



# 2024 and 2025 Short-Term Projects Grant Timeline Memo

MEMO

To: Executive/Budget/Audit Committee  
Chair: Jeff Silvestrini, Co-Chair: Erin Mendenhall, Treasurer and Secretary: Christopher F. Robinson

CC: Laura Briefer, Salt Lake City Public Utilities

From: Lindsey Nielsen, Executive Director  
Sam Kilpack, Director of Operations  
Mia McNeil, Community Engagement Coordinator

Subject: 2024 and 2025 Short-Term Projects Grant Timeline

This is a note to alert you that we are quickly approaching the Short-Term Projects season at the Central Wasatch Commission. 2024 will be our fifth STP grant cycle, and we have \$95,000 in the budget for projects this year. You'll remember that last year, we granted funds to nine projects including the construction of Beaver Analog Dams in Big Cottonwood Canyon, a shuttle to trailheads in Park City, trail work in the tri-canyons, and signage updates in the project area. If you'd like to read in more detail about previously funded projects, you may do so [here](#).

Here is the rough timeline and important dates:

- Monday, March 4th – The 2024 Call for Proposals Opens.
- Monday, April 1st – The Call for Proposals Closes.
- April 2024 – CWC staff and the Short-Term Projects Committee (Mayor Michael Weichers, Mayor Roger Bourke, Annalee Munsey, Dave Whittekiend) will review proposals and convene the committee to review proposals and weigh the proposals against set criteria.
- May 6, 2024 – The full Board will review the Committee recommendations and approve projects for funding.
- June 2024 – Per the Commission's recommendation, staff will disperse funding to community organizations to facilitate approved projects for summer 2024.

For the 2025 Short-Term Projects cycle, District Ranger Bekee Hotzee requested an amended timeline, namely:

- The Call for Ideas will open in January, rather than March, in order to allow time for the Forest to properly review all received project proposals before their busy season.
- Ask that trail work and other infrastructure or transit project proposals on forest service land include a NEPA notice of decision, as applicable.



- Trail work and other infrastructure or transit project proposals on forest service land that require environmental analysis, that the Short-Term Projects Committee approve those projects for funding in the next calendar year, as to allow the Forest Service adequate time to perform the necessary environmental analysis of the proposed project.
- Projects that are not proposed on forest service land, proposals that have already had necessary NEPA completed and have the notice of decision attached, or projects that have previously been funded through the Short-Term Projects Grant may receive funding within the original timeline.