

MINUTES

HEALTH FACILITY ADMINISTRATOR LICENSING BOARD

AUGUST 22, 2023 – 9:00 a.m.

HYBRID MEETING

CONVENED: 9:01 a.m.

ADJOURNED: 9:10 a.m.

DOPL STAFF PRESENT:

Bobbie Loy, Bureau Manager
Tynisha Lutz, Board Secretary
Brylee Miller, Licensing Specialist

BOARD MEMBERS PRESENT:

C. Todd Bramall
Jared Swain
Joshua Newby
Pete Zeigler

BOARD MEMBERS ABSENT:

Maury Giles

ADMINISTRATIVE BUSINESS: (00:02:42)

Joshua Newby: Oath of Office: (00:03:50)

Mr. Newby read the oath of office and was sworn in as a new board member.

Ms. Lutz reminded all board members to complete the annual board member training and to provide all remaining board member documents to the DOPL Administrative Assistant.

Approve Minutes: (00:05:37)

Mr. Bramall motioned to approve the August 23, 2022, minutes. The motion, seconded by Mr. Swain, passed unanimously.

DISCUSSION: (00:06:27)

Board Chair yearly appointment: (00:06:35)

Ms. Loy noted that Mr. Bramall's board member term has ended and asked for a nomination for the new chairperson. Mr. Swain nominated Mr. Zeigler as Board Chair of the Health Facility Administrators Licensing Board. Mr. Zeigler accepted the nomination. Board nomination passed unanimously.

ADJOURN: 9:10 am (no motion required)

NEXT TENATIVELY SCHEDULED MEETINGS:

February 27, 2024
August 27, 2024

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessary shown in the chronological order they occurred.

02/27/2024

 Janet Sway (Feb 27, 2024 10:49 MST)

Date Approved Chairman—Health Facility Administrator Licensing Board

02/27/2024

 Bobbie Loy

Date Approved Bureau Manager—Division of Occupational & Professional Licensing