



Grand Water & Sewer Service Agency

3025 E. Spanish Trail Rd. ♦ PO Box 1046 ♦ Moab, UT 84532
435-259-8121 ♦ 435-259-8122 fax ♦ www.grandwater.org

GCSSWD AND GWSSA OPERATING COMMITTEE MEETING

3025 E. Spanish Trail Road, Moab, Utah

February 22nd, 2024 - 7:00 p.m.

AGENDA

Grand County Special Service Water District

Call to order

1. Introduction of new Officers
 2. Swearing in of new Officers
 3. Designation of Officers- Chairman, Vice Chairman, Clerk
- Motion for Adjournment

Grand Water & Sewer Service Agency Operating Committee

Call to order

4. Minutes – Board meeting of 1/18/2024
 5. Citizens to be heard.
 6. Approval of Checks and Expenditures for 1/19/24 to 2/22/24
 7. Financial Statement
 8. Board Member Required Training
 - a) OPMA Training-Annual
 - b) Local District & Special Service District Board Member Training
 9. Conflict of Interest Disclosure Statement-Annual
 10. Project Updates
 11. Resolution 2024-02-22-a – Amending the Accident Prevention Program to include an Employee Emergency Action Plan
 12. Irrigation Billing procedures
 13. Project Updates
 14. Lake & Snow Report
 15. Items from staff
 16. Closed Session – if needed.
- Motion for Adjournment

Those with special needs request wishing to attend this meeting are encouraged to contact the Agency in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any questions or comments can be communicated to: (435) 259-8121

~BOARDS AND COMMITTEES~

OPERATING COMMITTEE

Dan Pyatt (President)
 Gary Wilson (V. President)
 Brian Backus
 Mike Holyoak
 Rick Thompson
 Dale Weiss

SVWSID

Gary Wilson (Ch)
 Mike Holyoak (V. Ch)
 Dale Weiss (Treasurer)
 Rick Thompson (Clerk)
 Ken Helfenbein

GCWCD

Dan Pyatt (Ch)
 Jerry McNeely (V. Ch)
 Brian Backus
 Preston Paxman
 Kevin Clyde

GCSSWD

Gary Wilson (Ch)
 Mike Holyoak (V. Ch)
 TBA
 Trisha Hedin
 Rick Thompson

Agency Manager: Ben Musselman

**GWSSA OPERATING COMMITTEE MEETING
AND PUBLIC HEARING FOR WATER RATE ADJUSTMENT
3025 E. SPANISH TRAIL ROAD, MOAB, UTAH
THURSDAY JANUARY 18, 2023 – 7:00 P.M.**

The meeting was called to order by Dan Pyatt at 7:21 p.m. at the Agency Office, 3025 E. Spanish Trail Rd., Moab, Utah. Other trustees present: Gary Wilson, Jerry McNeely, Dale Weiss, Brian Backus, Mike Holyoak, Kevin Clyde, Ken Helfenbein, Trish Hedin, Rick Thompson, and Luke Wojciechowski. Absent were Preston Paxman

Others present were Ben Musselman, and Shauna Vink.

Minutes of meeting 12-14-2023 Motion to approve the minutes of 12-14-2023 as presented by Trish Hedin. Second by Mike Holyoak. MOTION CARRIED 11-0

Citizens to be heard None

Approval of Checks and Expenditures 12/15/2023-1/18/2024 Motion to approve the payment of bills in the amount of \$223,393.31 by Gary Wilson. Second by Rick Thompson. MOTION CARRIED 11-0.

Financial Statement Ben went over the financial statement.

Public hearing for Water Rate Adjustment Motion to enter public hearing for Water Rate Adjustment by Dale Weiss. Second by Rick Thompson. There were a couple concerns brought from public comment regarding the financial burden that would be felt from watering at the higher tiered rates. Motion to close the public hearing made by Dale Weiss. Second by Rick Thompson. MOTION CARRIED 11-0

Adoption of Water Rate Adjustment Nichole Rich went over rate change recommendations. Motion to adopt Scenario 2 made by Trish Hedin. Second by Gary Wilson. MOTION CARRIED 11-0

Review and sign Fraud Risk Assessment Motion to approve the Fraud Risk Assessment by Mike Holyoak. Second by Ken Helfenbein. MOTION CARRIED 11-0

Designation of Officers Motion to maintain current designation of officers by Rick Thompson. Second by Mike Holyoak. MOTION CARRIED 11-0

Authorize and designate additional check signer Motion to add Kevin Clyde as an additional check signer by Gary Wilson. Second by Rick Thompson. MOTION CARRIED 11-0

Board vacancy recommendations to Grand and San Juan County Commissions by GWSSWD & GCWCD The boards recommend retaining current members that reapplied.

Consent Resolution Additional Lease Vehicle Motion to approve the Consent Resolution Additional Lease Vehicle made by Dale Weiss. Second by Kevin Clyde. MOTION CARRIED 11-0

Water Smart Grant Resolution 2024-01-18-a Motion to approve Water Smart Grant Resolution 2024-01-18-a made by Dale Weiss. Second by Kevin Clyde. MOTION CARRIED 11-0

Project updates Ben spoke of an irrigation extension. The board would like this added to the next meeting.

Lake/snow report the lake has 2049 AF in storage the Snow-Water-Equivalent is 5.5. The YTD precipitation is 7.4 inches and 77% of average

Committee report None

Items from staff None

Items from board members None

Closed session if necessary None

Motion to adjourn by Trish Hedin. Second by Dale Weiss. Mike Holyoak declared the meeting adjourned. Hearing no objections; the meeting adjourned at 8:47p.m.

ATTEST:

Gary Wilson, Chairman

Ben Musselman, Secretary/Treasurer

2/21/24				
Grand Water & Sewer Service Agency				
Monthly Financial Statement				
January 2024 - 8% Of Year Elapsed				
		Approved 12/14/2023		YEAR TO DATE
		2024 Budget	January Operating Revenue "BILLED"	PERCENT
				Current YTD Operating Revenue "BILLED"
REVENUE - Operating				
1	Water Fees - Irrigation	\$140,000.00	\$0.00	0%
2	Water Fees - RSI	\$13,000.00	\$993.53	8%
3	Irrigation Pumping Reimburse Fees	\$100.00	\$0.00	0%
4	Water Fees-Culinary	\$1,450,000.00	\$78,482.24	5%
5	Sewer Fees	\$1,200,000.00	\$105,569.57	9%
6	SJSVSSD Sewer Monthly O&M	\$23,000.00	\$0.00	0%
7	W&S Fees & Penalties	\$15,000.00	\$2,649.33	18%
8	Other Fees	\$1,000.00	\$130.00	13%
9	Will Serve Fees	\$3,000.00	\$0.00	0%
10	Irrigation Fees & Penalties	\$300.00	\$319.79	107%
11	Irrigation Meter Fees	\$4,200.00	\$0.00	0%
12	Water Connections	\$25,000.00	\$476.39	2%
13	Sewer Connections	\$1,500.00	\$100.00	7%
14	Irrigation Connections	\$4,000.00	\$0.00	0%
TOTAL OPERATING REVENUE		\$2,880,100.00	\$188,720.85	7%
YEAR TO DATE				
			JANUARY NON- OPERATING REVENUE	CURRENT YTD NON- OPERATING REVENUE
			PERCENT	
REVENUE - Non-Operating				
15	Impact Fees - RSI	\$16,000.00	\$0.00	0%
16	Impact Fees - Water	\$300,000.00	\$3,574.95	1%
17	Impact Fees - Sewer	\$200,000.00	\$2,039.00	1%
18	Impact Fees - Sewer SJSVSSD	\$100,000.00	\$0.00	0%
19	Impact Fees - Moab City	\$150,000.00	\$1,361.00	1%
20	Lease Income	\$4,800.00	\$400.00	8%
21	Other/Misc Income	\$500.00	\$0.00	0%
22	Interest Income	\$50,000.00	\$27,427.62	55%
23	Tarp Incentive Program	\$1,000.00	\$0.00	0%
24	Impact Fee Reserve Transfer - SVWSID	\$359,660.00	\$174,240.00	48%
25	Revenue Transfer From GCWCD	\$20,000.00	\$0.00	0%
26	Revenue Transfer From SVWSID	\$0.00	\$0.00	0%
27	Retained earnings - Irrigation Meter (1157)	\$0.00	\$0.00	0%
28	Retained earnings - O&M Irrigation Reserve (1153)	\$0.00	\$0.00	0%
29	Grants Received	\$158,550.00	\$152,600.00	96%
30	Retained earnings - Capital Improvements, other (1164)	\$265,241.00	\$0.00	0%
31	Retained earnings - Contingency R&R Fund (1165)	\$0.00	\$0.00	0%
32	Retained earnings - Fleet (1166)	\$0.00	\$0.00	0%
33	Transfer from GCSSWD	\$0.00	\$0.00	0%
TOTAL NON-OPERATING REVENUE		\$1,625,751.00	\$361,642.57	22%
TOTAL REVENUE RECEIVED - (Operating & Non-Operating)		\$4,505,851.00	\$550,363.42	12%
YEAR TO DATE				
			JANUARY EXPENSES	CURRENT YTD EXPENSES
			PERCENT	
EXPENSES - Operating				
32	Salaries	\$712,000.00	\$57,043.08	8%
33	Employees Benefits	\$314,000.00	\$26,279.26	8%

