplanningcommission@gmail.com>

Date: Monday, January 15, 2024 at 3:23 PM

To: Interlaken Clerk <InterlakenClerk@gmail.com>

Subject: Fwd: timeline for building

Dear Bart,

Thought I'd forward this to you. I have not replied as I have been sick. Is there anything you would like me to pass on to her? How would you like to approach this?

Diana

----- Forwarded message -----

From: <tracy.henry@sbcglobal.net>

Date: Wed, Jan 3, 2024, 9:43 AM

Subject: timeline for building

To: <interlakenplanningcommission@gmail.com>

Hello Planning Commission,

Several years ago I proposed that Interlaken adopt a statute regarding limiting the timeline for building. My original proposal was to set a limit of 2 years from the first earth movement until a certificate of occupancy was issued. I also proposed that if this timeline wasn't met then the property owner/builder would then owe a fine to the town for each month the home remained incomplete. As I write this we are going into the second year on the third home construction on upper Bern where I live since I moved in. The previous 2 homes, and possibly including my own, took over 2 years to complete. We still have 2 more lots vacant that appear to have recent new owners and we are possibly looking at another 6 years of endless construction traffic and noise. There are also what looks like 3 other properties around town currently building. I believe a 60 day window of progress was adopted instead of the 2 year timeline in my original proposal, but after enduring yet another long build, I feel that simply moving some dirt around to meet the current requirements, or throwing some lumber on the site, doesn't further the hope of the existing Interlaken town residents. Therefore, I am setting forth my original request for a 2 year time build, to be reconsidered at this time. There simply has to be an end in sight for the neighbors of these empty lots. If it's not you, then I certainly understand that you may find this less annoying, but if it is you, it's an endless process. I'm sure Russ Knight can provide personal insight as he's endured 4 new builds since 2015 and it feels like those have been continuous. Sorry for tagging you Russ, but y'all have had it the worst, and I'm the one complaining. We have had continuous homebuilding on upper Bern since 2017 when I moved in. That's 6 years and we aren't finished yet. Is there any possible way we can expedite these builds?

I appreciate all you are doing for Interlaken Town. As part time residents we don't qualify for most of the committees, so I apologize that we cannot help out more. We were able to work on roads which is our business so at least we feel we can contribute in some way.

