



Planning and Development Services

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****Notice of this meeting posted January 26, 2024 to <https://www.utah.gov/pmn/sitemap/notice/889079.html>.****

**MEETING MINUTE SUMMARY
KEARNS PLANNING COMMISSION MEETING
Monday, February 5, 2024 5:30 p.m.**

Approximate meeting length: 1 hour 51 minutes

Number of public in attendance: 0

Summary Prepared by: Wendy Gurr

Meeting Conducted by: Commissioner Taylor

***NOTE:** Staff Reports referenced in this document can be found on the State and County websites, or from Planning & Development Services.

ATTENDANCE

Commissioners	Public Mtg	Business Mtg	Absent
David Taylor (Chair)		x	
Joy Nelson		x	
Joe Hatch		x	
Laura Koester		x	
Gray Thomas (Vice Chair)		x	

Planning Staff / DA	Public Mtg	Business Mtg
Wendy Gurr		x
Kayla Mauldin		x
Brian Tucker		x
Nathan Bracken		x

BUSINESS MEETING

Meeting began at – 5:35 p.m.

- 1) Welcome and Approval of the Agenda. (Motion/Voting)

Commissioner Koester motioned to rearrange the agenda, moving item four to two and item two to four. Commissioner Thomas seconded that motion. Commissioners voted unanimously in favor.

- 2) **Planning Commission Training / Guidance:** Kearns’ Land Use Attorney and Long Range Planner will lead a brief Planning Commission training on the Commission’s rules of order and procedure, Kearns’ social media policy, coordination of agenda items and staff assignments, general land use matters that are specific to Kearns, and best practices. (Discussion: Nathan Bracken and Kayla Mauldin)

Mr. Bracken provided planning commission training and guidance for one hour. Ms. Mauldin provided an update to recent applications and provided an implementation plan. Mr. Bracken advised the commission to read the documents he will be sending out and bring back amendments at the next meeting.

- 3) **Commissioner Discussion and Staff Assignments:** this standing agenda item allows Planning Commissioners the opportunity to raise and discuss important issues related to current and long-

range planning in Kearns Metro Township. The Commission may direct assignments to planning staff related to discussion items. (Discussion and Staff Direction: Planning Staff)

Commissioners, Counsel, and staff had a brief discussion regarding time and roles, education, questions, and balance, standing item at each meeting and assignments from the whole commission and proposed recommendations to the council.

Commissioners and staff had a brief discussion regarding the Olympics and the future.

Ms. Mauldin provided a presentation regarding Current and Long-range planning projects. Discussed recommendations advertising for upcoming events and public participation.

- 4) Approval of the January 3, 2024 Planning Commission Meeting Minutes. (Motion/Voting)

Motion: To approve January 3, 2024 Planning Commission Meeting Minutes with one amendment.

Motion by: Commissioner Nelson

2nd by: Commissioner Thomas

Vote: Commissioner Hatch abstained. All other Commissioners voted in favor. Motion passed.

- 5) Other Business Items. (As Needed)

No other business items to discuss.

Commissioner Taylor adjourned.

MEETING ADJOURNED

Time Adjourned – 7:26 p.m.