34	Software, Subscriptions & Memberships	\$57,000.00	\$13,287.91	23%	\$13,287.91
35	Education/Donations	\$5,950.00	\$0.00	0%	\$0.00
36	Public Notices	\$800.00	\$0.00	0%	\$0.00
37	Travel & Training	\$10,000.00	\$113.90	1%	\$113.90
38	Billing Expense	\$42,000.00	\$3,167.82	8%	\$3,167.82
39	Rents/Leases	\$35,000.00	\$2,545.00	7%	\$2,545.00
40	Will Serve Expense	\$3,000.00	\$0.00	0%	\$0.00
41	Professional Services	\$60,000.00	\$4,662.00	8%	\$4,662.00
42	Insurance & Bonds	\$52,000.00	\$815.50	2%	\$815.50
	EXPENSES - Operating (con't.)				
43	Election Costs - SVWSID	\$0.00	\$0.00	0%	\$0.00
44	Shop & Safety Expense	\$20,000.00	\$1,405.31	7%	\$1,405.31
45	Pump Cost Culinary	\$105,000.00	\$5,685.77	5%	\$5,685.77
46	Pump Cost Irrigation	\$15,000.00	\$103.91	1%	\$103.91
47	O&M Office	\$26,000.00	\$1,729.14	7%	\$1,729.14
48	O&M Water	\$171,923.00	\$4,879.05	3%	\$4,879.05
49	O&M Sewer	\$20,000.00	\$175.98	1%	\$175.98
50	O&M Reservoir and Grounds	\$1,000.00	\$0.00	0%	\$0.00
51	O&M Irrigation	\$10,000.00	\$0.00	0%	\$0.00
52	O&M Wells -Culinary	\$8,000.00	\$0.00	0%	\$0.00
53	O&M Wells - Irrigation	\$3,000.00	\$0.00	0%	\$0.00
54	O&M Vehicle	\$40,000.00	\$2,856.61	7%	\$2,856.61
55	O&M Buildings & Grounds	\$4,500.00	\$271.58	6%	\$271.58
56	Sewage Treatment	\$570,000.00	\$47,605.73	8%	\$47,605.73
57	Irrigation Water Assessments	\$41,800.00	\$0.00	0%	\$0.00
58	Water Rights Expense	\$1,000.00	\$0.00	0%	\$0.00
	EXPENSES Non-Operating				
59	Reserve - Contingency Water (1161)	\$15,750.00	\$0.00	0%	\$0.00
60	Reserve - Contingency Sewer (1162)	\$15,750.00	\$0.00	0%	\$0.00
61	Reserve - Contingency Irrigation (1156)	\$18,000.00	\$0.00	0%	\$0.00
62	Capital Improvements - Building Fund (1165)	\$100,000.00	\$0.00	0%	\$0.00
63	Fleet Replacement Fund (1166)	\$200,000.00	\$0.00	0%	\$0.00
64	Irrigation Meter Replacement Fund (1157)	\$4,200.00	\$0.00	0%	\$0.00
65	Water Line Connections	\$25,000.00	\$476.39	2%	\$476.39
66	Sewer Line Connections	\$1,500.00	\$100.00	7%	\$100.00
67	Irrigation Connections	\$4,000.00	\$0.00	0%	\$0.00
68	Irrigation Project	\$80,000.00	\$0.00	0%	\$0.00
69	Interconnect Project	\$152,600.00	\$0.00	0%	\$0.00
70	Impact Fee Reserve - RSI (GCWCD)	\$16,000.00	\$0.00		\$0.00
71	Impact Fee Reserve - Water (SVW&SID)	\$300,000.00	\$0.00	0%	\$0.00
72	Impact Fee Reserve - Sewer (SVW&SID)	\$200,000.00	\$0.00	0%	\$0.00
73	Impact Fee Reserve - SJ (SVW&SID)	\$100,000.00	\$0.00	0%	\$0.00
74	Impact Fee Transfer - Moab City	\$150,000.00	\$1,361.00	1%	\$1,361.00
75	Capital Improvements (1164)	\$265,241.00	\$0.00	0%	\$0.00
76	Transfer to SVWSID 2020 Sewer Project	\$0.00	\$0.00	0%	\$0.00
77	Transfer to SVWSID 2018 Water Project	\$0.00	\$0.00	0%	\$0.00
78	Transfer to SVWSID Water Project Phase II	\$0.00	\$0.00	0%	\$0.00
79	Impact Fee Refunds	\$0.00	\$0.00	0%	\$0.00
80	Revenue Transfer to SVWSID	\$0.00	\$0.00	0%	\$0.00
81	" - Impact Fees For Loan Participation	\$235,660.00	\$174,240.00	74%	\$174,240.00
82	"- City Sewer Bond Payment	\$102,207.00	\$0.00	0%	\$0.00
83	Revenue Transfer to GCWCD - Bond Payment	\$19,420.00	\$0.00	0%	\$0.00
84	Revenue Transfer to GCWCD - Annual RSI I.F.	\$64,000.00	\$0.00	0%	\$0.00
85	Revenue Transfer to SVWSID - asset reserve	\$106,050.00	\$106,050.00	100%	\$106,050.00
86	TARP Incentive Expenses	\$1,000.00	\$0.00	0%	\$0.00
87	Miscellaneous Expenses	\$500.00	\$0.00	0%	\$0.00
	TOTAL EXPENSES	\$4,505,851.00	\$454,854.94	10%	\$454,854.94
	Subtotal (Revenues-Expenses)	0.00	95,508.48		
	Depreciation	157,429.07	13,119.09	8%	\$13,119.09
	Operating Margin	-3.49%			

Grand Water & Sewer Service Agency								
Monthly Financial Statement - YTD								
Outstanding Accounts Receivable								
January 2024 - 8% Of Year Elapsed								
	Approved 12/14/2022	YEAR TO DATE			YEAR TO DATE			
Operating Revenue Billed Vs. Operating Revenue Received	2024 Budget	January Operating Revenue "BILLED"	PERCENT	Current YTD Operating Revenue "BILLED" TOTAL	January Operating Revenue "RECEIVED"	PERCENT	Current YTD Operating Revenue "RECEIVED" TOTAL	YTD OUTSTANDING ACCTS RECEIVABLE
REVENUE - Operating								
1 Water Fees - Irrigation	\$140,000.00	\$0.00	0%	-\$440.80	\$10,966.85	8%	\$10,966.85	\$11,407.65
2 Water Fees - RSI	\$13,000.00	\$993.53	7%	\$932.82	\$964.98	7%	\$964.98	\$32.16
3 Irrigation Pumping Reimburse Fees	\$100.00	\$0.00	0%	\$0.00	\$5.19	5%	\$5.19	\$5.19
4 Water Fees-Culinary	\$1,450,000.00	\$78,482.24	5%	\$72,389.42	\$81,352.65	6%	\$81,352.65	\$8,963.23
5 Sewer Fees	\$1,200,000.00	\$105,569.57	9%	\$103,032.80	\$105,595.61	9%	\$105,595.61	\$2,562.81
6 SJSVSSD Sewer Treatment ERU's	\$23,000.00	\$0.00	0%	\$0.00	\$2,297.66	10%	\$2,297.66	\$2,297.66
7 W&S Fees & Penalties	\$15,000.00	\$2,649.33	16%	\$2,443.98	\$419.72	3%	\$419.72	-\$2,024.26
8 Other Fees	\$1,000.00	\$130.00	27%	\$265.00	\$333.32	33%	\$333.32	\$68.32
9 Will Serve Fees	\$3,000.00	\$0.00	29%	\$863.00	\$0.00	0%	\$0.00	-\$863.00
10 Irrigation Fees & Penalties	\$300.00	\$319.79	36%	\$106.70	\$110.56	37%	\$110.56	\$3.86
11 Irrigation Meter Fees	\$4,200.00	\$0.00	-1%	-\$50.00	\$479.38	11%	\$479.38	\$529.38
12 Water Connections	\$25,000.00	\$476.39	7%	\$1,629.51	\$476.39	2%	\$476.39	-\$1,153.12
13 Sewer Connections	\$1,500.00	\$100.00	14%	\$216.00	\$100.00	7%	\$100.00	-\$116.00
14 Irrigation Connections	\$4,000.00	\$0.00	8%	\$327.60	\$0.00	0%	\$0.00	-\$327.60
TOTAL OPERATING REVENUE	\$2,880,100.00	\$188,720.85	6%	\$181,716.03	\$203,102.31	7%	\$203,102.31	\$21,386.28