Thanks for your consideration,

Tracy Henry

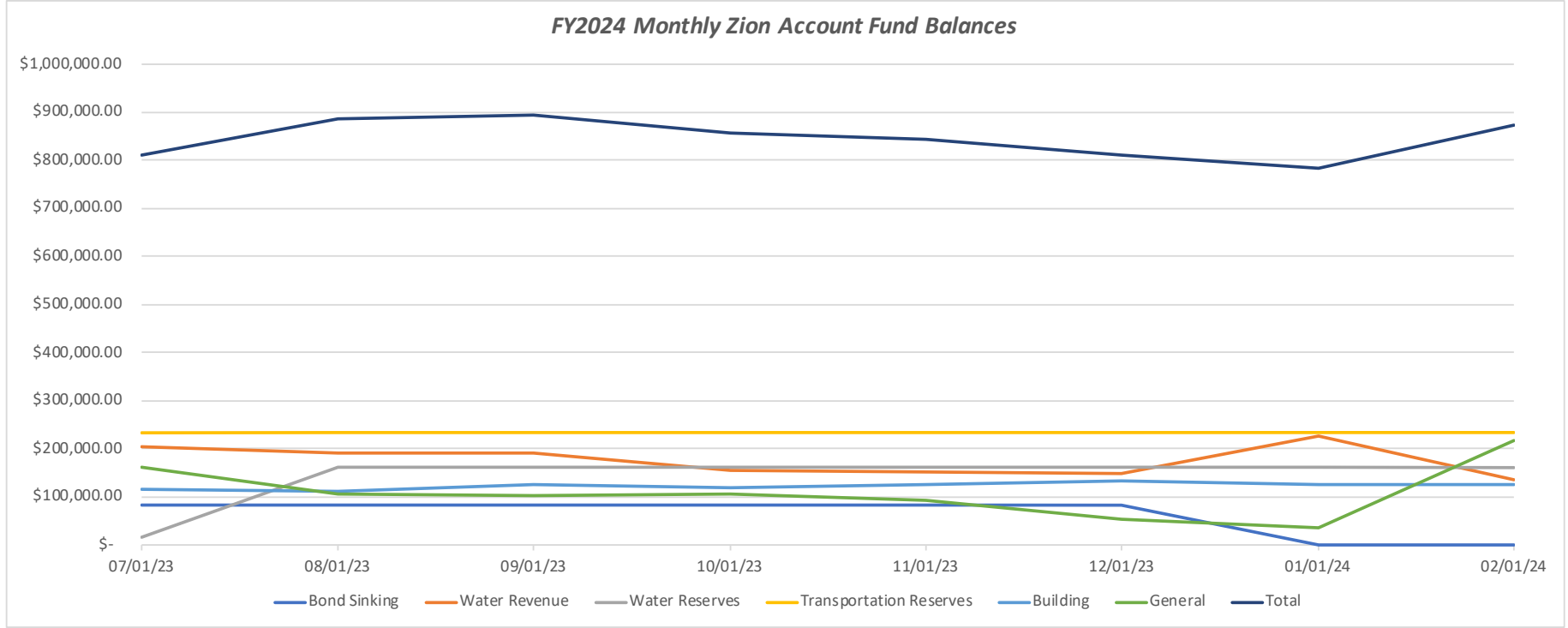
328 Bern Way

| July 2023 through January 2024 | | Interlaken Town Statement of Revenue and Expense | | | | | | | | | | | |
|--------------------------------|--|--|--------------|-----------------|-------------------|---------------|--------------|------------------------|---------------|------------------|------------------|-------------------|-------------------|
| | | July 2023 through January 2024, FY2024 | | | | | | | | | | | |
| | | 1058 | | 1520 | | 1330 | | 4574 | | 1678 | | 2681 | |
| | | Water Bond Sinking | | Water Revenue | | Water Reserve | | Transportation Reserve | | Building | | General | |
| | Revenue - All Accounts | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| 5 | Annual Wasatch County Tax Assessment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 186,183 | \$ 187,000 |
| 6 | Prior Year Assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7 | Late Fees - Assessments (all years) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8 | 1% State Sales Tax (estimate) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 17,896 | \$ 32,000 |
| all | Interest Income | \$ 190 | \$ 50 | \$ 150 | \$ 22 | \$ 709 | \$ 80 | \$ 589 | \$ 100 | \$ 108 | \$ 20 | \$ 84 | \$ 30 |
| 12 | New Owner Transfer Fees- | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 13 | B&C Road Tax (estimate) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,844 | \$ 22,000 |
| 14 | Building App & Inspection Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 15 | Interlaken Drive RMA with BHR Agreement (20%) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 15a | CARES Act Revenue | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 15b | Additional Grant Revenue | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 15c | Miscellaneous Revenue | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 15d | Fines for Municipal Code Violations | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 850 | \$ - |
| 73a | Revenue from BHR Settlement | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 73b | Revenue from Federal & State Transportation System Grants | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 92 | Annual Water Utility Base Fees | \$ - | \$ - | \$ 7,015 | \$ 173,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 95 | Metered Water Overages | \$ - | \$ - | \$ 425 | \$ 4,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 95a | Water Connect Fee | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 95b | Water Billing Late Fees | \$ - | \$ - | \$ 500 | \$ 100 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 95c | New Owner Transfer Fees | \$ - | \$ - | \$ 450 | \$ 300 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 95d | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 95e | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 150 | Revenue from Federal & State Water System Grants | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 169 | Building Permit Application Fees (varies with application) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,200 | \$ 1,800 | \$ - | \$ - |
| 170 | Water Connect Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 700 | \$ 1,000 | \$ - | \$ - |
| 171 | Road Impact Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 7,000 | \$ 7,500 | \$ - | \$ - |
| 172 | Damage Deposits - Refundable | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 12,972 | \$ 7,500 | \$ - | \$ - |
| 173 | Completion Deposits - Refundable | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6,000 | \$ 4,500 | \$ - | \$ - |
| 173a | Plan Review & Inspections (Town Engineer) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,101 | \$ 15,000 | \$ - | \$ - |
| 173b | Variance Application Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 240 | \$ - | \$ - |
| | Total Revenue | \$ 190 | \$ 50 | \$ 8,540 | \$ 177,422 | \$ 709 | \$ 80 | \$ 589 | \$ 100 | \$ 36,081 | \$ 37,560 | \$ 230,857 | \$ 241,030 |
| | Transfers into General Fund | | | | | | | | | | | | |
| 19 | Transfer from Building Fund (Application Fees for admin costs) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,800 |
| 20 | Transfer from Water Revenue Fund (50% of admin. expenses) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 45,000 |
| 21 | Transfer from Transportation Reserve Fund for Capital expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Transfers out of General Fund | | | | | | | | | | | | |
| 28 | Transfer to Transportation Reserve of B&C Road Tax | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (22,000) |
| 29 | Transfer to Transportation Reserve Capital Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (35,000) |
| 30 | Transfer to Building Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Transfers into Water Revenue Fund (Checking) | | | | | | | | | | | | |
| 100 | Transfer from Building Fund (Water Connect Fees) | \$ - | \$ - | \$ - | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101 | Transfer from Bond Sinking Fund for current year Water Bond payment | \$ - | \$ - | \$ 82,707 | \$ 82,533 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 102 | Transfer from Water Reserve Fund for Capital Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Transfers out of Water Revenue Fund | | | | | | | | | | | | |
| 105 | Transfer to Water System Reserve Capital Fund | \$ - | \$ - | \$ - | \$ (78,275) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 106 | Transfer to General Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 107 | Transfer to Bond Sinking Fund for Next Year's Bond Payment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 108 | Transfer to Water System Capital Facilities Replacement Reserve Acct | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 109 | Transfer to General Fund for 50% of Administrative expenses | \$ - | \$ - | \$ - | \$ (45,000) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Transfers into Transportation Reserve Fund | | | | | | | | | | | | |
| 77 | Transfer from General B&C Road Tax to Transportation Reserve Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 22,000 | \$ - | \$ - | \$ - | \$ - |
| 78 | Transfer to Transportation Reserve Fund for Capital Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 35,000 | \$ - | \$ - | \$ - | \$ - |
| 80 | Transfer from Building Fund of Road Impact Fee | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 7,500 | \$ - | \$ - | \$ - | \$ - |

