

Board Meeting Documents
February 27, 2024

Alpine School District Student Travel Requests
February 27, 2024

CLUSTER	SCHOOL	GROUP	DESTINATION	DATES	NOTES
AMERICAN FORK	American Fork High School	Marching Band	Indianapolis, IN	November 13-17, 2024	
MOUNTAIN VIEW	Mountain View High School	Girls Soccer	Boise, ID	August 28-31, 2024	

Application For Student Travel : Entry # 361407**Submitter**

Allison Dean

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

Is this application for In-State travel or Out-of-State travel?

Out-of-State Travel

School

704 - American Fork High School

Group Requesting Trip

Marching Band

Name of School Administrator/Secretary over Student Travel

Cole Perry

Destination

Indianapolis, IN

Objective of the Trip

Participate and compete on the national level at BOA Grand National Marching Band competition

Departure Date

11/13/2024

Return Date

11/17/2024

Number of School Days to be Missed

3

Number of Students in Group

Female	Male	Total
90	90	180

Number of Adult Supervisors

Female	Male	Total
10	10	20

Application For Student Travel : Entry # 361407**Has this group been on a trip this school year?**

No

Does this trip conflict with moratorium dates?

No

Did you send & receive parent consent for each participant?

Yes

Estimated Cost Per Student

\$1,510.00

Less Amount Per Student

\$0.00

Estimated Maximum Cost Per Student

\$1,510.00

Proposed Itinerary

Date	Destination	Activities	Lodging
11/13/2024	Indianapolis, IN	travel	Embassy Suites
11/14/2024	Lucas Oil Stadium	compete in preliminary competition	Embassy Suites
11/15/2024	Lucas Oil Stadium	watch other bands	Embassy Suites
11/16/2024	Lucas Oil Stadium	Semi finals/Finals	Embassy Suites
11/17/2024	AFHS	travel	na

Mode of Transportation

Airplane/coach

State Risk-Approved Vendor

Southwest/Le Bus

Has your School Community Council approved the itinerary for this trip?

Yes

Parent Meeting To Discuss Trip Plans**Only ONE vote per student is allowed.**

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

Application For Student Travel : Entry # 361407

Total Approving Parents

172

Total Opposing Parents

8

Total Students in Group

180

Approval %

95.6

Consent

I agree

*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5



Cole Perry

Travel Rep Approval: Approved.

February 21, 2024 at 8:21 pm



Allison Dean

Workflow Submitted

February 21, 2024 at 4:20 pm

Application For Student Travel : Entry # 350930

Submitter

Terrika Nelson

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

Is this application for In-State travel or Out-of-State travel?

Out-of-State Travel

School

739 - Mountain View High School

Group Requesting Trip

Girls Soccer

Name of School Administrator/Secretary over Student Travel

Jason Flinders

Destination

Boise, ID

Objective of the Trip

To expose our athletes to other competition/teams outside of Utah and to creating bonding experiences for athletes at MVHS.

Departure Date

August 28, 2024

Return Date

August 31, 2024

Number of School Days to be Missed

2.5

Number of Students in Group

Female	Male	Total
40	0	40

Number of Adult Supervisors

Female	Male	Total
4	0	4

Application For Student Travel : Entry # 350930

Female

Male

Total

Has this group been on a trip this school year?

No

Does this trip conflict with moratorium dates?

No

Did you send & receive parent consent for each participant?

Yes

Estimated Cost Per Student

\$326.00

Less Amount Per Student

\$200.00

Estimated Maximum Cost Per Student

\$126.00

Proposed Itinerary

Application For Student Travel : Entry # 350930

Date	Destination	Activities	Lodging
08/28/2024	Boise, ID	Travel to Boise	Fairfield Inn & Suites - Boise West
08/29/2024	Hotel	Breakfast, team bonding activities, lunch, film & practice @ field next to hotel	n/a
08/29/2024	Eagle High School	JV @5pm & Varsity @7pm games vs. Eagle High	n/a
08/29/2024	Return to hotel	Dinner, freetime, bedtime @10pm	Fairfield Inn & Suites - Boise West
08/30/2024	Hotel	Breakfast, team bonding activities, lunch, film & practice @ field next to hotel	n/a
08/30/2024	Boise High School	JV @5pm & Varsity @7pm games vs. Boise High	n/a
08/30/2024	Return to hotel	Dinner, freetime, bedtime @10pm	Fairfield Inn & Suites - Boise West
08/31/2024	Owyhee High School	JV @11:30am & Varsity @10am games vs. Owyhee High	n/a
08/31/2024	TBD	Lunch, team bonding activity	n/a
08/31/2024	Return to MVHS 665 Center Street Orem, UT 84057	Travel back to MVHS, dinner on the road	n/a