GWSSA
Balance Sheet
As of January 31, 2024

	Jan 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1110 · Banking	
1111 · Checking - Zions Bank	176,232.71
1112 · Checking - Wells Fargo	150,709.94
Total 1110 · Banking	326,942.65
1114 · Cash on Hand - Drawer	218.80
1115 · Petty Cash	100.00
1150 · PTIF Accounts	
1151 · Cash at PTIF	1,345,177.59
1152 · GCSSWD Reserve	
1153 · O&M Reservoir Reserve-Restrict	207,094.08
Total 1152 · GCSSWD Reserve	207,094.08
1154 · GCWCD Reserve	
1155 · GCWCD - Capital Improvements	42,587.43
1156 · GCWCD - Contingency	15,262.43
1157 · Irrigation Meter Replace-Rest.	13,600.00
Total 1154 · GCWCD Reserve	71,449.86
1158 · SVWSID Reserve	
1159 · Capital Improvements - Water	206,383.00
1160 · Capital Improvements - Sewer	38,663.57
1161 · Contingency - Water	220,000.00
1162 · Contingency - Sewer	290,000.00
Total 1158 · SVWSID Reserve	755,046.57
1163 · Capital Improvements	
1164 · Capital Improvemts Reserve	197,392.79
1165 · Building Repair & Replace Fund	197,217.79
1166 · Vehicle Fleet Fund	436,754.80
Total 1163 · Capital Improvements	831,365.38
1167 · Impact Fees-Available for Bonds	
1168 · I.F. - WATER	470,375.92
1169 · I.F. - SEWER	918,208.18
1170 · I.F. - RSI	64,030.05
Total 1167 · Impact Fees-Available for Bonds	1,452,614.15
Total 1150 · PTIF Accounts	4,662,747.63
1171 · Impact Fees	
1173 · Water	5,682.08
1176 · Sewer	3,288.60
1177 · SJSVSSD SEWER	664.15
1178 · RSI	60.70
Total 1171 · Impact Fees	9,695.53
1190 · Impact Fees - Holding	
1191 · I.F. - Water	493,938.61
1194 · I.F. - RSI	21,484.97
1195 · I.F. - Sewer	306,777.58
1196 · I.F. - SJSVSSD SEWER	158,936.60
Total 1190 · Impact Fees - Holding	981,137.76
Total Checking/Savings	5,980,842.37

GWSSA
Balance Sheet
As of January 31, 2024

	Jan 31, 24
Accounts Receivable	
1200 · Customer Receivables	326,512.53
Total Accounts Receivable	326,512.53
Other Current Assets	
1203 · SJSVSSD Receivable	2,297.66
1270 · Inventory - Water Materials	116,637.82
1275 · Inventory - Sewer Materials	23,141.09
1280 · Water Rights	323,440.00
1301 · Allowance for Doubtful Accts	-155,750.72
1360 · Prepaid Rents & Fees	2,545.69
Total Other Current Assets	312,311.54
Total Current Assets	6,619,666.44
Fixed Assets	
1600 · Fixed & Other Assets	3,437,234.01
1610 · Fixed Assets - Office Equipment	98,183.50
1620 · Buildings & Building Improvemts	382,151.70
1630 · Land & Easements	148,126.97
1640 · Vehicle & Equipment	693,769.12
1800 · Accumulated Depreciation	-1,490,683.29
Total Fixed Assets	3,268,782.01
Other Assets	
1910 · Deferred Outflows of Resources	164,817.00
Total Other Assets	164,817.00
TOTAL ASSETS	10,053,265.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	15,227.65
Total Accounts Payable	15,227.65
Other Current Liabilities	
2120 · Salaries Payable	22,712.06
2150 · Compensated Absences	15,428.36
2221 · FICA Payable	2,499.14
2222 · Federal Withholding	3,750.00
2223 · Utah State Withholding	3,919.57
Total Other Current Liabilities	48,309.13
Total Current Liabilities	63,536.78
Long Term Liabilities	
2610 · Net Pension Liability	63,450.00
2620 · Deferred Inflows of Resources	3,892.00
Total Long Term Liabilities	67,342.00
Total Liabilities	130,878.78

GWSSA
Balance Sheet
As of January 31, 2024

	<u>Jan 31, 24</u>
Equity	
2720 · Contrib fro Other Local Govt	544,564.33
2831 · Ret Earnings - Swr Conn Rev	225,724.91
2841 · Ret Earnings - Wtr Conn Rev	179,211.13
2851 · Ret Earnings - Irri Conn Rev	18,000.00
2891 · Retained Earnings	9,197,041.22
Net Income	-242,154.92
Total Equity	<u>9,922,386.67</u>
TOTAL LIABILITIES & EQUITY	<u>10,053,265.45</u>

**CHECKS PRESENTED AT GW&SSA MEETING OF
February 22, 2024**

Summary Sheet

GWSSA 1/19/2024 through 2/22/2024	213,211.47
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Check Total	<hr/> 213,211.47 <hr/>
SVWSID 1/19/2024 through 2/22/2024	14,520.13
<hr/>	
Check Total	<hr/> 14,520.13 <hr/>
Grand Total	<hr/> \$227,731.60 <hr/>

**GWSSA
Check Detail**

January 19 through February 22, 2024

Num	Date	Name	Account	Paid Amount	Original Amount
	01/31/2024		1111 - Checking - Zions Bank		-21.89
			7114 - O&M Office	-21.89	21.89
				<u>-21.89</u>	<u>21.89</u>
	02/01/2024	QUICKBOOKS PAYROLL SERVICE	1111 - Checking - Zions Bank		-17,668.35
		QUICKBOOKS PAYROLL SERVICE	2110 - Direct Deposit Liabilities	-17,668.35	17,668.35
				<u>-17,668.35</u>	<u>17,668.35</u>
	02/15/2024	QUICKBOOKS PAYROLL SERVICE	1111 - Checking - Zions Bank		-17,653.05
		QUICKBOOKS PAYROLL SERVICE	2110 - Direct Deposit Liabilities	-17,653.05	17,653.05
				<u>-17,653.05</u>	<u>17,653.05</u>
ACH	02/08/2024	INTUIT QUICKBOOKS	1111 - Checking - Zions Bank		-54.00
			7114 - O&M Office	-54.00	54.00
				<u>-54.00</u>	<u>54.00</u>
TAPS	01/19/2024	UTAH STATE TAX COMMISSION	1111 - Checking - Zions Bank		-6,493.00
			2223 - Utah State Withholding	-6,493.00	6,493.00
				<u>-6,493.00</u>	<u>6,493.00</u>
584	01/24/2024	URS	1111 - Checking - Zions Bank		-4,727.26
	01/24/2024		4160 - Retirement	-4,727.26	4,727.26
				<u>-4,727.26</u>	<u>4,727.26</u>
585	02/05/2024	URS	1111 - Checking - Zions Bank		-4,730.01
	02/05/2024		4160 - Retirement	-4,730.01	4,730.01
				<u>-4,730.01</u>	<u>4,730.01</u>
586	02/20/2024	URS	1111 - Checking - Zions Bank		-4,727.70
	02/20/2024		4160 - Retirement	-4,727.70	4,727.70
				<u>-4,727.70</u>	<u>4,727.70</u>
941	01/22/2024	ZIONS BANK-FEDERAL WITHHOLDING	1111 - Checking - Zions Bank		-6,900.94
			2222 - Federal Withholding	-2,980.00	2,980.00
			2221 - FICA Payable	-1,588.88	1,588.88
			2221 - FICA Payable	-1,588.88	1,588.88
			2221 - FICA Payable	-371.59	371.59
			2221 - FICA Payable	-371.59	371.59
				<u>-6,900.94</u>	<u>6,900.94</u>
941	02/05/2024	ZIONS BANK-FEDERAL WITHHOLDING	1111 - Checking - Zions Bank		-6,799.80
			2222 - Federal Withholding	-2,912.00	2,912.00
			2221 - FICA Payable	-1,575.45	1,575.45
			2221 - FICA Payable	-1,575.45	1,575.45
			2221 - FICA Payable	-368.45	368.45
			2221 - FICA Payable	-368.45	368.45
				<u>-6,799.80</u>	<u>6,799.80</u>
941	02/19/2024	ZIONS BANK-FEDERAL WITHHOLDING	1111 - Checking - Zions Bank		-6,819.70
			2222 - Federal Withholding	-2,933.00	2,933.00
			2221 - FICA Payable	-1,575.00	1,575.00
			2221 - FICA Payable	-1,575.00	1,575.00
			2221 - FICA Payable	-368.35	368.35
			2221 - FICA Payable	-368.35	368.35
				<u>-6,819.70</u>	<u>6,819.70</u>
DD2991	01/19/2024	Benjamin R Musselman	1111 - Checking - Zions Bank		0.00
			4108 - Ben Musselman	-4,763.08	
			2110 - Direct Deposit Liabilities	2,959.53	
				<u>2,959.53</u>	
					0.00