| July 2023 through January 2024 | | Interlaken Town Statement of Revenue and Expense | | | | | | | | | | | |
|--------------------------------|--|--|--------------------|------------------|--------------------|---------------|------------------|------------------------|------------------|-------------|--------------------|--------------------|---------------------|
| | | July 2023 through January 2024, FY2024 | | | | | | | | | | | |
| | | 1058 | | 1520 | | 1330 | | 4574 | | 1678 | | 2681 | |
| | | Water Bond Sinking | | Water Revenue | | Water Reserve | | Transportation Reserve | | Building | | General | |
| | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | Transfers out of Transportation Reserve Fund | | | | | | | | | | | | |
| 83 | Transfer to General Fund for Transportation Capital Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Transfers into Water System Capital Reserves Fund | | | | | | | | | | | | |
| 154 | Transfer from Water Revenue Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 78,275 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 154a | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Transfers out of Water System Capital Reserves Fund | | | | | | | | | | | | |
| 161 | Transfer to Water Revenue Fund for Capital Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Transfers into Building Fund | | | | | | | | | | | | |
| 177 | Transfer from General Fund - Special Engineering Projects | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Transfers out of Building Fund | | | | | | | | | | | | |
| 180 | Transfer to General Fund - Building Permit Application Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (1,800) | \$ - | \$ - |
| 181 | Transfer to Water Revenue - Water Connect Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (1,000) | \$ - | \$ - |
| 182 | Transfer to Transportation Reserve Fund - Road Impact Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (7,500) | \$ - | \$ - |
| | Transfers into Bond Sinking Fund | | | | | | | | | | | | |
| 138 | Transfer from Water Revenue Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Transfers out of Water Bond Sinking Fund | | | | | | | | | | | | |
| 141 | Transfer to Water Revenue Fund to pay current year bond | \$ (82,707) | \$ (82,533) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total Transfers Between Funds | \$ (82,707) | \$ (82,533) | \$ 82,707 | \$ (39,742) | \$ - | \$ 78,275 | \$ - | \$ 64,500 | \$ - | \$ (10,300) | \$ - | \$ (10,200) |
| | | | | | | | | | | | | | |
| | General Fund Expenses | | | | | | | | | | | | |
| | Administrative Expense | | | | | | | | | | | | |
| 37 | Commissions, Committee, Council Mtg Expense | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (1,000) |
| 38 | Town Clerk & Webmaster | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (39,111) | \$ (55,000) |
| 39 | Association Memberships | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (269) | \$ (1,000) |
| 40 | Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (933) | \$ (1,500) |
| 40a | Town Council Equipment & Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (1,278) | \$ (500) |
| 41 | Meeting Advertising | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (583) | \$ (200) |
| 42 | Bookkeeping, Accounting, CPA Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (12,390) | \$ (13,000) |
| 43 | Bank Charges | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (29) | \$ - |
| 44 | Town Attorney | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (4,537) | \$ (10,000) |
| 44a | Attorney fees for BHR settlement | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 45a | Animal Control through Interlocal Agreement w/ Heber City | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (1,490) | \$ (5,000) |
| 45b | Municipal Election Balloting & Noticing | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (23) | \$ (200) |
| 46 | Misc. Admin. Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (614) | \$ (500) |
| 47 | Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (4,713) | \$ (5,000) |
| 48 | Office Supplies (postage + supplies) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (561) | \$ (1,500) |
| 49 | Building Inspector | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 51 | Additional Consulting Fees (Codifiers, etc.) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (2,000) |
| 51a | Federal IRS Payroll Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (3,637) | \$ (5,500) |
| 51b | CARES Act - WCDF Fire Mitigation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 51c | Safety and Enforcement (Wasatch County Sheriff Agreement) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (287) | \$ (10,500) |
| 51d | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total Administrative Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (70,455) | \$ (112,400) |
| | | | | | | | | | | | | | |
| | Annual Road Maintenance Expense from General Fund | | | | | | | | | | | | |
| 55 | Annual Road Repair & Maintenance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (41,463) | \$ (60,000) |
| 56 | Additional Contract Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (1,609) | \$ (3,000) |
| 56a | Road Signage | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (84) | \$ (2,000) |
| 57 | Contract Service (Snow Removal) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (33,000) | \$ (60,000) |
| 58 | Supplies - Salt, Sand, etc | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (1,527) | \$ (6,000) |
| 58a | Annual Fire Mitigation Expenses | | | | | | | | | | | | |
| 58b | Brush Removal and Fire Mitigation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (26,200) | \$ (12,000) |
| 59 | Annual Road Capital Expenses | | | | | | | | | | | | |
| 60 | Capital Investment in Roads | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (25,000) |

