



AGENDA
COUNCIL OF GOVERNMENTS (COG)
Monday, March 4, 2024

NOTICE is hereby given that the Summit County Council of Governments will meet, on
Monday, March 4, 2024, electronically, via Zoom, and at the anchor location of
the Summit County Courthouse, 60 N. Main Street, Coalville, UT 84017
(All times listed are general in nature, and are subject to change by the Board Chair)

To participate in COG meeting via Zoom:
Join Zoom webinar: <https://summitcountyut.zoom.us/j/94870632443>

OR

To listen by phone only: Dial 1-301-626-6799, Webinar ID: 948 7063 2443

6:00 PM - Pledge of Allegiance (5 min)

6:05 PM - Nomination and appointment of 2024 COG Chair, Vice Chair, and Secretary/Treasurer (5 min)

6:10 PM - Discussion regarding drinking water boil orders; Phil Bondurant and Nathan Brooks (30 min)
Handouts:
[Drinking Water Boil Orders.pdf](#)
[State of Utah Bacteriological Flow Chart.pdf](#)

6:40 PM - Discussion regarding an update to the Transportation Sales Tax Project Application and Policy and Procedures; Carl Miller and Brandon Brady (20 min)
Staff Report and Presentation:
[Staff Report-TST Application Update.pdf](#)
[Presentation-TST Application Policy and Procedures.pdf](#)

7:00 PM - Community updates from Mayors (20 min)

7:20 PM - Approval of Minutes dated October 17, 2023 (5 min)
Draft Minutes:
[COG Draft Minutes 10.17.23.pdf](#)

7:25 PM - Set date of next meeting: _____, 2024

Adjournment

Any prayer or invocation that may be offered before the start of a Summit County Council of Government ("COG") meeting is a voluntary offering by a private citizen; has not been previously reviewed or approved by the COG; should not be considered an endorsement of any particular religion by the COG, as the beliefs, viewpoint, and content are personal

to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the Office of the Summit County Clerk ("Clerk") and interested persons should contact the Clerk for further information.

Members of the Council of Governments, presenters, and members of public, may attend by electronic means, using Zoom (phone or video). Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the Summit County Courthouse, 60 N. Main Street, Coalville, UT 84017

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Annette Singleton at (435) 336-3025



