

1 **Regular Board Meeting Minutes**  
2 **Cache Valley Transit District**  
3 **Wednesday, January 24, 2024**  
4 **5:30 pm**  
5 **Logan City Hall**  
6 **290 North 100 West, Logan, Utah**  
7 **City Hall Conference Room**

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10 *Present:* Patrick Jenkins, Lieren Hansen, Shaun Bushman, Flor Estrada, Mike Arnold,  
11 Glen Schmidt, David Geary, and Ron Bushman

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13 *Excused:* Jeff Turley

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15 *Others:* Todd Beutler, Curtis Roberts, and Charise VanDyke

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17 **Regular Meeting Agenda**

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19 1. *Call to order:* Board Chair Patrick Jenkins  
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21 2. Pledge of Allegiance  
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23 3. Swearing in of Board Members: Curtis Roberts (Administration Director) completed  
24 the swearing in of the newly reorganized board. The members that were sworn in:  
25 Patrick Jenkins, Lieren Hansen, Shaun Bushman, Flor Estrada, Mike Arnold, Glen  
26 Schmidt, Dave Geary, and Ron Bushman. Flor Estrada, the newest board member,  
27 introduced herself.  
28  
29 4. Consent Agenda: Patrick Jenkins asked for a motion to approve the consent agenda.  
30 Dave Geary moved; Mike Arnold seconded. Vote unanimous.  
31 A. Approval of Agenda  
32 B. Acceptance of Minutes – December 13, 2023  
33 C. Next Board Meeting – February 28, 2024  
34  
35 5. Public comments: No comments or questions.  
36

37 **Board Business**

- 38 6. **Board Business:**  
39 A. Elections of Chair and Vice Chair – Todd Beutler, CEO/General Manager: Patrick  
40 Jenkins opened the floor for nominations for the position of Board Chair. Dave  
41 Geary nominated Patrick Jenkins for Board Chair. No other nominations. Vote  
42 unanimous in approval. Nominations opened for the position of Board Vice Chair.

Approved 02/28/2024

43 Shaun Bushman nominated Lieren Hansen. No other nominations. Vote  
44 unanimous in approval.

45  
46 B. Swearing in of Chair and Vice Chair – Curtis Roberts, Administration Director:  
47 Curtis Roberts completed the swearing in of the Board Chair, Patrick Jenkins, and  
48 the Board Vice Chair, Lieren Hansen.

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50 C. Consideration of service modification – Todd Beutler, CEO/General Manager:  
51 The District received a request from a paratransit passenger named Dorothy. She  
52 has pain in her spine that makes it difficult to be transported (bumps in the road  
53 cause pain). She requested that she be picked up and dropped off directly to her  
54 destination. Instead of it being a reasonable accommodation, it is a change to the  
55 level of service, so the request was brought to the Board. Discussion about  
56 paratransit service. A direct trip would shorten the trip for her but would prevent  
57 grouping trips. The ADA specifies that trips on paratransit and fixed-route  
58 services should be similar in length. Her current trips take 21 minutes; a similar  
59 trip on fixed-route service would take 30 to 35 minutes. Discussion about  
60 different options. Different accommodations have been examined such as a seat  
61 cushion or where she sits on the bus. She wouldn't qualify for the voucher  
62 program via BRAG (because it is for those outside the District boundaries, etc.).  
63 Discussion about changing the level of service. Making a change such as this  
64 would set a precedent. If the District did some sort of custom programming, it  
65 could be discriminatory or lead to other issues down the road. Because the  
66 Board's role is policy, the job is to look at any deviation to service with a long  
67 view and to balance efficiency and fairness in the bus system. Dave Geary  
68 motioned to deny the service modification request. Glen Schmidt seconded. No  
69 further discussion. Vote unanimous.

70  
71 **7. General Manager/Staff Reports:**

72 A. Legislative update – Todd Beutler, CEO/General Manager: It's only a few days  
73 into the session, so there's not much of an update. There's only a couple of bills  
74 that may impact us: one regarding OPMA and one regarding public restrooms.  
75 We're also going for a request for 8 million dollars for the new facility again.

76  
77 B. Board Training – Todd Beutler, CEO/General Manager: With the Board  
78 restructure, members should complete the Board Member training that is required  
79 to be completed when a board member is appointed (and every four years). It is a  
80 State Auditor requirement and compliance is verified during the financial audit.

81  
82 **8. Board Chair Report:**

83 A. Recognition of employee anniversaries: The Board acknowledged the District  
84 employees with work anniversaries. Curtis Roberts has been with the District for  
85 17 years. Robert Beus has been with the District for 7 years.

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87 9. Public comments: No questions or comments.

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89 10. **Adjourn:** Board Chair Patrick Jenkins adjourned the meeting.