Lake Point City Council Minutes

Date: Wednesday, Feb. 7, 2024
Place: Lake Point Fire Station 1528 Sunset Rd Lake Point, UT 84074
Time: 6:00 PM

1. **Call to Order-** 6:00 pm
2. **Prayer-** Jonathan Garrard
3. **Pledge of Allegiance-** Dan Crawford
4. **Presiding Officer-** Ryan Zumwalt
5. **Attendance Roll Call-**

Lake Point Council & Staff (C=Council)	Public	Public
Ryan Zumwalt (Chair)	Doyle Garrard (Treasurer) left at 8:43 pm	Jennie Peterson
Dan Crawford (Vice Chair)	Eric Peterson	
Jonathan Garrard (C.)	Chaelea Allred	
Kathleen VonHatten (C.)	Regina Nelson (TCPD)	
Kirk Pearson (C.)	Kevin Nunn (NTFD)	
Jamie Olson (RCDR)	Buck Peck (NTFD)	
Rob Patterson (Attorney) 6:48 pm joined over phone. Rob excused at 8:43 pm	Lori Chigbrow	

6. **Legal Training –** Council Moved to section 7. 8. and 9. and will come back to legal training a bit later.
   A. Back to legal training (51:06 recording)
   B. (Kathleen) is requesting a recalculation of the sales tax amount paid to the County, so Lake Point knows what they need to pay back to the County.
   C. (Rob) informed the Council he will be leaving his law firm and going into private practice in the next month. (last day Feb 29, 2024)
   D. (Rob) can bring Joel, another attorney in the firm, to the next meeting.
   E. (Ryan) Rob will close out some franchise agreements and take care of the items Rob is working on.
   F. (Rob) explained the need for an Annual Audit and the Council needs to hire an auditor
      i) (Rob) can send some recommendations
   G. (Jamie and Rob) RMP project and how the Council might want to proceed with this project.
      i) Council would like RMP to do the following
         1) Public Q and A
         2) Maybe knowing about any Road Closures or impact to city streets
         3) If it touches any city easements
   H. (Jamie) Subdivisions Right of Way Excavation Permit (1:11:09 recording)
      i) (Council and Rob) discussed the roads and what we can do to make sure the roads are done properly.
      ii) (Council) They will need to apply for the excavation permit for connections to existing roads.
   I. (Council) discussed the need for a Sensitive Lands Ordinance (1:21:11 recording)
   J. (Rob) will send a Sensitive Land Ordinance example
   K. (Rob and Council) discussed Sensitive Lands
   L. (Rob) the road compaction would be an engineering item.

M. (Rob) suggested possibly extending the warranty period, because of past road performance. The Council would need to communicate with the County on extending the warranty.
N. (Chaelea) shared some feedback from Kelly. Kelly suggested having a geotechnical study for each lot below the canal. This might help avoid the problems that are happening with houses sinking. (1:30:45 recording)
O. (Jamie) gave the Council a heads-up that Del Taco will be changing out some signs because they are rebranding.
P. Council moved to 10.A.