COG Meeting: Drinking Water Boil Order Process Review

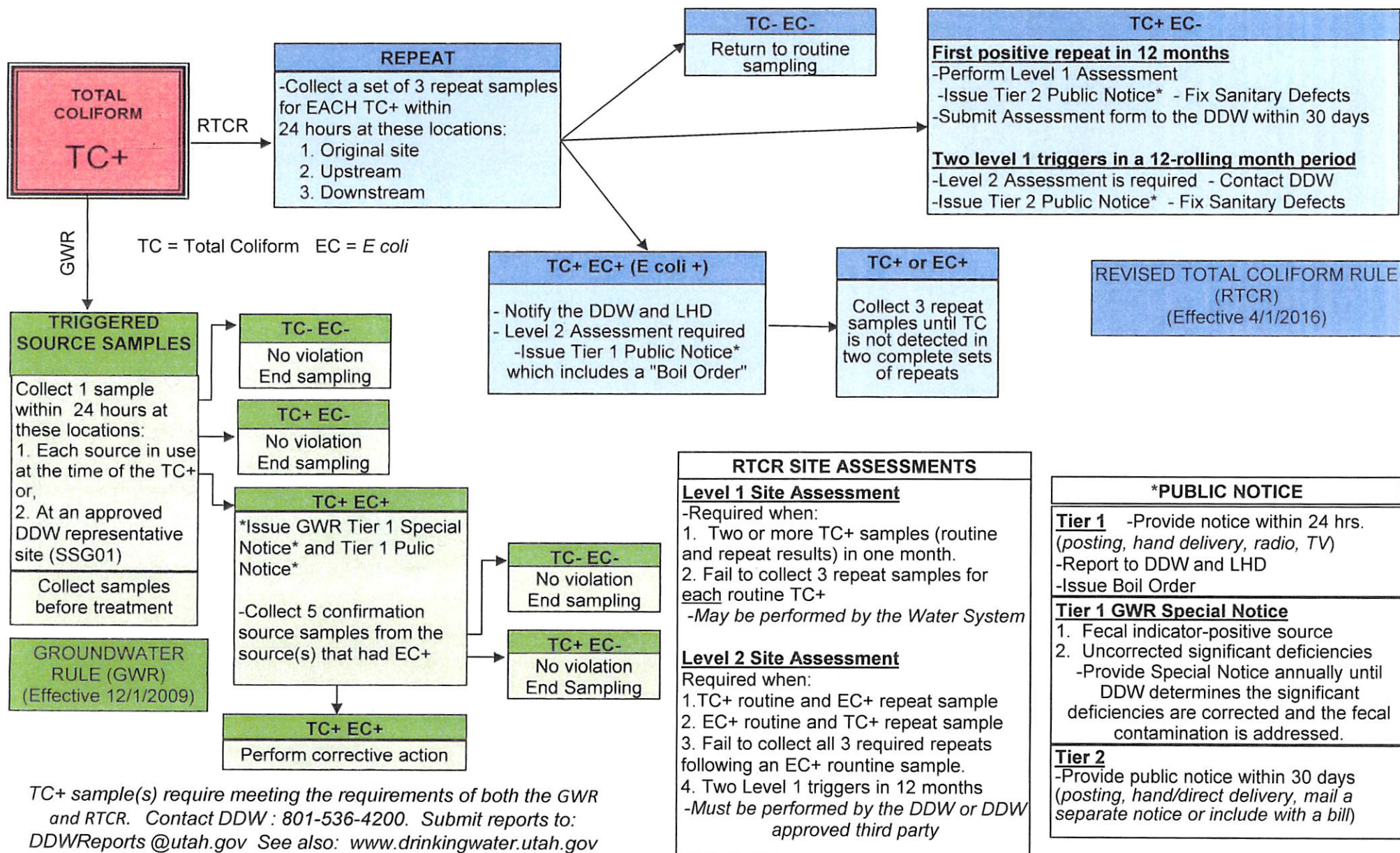
March 4, 2024

- 1. Introduction**
- 2. The Health Department and the State DDW**
- 3. Sampling**
 - a. Why we sample.
 - b. Sampling procedure and locations.
- 4. Bad Sample what happens**
 - a. Total, boil advisory.
 - b. E-coli.
- 5. Repeats**
 - a. Why do we need repeats?
 - b. Who pulls them how many samples are required?
 - c. What if Repeats Fail
- 6. Boil Order**
 - a. Who issues and who gets notified?
 - b. How to issue.
 - c. What needs to happen in order to lift it?
- 7. Conclusion**
 - a. Discuss with the water operator the sampling site plan.
 - b. Discuss with the water operator and come up with a plan for issuing the boil order.
 - c. Reach out to us if you have any questions.

Nathan Brooks
Environmental Health Director
435-333-1585

Rocky Pace
Environmental Health Scientist
435-336-3239

State of Utah Bacteriological Flow Chart





MEMORANDUM

March 4, 2024

To: Council of Governments
Shayne Scott, County Manager

From: Carl Miller, PMP, AICP, CTP, Transportation Planning Director, Summit County
Brandon Brady, PE, Transportation Planning Deputy Director, Summit County

Re: Update to the Transportation Sales Tax Project Application and Policy and Procedures

Background

The Transportation Sales Tax (TST) Proposition was approved by Summit County voters in November of 2016. The program provides counties a source of revenue, approved by the State Legislature, to help manage the growing impacts to their transportation systems due to growth and congestion. The funds generated are governed by UCA 59-12-2217. Per state code, the revenue can only be expended for projects or services relating to a regionally significant transportation facility or collector roads, for new capacity or congestion mitigation (not for operation or maintenance), and corridor preservation for projects on a priority list. The Council of Governments (COG) serves as the program manager and is responsible for developing funding criteria, program priorities, and creating a project list to recommend to the Summit County Council for final selection. The program criteria were previously developed and incorporated in the TST Project Application.

New Application

Applicants that have filled out the TST application in the past have commented that the application is very roadway centric and does not give many options for trails or transit to score well. Staff have taken these comments and worked with High Valley Transit (HVT) and Park City and updated the application to include more criteria centered around transit and active transportation. Staff also worked with other Counties and Mountainland Association of Governments (MAG) because they have similar programs.

