

MINUTES

LAYTON CITY RAMP TAX ADVISORY COMMISSION

LAYTON, UTAH

Date: Monday, February 12, 2024

I. Call to Order- 5:06pm

II. Pledge of Allegiance

Denice Maedgen led the Commission in the Pledge of Allegiance.

III. Invocation

Clint Morris gave the invocation.

IV. Roll Call and Motion to Open Public Meeting

Dawn Brandvold made a motion to open the public meeting. Motion was seconded by Denice Maedgen.

Attendees

Commission Members: Jesse Barocio
Julie Batchelor
Dawn Brandvold (Arts Representative)
Brigit Gerrard
Denice Maedgen
Josie Newbold (Museum Representative)
Maria Odle
David Price (Parks Representative)
Kimberly Zygmant (Recreation Representative)

Excused: Cameron Cross

Support Staff: Casie Maughan (Secretary)
JoEllen Grandy (City Landscape Architect)
Layne Jenkins (Aquatics Manager)

V. Approval of Minutes

A. Meeting held on January 22, 2024

Maria Odle made a motion to approve minutes from the January 22, 2024 meeting as written. Motion was seconded by Julie Batchelor and was approved by unanimous Commission vote.

VI. Agenda Changes

C. Discuss adding Detail List of Expenditures to RAMP applicants

VII. Citizen Comments

VIII. Report Items

A. Review 2024 RAMP Grant Applications

The Commission continued discussion and review of the 2024 RAMP Grant Applications.

- The following Grant Applications were discussed by The Commission and given tentative funding recommendations:

- Constitution Circle Pedestrian Lighting & Technical Sound
- Kays Creek HWY 89 Underpass Trail Connections (Adtl. Funds)
- Kays Creek Trail: Section East of Hill Farms PH7
- Active Pages Christmas
- Active Pages Halloween
- Free Sunday Concerts
- Surf 'n Swim Witbit
- Museum Artifact Collections Digitization 2024
- Archive Collection Digitization Year 3
- Heritage Museum: Children's Room Renovation
- Oral History Project
- Chapel Park Ball Field Improvements
- Ellison Park Parking Lot Expansion
- Hobbs Reservoir Footpath Expansion
- Ellison Park Pavilion & Yard Game Courtyard (Year1)
- Layton FEST Enhancements 2025
- Liberty Days Entertainment 2025

- Freedom's Memorial Plaza-Grant Application #2

The Commission discussed Grant Application #2. The Commission stated the project was within the RAMP funding guidelines, but were concerned about committing to full funding at this time. The Commission stated the project was listed as the 9th priority by the organization and would like to hold the decision on recommending this project for funding until other decisions are made.

- Free Friday Films Grant Application #7

The Commission discussed Grant Application #7. The Commission pointed out on the application cover page, the requested amount is \$12,000.00. On the breakdown within the application it states RAMP funds would be \$7,800.00. The Commission would like clarification on the discrepancy.

- Halloween Bash Grant Application #9

The Commission discussed Grant Application #9. The Commission would like a detailed breakdown of how the \$2000.00 would be spent.

- Conference Room Redesign Grant Application #13

The Commission discussed Grant Application #13. The Commission would like to revisit the application after other decision are made

- City Center Bike Racks & Lockers Grant Application #17

The Commission discussed Grant Application #17. The Commission asked about the lockers. It was discussed that patrons using Ed Kenley Amphitheater requested the lockers. The lockers that would be purchased

are similar to the ones at the Layton UTA Station. The commission would like to revisit the application after other decisions are made. The Commission will continue to review and discuss the remaining applications in the next meeting.

B. Council member Report

Council member Clint Morris addressed The Commission. Council member Morris stated he appreciates the diligence and hard work The Commission puts into the recommendations to the City Council. City Council member Morris reminded The Commission that this the tax payer's money, and it is the Commissions duty to be stewards of that money.

C. Discuss adding Detail List of Expenditures to RAMP Grant Requests

David Price presented the Commission the document Detail List of Expenditures (see attached). He stated there are some general questions that he would like the applicants to answer before funding recommendations are made. The Commission decided to send the form to current applicants of the 2024 grant cycle. The Commission will add questions, if needed, for specific grant applications.

IX. Action Items

The Commission will send in questions to City Staff that will be sent to applicants prior to the next RAMP Commission Meeting.

X. Motion to Close Public Meeting and Adjourn

Dawn Brandvold made a motion to close the public meeting at 7:00pm. Motion was seconded by Julie Batchelor and approved by unanimous Commission vote.

Next Meeting:

Monday, February 26, 2024
5:00pm

Date

Brigit Gerrard, RAMP Commission Vice Chair