7. **Public Comment-**
   A. No public Comment
8. **Approve the Minutes-** (2:23 recording)
   A. 01.10.2024 Minutes
   B. 01.24.2024 Minutes
      i) Motion- Dan to approve the minutes 01.10.2024 and 01.24.2024
         1) (needed to separate the minutes because Kathleen was not in attendance for one of the meetings)
      ii) Motion- Dan to approve the minutes 01.10.2024 Minutes. Kirk 2nd
         1) Motion passed unanimously
      iii) Motion- Dan to approve the minutes 01.24.2024 Minutes. Kirk 2nd
         1) Motion passed 4 to 1 Kathleen abstained
9. **Reports/Presentations**
   A. Sheriff Report (4:10 recording)
      i) Officer Regina Nelson gave the sheriff's report and answered the Council's questions
   B. Fire Dept Report (12:30 recording)
      i) Chief Nunn reported on calls they have received in Lake Point.
      ii) (Nunn) reported they are trying for a grant(s) to expand the fire station so they can provide service quicker.
      iii) (Ryan) will work on a letter supporting the need for the grants
      iv) (Nunn) Plans to finish up some remodeling at the Lake Point Fire Station.
      v) (Nunn) there is a Strategic Planning Workshop, it is a public meeting on Saturday from 10 am to 2 pm at the Stansbury Fire Station if any public wants to attend. Chief Nunn will send Kathleen more info to get it sent out. (19:10 recording)
      vi) (Nunn) they have a local business willing to add permanent Christmas lights on the Fire Station for next year.
      vii) (Buck) reported on illegal dumping that is being taken care of by the state Health Dept (21:50 recording)
      viii) (Ryan) asked if the Council could get reports when there are violations from businesses in Lake Point.
         1) (Buck) can take care of it.
   C. Treasurer Report (33:50 recording)
      i) Doyle gave the Treasurer's Report
      ii) Discussion on road funds
      iii) (Doyle) talked to the Council about authorized signers and agents of the bank account. (38:00 recording)
         1) (Doyle) will get a form for the Council to see who the Council wants to be authorized agents.
      iv) (Doyle) needs to know how invoices will be approved to be paid by the Council
         1) The Council asked Rob concerning this
            (a) (Rob) Any contracts or spending the Council has approved, there is no need for additional approval from the Council. (47:38 recording)
   D. Council moved back to Legal Training (Section 6.)
10. **Action/Business Items**

A. Resolution 2024-02 Planning and Zoning Appointments (1:38:38 recording)
    i) Motion- Dan to approve Resolution 2024-02 Planning and Zoning Appointments as written with Eric Peterson (appointed by Dan Crawford), Bryan Coulter (appointed by Kirk Pearson), and Lori Chigbrow (appointed by Kathleen VonHatten). Ryan 2nd (1:39:20 recording)
        1) Roll Call Vote-[Jonathan-Yea] [Ryan-Yea] [Dan-Yea] [Kathleen-Yea] [Kirk-Yea]
            (a) Motion passed unanimously
    ii) (Council) discussed how they will proceed with the final appointment to replace Herbert Davila (he is unable to continue service)
B. City Banking (positive pay, direct deposit, check scanning, visa credit card rewards, other) (1:48:30 recording)
    i) (Kathleen) explained the option on check scanners and the cost for the scanner, monthly cost, and recommendations.
    ii) Motion- Ryan to approve the purchase of the check scanner and the $30.00 monthly charge. Dan 2nd (1:54:09 recording)
        1) Roll Call Vote-[Jonathan-Nay] [Ryan-Yea] [Dan-Yea] [Kathleen-Yea] [Kirk-Yea]
            (a) Motion passes 4 to1
        2) (Jonathan) - He knows it is needed and it would be useful, but he would like to know more about keeping it secure and until he knows about it, he is a nay.
        3) The Council discussed the security concerns.
        4) The Council will look up how long to keep a physical check secure after they are scanned.
            (a) The Council will ask the Auditor and Sam
    iii) Motion- Dan to approve getting a deposit only stamp. Ryan 2nd (2:03:00 recording)
        1) Motion approved unanimously
    iv) Payroll- automatically deposited into staff account and the cost (2:01:42 recording)
        1) Motion- Dan to approve automatic deposit. Ryan
        2) (Kirk) brought up the fact that he does automatic deposits for his employees, and he doesn't get charged.
        3) Council continued to discuss.
        4) Roll Call Vote-[Jonathan-Nay] [Ryan-Nay] [Dan-Nay] [Kathleen-Nay] [Kirk-Nay]
            (a) Jonathan- Nay understands the benefit this could be the more employees someone has, with the small amount we have he doesn't think it is needed at this time.
            (b) Kirk feels they are charging for something other banks do for free.
            (c) Council continued discussion on direct deposit and how it works
            (d) Motion fails 5 to 0
    v) (Kathleen and Doyle) introduced the ACH Positive Pay and Check Positive Pay (2:13:27 recording)
        1) (Kathleen) explained ACH Positive Pay allowing vendors to debit your account.
        2) (Kathleen and Doyle) explained the Check Positive Pay and the security it provides for written checks.
        3) (Doyle) explained ACH Payment which is setting up electronically transfer to pay bills to vendors.
        4) (Rob) explained the possible risks and documenting the approvals process for payments.
        5) Motion-Kathleen to approve ACH Positive Pay. Kirk 2nd (2:28:50 recording)
            (a) Roll Call Vote-[Jonathan-Abstain] [Ryan-Yea] [Dan- Yea] [Kathleen- Yea] [Kirk- Yea]
                (i) Motion passes 4 with 1 abstaining
    vi) Business Rewards Visa (3:30:00 recording)
        1) (Kathleen and Doyle) introduced the idea of the Business Rewards Visa and cashback benefits
        2) Council discussed
        3) Motion- Dan approved getting a Business Rewards Visa and paying it off every month. Kathleen 2nd