In the application, the applicant will need to identify the project type by what mode of transportation the project primarily applies to. This section includes roads, transit, and active

Summit County Transportation Division
1885 W. Ute Blvd.
Park City, UT 84098

transportation and is approximately 1/3 of the score. Then the rest of the application is applicable to all projects. Almost all the elements of the old application are in the new one with additional questions added for accessibility and the sections for active transportation and transit. Each different mode will be scored against the same mode choice.

Policy and Procedures

The policy and procedures of the TST and Corridor Preservation Programs have been discussed with the COG but there has never been anything put together officially. The only way to know what has been decided is to go back and look at the minutes of each meeting. Staff would like to put together a small committee to meet every other month and should only take 2-3 meetings. The committee should be made up of at least one staff representative from Summit County, HVT, and Park City, 2-3 members of the COG, and one member of MAG. This committee will help create the policy and procedures for both programs to help answer questions that come up frequently. Some of these questions may include:

- How long does a municipality have to spend the money/start the project?
- If a project falls through can the agency reallocate those funds or does it go back into the fund balance?
- What happens if the scope changes on a project?
- Should a fixed amount be allocated to TDM every year?
- What type of projects should have priority?

The policy and procedures should not be complicated but are meant to make the process simpler and clear up any ambiguity. It should include the process for the Small Cities Grant. This process will be done over the course of this year and be used in next year's application cycle. Once the policy and procedures document is completed, it will come back before the COG to be officially adopted.

Recommendations

Staff recommends that the COG approves the new 2024 applications. If approved, the application will be sent out on **March 8th** and due on **April 5th**. The applications and projects will be presented at the next COG meeting.

Staff recommends that the COG assigns 2-3 members to assist on the policy and procedures committee. This committee will meet approximately 2-3 times.

Appendices:

Appendix A – New 2024 Application

**APPENDIX A
SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM 2023**

Overview:

Applications must be relating to a regionally significant transportation facility within the county, including cities, or for new capacity or congestion mitigation projects. Projects with more regional impacts and that address congestion will be funded over other projects with higher scores.

Process:

The Council of Governments will annually accept Project Concept Development Reports/Applications proposed to be funded by the County Option for Transportation Sale and Use Tax and create a priority list of the regionally significant transportation facility projects. In 2024, all project applications will be due on or before 5pm on Friday, April 5th, 2024 and must be submitted to the Summit County Transportation Planning Deputy Director via email (bbrady@summitcounty.org). Project Concept Development Reports/Applications will be distributed to the Council of Governments for review and subsequently discussed in public by the Council of Governments at their regularly scheduled meeting in April of 2024.

The priority list of regionally significant transportation facility projects will then be presented to the County Council for final approval at the first available meeting following the recommendation of the Council of Governments.

Funding:

Projects funded from the County Option for Transportation Sale and Use Tax must be included in the Summit County Budget for the year the project is proposed. The maximum amount available for projects in 2024 is as follows:

County Transportation Initiative	\$5 Million
----------------------------------	-------------

County Option for Transportation Sale and Use Tax funds can and will accrue over time so that larger projects may be programed.

**SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM 2023**

Project Name: _____

Application Date: _____

Applicant (City/County): _____

Contact for City/County: _____

Mailing Address: _____, 84_____
(PO, Street) (zip code)

Email Address: _____

Project Contact: _____

Mailing Address: _____, 84_____
(PO, Street) (City) (zip code)

Email Address: _____

Enter all information requested on these sheets (be as concise as possible) and submit with attachments (drawings, photos, estimate), staple together; do not include, cover sheet, heavy weight paper or plastic, binders or blank sheets. Limit number of sheets in application 10 sheets when possible. No penalty for number of sheets submitted. Additional information may be requested and required if required per the Council of Governments (COG).

Phase Funds Being Requested (Check all that apply):

*Funds are only programmed one year in advance, but it is helpful to identify future needs.

- | | |
|--|-------------------|
| ☐ Preliminary Engineering | Funded Year _____ |
| ☐ Environmental | Funded Year _____ |
| ☐ Right-of-Way | Funded Year _____ |
| ☐ Final Design | Funded Year _____ |
| ☐ Construction | Funded Year _____ |

Purpose/Scope of Project and describe the regional impacts.