| July 2023 through January 2024 | | Interlaken Town Statement of Revenue and Expense | | | | | | | | | | | |
|--------------------------------|---|--|-------------|---------------|--------------|---------------|------------|------------------------|------------|-------------|-------------|--------------|--------------|
| | | July 2023 through January 2024, FY2024 | | | | | | | | | | | |
| | | 1058 | | 1520 | | 1330 | | 4574 | | 1678 | | 2681 | |
| | | Water Bond Sinking | | Water Revenue | | Water Reserve | | Transportation Reserve | | Building | | General | |
| | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| 60a | DPW Expenses | | | | | | | | | | | | |
| 60b | DPW Site Construction - Capital Investment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (2,000) |
| 60c | Annual DPW Site Maintenance Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (840) | \$ (500) |
| 61 | Total Road Maintenance, Capital Improvements, DPW Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (104,723) | \$ (170,500) |
| | Total General Fund Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (175,178) | \$ (282,900) |
| | Water Revenue Fund Expenses | | | | | | | | | | | | |
| | Bond Payment | | | | | | | | | | | | |
| 114 | Water Bond Payment, Due annually in January | \$ - | \$ - | \$ (75,773) | \$ (78,275) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 115 | Operating Expenses | | | | | | | | | | | | |
| 116 | Payroll - Water Masters | \$ - | \$ - | \$ (13,970) | \$ (26,400) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 117 | Meter Repair/Replacement, Water System Equipment, Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 118 | Chemicals & Monitoring | \$ - | \$ - | \$ (224) | \$ (800) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 119 | Telemetry System Operating Costs | \$ - | \$ - | \$ - | \$ (2,700) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 120 | Water Share Fee, Education, etc. | \$ - | \$ - | \$ - | \$ (450) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 121 | Gas Heat | \$ - | \$ - | \$ (213) | \$ (1,200) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 122 | Electricity | \$ - | \$ - | \$ (5,017) | \$ (7,000) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 123 | Payroll Taxes - Water Masters - State & Federal 941 | \$ - | \$ - | \$ (798) | \$ (4,000) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 123a | Workman's Comp Insurance for Water Master | \$ - | \$ - | \$ (351) | \$ (1,200) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 123b | Misc. Water Expenses | \$ - | \$ - | \$ (1,977) | \$ (1,500) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 123c | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 123d | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 123e | Capital Investment in Water System | | | | | | | | | | | | |
| 123f | Purchase of Generator and Installation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 123g | Pump Replacements, Telemetry System, Meter Upgrades | \$ - | \$ - | \$ (39,271) | \$ (40,000) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 124 | Repair and Maintenance | | | | | | | | | | | | |
| 125 | Additional Contract Services - Tank Main., Rate Studies, Consults | \$ - | \$ - | \$ (1,506) | \$ (4,000) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 126 | Annual Generator Maintenance | \$ - | \$ - | \$ (6,326) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 126a | General Water System Maintenance & Repair | \$ - | \$ - | \$ (13,234) | \$ (5,000) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total Water Revenue Fund Expenses | \$ - | \$ - | \$ (158,660) | \$ (172,525) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Building Fund Expenses | | | | | | | | | | | | |
| 187 | Refunds of Damage Deposits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (11,500) | \$ (5,000) | \$ - | \$ - |
| 188 | Refunds of Completion Deposits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (6,900) | \$ (3,000) | \$ - | \$ - |
| 188a | Plan Review & Inspections (Town Engineer) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (7,801) | \$ (12,000) | \$ - | \$ - |
| 188b | Additional Contractual Services (Town Engineer) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 188c | Plan Review by Planning Commission | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (450) | \$ - | \$ - |
| | Total Building Fund Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (26,201) | \$ (20,450) | \$ - | \$ - |
| | Total Expenses (General, Water Revenue, Building) | \$ - | \$ - | \$ (158,660) | \$ (172,525) | \$ - | \$ - | \$ - | \$ - | \$ (26,201) | \$ (20,450) | \$ (175,178) | \$ (282,900) |
| | Net Change in Balance (Revenue+Transfers+Expenses) | \$ (82,516) | \$ (82,483) | \$ (67,413) | \$ (34,845) | \$ 709 | \$ 78,355 | \$ 589 | \$ 64,600 | \$ 9,879 | \$ 6,810 | \$ 55,679 | \$ (52,070) |
| | Add: Beginning Balance | \$ 82,516 | \$ 82,516 | \$ 203,008 | \$ 203,008 | \$ 160,150 | \$ 160,150 | \$ 233,277 | \$ 233,277 | \$ 114,990 | \$ 114,990 | \$ 161,468 | \$ 161,468 |
| | Rounding Adjustment | | \$ - | \$ - | \$ - | | \$ - | | \$ - | | \$ - | | \$ - |
| | Ending Balance | \$ - | \$ 33 | \$ 135,595 | \$ 168,163 | \$ 160,858 | \$ 238,505 | \$ 233,865 | \$ 297,877 | \$ 124,869 | \$ 121,800 | \$ 217,147 | \$ 109,398 |