Mode of Transportation

Charter bus

State Risk-Approved Vendor

LeBus

Has your School Community Council approved the itinerary for this trip?

Yes

Parent Meeting To Discuss Trip Plans**Only ONE vote per student is allowed.**

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

Total Approving Parents

32

Total Opposing Parents

4

Application For Student Travel : Entry # 350930

Total Students in Group

36

Approval %

88.9

Consent

I agree

*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5



Jason Flinders

Travel Rep Approval: Approved.

February 15, 2024 at 3:00 pm



Terrika Nelson

Workflow Submitted

February 2, 2024 at 10:01 pm

EXCELLENCE QUEST



Capital Budget Recommendations

February 27, 2024



FY24 Capital Budget Requests

Capital Budget Revenue

- Total Revenue available for Requests:

\$ 50,493,521

Capital Budget Requests

- Initial Requests:
 - 33 Requests
 - \$ 72,341,627
- DLT Recommended Requests:
 - 28 of the 33 Requests
 - \$ 50,493,521



- Budget of \$ 50,493,521
 - Transportation - Bus Lease Payment: **\$ 982,413**
 - Admin - Lease Bond Payment: **\$ 12,505,250**
 - Admin - Alio/TES Annual maintenance: **\$ 433,686**
 - Facilities - Asphalt & Hard Surfaces: **\$ 1,500,000**
 - Facilities - Flooring: **\$ 750,000**
 - Facilities - Roofing: **\$ 4,500,000**
 - Facilities - HVAC: **\$ 4,500,000**
 - Facilities - Intercom & Fire Alarms: **\$ 200,000**
 - Facilities - Security Cameras & Card Access: **\$ 500,000**
 - Facilities - Remodel: **\$ 1,250,000**
 - Facilities - Clear Creek Remodel - Phase 2: **\$ 500,000**
 - Facilities - Control: **\$ 2,750,000**
 - Facilities - Equipment Replacement: **\$ 250,000**
 - Facilities - Custodial Equipment: **\$ 200,000**
 - Facilities - Vehicle Replacement: **\$ 400,000**
 - Facilities - Demolition: **\$ 750,000**

Requests to
Fully Fund

Recommendations

Requests to Fully Fund

Recommendations

- Continued
 - Technology - Classroom Audio Visual: **\$ 1,000,000**
 - Technology - Network Infrastructure: **\$ 1,811,481**
 - Technology - Phone Systems: **\$ 621,170**
 - Technology - Skyward Software: **\$ 520,515**
 - Technology - School Computer Rotation: **\$ 2,861,550**
 - Technology - 21st Century Devices: **\$ 5,800,000**
 - Technology - 21st Century Software: **\$ 697,000**
 - Technology - Computer Repair: **\$ 177,000**
 - Technology - Network Software: **\$ 2,653,826**
 - Transportation - New Bus Purchase: **\$ 2,262,952**
 - Transportation - GPS Tablets: **\$ 76,981**
 - Transportation - Student Tracking Hardware Kit: **\$ 40,000**



Requests to Fund from Other Sources

Recommendations

- Facilities - Portable Classrooms: **\$ 3,500,000**
 - Fund from School Construction - Building Fund
 - Construct New 14-classroom satellite for Westlake High School; Relocate 6 Satellites for Full-day Kindergarten and Other School Growth

- Facilities - Architect Services: **\$ 8,000,000**
 - Fund from School Construction - Building Fund
 - Architectural Services: Design of New High School in Saratoga Springs

- Printing Services - New Production High Volume Printers: **\$100,000**
 - Fund from Print Shop Revenue