Describe the problem the project will solve (i.e. congestion, safety, connectivity, etc.)

**SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM 2023**

CONCEPTUAL PROJECT INFORMATION

Project Readiness

Provide the status of the project. Describe the stage of work the project is in: Environmental Review, Design, or Right of Way, not started, in progress, completed? Describe.

Project Consistency

Is the project consistent with local, regional, or statewide plans (i.e. State Long Range Transportation Plan, General Plan, corridor plan, local transportation master plan)? Describe.

Project Location: _____
(Street Address, Intersection, Mile Post, Other Descriptor)

Project Type (Check the Box that Primarily Applies to the Project and go to that Section Below):

*Projects that affect multiple modes will have a higher score (See Page 7)

- ☐ Congestion Relief – Roads (Go to Page 4)
- ☐ Mode Choice – Active Transportation (Go to Page 5)
- ☐ Mode Choice – Transit (Go to Page 6)
- ☐ None of the Above (Go to Page 7)

**SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM 2023**

Congestion Relief – Roads

Score 0 – 30 _____
(Total)

Functional Classification of Roadway:
(Check One) [view map](#) Score 0 – 5

☐ Principal Arterial	(Total) <u>5</u>
☐ Minor Arterial	<u>4</u>
☐ Major Collector	<u>3</u>
☐ Minor Collector	<u>2</u>
☐ Local Road	<u>0</u>

Existing ADT: (Check One) [view map](#)
Score 0 – 5

☐ 10,000 +	(Total) <u>5</u>
☐ 5,001 - 10,000	<u>4</u>
☐ 3,001 - 5,000	<u>3</u>
☐ 1,001 - 3,000	<u>2</u>
☐ 500 - 1,000	<u>1</u>
☐ >500	<u>0</u>

Existing LOS: (Check One)
Score 0 – 5

☐ F	(Total) <u>5</u>
☐ E	<u>4</u>
☐ D	<u>3</u>
☐ C	<u>2</u>
☐ B	<u>1</u>
☐ A	<u>0</u>

Percent of Freight Traffic: (Check One) [view spreadsheet](#) and use the most recent year
Score 0 – 5

☐ 20%	(Total) <u>5</u>
☐ 16 – 20%	<u>4</u>
☐ 11 – 15%	<u>3</u>
☐ 6 – 10%	<u>2</u>
☐ 1- 5%	<u>1</u>
☐ >1%	<u>0</u>

Accessibility to Community Facilities
(library, park, government building, or
hospital within 0.5-mile buffer): (Check One)
Score 0 – 5

☐ 4+	(Total) <u>5</u>
☐ 3	<u>4</u>
☐ 2	<u>3</u>
☐ 1	<u>2</u>
☐ 0	<u>0</u>

Accessibility to Schools (K-12 public and
private within 0.5-mile buffer): (Check One)
Score 0 – 5

☐ 3+	(Total) <u>5</u>
☐ 2	<u>4</u>
☐ 1	<u>3</u>
☐ 0	<u>0</u>

**SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM**

Mode Choice – Active Transportation

Score 0 – 30 _____
(Total)

Separation from Roadway: (Check One)

Score 0 – 5 _____
(Total)

- | | |
|--|----------|
| ☐ Arterial w/ barrier or grade | <u>5</u> |
| ☐ Collector w/ barrier or grade | <u>4</u> |
| ☐ Arterial w/ striping | <u>3</u> |
| ☐ Collector w/ striping | <u>2</u> |
| ☐ None | <u>0</u> |

Pathway Widths: (Check One)

Score 0 – 5 _____
(Total)

- | | |
|--|----------|
| ☐ New Trail >8' | <u>5</u> |
| ☐ New Trail 4-8' | <u>4</u> |
| ☐ Widen Existing Trail >8' | <u>3</u> |
| ☐ Widen Existing Trail 4-8' | <u>2</u> |

Accessibility to Community Facilities
(library, park, government building, or
hospital within 0.5-mile buffer): (Check One)

Score 0 – 5 _____
(Total)

- | | |
|-----------------------------|----------|
| ☐ 4+ | <u>5</u> |
| ☐ 3 | <u>4</u> |
| ☐ 2 | <u>3</u> |
| ☐ 1 | <u>2</u> |
| ☐ 0 | <u>0</u> |