| FY2024 Monthly Zion Account Fund Balances | | | | | | | | |
|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Zion Fund | 07/01/23 | 08/01/23 | 09/01/23 | 10/01/23 | 11/01/23 | 12/01/23 | 01/01/24 | 02/01/24 |
| Bond Sinking | \$ 82,516.08 | \$ 82,554.63 | \$ 82,593.20 | \$ 82,629.30 | \$ 82,669.15 | \$ 82,706.53 | \$ - | \$ - |
| Water Revenue | \$ 203,008.32 | \$ 192,704.89 | \$ 191,170.27 | \$ 154,454.61 | \$ 151,316.33 | \$ 148,882.52 | \$ 226,519.21 | \$ 135,595.08 |
| Water Reserves | \$ 16,014.59 | \$ 160,251.63 | \$ 160,353.74 | \$ 160,449.32 | \$ 160,554.85 | \$ 160,653.85 | \$ 160,749.61 | \$ 160,858.37 |
| Transportation Reserves | \$ 233,276.51 | \$ 233,277.00 | \$ 233,277.00 | \$ 233,570.68 | \$ 233,570.68 | \$ 233,570.68 | \$ 233,865.23 | \$ 233,865.23 |
| Building | \$ 114,989.91 | \$ 111,476.25 | \$ 124,597.24 | \$ 119,576.89 | \$ 124,140.10 | \$ 133,225.48 | \$ 126,841.07 | \$ 124,869.37 |
| General | \$ 161,467.60 | \$ 106,727.18 | \$ 102,276.26 | \$ 104,763.14 | \$ 91,225.83 | \$ 52,755.38 | \$ 35,657.70 | \$ 217,146.87 |
| Total | \$ 811,273.01 | \$ 886,991.58 | \$ 894,267.71 | \$ 855,443.94 | \$ 843,476.94 | \$ 811,794.44 | \$ 783,632.82 | \$ 872,334.92 |



