Draft Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, February 20, 2024** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippets, Randy Asay and Jack Lytle attended in person. Attorney Kent Snider attended virtually. Auditor Keri Pallesen, Clerk Brian Raymond, Recorder/Treasurer Brianne Carter, and Sheriff Erik Bailey attended in person. The meeting was called to order at 9:06 am by Commissioner Matt Tippets. The invocation was given by Commission Assistant Peggy White. Commissioner Tippets then led those in attendance in the Pledge of Allegiance.

Present In Person: Peggy White, Jerry Steglich, Mike Mussleman, Ryan Kelly, Gage Bailey

Present Online or by Phone: Bart Jensen of Jones and DeMille Engineering

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Randy Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Jack Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Commission meeting minutes for the Tuesday, February 13, 2024 meeting were available for review and approval.

Commissioner Asay motioned to approve the minutes for the Tuesday, February 13, 2024 Daggett County Commission and RDA Meeting. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Issue Updates: Commissioner Tippets noted that there is some legislation regarding affordable Housing, but we will need to wait and see what happens with that.

The fencing project for the Manila airport is moving forward and posts should be delivered this week. Kent Snider was asked if he received the legal description of the triangle of property in question and he said he had not seen that yet, but he had seen the survey. He will talk with Recorder Brianne Carter about it.

Sheriff Bailey noted that there was a safety meeting on Thursday and it went well and there was good feedback from it.

We are on hold with the CIB application for the new Medical Clinic until June. Road meetings are coming up and Lori Haslem got our Jail on the EDCUtah list and has sent notices to several states that the facility is available. Commissioner Asay stated we need to get an update from the listing agents regarding the sale of the jail. Peggy White was given the task of trying to set this up.

Pending

Kent Snider was asked about Code Enforcement and he has two letters to get out and Commissioner Lytle said there is a Planning and Zoning meeting tonight and it's at 6 pm. Kent will get Vicky Nelson to send an invite to both the parties receiving the letters.

Commissioner Lytle said the biggest thing for legislation is that the Open and Public Meetings Act is being tinkered with and there are a variety of opinions on how it needs to be changed. Commissioner Lytle recommended using the UAC App to see what has been reviewed so far. There are a lot of Water bills running that mostly affect the Wasatch Front and the Great Salt Lake, but they could affect us so we need to keep an eye on it. There are some road bills.

Jerry Steglich brought up that there is a new lithium plant being considered in Green River, Utah and they may need some water so there might be an opportunity there. Mr Steglich suggested to the County that we might want to have Craig Smith pursue this. St. George news had a good article regarding this.

Commissioner Tippets said KSL had an article that there has been some changes in Candidates filing and signature gathering that is good. Brian Raymond said there are a lot of election bills running that the Clerk Auditor group is keeping an eye on them. The Sheriff was asked about any bills concerning his department. He stated the school security bill is being tweaked and he had lots of questions about how it would be paid for and what all the details are.

The Professional baseball stadium is being examined for how to pay for it and they are looking at a Statewide TRT tax, with a small portion coming back to the originating county.

Sheriff Bailey said that Joseph Harrison had completed his Special Functions Officer training out at POST with a 94% rating and is moving right along with his training.

Citizen Comments: Jerry Steglich the County Republican Chairman gave an update that the Republican Caucus will be at the High School at 7:00 pm and Dutch John will be meeting at the Elementary at 7 pm on March 5th. Jerry noted that in 2020 we got new delegates and now they have cut us back to the pre-2020 levels, but they may add one back. April 16th is the County Convention at 6:00 pm at the Courthouse. June 1st will be the Lincoln Days Luncheon and Red Canyon was considered to be the best location, but it was too expensive. The luncheon will be here at the Pavilion at 1 pm and then we will do tours to the various areas of the County. If the fundraising is successful they might be able to expand next year. It was suggested that because Chris Stewart now has property in the County, he could be the Speaker even though he had never represented us before. Donors can contact Jerry Steglich or Keri Pallesen.