GWSSA
Check Detail
 January 19 through February 22, 2024

DD2992	01/19/2024 Corbie R Shumway	1111 - Checking - Zions Bank		0.00
		4216 · Corbie Shumway	-2,736.18	
		4216 · Corbie Shumway	-962.73	
		2110 · Direct Deposit Liabilities	150.00	
		2110 · Direct Deposit Liabilities	2,570.83	
				0.00
DD2993	01/19/2024 Dusty G Schriver	1111 - Checking - Zions Bank		0.00
		4218 · Dusty Schriver	-2,054.65	
		4218 · Dusty Schriver	-63.77	
		4218 · Dusty Schriver	-198.38	
		2110 · Direct Deposit Liabilities	1,687.59	
				0.00
DD2994	01/19/2024 Jason M Gerber	1111 - Checking - Zions Bank		0.00
		4122 · Jason Gerber	-2,921.89	
		4122 · Jason Gerber	-823.62	
		4122 · Jason Gerber	-215.71	
		2110 · Direct Deposit Liabilities	2,586.60	
				0.00
DD2995	01/19/2024 Joshua K Green	1111 - Checking - Zions Bank		0.00
		4219 · Josh Green	-2,254.20	
		4219 · Josh Green	-57.80	
		2110 · Direct Deposit Liabilities	250.00	
		2110 · Direct Deposit Liabilities	1,394.57	
				0.00
DD2996	01/19/2024 Kelsey Nichols	1111 - Checking - Zions Bank		0.00
		4221 · Kelsey Nichols	-2,012.40	
		4221 · Kelsey Nichols	-51.60	
		2110 · Direct Deposit Liabilities	1,541.63	
				0.00
DD2997	01/19/2024 Kristi A Taylor	1111 - Checking - Zions Bank		0.00
		4213 · Kristi Taylor	-2,512.56	
		4213 · Kristi Taylor	-132.24	
		2110 · Direct Deposit Liabilities	1,878.04	
				0.00
DD2998	01/19/2024 Shauna R Vink	1111 - Checking - Zions Bank		0.00
		4217 · Shauna Vink	-1,742.84	
		4217 · Shauna Vink	-256.30	
		2110 · Direct Deposit Liabilities	250.00	
		2110 · Direct Deposit Liabilities	1,012.74	
				0.00
DD2999	01/19/2024 Tyler D Shumway	1111 - Checking - Zions Bank		0.00
		4146 · Tyler D. Shumway	-2,184.33	
		4146 · Tyler D. Shumway	-259.68	
		2110 · Direct Deposit Liabilities	1,526.20	
				0.00
DD3000	02/02/2024 Benjamin R Musselman	1111 - Checking - Zions Bank		0.00
		4108 · Ben Musselman	-4,763.08	
		2110 · Direct Deposit Liabilities	2,959.02	
				0.00
DD3001	02/02/2024 Corbie R Shumway	1111 - Checking - Zions Bank		0.00
		4216 · Corbie Shumway	-2,769.96	
		2110 · Direct Deposit Liabilities	150.00	

GWSSA Check Detail

January 19 through February 22, 2024

		2110 · Direct Deposit Liabilities	1,959.22	0.00
DD3002	02/02/2024	Dusty G Schriver		
		1111 · Checking - Zions Bank		0.00
		4218 · Dusty Schriver	-2,097.16	
		4218 · Dusty Schriver	-722.67	
		4218 · Dusty Schriver	-255.06	
		2110 · Direct Deposit Liabilities	2,200.70	0.00
DD3003	02/02/2024	Jason M Gerber		
		1111 · Checking - Zions Bank		0.00
		4122 · Jason Gerber	-3,059.16	
		4122 · Jason Gerber	-78.44	
		2110 · Direct Deposit Liabilities	2,045.58	0.00
DD3004	02/02/2024	Joshua K Green		
		1111 · Checking - Zions Bank		0.00
		4219 · Josh Green	-2,239.75	
		4219 · Josh Green	-72.25	
		2110 · Direct Deposit Liabilities	250.00	
		2110 · Direct Deposit Liabilities	1,379.48	0.00
DD3005	02/02/2024	Kelsey Nichols		
		1111 · Checking - Zions Bank		0.00
		4221 · Kelsey Nichols	-1,960.80	
		4221 · Kelsey Nichols	-103.20	
		2110 · Direct Deposit Liabilities	1,541.63	0.00
DD3006	02/02/2024	Kristi A Taylor		
		1111 · Checking - Zions Bank		0.00
		4213 · Kristi Taylor	-2,545.62	
		4213 · Kristi Taylor	-99.18	
		2110 · Direct Deposit Liabilities	1,877.59	0.00
DD3007	02/02/2024	Shauna R Vink		
		1111 · Checking - Zions Bank		0.00
		4217 · Shauna Vink	-1,806.92	
		4217 · Shauna Vink	-256.30	
		2110 · Direct Deposit Liabilities	250.00	
		2110 · Direct Deposit Liabilities	1,058.91	0.00
DD3008	02/02/2024	Tyler D Shumway		
		1111 · Checking - Zions Bank		0.00
		4146 · Tyler D. Shumway	-2,382.90	
		4146 · Tyler D. Shumway	-733.28	
		4146 · Tyler D. Shumway	-61.10	
		2110 · Direct Deposit Liabilities	1,996.22	0.00
DD3009	02/16/2024	Benjamin R Musselman		
		1111 · Checking - Zions Bank		0.00
		4108 · Ben Musselman	-4,763.08	
		2110 · Direct Deposit Liabilities	2,959.02	0.00
DD3010	02/16/2024	Corbie R Shumway		
		1111 · Checking - Zions Bank		0.00
		4216 · Corbie Shumway	-2,499.72	
		4216 · Corbie Shumway	-709.38	
		4216 · Corbie Shumway	-202.68	
		2110 · Direct Deposit Liabilities	150.00	
		2110 · Direct Deposit Liabilities	2,380.95	0.00

GWSSA Check Detail

January 19 through February 22, 2024

DD3011	02/16/2024 Dusty G Schriver	1111 - Checking - Zions Bank		0.00
		4218 · Dusty Schriver	-1,133.60	
		4218 · Dusty Schriver	-1,133.60	
		2110 · Direct Deposit Liabilities	1,650.79	
			0.00	
DD3012	02/16/2024 Jason M Gerber	1111 - Checking - Zions Bank		0.00
		4122 · Jason Gerber	-3,137.60	
		4122 · Jason Gerber	-823.62	
		2110 · Direct Deposit Liabilities	2,586.20	
			0.00	
DD3013	02/16/2024 Joshua K Green	1111 - Checking - Zions Bank		0.00
		4219 · Josh Green	-1,820.70	
		4219 · Josh Green	-289.00	
		4219 · Josh Green	-202.30	
		2110 · Direct Deposit Liabilities	250.00	
		2110 · Direct Deposit Liabilities	1,379.50	
			0.00	
DD3014	02/16/2024 Kelsey Nichols	1111 - Checking - Zions Bank		0.00
		4221 · Kelsey Nichols	-2,064.00	
		2110 · Direct Deposit Liabilities	1,541.65	
			0.00	
DD3015	02/16/2024 Kristi A Taylor	1111 - Checking - Zions Bank		0.00
		4213 · Kristi Taylor	-2,231.55	
		4213 · Kristi Taylor	-413.25	
		2110 · Direct Deposit Liabilities	1,870.34	
			0.00	
DD3016	02/16/2024 Shauna R Vink	1111 - Checking - Zions Bank		0.00
		4217 · Shauna Vink	-1,691.58	
		4217 · Shauna Vink	-76.89	
		4217 · Shauna Vink	-281.93	
		2110 · Direct Deposit Liabilities	250.00	
		2110 · Direct Deposit Liabilities	1,051.07	
			0.00	
DD3017	02/16/2024 Tyler D Shumway	1111 - Checking - Zions Bank		0.00
		4146 · Tyler D. Shumway	-1,985.75	
		4146 · Tyler D. Shumway	-91.66	
		4146 · Tyler D. Shumway	-274.95	
		4146 · Tyler D. Shumway	-183.30	
		2110 · Direct Deposit Liabilities	1,583.53	
			0.00	
13052	02/01/2024 U.S. POSTMASTER	1111 - Checking - Zions Bank		-1,135.55
	02/01/2024	7105 · Billing Expenses	-1,135.55	1,135.55
			-1,135.55	1,135.55
Checks 13061 - 13076 Reviewed & Signed by Dale Weiss 1/31/24				
13061	01/19/2024 GRAND COUNTY CLERK	1111 - Checking - Zions Bank		-15,299.11
		4155 · Group Insurance	-11,723.35	11,723.35
		2240 · Cafeteria Plan Ins	-185.12	185.12
		2246 · Allstate - Vol Insur Benefits	-66.84	66.84
		2247 · FSA Employee Paid	-83.34	83.34
		2248 · HSA Employee	-450.00	450.00
		2240 · Cafeteria Plan Ins	-2,768.50	2,768.50
		2249 · Legal Shield	-21.96	21.96
			-15,299.11	15,299.11

