

Payson City Library Board, February 1, 2024 7:00 pm

Payson City Library 66 S Main Street

In attendance: Ann Humphreys, Dona Gay, Debra Kellie, Jennifer Hinton, Emily Edman, Ann Moss, Susanna Woodbury, MLIS student from LSU

- A. Call to order 7:04 pm
- B. Introductions of everyone were done since we have a couple of new people (Ann Moss and Susanna Woodbury).
- C. Approval of minutes of the previous meeting:
August 17 previous meeting minutes reviewed previously; minor changes were previously made onto the document. Motion by Brittney and seconded by Debra; minutes approved.
- D. Public Comment - A student from LSU was invited to participate in our meeting. She is currently completing an MLIS program.

E. Reports

1. Friends of the Library

Brittany: Onion Days sale made more money than last year. With the silent auction, it was closer to four thousand dollars. Friends of the Library buys stuff for the library with these funds. We are established enough with the book sale that people came despite the weather conditions and had good sales.

Gearing up for Library Month. Funding a temporary story walk around the city. Hoping to have a kickoff with the new signs to have some publicity.

Brittany asked if the City Budget is yet finalized and the answer is that it is not yet finalized. A second question was: Can we include a library feasibility study in the budget?

2. City Council Member

Ann Moss is our new City Council member representative.

Update on Main Street construction

- Hold to replace infrastructure underneath the pipes; there were leaks throughout
- Parallel parking will be done; street will be left to be one-way
- Downtown is going to look really pretty
- Work has started on digging a trench for a water line
- We want to have businesses and the library continue to receive business

More information will be provided at next Council meeting on Wednesday

3. Library Director: Dona:

Negotiating with the IT department or rather finalizing details for two more check-in and check-out machines to be installed. It will be eight to twelve weeks to get the machines. **We** had a couple of security cameras installed due to 50 dvd's stolen out of their cases within a six week period. The thief was caught thanks to the cameras and excellent work from the librarians. The basement of the library was repainted and updated.

Quality Library Award was received for the third year in a row. It was presented in October. Brittney asked if we had finished the five year plan and Dona reported that it was complete.

F. Discussion/Review Items

1. Elections of officers: Ann has served two terms; thank you for her years of excellent service and leadership. Dona presented a beautiful glass gavel as a thank you gift for Ann. Debra nominated Emily for chair. Debra nominated herself as co-chair and Emily nominated Susanna Woodbury as secretary. All were in favor of these new officer assignments.
2. Training by state library representative: Dona reported that it is currently a time of transition for the state library as their director has resigned. Training will be postponed until further notice.
3. Discussions with the Mayor, city council and others related to new library options:

Discussions with Carl regarding possibly moving the library to Wilson Elementary building. The parking would be better than the current library's parking lot; however, it would take a lot to make the building better than the current building. The library would have to share the facility with the Senior Center and the Recreation Center. There could potentially be scheduling conflicts of the facility spaces. Also, a pool in the recreation area would mean moisture for the library books. The mayor has said that he is interested in getting a new library and that the library needs its own building.

4. Schedule for 2024 Library Board Meetings: Dates decided on are the following:
 - Apr 10, 2024 at 7p.m.
 - Aug 14, 2024 at 7 p.m.
 - Nov 13, 2024 at 7 p.m.
5. Schedule a tour of Spanish Fork library 2024. In order to do feasibility study, it is suggested that the board visit Spanish Fork and Springville libraries in the near future.

G. Next Meeting scheduled for April 10, 2024 at 10 am.

H. Adjourn: Meeting adjourned at 8:13 pm.

