

# Minutes

North Summit Fire Service District  
Administrative Control Board  
Regular Meeting  
Executive Conference Room  
60 N Main St  
Coalville, UT 84017  
November 9, 2023

1 Chair Armstrong called the meeting to order at 6:05PM

## 2 **Board Members Present**

3 Chair Roger Armstrong  
4 Vice Chair Jim Rees  
5 Treasurer Ari Ioannides  
6 Louise Willoughby – Electronic  
7 Chris Robinson – Excused  
8 Don Donaldson  
9 John Adams

## Staff Present

Ben Nielson, Fire Chief  
Nick Jarvis, Deputy Fire Chief  
Tyler Rowser, District Clerk  
Ryan Stack, Deputy County Attorney

## Public Present – Electronic

10

## 11 **Item 2 Roll Call**

12 A quorum was present.

## 13 **Item 3 Closed session in compliance with Utah Code §52-4-205(1) as** 14 **needed, to discuss:**

- 15 a. Purchase, exchange, or lease of real property  
16 b. Pending or reasonably imminent litigation  
17 c. Personnel – to discuss the character, competence, or physical or mental  
18 health of an individual

19 Vice Chair Rees motioned to go to closed session for Personnel,  
20 Treasurer Ioannides seconded the motion, a vote was called, all ayes,  
21 motion passed closed session began at 6:06PM  
22 All board members were present and Ryan.  
23

## 24 **Item 4 Reconvene in Open Meeting**

25 The Board reconvened at 6:55PM

## 26 **Item 5 Pledge of Allegiance**

27 Chair Armstrong lead the board and public in the pledge of allegiance.

## 28 **Item 6 Work Session**

29

- 30 a. **Chief's Report. Discussion of current operational status.**  
31 Updated on the hiring process for the 6 new full time positions open  
32 because of taking over the EMS Service. Also updated on the calls for  
33 service and station repairs.  
34

35        **2. Public Input**

36                    *Public comment is for any matter not on the Agenda. If you wish to*  
37                    *interact with the Board for public input, please follow the “Public*  
38                    *Comment Instructions”.*

39                    None

40

41        **3. Consent Agenda**

42

43                    **a. Accounts Payable October 2023**

44                    Treasurer Ioannides motioned to approve consent agenda, Vice Chair  
45                    Rees, seconded the motion, a vote was called all ayes, motion passed.

46

47        **4. Consideration of Approval**

48

49                    **a. Discussion and Public Hearing on the 2024 Tentative Budget**  
50                    **and 2023 Amended Budget and possible recommendation to the**  
51                    **Summit County Council for adoption of the 2024 final Budget**  
52                    **and 2023 Amended Budget**

53                    The discussion as had to reconvene the budget committee, and table  
54                    this time for a special meeting on November 30, 2023.

55

56        **5. Board Comments.**

57                    Vice Chair Rees asked how things were coming on vehicle wraps for the  
58                    trucks.

59        **6. Adjourn.**

60                    Vice Chair Rees, motioned to adjourn, Board Member Adams seconded the  
61                    motion, a vote was called, all ayes, adjourned at 7:43PM