Subject: Fwd: Updates PC
Date: Tuesday, February 6, 2024 at 5:21:04 PM Mountain Standard Time
From: Interlaken Planning Commission
To: Interlaken Clerk
Attachments: image001.png, image002.png, image003.png, image004.png, image005.png, image005.png

Here are the updates from Ardurra

----- Forwarded message -----

From: **Amelia Pays** <apays@ardurra.com>
Date: Tue, Feb 6, 2024, 4:17 PM
Subject: RE: Updates
To: Interlaken Planning Commission <interlakenplanningcommission@gmail.com>

Hi Diana,

I apologize for the delay in our response. Below is our update:

Lot 62 ~ Erin Merryweather ~ 307 Interlaken Drive

Met with Erin at the residence in January. They are slowing moving forward and will be calling for rough inspections in the near future.

Lot 65 ~ Veronica Parkison ~ 315 Jung Frau Hill

Ongoing construction. Most of the work is interior. Awaiting a final inspection

Lot 117 ~ Brandon Broadstone ~ 329 Bern Way

No update

Lot 173 ~ Lehman ~ 236 Luzern Road

No update

Lot 212 - **Crawshaw** 270 Big Matterhorn Circle

Roof and shear wall nailing inspections complete.

Lot 219 ~ Seear ~ 245 Big Matterhorn Circle

No update

Please let me know if you have any questions.

Thank you!

Amelia



Amelia Pays

Project Coordinator

O: (435) 315-3168 | **M:** (435) 503-4761

2175 W 3000 S, Suite 200, Heber City, Utah, 84032

apays@ardurra.com | www.ardurra.com



From: Interlaken Planning Commission <interlakenplanningcommission@gmail.com>
Sent: Monday, February 5, 2024 12:37 PM
To: Amelia Pays <apays@ardurra.com>
Subject: Updates

Amelia,

Please send any info that you have for the following:

I have not seen any updates for Lot 62 or 65 for some time yet there seems to be some progress lately.

Lot 62 ~ Erin Merryweather ~ 307 Interlaken Drive

Lot 65 ~ Veronica Parkison ~ 315 Jung Frau Hill

Lot 117 ~ Brandon Broadstone ~ 329 Bern Way

Lot 173 ~ Lehman ~ 236 Luzern Road

Lot 212 ~ Pesek ~ 270 Big Matterhorn Circle

Lot 219 ~ Seear ~ 245 Big Matterhorn Circle

Thanks.

Happiness and Prosperity,

Diana