GWSSA Check Detail

January 19 through February 22, 2024

13062	01/31/2024 *NICHOLS, KELSEY 01/30/2024	1111 - Checking - Zions Bank 7111 - Shop & Safety Expenses	-263.15	263.15
			-263.15	263.15
13063	01/31/2024 DOMINION ENERGY 01/23/2024	1111 - Checking - Zions Bank 7114 - O&M Office	-680.26	680.26
			-680.26	680.26
13064 INV 113641	01/31/2024 LUBE IT EXPRESS 01/23/2024	1111 - Checking - Zions Bank 7121 - O&M Vehicle	-157.80	157.80
			-157.80	157.80
13065 INV 9590	01/31/2024 METERWORKS 01/23/2024	1111 - Checking - Zions Bank 7115 - O&M Water	-1,101.61	1,101.61
			-1,101.61	1,101.61
13066 INV 22472	01/31/2024 RICK'S GLASS 01/23/2024	1111 - Checking - Zions Bank 7116 - O&M Sewer	-229.44	229.44
			-229.44	229.44
13067	01/31/2024 SCHRIVER, DUSTY 01/30/2024	1111 - Checking - Zions Bank 7111 - Shop & Safety Expenses	-208.54	208.54
			-208.54	208.54
13068	01/31/2024 SHANE MERETT 01/30/2024	1111 - Checking - Zions Bank 3710 - Culinary Water Fees	-70.63	70.63
			-70.63	70.63
13069	01/31/2024 VERIZON WIRELESS 01/20/2024	1111 - Checking - Zions Bank 7114 - O&M Office	-225.72	225.72
			-225.72	225.72
13070 INV WBTP29 INV WCDD47 INV WCC121 INV WCJW92 INV WDKZ54	01/31/2024 STANDARD PLUMBING 01/04/2024 01/08/2024 01/08/2024 01/10/2024 01/23/2024	1111 - Checking - Zions Bank 7111 - Shop & Safety Expenses 7121 - O&M Vehicle 7121 - O&M Vehicle 7111 - Shop & Safety Expenses 7115 - O&M Water 7115 - O&M Water	-22.47 -10.07 -3.49 -28.45 -4.60 -14.24	25.96 10.07 3.49 28.45 4.60 14.24
			-83.32	86.81
13071	01/31/2024 WELLS FARGO - VISA 01/22/2024	1111 - Checking - Zions Bank 7114 - O&M Office 7142 - TARP Incentive 7115 - O&M Water	-151.89 -170.48 -95.19	180.99 203.14 113.42
			-417.56	497.55
13072 INV 64189	01/31/2024 BARONE, INC - VACMASTERS 01/25/2024	1111 - Checking - Zions Bank 7121 - O&M Vehicle	-141.51	141.51
			-141.51	141.51
13073 INV 85307	01/31/2024 RIVERSIDE PLUMBING & HEATING INC 01/24/2024	1111 - Checking - Zions Bank 7111 - Shop & Safety Expenses	-10.15	10.15
			-10.15	10.15
13074 INV 139280 INV 139891	01/31/2024 SUNRISE ENGINEERING 12/31/2023 12/31/2023	1111 - Checking - Zions Bank 7107 - Will Serve Expense 7107 - Will Serve Expense 7107 - Will Serve Expense 7107 - Will Serve Expense	-320.00 -555.50 -240.00 -1,010.00	320.00 555.50 240.00 1,010.00
			-2,125.50	2,125.50

GWSSA Check Detail

January 19 through February 22, 2024

13075	01/31/2024 TAYLOR, KRISTI	1111 - Checking - Zions Bank		-113.90
	01/31/2024	7104 · Travel and Training		113.90
			-113.90	113.90
13076	02/01/2024 BROWNS HILL ENGINEERING & CONTROL	1111 - Checking - Zions Bank		-2,456.01
INV GW-2024-02	02/01/2024	7101 · Software, Subs. & Memberships		2,456.01
			-2,456.01	2,456.01
Checks 13077 - 13091 Reviewed & Signed by Gary Wilson 2/6/24				
13077	02/06/2024 BLUE STAKES OF UTAH	1111 - Checking - Zions Bank		-73.90
INV UT202400065	01/31/2024	7101 · Software, Subs. & Memberships		73.90
			-73.90	73.90
13078	02/06/2024 CARQUEST AUTO PARTS	1111 - Checking - Zions Bank		-326.93
INV 14910-323385	01/02/2024	7121 · O&M Vehicle	-35.17	35.17
INV 14910-323408	01/02/2024	7121 · O&M Vehicle	-7.49	7.49
INV 14910-323823	01/08/2024	7121 · O&M Vehicle	-47.99	47.99
INV 14910-323930	01/10/2024	7111 · Shop & Safety Expenses	-54.15	54.15
INV 14910-324728	01/23/2024	7121 · O&M Vehicle	-156.15	156.15
INV 14910-324833	01/25/2024	7121 · O&M Vehicle	-25.98	25.98
			-326.93	326.93
13079	02/06/2024 CINCH IT	1111 - Checking - Zions Bank		-1,262.00
INV 1228	02/01/2024	7108 · Professional Services	-1,262.00	1,262.00
			-1,262.00	1,262.00
13080	02/06/2024 CITY OF MOAB	1111 - Checking - Zions Bank		-47,605.73
	02/06/2024	7123 · Sewage Treatment	-47,605.73	47,605.73
			-47,605.73	47,605.73
13081	02/06/2024 DESERT WEST OFFICE SUPPLY	1111 - Checking - Zions Bank		-104.44
	01/03/2024	7114 · O&M Office	-8.58	15.16
	01/09/2024	7115 · O&M Water	-18.00	18.00
INV 260619	01/25/2024	7114 · O&M Office	-42.88	42.88
INV 260732	01/31/2024	7116 · O&M Sewer	-23.00	23.00
		7114 · O&M Office	-11.98	11.98
			-104.44	111.02
13082	02/06/2024 EMERY TELECOM	1111 - Checking - Zions Bank		-290.55
	02/01/2024	7114 · O&M Office	-290.55	290.55
			-290.55	290.55
13083	02/06/2024 FARM & CITY	1111 - Checking - Zions Bank		-12.78
INV 168932	01/31/2024	7116 · O&M Sewer	-12.78	12.78
			-12.78	12.78
13084	02/06/2024 LARSON & COMPANY	1111 - Checking - Zions Bank		-300.00
INV 22482733	01/31/2024	7108 · Professional Services	-300.00	300.00
			-300.00	300.00
13085	02/06/2024 MOAB CLEAN LLC	1111 - Checking - Zions Bank		-150.00
INV 856	01/31/2024	7122 · O&M Buildings & Grounds	-150.00	150.00
			-150.00	150.00
13086	02/06/2024 MONSEN ENGINEERING SUPPLY	1111 - Checking - Zions Bank		-575.00
INV PM-INV026990	02/01/2024	7101 · Software, Subs. & Memberships	-575.00	575.00
			-575.00	575.00
13087	02/06/2024 MOUNTAINLAND SUPPLY COMPANY	1111 - Checking - Zions Bank		-3,797.56
S105883591.001	01/03/2024	7115 · O&M Water	-1,406.58	1,406.58
S105891068.001	01/04/2024	7115 · O&M Water	-216.05	216.05
S105883591.003	01/10/2024	7115 · O&M Water	-77.89	77.89

**GWSSA
Check Detail**

January 19 through February 22, 2024

S105883591.002	01/10/2024	7115 · O&M Water	-61.35	61.35
S105362020.001	01/16/2024	7111 · Shop & Safety Expenses	-114.67	114.67
S105903600.002	01/18/2024	7115 · O&M Water	-2.81	2.81
S105914949.001	01/19/2024	7115 · O&M Water	-103.93	103.93
S105914949.003	01/24/2024	7115 · O&M Water	-67.39	67.39
S105914949.002	01/24/2024	7115 · O&M Water	-371.02	371.02
S105938743.001	01/31/2024	7115 · O&M Water	-1,375.87	1,375.87
			-3,797.56	3,797.56