Transit Stops within 0.25-mile buffer:
(Check One)

Score 0 – 5 _____
(Total)

- | | |
|-----------------------------|----------|
| ☐ >4 | <u>5</u> |
| ☐ 4 | <u>4</u> |
| ☐ 3 | <u>3</u> |
| ☐ 2 | <u>2</u> |
| ☐ 1 | <u>1</u> |
| ☐ 0 | <u>0</u> |

Adds New Pathway Connection to the
System: (Check One)

Score 0 – 5 _____
(Total)

- | | |
|---|----------|
| ☐ Arterial to Arterial | <u>5</u> |
| ☐ Arterial to Collector | <u>4</u> |
| ☐ Collector to Collector | <u>3</u> |
| ☐ Arterial to Local | <u>2</u> |
| ☐ Collector to Local | <u>1</u> |
| ☐ Local to Local | <u>0</u> |

Accessibility to Schools (K-12 public and
private within 0.5-mile buffer): (Check One)

Score 0 – 5 _____
(Total)

- | | |
|-----------------------------|----------|
| ☐ 3+ | <u>5</u> |
| ☐ 2 | <u>4</u> |
| ☐ 1 | <u>3</u> |
| ☐ 0 | <u>0</u> |

**SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM**

Mode Choice – Transit

Score 0 – 30 _____
(Total)

Increased System Wide Ridership: (Check One)

Score 0 – 5 _____
(Total)

- | | |
|-------------------------------|----------|
| ☐ >5% | <u>5</u> |
| ☐ 4-5% | <u>4</u> |
| ☐ 3-4% | <u>3</u> |
| ☐ 2-3% | <u>2</u> |
| ☐ 1-2% | <u>1</u> |

Number of Existing or Proposed Daily Riders: (Check One)

Score 0 – 5 _____
(Total)

- | | |
|-------------------------------|----------|
| ☐ >500 | <u>5</u> |
| ☐ 400 | <u>4</u> |
| ☐ 300 | <u>3</u> |
| ☐ 200 | <u>2</u> |
| ☐ 100 | <u>1</u> |
| ☐ <100 | <u>0</u> |

Accessibility to Community Facilities (library, park, government building, or hospital within 0.5-mile buffer): (Check One)

Score 0 – 5 _____
(Total)

- | | |
|-----------------------------|----------|
| ☐ 4+ | <u>5</u> |
| ☐ 3 | <u>4</u> |
| ☐ 2 | <u>3</u> |
| ☐ 1 | <u>2</u> |

Transit Stops: (Check One)

Score 0 – 5 _____
(Total)

- | | |
|-----------------------------|----------|
| ☐ >8 | <u>5</u> |
| ☐ 7 | <u>4</u> |
| ☐ 6 | <u>3</u> |
| ☐ 5 | <u>2</u> |
| ☐ 4 | <u>1</u> |
| ☐ <3 | <u>0</u> |

Level of Frequency Proposed: (Check One)

Score 0 – 5 _____
(Total)

- | | |
|----------------------------------|----------|
| ☐ 10 Min | <u>5</u> |
| ☐ 15 Min | <u>4</u> |
| ☐ 20 Min | <u>3</u> |
| ☐ 30 Min | <u>2</u> |
| ☐ 45 Min | <u>1</u> |
| ☐ >60 Min | <u>0</u> |

Accessibility to Schools (K-12 public and private within 0.5-mile buffer): (Check One)

Score 0 – 5 _____
(Total)

- | | |
|-----------------------------|----------|
| ☐ 3+ | <u>5</u> |
| ☐ 2 | <u>4</u> |
| ☐ 1 | <u>3</u> |
| ☐ 0 | <u>0</u> |

**SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM**

ALL PROJECTS MUST COMPLETE THIS SECTION

Preliminary Environmental Assessment:

Expected Environmental Impacts (Subtract Each Impact from the 10 Points)

Score 0 – 10

☐ Wetlands	<u>-2</u>	☐ Soils	<u>-2</u>
☐ Stream Alteration	<u>-1</u>	☐ Wildlife	<u>-1</u>
☐ Noise	<u>-1</u>	☐ Historic/Cultural	<u>-1</u>
☐ Air Quality	<u>-1</u>	☐ Visual	<u>-1</u>

