



UTAH DEPARTMENT OF  
**WORKFORCE  
SERVICES**

**APPENDIX B**  
**Grant Application Narrative**  
**DWS-OHS FY25-27 State Homelessness Funding Grant**  
**Solicitation #25-DWS-S0001**

**Organization Name:**

**Directions:** Narrative **must** be in the default size, font, spacing and space provided. Additional narrative attachments are not allowed.

**1. ORGANIZATION OVERVIEW**

Provide a description of the organization. How many years has the organization been operational? How long has the organization served individuals experiencing homelessness? Please describe the organization's mission, types of programs currently offered, and how homeless programs fit within that mission.

**2. Project Overview**

**Provide a detailed description of the project. Who is the intended population? Detail the service(s) that will be provided (include relevant partnerships or subgrantees). Describe the organizational staff positions that support the project proposal. Where will services be rendered? Please list the project address and project verification the site will be operational for FY25.**

### 3. LHC Strategic Plan Alignment

How does the project help achieve the LHC's strategic plan? Name and describe the specific goal(s) the project is connected to using the references to the LHC strategic plan.

*The LHC strategic plan should align with [Statewide Collaboration for Change: Utah's Plan to Address Homelessness](#)*

If the LHC is still developing its strategic plan, speak to agency involvement throughout development, including how the project anticipates alignment with the State's Strategic Plan.

**4. LHC PRIORITIES & SYSTEM PERFORMANCE MEASURES**

Using [System Performance Measure data from your LHC](#), describe how your project will improve the performance of the homeless response system in your community. (e.g. this project aims to reduce average length of stay by 5 days)

LHC SPMs are available in the [annual report](#) or [using these instructions](#).

Include a description of any relevant partnerships to ensure project success.

**5. CoC Service Area**

**Describe how the organization is actively engaged in the [CoC](#). Describe how the project aligns with the regional needs. Describe how the project coordinates with other homeless service projects within the CoC.**

**6. Project Funding**

**Describe how the project will be funded (Make references to *Appendix C – Project Funding Sources* as applicable) Include a description of significant additional or matching funds from a private organization, nonprofit organization, local government entity, or other sources that have been both applied for and awarded.**