- Purchasing - Construct a Surplus Office/Reception Area: **\$ 40,000**
 - Funded from Surplus Revenue

- Technology - 21st Century Devices (Partial Amount): **\$ 1,100,000**
 - Funded from Digital Teaching & Learning Grant

- Transportation - West Transportation Service Center: **\$ 2,000,000**
 - Request to Fund from School Construction - Building Fund





If Additional
Revenue
Becomes
Available

- Increase School Construction - Building Fund
- District Budget Committee/DLT can Reconvene to make Budget Recommendations

General Provisions

1. GENERAL PROVISIONS

- 1.1. Rules for the operation of the board of education may be adopted at any regular meeting by a majority vote of the board.
- 1.2. The board may suspend the rules of any section or sections by a vote of five members when seven board members are present, or five votes when five or six members are present.
- 1.3. Except as otherwise provided by these rules, the proceedings of this board shall generally conform to the latest edition of Robert's Rules of Order, Newly Revised.

Board Approvals

- Board Approved: October 9, 1984: Board Reviewed: January 27, 2003

Procedures

No procedures have been established at this time.

Rules & Regulations

No rules & regulations have been established at this time.

Vacancies

1. VACANCIES

- 1.1. The Board of Education is hereby required to fill any vacancy that may occur through non-residence or any other cause until the next school election for a member or members of the board in the school representative precinct where such vacancy has occurred. If any board of education fails for a period of 30 days to appoint a person to fill the vacancy, the county commission, or city commission in case of a city district, shall fill the vacancy. (53-5-4)
- 1.2. If the vacancy occurs or a letter of resignation is received prior to the last Wednesday of June of a school election year and if two years of the term shall remain following the first Monday of the January next, the final two years of the unexpired term shall be filled by public election. (53-5-4)
- 1.3. Newly elected board members will be extended every courtesy by board and staff members in assisting them to become acquainted with the instructional, operational, personnel and physical properties of the school system.

Board Approvals

- Board Approved: October 9, 1984: Board Reviewed: January 27, 2003

Procedures

No procedures have been established at this time.

Rules & Regulations

No rules & regulations have been established at this time.

Memberships

1. MEMBERSHIPS

- 1.1. Memberships in State and National School Boards Associations are provided by the Board of Education and attendance and participation by individual members is encouraged. Actual expenses of a member or members shall be allowed from District funds.

Board Approvals

- Board Approved: October 9, 1984; Board Reviewed: January 27, 2003

Procedures

No procedures have been established at this time.

Rules & Regulations

No rules & regulations have been established at this time.

Redistricting and Filling Vacancies to School Board Seats

Statement of Policy

Vacancies on the Board of Education of Alpine School District may occur for a variety of reasons, including, but not limited to, a member's resignation, illness, death, or a change of residence to a location outside the local school board district the member represents. In addition, vacancies may occur when District or local school board district boundaries change **or number of board members changes**. When a vacancy occurs, the Board shall act promptly to fill the vacancy as provided for by law. ([Utah Code §20A-1-511](#))

Definitions

1. "Resident" means a person who resides within a specific voting precinct in Utah.
2. "Vacancy" means the absence of a person to serve in any position created by statute, whether that absence occurs because of death, disability, disqualification, resignation, or other cause.

Board Approved: October 9, 1984: **Board Reviewed:** January 27, 2003 **Revised:** February 22, 2022

Procedures

1. CHANGES IN LOCAL SCHOOL BOARD DISTRICT BOUNDARIES

- 1.1. The Utah County Commission reapportions the local school board districts of Alpine School District at least once every ten years and otherwise as provided by statute, to achieve as nearly as may be possible districts of equal population and in compact form. Following reapportionment, the members of the board of education shall be elected from the reapportioned local school board districts.
([Utah Code §20A-14-201](#))

