

Executive Committee Meeting Minutes

Tuesday, February 6 · 10:30am – 12:30pm
Virtual Meeting

Attendees: Lisa Wade, Adina Zahradnikova, Courtney Edgington, John Crowley, James Steed, Ian Summers, Matthew Huskinson, Tamera Dalton

Staff: Libby Oseguera

Absent: Carl Whitmore, Stephanie Hill, Kim LoCasio

1. Check in on revised committees.

Executive Committee members talked about the first quarter changes to committees. Members gave brief updates about the committee activities.

There was a discussion about how committees will fit into the Council meetings. It was decided that things that committees couldn't solve or need input could become a Council meeting agenda item. Committees will be responsible for sharing with the full Council where Council support is needed.

Committees will report on progress and the struggles – the committees will also report on how they will address the struggles they identified in the reporting period when they report to the full Council.

Slides for meeting council reports will be edited to read the following bulleted points- a summary of the committee activities, struggles, and challenges as well as how they will be addressed, and feedback or suggestions.

2. Executive Director's annual performance evaluation – proposed changes
The Governance Committee prepared a plan to improve the annual evaluation of the UDDC executive director. Committee members reviewed the plan and decided on the format for responses. The revised evaluation form will be sent to Council members with the March meeting materials. The council will be asked to respond to the survey before the March 5th meeting and reminded at the meeting to finish it before the end of the meeting. Time will be reserved at the

end of the agenda so that members can discuss the revised process and complete the evaluation form with support from Executive Committee members.

3. Discuss potential agenda items for the March Council Meeting

The agenda items were discussed and decided for the March Council meeting. Aside from regular business, there will be a presentation from the Utah State University Institute for Disability Research Policy and Practice Healthy Relationship Research Study. Council members will break into small groups to reflect on what brought them to the UDDC and what they hope to accomplish.

4. New business
No new business.

Meeting adjourned