Cash Summary Report & Aging Report Review: The Cash Summaries and Accounts Receivable Reports were provided by the Recorder/Treasurer's Office. Commissioner Lytle motioned to accept the Cash Summary Report dated February 16, 2024 for all bank accounts and the accounts receivable report. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office. Commissioner Asay motioned to approve the Open Invoice Register dated February 16, 2024 for all standard invoices in the amount of $68,361.27. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			

Pending

Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office. Commissioner Lytle motioned to accept the Disbursement Listing from February 9, 2024 to February 16, 2024 in the amount of $104,484.24 with no void amount in Zions Checking. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Purchase Requests: There were no purchase requests to consider today.

Correspondence: Clerk Raymond said he had added a copy of the updated Commission Assignments List. Commissioner Tippets said he had received an email from JayDee Guymon about an Emergency Preparedness Fair in Dutch John on Saturday, March 16th from 11:00 am - 2:00 pm.

There is a UAC Redmond Mine Tour on March 14th. Commissioner Lytle said that May 8th - 10th is the WIR Conference in Maricopa County and the NACO Conference is in Florida in July. Commissioner Lytle said he is more likely to attend the one in Florida.

Commissioner Tippets said that he had received an email from Kevin Horrocks requesting minutes from the Shooting Range Committee Meetings. Mr. Horrocks was wondering how he might be able to help. Clerk Brian Raymond requested that he be forwarded the email and he will send it on to Gary Boyd. There is a Chamber of Commerce meeting tomorrow at 1:00 pm in the Commission Chambers. The CEOAB adopted a new calendar for meetings and Peggy was asked to send that out to the Commissioners.

Calendar: Commissioner Tippets said the Crop School is tonight at 6:00 pm and the Conservation District will meet at 5:30 right before hand. Tomorrow at 10:00 am is the Joint Highways meeting in Salt Lake City and Commissioner Lytle encouraged Commissioner Tippets to talk with Greg Miles and he could give him other names to talk with also.

Commissioner Asay said he has a UAC Board of Directors meeting in Salt Lake tomorrow. Commissioner Lytle thought the Vernal partners meeting was tomorrow morning, but it might have been canceled. The CLG is Thursday morning at 9:00 or 10:00 am, but it has been difficult to attend with the legislative session in full swing. Commissioner Lytle said he will head out Wednesday afternoon for more meetings. A short recess was taken at 10:00 am. The Commission came back into session at 10:05 am.

POLICY AND LEGISLATION

Open Surplus Item Bids & Discussion And Consideration Of Surplus Bids: Commissioner Tippets brought this item up and Clerk Raymond said there were no bids and Steven Wood entered the meeting and said we did not get any bids. It was discussed to lower the starting bids and put the items on the Public Surplus website. Steven thought KSL might be a better place. It could be on Public Surplus first and then KSL if they don't sell.

Pending

Discussion And Consideration Of National Day Of The American Cowboy Nomination: Commissioner Tippets asked if we had the list of nominees. Peggy White said she had the list of people in the past and read through all of them back to 2007. It appears that in 2021 and 2020 there were no nominees due to COVID. Some of those who were suggested several weeks ago are Ramond Pallesen, Tanner Pallesen, Matt Henry and Marjory Hullinger. Brynne Slagowski was suggested by Commissioner Asay. Commissioner Lytle suggested Doug Beck. Ray Ruble was another suggestion and also Keith Larsen. Brynne and Nick Goodman are in Wyoming, but Carol Gardiner was awarded it in the past and she is a Wyoming resident with land in Utah. It was decided to put this on next week's agenda for further consideration.