13088	02/06/2024 NAPA AUTO PARTS	1111 · Checking - Zions Bank		-1,664.11
INV 689103	01/08/2024	7121 · O&M Vehicle	-710.62	918.47
		7111 · Shop & Safety Expenses	-18.54	23.96
INV 689176	01/09/2024	7121 · O&M Vehicle	-116.99	116.99
INV 689224	01/09/2024	7121 · O&M Vehicle	-148.88	148.88
INV 689276	01/10/2024	7121 · O&M Vehicle	-22.98	22.98
INV 689349	01/11/2024	7121 · O&M Vehicle	-290.95	290.95
INV 689645	01/16/2024	7121 · O&M Vehicle	-21.99	21.99
INV 689754	01/17/2024	7121 · O&M Vehicle	-99.46	99.46
INV 690054	01/22/2024	7121 · O&M Vehicle	-85.29	85.29
INV 690037	01/22/2024	7121 · O&M Vehicle	-45.98	45.98
INV 690141	01/23/2024	7121 · O&M Vehicle	-18.49	18.49
INV 690310	01/25/2024	7111 · Shop & Safety Expenses	-83.94	83.94
			-1,664.11	1,877.38

13089	02/06/2024 ROCKY MOUNTAIN POWER	1111 · Checking - Zions Bank		-5,782.18
41665999-008 7	01/29/2024	7112 · Pump Costs - Culinary	-13.54	13.54
41665999-005 3	01/29/2024	7112 · Pump Costs - Culinary	-1,382.73	1,382.73
41665999-010 3	01/29/2024	7112 · Pump Costs - Culinary	-20.14	20.14
58978956-004 4	01/29/2024	7113 · Pump Costs - Irrigation	-93.65	93.65
41665999-002 0	01/30/2024	7112 · Pump Costs - Culinary	-106.49	106.49
41665999-001 2	01/30/2024	7112 · Pump Costs - Culinary	-3,756.23	3,756.23
41665999-003 8	01/30/2024	7112 · Pump Costs - Culinary	-191.23	191.23
59034676-002 8	01/30/2024	7114 · O&M Office	-218.17	218.17
			-5,782.18	5,782.18

13090	02/06/2024 SOLID WASTE SSD1	1111 · Checking - Zions Bank		-117.00
	01/31/2024	7122 · O&M Buildings & Grounds	-117.00	117.00
			-117.00	117.00

13091	02/06/2024 WALKER TRUE VALUE HARDWARE	1111 · Checking - Zions Bank		-142.74
INV 971231	01/08/2024	7111 · Shop & Safety Expenses	-25.27	25.27
INV 971423	01/09/2024	7111 · Shop & Safety Expenses	-36.57	36.57
INV 971405	01/09/2024	7121 · O&M Vehicle	-35.02	35.02
INV 971502	01/10/2024	7122 · O&M Buildings & Grounds	-4.58	4.58
INV 972349	01/20/2024 WALKER TRUE VALUE HARDWARE	2000 · Accounts Payable	0.00	-43.98
INV 972506	01/23/2024	7116 · O&M Sewer	-10.76	10.76
INV 972706	01/24/2024	7111 · Shop & Safety Expenses	-11.98	11.98
INV 972618	01/24/2024	7111 · Shop & Safety Expenses	-8.99	8.99
INV 972737	01/25/2024	7111 · Shop & Safety Expenses	-5.58	5.58
INV 973297	01/31/2024	7111 · Shop & Safety Expenses	-3.99	3.99
			-142.74	98.76

Checks 13092 - 13100 Reviewed & Signed by Gary Wilson 2/14/24

13092	02/16/2024 GRAND COUNTY CLERK	1111 · Checking - Zions Bank		-15,299.11
		4155 · Group Insurance	-11,717.05	11,717.05
		2240 · Cafeteria Plan Ins	-191.42	191.42
		2246 · Allstate - Vol Insur Benefits	-66.84	66.84
		2247 · FSA Employee Paid	-83.34	83.34
		2248 · HSA Employee	-450.00	450.00
		2240 · Cafeteria Plan Ins	-2,768.50	2,768.50
		2249 · Legal Shield	-21.96	21.96
			-15,299.11	15,299.11

GWSSA Check Detail

January 19 through February 22, 2024

13093 INV 42385	02/13/2024 AYCOCK, MILES & ASSOCIATES CPA's, PC 01/31/2024	1111 - Checking - Zions Bank 7108 · Professional Services	-3,100.00 <hr/> 3,100.00
			-3,100.00 3,100.00
13094	02/13/2024 CATHY MATTINGLY 02/13/2024	1111 - Checking - Zions Bank 3731 · Sewer Fees - GWSSA	-522.80 <hr/> 522.80
			-522.80 522.80
13095 INV 169100 INV 169154	02/13/2024 FARM & CITY 02/06/2024 02/07/2024	1111 - Checking - Zions Bank 7111 · Shop & Safety Expenses 7122 · O&M Buildings & Grounds	-19.99 19.99 <hr/> -179.99 179.99 <hr/> -199.98 199.98
			-19.99 19.99
			-179.99 179.99
			-199.98 199.98
13096 INV 1286097	02/13/2024 LEGRAND JOHNSON CONSTRUCT 02/06/2024	1111 - Checking - Zions Bank 7111 · Shop & Safety Expenses	-167.53 <hr/> 167.53
			-167.53 167.53
13097 58978956-005 1 59034676-005 1	02/13/2024 ROCKY MOUNTAIN POWER 02/01/2024 02/01/2024	1111 - Checking - Zions Bank 7113 · Pump Costs - Irrigation 7112 · Pump Costs - Culinary	-10.26 10.26 <hr/> -133.37 133.37 <hr/> -143.63 143.63
			-10.26 10.26
			-133.37 133.37
			-143.63 143.63
13098	02/13/2024 WASH-IT EXPRESS 01/31/2024	1111 - Checking - Zions Bank 7121 · O&M Vehicle	-62.50 <hr/> 62.50
			-62.50 62.50
13099 F2407E00791	02/14/2024 FUEL NETWORK 02/01/2024	1111 - Checking - Zions Bank 7121 · O&M Vehicle	-542.25 <hr/> 542.25
			-542.25 542.25
Checks 13101 - 13111 Reviewed & Signed at board meeting 2/22/24			
13101 INV 24B0997	02/22/2024 CHEMTECH-FORD, INC. 02/15/2024	1111 - Checking - Zions Bank 7115 · O&M Water	-120.00 <hr/> 120.00
			-120.00 120.00
13102 INV 169364	02/22/2024 FARM & CITY 02/14/2024	1111 - Checking - Zions Bank 7121 · O&M Vehicle	-173.98 <hr/> 173.98
			-173.98 173.98
13103 INV 126031	02/22/2024 GRAND TIRE 02/14/2024	1111 - Checking - Zions Bank 7121 · O&M Vehicle	-1,208.00 <hr/> 1,208.00
			-1,208.00 1,208.00
13104 INV EA1375803	02/22/2024 LES OLSON COMPANY 02/15/2024	1111 - Checking - Zions Bank 7101 · Software, Subs. & Memberships	-1,349.10 <hr/> 1,349.10
			-1,349.10 1,349.10
13105 INV 9641	02/22/2024 METERWORKS 02/15/2024	1111 - Checking - Zions Bank 7115 · O&M Water	-22,601.40 <hr/> 22,601.40
			-22,601.40 22,601.40
13106 INV 34691	02/22/2024 NELSON'S HEATING & REFRIGERATION 02/07/2024	1111 - Checking - Zions Bank 7122 · O&M Buildings & Grounds	-2,006.39 <hr/> 2,006.39
			-2,006.39 2,006.39
13107 INV 85469	02/22/2024 RIVERSIDE PLUMBING & HEATING INC 02/16/2024	1111 - Checking - Zions Bank 7115 · O&M Water	-75.40 <hr/> 75.40
			-75.40 75.40
13108	02/22/2024 SCHRIVER, DUSTY 02/21/2024	1111 - Checking - Zions Bank 7111 · Shop & Safety Expenses	-391.46 <hr/> 391.46
			-391.46 391.46

**GWSSA
Check Detail**

January 19 through February 22, 2024

13109	02/22/2024 SHUMWAY, TYLER 02/21/2024	1111 · Checking - Zions Bank 7111 · Shop & Safety Expenses	-153.86	153.86
			-153.86	153.86
13110	02/22/2024 SUNRISE ENGINEERING INV 0140894 02/13/2024	1111 · Checking - Zions Bank 7107 · Will Serve Expense 7107 · Will Serve Expense	-445.00	445.00
			-445.00	445.00
			-890.00	890.00
13111	02/22/2024 MUSSELMAN, BEN 02/22/2024	1111 · Checking - Zions Bank 7111 · Shop & Safety Expenses	-165.00	165.00
			-165.00	165.00
TOTAL				\$213,211.47

