

Minutes

North Summit Fire Service District
Administrative Control Board
Special Meeting
Executive Conference Room
60 N Main St
Coalville, UT 84017
January 11, 2024

1 Chair Armstrong called the meeting to order at 6:07PM

2 **Board Members Present**

3 Chair Roger Armstrong
4 Vice Chair Don Donaldson - Remote
5 Treasurer Ari Ioannides
6 Louise Willoughby
7 Chris Robinson - Excused
8 John Adams

Staff Present

Ben Nielson, Fire Chief
Nick Jarvis, Deputy Fire Chief
Tyler Rowser, District Clerk
Ryan Stack, Deputy County Attorney

9 Henefer Town hasn't appointed a new board member.

10 **Public Present** – Electronic
11 Dennis Golden

12 **Item 2 Roll Call**

13 A quorum was present.

14 **Item 3 Closed session in compliance with Utah Code §52-4-205(1) as**
15 **needed, to discuss:**

- 16 a. Purchase, exchange, or lease of real property
17 b. Pending or reasonably imminent litigation
18 c. Personnel – to discuss the character, competence, or physical or mental
19 health of an individual

20 No members called for a closed session.

21 **Item 4 Reconvene in Open Meeting**

22

23 **Item 5 Pledge of Allegiance**

24 Chair Armstrong lead the board and public in the pledge of allegiance.

25 **Item 6 Election of Board Officers**

26 **d. Election of Chair**

27 Ari Ioannides nominated Roger Armstrong as chair Louise Willoughby
28 seconded the nomination, no other nominations were made, a vote was
29 called, all ayes, Roger Armstrong elected.

30 **e. Election of Vice Chair**

31 Ari Ioannides nominated Don Donaldson as vice chair, Louise
32 Willoughby seconded the nomination, no other nominations were
33 made, a vote was called, all ayes, Don Donaldson elected.

34 **f. Election of Treasurer**

35 Louise Willoughby nominated Ari Ioannides, John Adams seconded the
36 nomination, no other nominations were made, a vote was called, all
37 ayes, Ari Ionnides elected.

38 **Item 7 Work Session**

39 **a. Chief's Report. Discussion of current operational status.**

40 Chief Nielson gave an update on the status of the district.

41 **b. Discussion and direction on issues with Truck 21.**

42 Chief Nielson gave an overview of the truck's basic issues and also
43 explained the issues with Engine 22.

44 Dennis Golden with Siddons-Martin explained that the pump
45 transmission has gone out, and they no longer make the transmission
46 or parts for it. They would have to custom fabricate parts to fix the
47 truck and wouldn't recommend fixing it.

48 **Item 8 Public Input**

49 None

50 **Item 9 Consent Agenda**

51 **g. Accounts Payable November & December 2023**

52 **h. Minutes of November 30, 2023**

53 Board Member Willoughby motioned to approve the consent agenda,
54 Board Member Adams seconded the motion, a vote was called, all ayes,
55 motion passed.

56 **Item 10 Consideration of Approval**

57 **a. Discussion and possible appointment of new signers to the**
58 **Zions Bank account signature cards.**

59 Tabled, no change made.

60 **b. Discussion and possible approval of Resolution 2024-01 Public**
61 **Entity Resolution to change the Public Treasurer's investment**
62 **fund authorized individuals.**

63 Tabled, no change made.

64 **c. Discussion and possible approval of the 2024 board meeting**
65 **schedule.**

66 Board Member Willoughby motioned to approve the 2024 schedule,
67 Board Member Adams seconded the motion, a vote was called, all ayes,
68 motion passed.

69 **Item 11 Board Comments.**

70 Board Member Adams mentioned that if we see fire hydrant is covered in
71 snow go uncover it.

72 **Item 12 Adjourn.**

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73 Board Member Willoughby motioned to adjourn, Board member Adams
74 seconded the motion, a vote was called, all ayes, adjourned at 7:12PM