2. ALPINE BOARD OF EDUCATION DISTRICT SEATS (Utah County Maps - Board Member Precincts)

- 2.1. Seat 1: Includes Eagle Mountain and some precincts in Saratoga Springs area (~~precincts specifications will be assigned by the county at a later date~~)
- 2.2. Seat 2: Includes most Saratoga Springs precincts and some Lehi precincts (~~precincts specifications will be assigned by the county at a later date~~)
- 2.3. Seat 3: Includes some precincts in Lehi and American Fork (~~precincts specifications will be assigned by the county at a later date~~)
- 2.4. Seat 4: Includes precincts in Alpine, Highland, Cedar Hills, parts of American Fork and Draper (~~precincts specifications will be assigned by the county at a later date~~)
- 2.5. Seat 5: Includes some precincts in American Fork and Lindon and precincts in Pleasant Grove (~~precincts specifications will be assigned by the county at a later date~~)
- 2.6. Seat 6: Includes some precincts in Lindon and Orem (~~precincts specifications will be assigned by the county at a later date~~)
- 2.7. Seat 7: Includes precincts in Vineyard and south Orem (~~precincts specifications will be assigned by the county at a later date~~)

3. TRANSFERS OF A DISTRICT

- 3.1. If a portion of the Alpine School District becomes part of another school district, or if a portion of another school district becomes part of the Alpine School District, any member of the board residing within the transferred portion becomes a member of the board of the transferee district and shall serve the remainder of the term to which the member was elected ([Utah Code §20A-14-204](#)).

4. BOARD MEMBER RESIGNATION

- 4.1. If a board member must resign, either due to change of residence, illness, or for any other reason, the board member shall submit a written resignation to the president of the board.
- 4.2. Upon receipt of a board member's written resignation, the board will consider the resignation at its next regularly scheduled meeting.
- 4.3. The board will accept the resignation by formal action and declare the board position vacant unless the resignation is withdrawn prior to the board's action.

5. MIDTERM VACANCY

- 5.1. The board shall fill a vacancy by appointment, except as [follows](#):
 - 5.1.1. The Utah County Commission shall fill a vacancy by appointment if the board fails to make an appointment to fill the vacancy:

- 5.1.1.1. within 30 days after a vacancy occurs on the board; or
 - 5.1.1.2. within 45 days after a vacancy on the board due to the death of a school board member.
 - 5.1.2. An appointed board member shall serve until a successor is elected and qualified.
- 5.2. A vacancy on the board shall be filled by an interim appointment, followed by an election to fill a two-year term if:
 - 5.2.1. the vacancy on the board occurs, or a letter of resignation is received by the board president, at least fourteen days before the deadline for filing a declaration of candidacy; and
 - 5.2.2. two or more years of the vacated term will remain after the first Monday of January following the next school board election. A member elected under these circumstances shall serve for the remaining two years of the vacated term and until a successor is elected and qualified.
- 5.3. Before appointing an individual to fill a vacancy, the board shall:
 - 5.3.1. give public notice of the vacancy at least two weeks before the board meets to fill the vacancy;
 - 5.3.2. identify, in the public notice:
 - 5.3.2.1. the date, time, and place of the meeting where the vacancy will be filled;
 - 5.3.2.2. the person to whom interested individuals may submit names for consideration
 - 5.3.2.3. and the deadline for submitting names
 - 5.3.3. in an open meeting, interview each individual whose name is submitted for consideration.
- 5.4. A vacancy results if a board member is called to active, full-time duty in the armed forces in accordance with [Title 10, U.S.C.A.](#) unless the board member takes military leave as outlined in [Utah Code §20A-1-513](#). Such military leave constitutes a temporary absence in **the** elected office of a political subdivision for military service and the Board shall appoint a temporary replacement to fulfill the board member's duties. The Board shall establish an application form and application deadline to be submitted by an individual who wishes to be considered for appointment as the temporary replacement.

Rules & Regulations

No rules & regulations have been established at this time.

Citations

[Utah Code §20A-1-511](#)

[Utah Code §20A-14-204](#)

Alpine School District | 575 N 100 E, American Fork Utah, 84003 | alpineschools.org | 801-610-8400

Alpine School District does not discriminate in its programs, activities, or employment practices on the basis of race, color, religion, national origin, gender or sexual orientation. | additional information: alpineschools.org

Utah Code §20A-1-513
Utah Code §20A-14-201
Utah County Maps - Board Member Precincts
Title 10, U.S.C.A.
Utah Code §20A-1-513