SVW & SID Check Detail

January 19 through February 22, 2024

Num	Date	Name	Account	Paid Amount	Original Amount
	01/31/2024		1111 - Checking		-0.13
			4240 - Office Expense	-0.13	0.13
				-0.13	0.13
ACH	01/27/2024	RURAL DEVELOPMT	1111 - Checking		-9,099.00
			2496 - Notes Pay-RD Water Bond 2018	-3,592.61	3,592.61
			4450 - Interest Expense - Bonds	-5,506.39	5,506.39
				-9,099.00	9,099.00
ACH	02/15/2024	RURAL DEVELOPMT	1111 - Checking		-5,421.00
			2494 - Note Pay - RD Wtr Bond Phase II	-3,136.37	3,136.37
			4450 - Interest Expense - Bonds	-2,284.63	2,284.63
				-5,421.00	5,421.00
TOTAL					\$14,520.13

EDUCATIONAL HANDOUT FOR BOARD MEMBERS

Local District & Special Service District Board Member Training

- **Who must complete it:** All local district and special service district board members
- **Time frame for completion:** Within one year of appointment/election to office (and within one year of each reappointment/reelection to office). For example, if a board member's first day in office is January 1, 2021, the board member would have until December 31, 2021 to complete the course.
- **Who provides it:** State Auditor
- **Who tracks it:** State Auditor
- **Who enforces it:** State Auditor
- **Statute:** [Utah Code 17B-1-312](#)
- **How to complete:** Complete one of the two following options...
 - 1. Complete the district board member training course at: training.auditor.utah.gov. The course takes approximately 1.5 hours to complete. *The majority of users complete this option.*
 - 2. Attend an occasionally held in-person training provided by an Office of the State Auditor employee (typically offered during the Utah Association of Special Districts convention held in the fall).

EXHIBIT A

Emergency Planning

In the Event of Fire:

An evacuation map for the building is posted on the bulletin board located in the Agency office. It shows the location of exits, fire extinguishers, first aid kits, and where to assemble outside. A copy of the map is provided as Appendix B to this document. Fire extinguishers are located in each vehicle, in several places in the Operations Shop, and in the office. All employees will receive training on the use of fire extinguishers as part of their initial orientation.

In the Event of an Injury:

First aid kits are kept in the Agency office and each of the vehicles. Employees are required to report needed first aid supplies to their supervisor.

All employees are required to be certified in CPR/First Aid. A list of current first aid and CPR certified employees is posted on the safety bulletin board along with the certification expiration dates.

In case of serious injury, do not move the injured person unless absolutely necessary. Only provide assistance to the level of your training. Call for help. If there is no response, call 911.

Aids/HIV and Hepatitis B are the primary infectious diseases of concern in blood. *All blood should be assumed to be infectious.* These diseases can both be deadly. Employees are *not* required to perform first aid as part of their job duties. In the event of a bleeding injury where first aid is needed, use gloves if possible to prevent exposure to blood or other potentially infectious materials. The injured person can often help by applying pressure to the wound. Gloves and a mouth barrier for rescue breathing are available in the first aid kits. If you are exposed to blood while giving first aid wash immediately with soap and water and report the incident to a supervisor. The appropriate follow-up procedures will be initiated, including medical evaluation, counseling, Hepatitis B vaccine and blood testing of the source person if possible.

Safety and Health Training and Education:

Training is an essential part of our plan to provide a safe work place at Grand Water & Sewer Service Agency. The Agency has membership in various professional organizations, these organizations provide safety training to ensure employees are trained in the safe completion of all job functions. The following provides a list of training courses offered:

- Bloodborne Pathogens
- Confined Space
- Defensive Driving
- Fall Protection
- Fire Extinguisher/Evacuation
- First Aid/CPR
- Flagging/Traffic Control
- Hearing Conservation
- Lockout/Tagout

EXHIBIT A

- ~~Trenching/Shoring~~
- ~~Other site specific training as required~~

EMPLOYEE EMERGENCY ACTION PLAN^[JG1]

The Grand Water & Sewer Service Agency identifies the need for an Employee Emergency Action Plan for situations that may arise during the execution of normal working activities.

In emergency situations that disrupt daily work activity, the Agency Manager will decide how to proceed with public communication and the function of daily activities. No employee shall speak to the media without approval from the Agency Manager.

In the event of an emergency, the chain of command will go as follows: Agency Manager, Operator III, Designated Safety Officer, Human Resource Director.

In most emergency situations, leadership and rescue operations will be performed by Law Enforcement, Emergency Medical Technicians (EMT's), or members of the Fire Department upon their arrival at the scene.

Safety and Health Training and Education:

Training is an essential part of our plan to provide a safe workplace at Grand Water & Sewer Service Agency. The Agency has membership in various professional organizations, these organizations provide safety training to ensure employees are trained in the safe completion of all job functions. The following provides a list of training courses offered:

- Bloodborne Pathogens
- Confined Space
- Defensive Driving
- Active Shooter
- Fall Protection
- Fire Extinguisher/Evacuation
- First Aid/CPR
- Flagging/Traffic Control
- Hearing Conservation
- Lockout/Tagout
- Trenching/Shoring
- Personal Protective Equipment (PPE)
- Other site-specific training as required

Training will be given annually or when certifications have expired. Practice drills will be performed annually to ensure employees' understanding of duties.

There are no critical operations located inside or outside of the office building that require a designated employee to shut down.

Active Shooter:

EXHIBIT A

Remain calm. Evacuate the premises if there is an accessible escape path and dial 911 to report the situation. If possible, help others escape. If escape is not possible, find a place to hide out. Make sure to be out of the shooter's view. To prevent an active shooter from entering your hiding place, lock or blockade the door. Dial 911, if possible, to alert police to the active shooter's location.

When exiting the building, keep your hands visible to emergency responders. Obey all instructions from Law Enforcement.

As a last resort, only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter.

Severe Weather:

Grand County's location near the base of the La Sal Mountain range combined with the High Utah Desert brings in spring and late summer recurring storm events that have followed a consistent pattern. These storm events bring heavy rains and severe thunderstorms that can potentially cause unsafe working conditions for our employees.

Employees should monitor weather conditions accordingly by checking local weather forecasts or by using weather applications on their computers or smart devices. If it is necessary, postpone the project until you are sure that weather conditions have improved.

Thunderstorms/Lightning:

When thunder is heard, or if a cloud to ground lightning strike is seen, then the thunderstorm is close enough to strike your location with lightning. Suspend work immediately and in a safe manner.

Move to a safe shelter, which includes a fully enclosed metal vehicle with the windows up or inside of a building.

Avoid unsafe shelter areas like in water, inside unenclosed equipment, or under trees, power poles, and radio towers.

Wait a minimum of 30 minutes from the last observed lightning or thunder event before resuming work.

People who have been struck by lightning do not carry an electrical charge and are safe to handle. Contact emergency services with your location and then apply first aid if the immediate area around them is safe to do so.

Flash Flooding:

During a flood event, water levels and the rate of water flowing can quickly change. Remain aware and avoid flood waters at all costs. Evacuate immediately when water starts to rise.

If safe to do so, secure the worksite and remove equipment. If equipment is swept away in a flash flood, notify the Agency Manager immediately so they can notify the Grand County Emergency Management Director of possible downstream contamination.

Avoid flood waters: Do not walk through flood waters or drive through low water crossings.

EXHIBIT A

Be aware of Hazards like downed powerlines, broken gas lines, or exposed wires. Report them to 911 immediately.

Contact the Agency Manager/Office to notify them that you are safe and to receive further instructions.

Earthquake:

During an Earthquake:

If you are in a work vehicle, pull over and stop in a safe place. Set your parking brake.

If you are outdoors, move a safe distance away from buildings and large objects.

If you are indoors, drop down and seek cover under a desk or table, do not rush to a doorway or try to run outside. Avoid windows.

After an Earthquake:

Expect aftershocks to follow the main shock of an earthquake. Be ready to drop and seek cover again if you feel an aftershock.

If you are in a damaged building, go outside immediately and move away from the building. Do not enter a damaged building.

If you are trapped inside a building, try to send a text or bang on a pipe or wall. Cover your mouth with your shirt for protection from dust.

Check to see if you are hurt and help others. If someone is hurt or if there is a gas leak/downed powerline, call 911. Emergency call lines will more than likely be overwhelmed with phone calls so expect a wait time.