(a) Roll Call Vote-[Jonathan-Yea] [Ryan-Yea] [Dan- Yea] [Kathleen- Yea] [Kirk- Yea]
(i) Motion passes unanimously
4) Council moved to 10.G. Treasurer Contract

C. Additional and Future Hydrant Plan (3:12:52 recording)
   i) (Jonathan) introduced a fire hydrant plan he came up with for the future, to get hydrants in areas that do not have fire hydrants.
   ii) The Council discussed the plan and where it should be referenced
      1) Possibly referencing it the General Plan and Subdivision Ordinance.
   iii) The Council moved to Section I.

D. Jones & DeMille Consent of Service Transfer Agreement (2:44:00 recording)
   i) (Ryan) introduced the Agreement
   ii) Motion- Ryan to approve Jones & DeMille Consent of Service to Mike Hansen Planning Group Transfer Agreement. Jonathan 2nd
      1) Roll Call Vote-[Jonathan-Yea] [Ryan-Yea] [Dan- Yea] [Kathleen- Yea] [Kirk- Yea]
         (a) Motion passes unanimously

E. Jones & DeMille Increased Rates Contract Amendment General Service Agreement (2:48:30 recording)
   i) Council discussed the Rate Amendment
   ii) Motion- Kathleen to approve Jones & DeMille Increased Rates Contract Amendment General Service Agreement. Kirk 2nd
   iii) Amend Motion- Kathleen amend it to approval with, if they can't match it then we will approve it with the number says they are. Kirk 2nd (2:53:26 recording)
      1) Roll Call Vote-[Jonathan-Yea] [Ryan-Yea] [Dan- Yea] [Kathleen- Yea] [Kirk- Yea]
         (a) Motion passes unanimously
      2) Jonathan will ask Jones and DeMille

F. Barry Bunderson Contract for Engineering (2:55:00 recording)
   i) Motion-Kathleen to approve Barry Bunderson Contract for Engineering Dan 2nd.
      1) Roll Call Vote-[Jonathan-Yea] [Ryan-Yea] [Dan- Yea] [Kathleen- Yea] [Kirk- Yea]
         (a) Motion passes unanimously
   ii) Council moved to Section J.

G. Treasurer Contract (2:36:17 recording)
   i) Council reviewed the Treasurer's Contract
   ii) (Rob and Council) discussed the minimum wage concern
   iii) Dan- Motion to table until the next meeting Feb. 28, 2024. Kathleen 2nd (2:40:20 recording)
      1) Motion passed unanimously
   iv) Council moved to Section 10. D. E. and F.