Discussion And Consideration Of Gallagher Client Coverage Acknowledgement & Compensation Disclosure Statement: Commissioner Lytle motioned to sign and acknowledge the Gallagher Client Coverage Acknowledgement & Compensation Disclosure Statement. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

10:30 AM Public Hearing For Land Transfer To MBA: Commissioner Tippets noted this is the next agenda item. Commissioner Lytle motioned to recess for the Public Hearing and Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

10:30 AM Public Hearing For Land Transfer To MBA: Commissioner Tippets opened the Public Hearing at 10:30 am and read the Notice of Intent regarding the land transfer. Commissioner Lytle added some discussion saying that the land will be collateral for the loan portion of the CIB loan and not the Drinking water grant. Commissioner Lytle did not think the new facility is on the land being transferred, but the existing facility is. There was a question about the American Rescue Plan and it was thought that could be deleted. Drinking water is integral to the project, but not part of the loan/grant mix. Kent Snider reworded Resolution 24-03 per Commissioner Lytle's instructions. Kent did not think he could get this all done today. We are only in the Public Hearing now and Commissioner Lytle said that he is in favor of the transfer. This is a big change for the water system to meet state regulations and to be more efficient. It also allows greater storage capacity for the system and also allows for growth in the system. Commissioner Lytle disclosed that he is a resident and uses the water and also sits on the CIB board. The funding for this will come from an Enterprise Fund and is not requiring county taxpayers to foot the bill, but it is being paid for by the users.

Jerry Steglich asked if this was a county owned system or Dutch John owned. It is county owned. It was also asked if it was being paid for by taxpayers or users and it was explained that it was users paying and it did not need supplementation. He also asked about growth in the system. That was briefly explained by Commissioner Lytle. The components are expandable which allows for exponential growth. The current rates will cover the loan and a study with Zions Bank was done to prepare for the necessity of a future rate increase.

Pending

With no further comments, the Public Hearing was adjourned at 10:50 am by acclamation by Chairman Matt Tippets.

Discussion And Consideration Of Funding For MBA: Commissioner Tippets brought this up and it was thought that there needs to be an account set up, either checking or a PTIF account. Commissioner Lytle suggested that $10,000 from the General Fund as the MBA serves the county more than just the Water System, ie. the new Medical Clinic. It was explained that the MBA is a way to protect PILT funding. Commissioner Lytle suggested that Fund 28 and the Hospital Fund each contribute $5,000 to get it started. It's only a suggestion. Keri Pallesen asked if there was a need to transfer that much, as most expenses can be paid from the general fund. Commissioner Tippets asked for clarification if we need to develop a new PTIF. Brianne Carter explained that the State will put the money into the PTIF and expenses can then be paid out. It was determined that there is not another account needed at the moment. However, we will create a new fund for the MBA which will handle the current water tank project and any potential projects with a PTIF . Commissioner Lytle motioned to create a new fund for the Municipal Building Authority. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried. Kent Snider stated that he had updated the MBA and Resolution 24-03 and asked the commissioners to review it.

11:30 AM Recess For Senate Hopeful, Brad Wilson Town Mtg: Commissioner Tippets recessed at 11:14 am for Senate hopeful, Brad Wilson. The Commission came back into session at 12:15 pm.

Discussion And Consideration Of Resolution 24-03: A Resolution Authorizing The Conveyance Of Land For The Water Treatment Facility To The Daggett County Municipal Building Authority: Commissioner Tippets noted that the attorney made some adjustments in the verbiage. Commissioner Lytle thought the new language more accurately portrays what was intended. Commissioner Lytle motioned to approve Resolution 24-03: A Resolution Authorizing The Conveyance Of Land For the Water Treatment Facility to the Daggett County Municipal Building Authority. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of MOA For MBA & Water Department: Commissioner Tippets brought this up and Clerk Raymond said that the MOA is not complete yet. Commissioner Lytle was asked to get with Attorney Snider to get this prepared.

Closed Session: There was no need for a closed session.

With no further business, Commissioner Tippets adjourned the meeting by acclamation at 12:14 pm.

Pending

Pending