(Total)

Multi-Modal Projects: (Check One)

Score 0 – 10

☐ Roadway capacity project includes active transportation and transit	<u>10</u>
☐ Roadway capacity project includes transit	<u>9</u>
☐ Roadway capacity project includes active transportation	<u>8</u>
☐ Transit project includes roadway capacity and active transportation	<u>7</u>
☐ Transit project includes roadway capacity	<u>6</u>
☐ Transit project includes active transportation	<u>5</u>
☐ Active transportation project includes roadway capacity and transit	<u>4</u>
☐ Active transportation project includes roadway capacity	<u>3</u>
☐ Active transportation project includes transit	<u>2</u>

(Total)

Safety: (Check all that Apply)

Score 0 – 20

☐ Enhances Safe Movement of Pedestrian/Bike	<u>5</u>
☐ Reduces Severity of Crashes	<u>5</u>
☐ Traffic Calming	<u>3</u>
☐ Intersection Reconfiguration	<u>3</u>
☐ Traffic Lighting	<u>2</u>
☐ Guardrail	<u>2</u>

(Total)

Matching Local Funds for Project (including soft match and in-kind): (Check One)

Score 0 – 10

☐ >50%	<u>10</u>
☐ 35-50%	<u>8</u>
☐ 20-35%	<u>6</u>
☐ 10-20%	<u>4</u>
☐ 1-10%	<u>2</u>

(Total)

**SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM**

Readiness of Project: (Check all the Apply)

Score 0 – 10

Expected Needs (Subtract Each Impact from the 10 Points)

- ☐ Needs an Environmental Impact Statement (EIS)
- ☐ Needs additional Right-of-Way
- ☐ Needs an Environmental Assessment (EA)
- ☐ Needs a Categorial Exclusion (CAT EX)
- ☐ Utility Relocation is Required

(Total)
<u>-3</u>
<u>-3</u>
<u>-2</u>
<u>-1</u>
<u>-1</u>

Permits Required:

Score 0 – 10

Expected Permits (Subtract Each Impact from the 10 Points)

- ☐ USACE 401
- ☐ USACE 404
- ☐ UPDES General Construction
- ☐ UDOT Encroachment
- ☐ Joint Stream Alteration

(Total)
<u>-2</u>
<u>-2</u>
<u>-2</u>
<u>-2</u>
<u>-2</u>

Project Financial Information

Total Project Cost \$ _____
(Enter amount from Concept Cost Estimate Spread Sheet)

Other Funding Sources, Cash (List)

1. Local Match \$ _____
2. Corridor Preservation (R/W funds) \$ _____
3. Federal \$ _____
4. State \$ _____
5. Other _____ (list) \$ _____

Flexi-Match (List Soft Match and In-Kind)

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____

Total Match \$ _____

Net Project Cost Request \$ _____
_____ %

TOTAL SCORE _____
(100 max)

**SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM 2023**

Project Schedule

Anticipated Construction Start Date: _____

- Environmental _____
- R/W _____
- Design _____
- Bid _____

STATEMENT OF LOCAL AGENCY RESPONSIBILITY APPLICANT SIGNATURE

By signing this application and statement the above listed Local Government agrees that if this application is selected for funding Council of Governments and the County Council, they (Local Government) will provide the local matching funds as needed by the project to execute the project as presented in this application in a timely way beginning when the project is in its first funded year.

Applicant Signature: _____

Applicant Title: _____

Required Attachments

- ☐ VICINITY MAP (AERIAL PHOTO AND OR PICTURE OF THE SITE)
- ☐ PROJECT PLAN (INCLUDE SITE PLAN OR PROJECT SKETCH UP TO 2 SHEETS)
- ☐ OTHER DETAILS THAT MAY BE HELP TO EVALUATE THE PROJECT
- ☐ CONCEPT PROJECT COST ESTIMATE SPREADSHEET
- ☐ ANTICIPATED SCHEDULE DETAILS
- ☐ OTHER _____



Summit County Council of Governments

March 4, 2024

Transportation Sales Tax Application
Policy and Procedures for TST
and Corridor Preservation Funds