H. Mountain View Tree Removal Approval (3:10:10 recording)
   i) (Kirk) gave an update on the tree removal on Mountain View
   ii) Motion- Kirk to give Ben a green light to schedule it and work with owners same time. Kathleen 2nd
      1) Roll Call Vote-[Jonathan-Nay] [Ryan-Yea] [Dan- Nay] [Kathleen- Yea] [Kirk- Yea]
         (a) Record- Dan- thinks it sets a bad precedence for future people asking for things, but I does like that he is willing to serve, to help out his own trees, so I still like it I just feel it sets a bad precedence.
         (b) (Jonathan) likes that they have put skin in the game, but still thinks that we can find volunteers
         (c) Motion passes 3 to 2
   iii) (Council) moved to section C

I. Additional Trash Computer approval (3:27:04 recorder)
   i) (Dan) gave his thoughts on getting a new computer for Trash and the need for it.
   ii) (Ryan and Kathleen) would rather the computer be at the fire station.
   iii) (Council) discussed the software and if it cost per user or per license.

iv) (Council) discussed the bottleneck of having one person only being able to do Trash (Solid Waste)
v) (Council) continued to discuss if another computer was needed or not.
vi) Additional staff was brought up
vii) (Lori) offered the city free older computers
viii) (Council) discussed URS retirement (3:45:15 recording)
ix) (Council) discussed previously discussed items and will get some answers to questions.

J. Set General Plan City Council Hearing Date (2:57:46 recording)
   i) (Council) discussed the plan for the adoption of the General Plan
   ii) (Lori) explained her concerns with wanting to get the responses to questions that were asked and other items that might be helpful.
   iii) Motion- Jonathan- to set the City Council General Plan hearing date on Feb. 28, 2024 contingent on the Planning Commission holding their hearing date. Kirk 2nd.
      (a) Motion passes unanimously
   iv) Council moved to Section H. Tree Removal

11. Attorney Clarification
   A. Not needed, the attorney left the meeting

12. Council Updates (3:50:35 recording)
   A. Kirk Pearson
      i) URS (already discussed)
   B. Dan Crawford
      i) No updates
   C. Kathleen VonHatten (3:44:50 recording)
      i) (Kathleen) The Emergency Warning System is not working in Lake Point and Kathleen gave an update
      ii) (Kathleen) reminded the Council about the Commanders Ball invitation
      iii) (Kathleen) She wants Speed Bumps on the agenda
      iv) (Kathleen) Council needs to do Pavement Assessment with Jones and DeMille
      v) (Council) discussed Grants
      vi) (Kathleen) fault lines and housing
   D. Ryan Zumwalt (4:08:19 recording)
      i) (Ryan) Brought up that there are Bills that have passed that affect our ordinances and so they will need to review them and see if they need to make adjustments to comply.
   E. Jonathan Garrard
      i) No updates

13. Public Comment (4:09:10 recording)
   A. Motion- Ryan to open Public Comment. Dan 2nd
   B. Motion passed unanimously
      i) (Lori Chigbrow) asked if Zachary Bartholomew was on the list for a Planning and Zoning Commission member.
         1) (Council) he has been but Council found out he wasn't able to.
      ii) (Chaelea Allred) had a public citizen reach out to know if there was a way he could get a discount for paying a year in advance for Trash
         1) Trash billing briefly discussed.
      iii) Ryan wants to get Rob a gift.
         1) (Jamie) has a source
   C. No motion to close public comment.

14. Adjournment-10:14 pm

Note- The minutes may include a summary of what was discussed and are not intended to be verbatim. All public meetings have an audio recording, time stamps are included in the minutes to help the public find where certain topics were discussed. Please see the audio recording of this meeting for a full audio record of the meeting.

Note- Additional information concerning meetings including agendas, minutes, recordings, written/typed public comment, other distributed materials, ordinances, resolutions, public notices, and how to sign up for notifications on the Public Notification Website, can be found at https://lakepoint.gov under Departments-Recorder.

PASSED AND APPROVED but the Council this 28 day of Feb, 2024

Ryan Zumwalt

Ryan Zumwalt, Chair

ATTEST:

Jamie Olson

Jamie Olson, City Recorder