Transportation Sales Tax Background & Information

- Program is a voter approved sales tax source to provide Counties a source of revenue to help deal with growing impacts to their transportation systems due to growth and congestion
- Approved in November 2016 and implemented in June 2017
- Program governed by UCA 59-12-2217
- State code required the COG to serve as the program manager
 - Responsible for developing funding criteria, program priorities, and recommend projects to the County Council for approval
 - The program criteria were previously developed and incorporated into the TST Project Application

Transportation Sales Tax Background and Information

- May only be expended for a project or service
 - Related to a regionally significant transportation facility within the County
 - For new capacity or congestion mitigation within the County
 - That is on a priority list created by the COG and approved by the County Council
- Project Eligibility Criteria
 - Congestion mitigation
 - Safety Improvements
 - Multi-Modal/Trails
- Focus on eliminating deficiencies

New 2024 TST Application

- Includes almost all the elements of the old application
- Worked with HVT, Park City, MAG, Toole County, and Weber County
- Now includes questions about accessibility
- Gives 3 Different Project Types to Choose From (1/3 of score)
 - Congestion Relief – Roads
 - Mode Choice – Active Transportation
 - Mode Choice – Transit
- Each mode choice will be scored against the same mode choice

TST & Corridor Preservation Policy & Procedures

- Staff would like to put together a policy and procedure documents to help simplify the process and clear ambiguity
- Documents will come back to the COG for adoption
- The documents will help answers frequently asked question:
 - How long does a municipality have to spend the money/start the project?
 - If a project falls through can the agency reallocate those funds or does it go back into the fund balance?
 - What happens if the scope changes on a project?
 - Should a fixed amount be allocated to TDM every year?
 - What type of projects should have priority?

Policy & Procedures Committee

- Committee should be made of up of:
 - 1 Summit County Staff
 - 1 Park City Staff
 - 1 HVT Staff
 - 2-3 COG Members
 - 1 MAG Staff
- Only 2-3 meetings anticipated
- Meet once every 2 months

Recommendations & Next Steps

- Staff recommends that you approve the new 2024 TST application
 - If approved, the applications will be sent out on **March 8th** and due **April 5th** and presented at the next COG meeting.
- Staff recommends that the COG assigns 2-3 members to assist on the policy and procedures committee



MINUTES

SUMMIT COUNTY

Council of Governments (COG).

SUMMIT COUNTY COURTHOUSE

60 N MAIN ST, COALVILLE, UT, 84017

TUESDAY, OCTOBER 17, 2023

Meeting also conducted via Zoom.

DRAFT

Welcome/Attendance

Roger Armstrong
Kay Richins
Matt McCormick
Zane Woolstenhulme
Mark Marsh

Jessika O'Brien
Brian Craven

Invocation (6:01 P.M.)

Pledge of Allegiance (6:02 P.M.)

Discussion and appointment of one member to serve on the Summit County Justice Court Nominating Commission (6:02 P.M.)

COG Members discussed possible appointees.

Zane Woolstenhulme made a motion to recommend Byron Ames to serve on the Summit County Justice Court Nominating Commission. Mark Marsh seconded, and all voted in favor, (5-0).

COG Members commented about the nominee and asked questions about the Summit County Justice Court Nominating Commission and process.

Attachment: 100523 Summit County Justice Court Vacancy Announcement.pdf

Attachment: 092823 Letter to Mayors re Nominating Commission.pdf

Community updates from Mayors (6:14 P.M.)

Mayor Woolstenhulme provided an update on Oakley Municipal. (6:15 P.M.)

Mayor Marsh provided an update on Coalville Municipal. (6:16 P.M.)

Mayor McCormick provided an update on Kamas Municipal. (6:24 P.M.)

Mayor Richins provided an update on Henefer Municipal. (6:26 P.M.)

County Council Chair Armstrong led a discussion between COG Members regarding housing in their respective areas. (6:28 P.M.)

Approval of COG Minutes dated September 19, 2023 (6:53 P.M.)

Mark Marsh made a motion to approve minutes dated September 19, 2023. Zane Woolstenhulme seconded, and all voted in favor, (5-0).

Attachment: COG Draft Minutes 9.19.23.pdf

Set date of next meeting (6:53 P.M.)

The next meeting was set for Monday, November 20, 2023.

Adjournment (6:58 P.M.)

Matt McCormick made a motion to adjourn. Mark Marsh seconded, and all voted in favor, (5-0).