Chemical Exposure:

GWSSA Employees work with chemicals that can be found in the SDS book, which is located at each chlorinator facility and inside the workshop. Employees should become familiar with the chemicals inside the book and make the Designated Safety Officer aware if new chemicals are purchased so that they may be added to the inventory list.

Employees may be exposed to chemicals in three ways: By breathing, swallowing, or touching/coming into contact with the chemical. Employees should always remember that they may be exposed to chemicals even though they may not be able to see or smell anything unusual.

Chemicals should be stored in their original containers so that you can always identify the contents of the bottle. If a chemical is moved to a new container, that container must have a clearly marked label explaining what it contains for SDS identification purposes.

Handle chemicals while wearing the proper PPE. Avoid mixing chemicals, even household products. Always read and follow the directions listed on the chemical and in the SDS manual. Store chemicals in the proper storage facility, away from corrosive and flammable items.

EXHIBIT A

Clean up any spills immediately with some rags, being careful to protect your eyes and skin with personal protective equipment. Dispose of rags accordingly.

In the event of coming into contact with chemicals:

- Follow the instructions on the SDS sheet carefully.
- Clean off skin using water and rags. Remove clothing and wash it according to SDS instructions.
- Use the eyewash station to clean eyes, which is located inside the workshop and in each chlorinator facility. Each vehicle has a first aid kit that contains saline solution.
- If ingested, contact poison control immediately by calling 1-800-222-1222. If you start to show signs of illness, notify your supervisor or coworker, and call 911.

In the Event of an Injury:

First aid kits are kept in the Agency office and each of the vehicles. Employees are required to report needed first aid supplies to their supervisor.

In case of serious injury, do not move the injured person unless necessary. Only provide assistance to the level of your training. Call for help. If there is no response, call 911.

CPR/First Aid:

All employees are required to be certified in CPR/First Aid. A list of current first aid and CPR certified employees is posted on the safety bulletin board along with the certification expiration dates.

Bloodborne Pathogens/Bodily Fluids

Aids/HIV and Hepatitis B are the primary infectious diseases of concern in blood. *All* blood should be assumed to be infectious. These diseases can both be deadly. Employees are not required to perform first aid as part of their job duties. In the event of a bleeding injury where first aid is needed, use gloves if possible to prevent exposure to blood or other potentially infectious materials. The injured person can often help by applying pressure to the wound. Gloves and a mouth barrier for rescue breathing are available in the first aid kits. If you are exposed to blood while giving first aid, wash immediately with soap and water and report the incident to a supervisor. The appropriate follow-up procedures will be initiated, including medical evaluation, counseling, Hepatitis B vaccine and blood testing of the source person if possible.

Designated Emergency Meeting Place

In the event of a natural disaster or emergency event that prevents GWSSA Employees from assembling at the office located at 3025 Spanish Trail Road, employees are to assemble at the Old Spanish Trail Arena located at 3641 S Highway 191, unless directed otherwise by a supervisor.

Fire Extinguishers

When using fire extinguishers, employees should employ the "PASS" system of early-stage firefighting:

EXHIBIT A

- P**—Pull the pin on the extinguisher.
- A**—Aim at the base of the fire.
- S**—Squeeze the handle.
- S**—Sweep at the fire, moving from side to side.

If a fire cannot be extinguished by using one full extinguisher, they should evacuate the site and let the fire department handle the situation.

Natural Gas Leak

GWSSA Operators may encounter gas leaks out at job sites when a pipe is ruptured by equipment while GWSSA office employees may experience broken lines to a furnace or shop heater.

You can recognize a gas leak by distinctive signs like: the strong odor of rotten eggs, a hissing/blowing sound near gas appliances or from the ground, dead vegetation near gas pipelines, or by identifying discolored soil surrounding gas pipelines.

The emergency procedures for natural gas emergencies are similar to that for fire emergencies.

If you smell natural gas inside a building:

- Stay calm and alert.
- Do not turn electrical switches on/off.
- Do not use a phone or cell phone inside the building.
- Do not use any ignition sources or open flames.
- If possible, open the windows and doors to provide ventilation, but do not spend additional time doing so if there is imminent danger of explosion or fire that will jeopardize your safety.
- Make an effort to notify employees inside the building of the threat. Escort non-GWSSA visitors from the building.
- Leave the building quickly and by the fastest route possible and go to the designated Assembly Area, which is located 60 feet from the front door of the building near the power pole/drop box to the south of the property.
- Once a safe distance away, call 911 and explain the situation.

If you encounter a natural gas leak/smell outside of the building or on jobsite:

- Stay calm and alert.
- Do not investigate or try to fix the issue yourself.
- Do not use a cell phone or start any vehicles or use any ignition sources or open flames.
- Alert others and evacuate the area immediately.
- If you are in the equipment that has caused the gas leak, turn off the machine immediately and exit the vehicle and vacate. Notify everyone what has happened.
- Move uphill or crosswind from the leak site.
- Once far enough away from the leak site, contact emergency services by calling 911.
- Secure the site from a distance (i.e. don't let anyone approach from your direction).
- Contact your Agency Director as soon as possible.
- Do not return to the jobsite until authorized.

EXHIBIT A

Fire Action Plan

In Office:

In the event of a fire, call 911 as soon as safely possible. All employees are to evacuate the building immediately by safely moving to the nearest exit. Employees that are currently with customers are to escort the customer out of the building and to the designated evacuation assembly area. An effort will be made to safely inform employees inside the building, sheds, and shop.

After the emergency evacuation, all employees are to gather at the Assembly Area. This is located at the south of the property, near the power pole/drop box. This location is 60 feet from the front door of the building and gives employees a safe place to stand to avoid emergency vehicle traffic.

At the Assembly Area, an employee count will be conducted; the names and locations of anyone not accounted for will be passed on to the official in charge. Employees are to be mindful of emergency vehicles while in this area and should not re-enter the facility without the Agency Manager or Fire Marshall's approval.

An evacuation map for the building is posted on the bulletin board located in the Agency office. It shows the location of exits, fire extinguishers, first aid kits, and where to assemble outside. A copy of the map is provided as Appendix B to this document. Fire extinguishers are located in each vehicle, in several places in the Operations Shop, and in the office. All employees will receive training on the use of fire extinguishers as part of their initial orientation.

Employees will be trained on how to assist with a person who does not speak English, as well as how to assist a person with disabilities.

At a jobsite, wellhouse, storage tank, or chlorinator facility:

Evacuate area and assemble in a safe location. Call 911 as soon as it is safely possible to do so. Provide them with fire location and number of employees at site. If safely possible, remove equipment from the area of fire. The Lead Operator shall order the crew to an assembly area that he or she has designated during the emergency. If equipment is on fire, do not attempt to operate--evacuate the area immediately and move to a faraway distance to prevent injury from possible explosion.

Contact the Agency Manager immediately after contacting emergency services. Do not re-enter the area until permission is given by either the Fire Marshall or Agency Manager.

Perform a count of employees at the assembly area and pass along names and last known location of anyone not accounted for to the official in charge.

Employees will be trained on how to assist with a person who does not speak English, as well as how to assist a person with disabilities.

EXHIBIT A

Emergency Contact List

Emergencies.....	9 - 1 - 1
GWSSA..... <i>3025 E Spanish Trail Road, Moab, UT</i>	435-259-8121
Grand County Sheriff's Office..... <i>125 E Center Street, Moab, UT</i>	435-259-4321
Moab Valley Fire Protection District..... <i>45 S 100 E, Moab, UT</i>	435-259-5557
Southeast Utah Health Department..... <i>575 Kane Creek BLVD, Moab, UT</i>	435-259-5602
Grand County Emergency Management..... <i>125 E Center Street, Moab, UT</i>	435-260-8711
Moab Regional Hospital..... <i>450 Williams Way, Moab, UT</i>	435-355-3500
Spanish Valley Clinic..... <i>5555 Old Airport Road, Moab, UT</i>	435-419-9210
Grand County EMS..... <i>520 E 100 N, Moab, UT</i>	435-259-1301
Wildlife Division..... <i>1165 US-191, Moab, UT 84532</i>	435-259-3780
Poison Control.....	800-222-1222

For additional information or an explanation of duties, contact GWSSA's Human Resource Director or the Designated Safety Officer. Personal information of all employees is kept on site in the front office; it is accessible through HR or the Agency Manager.

EXHIBIT A

Current Personal

Below is a list of current personnel, which will be updated annually as needed.

Agency Manager: Ben Musselman.....435-260-1721 (cell)
Billing Clerk: Shauna Vink.....435-259-8121
Bookkeeper/HR/Payroll: Kristi Taylor.....435-259-8121
Agency Operations Assistant/DSO: Josh Green..... 435-260-8374 (cell)
Operator III: Jason Gerber..... 435-220-0694 (cell)
Operator III: Corbie Shumway..... 435-260-1943 (cell)
Operator I: Tyler Shumway..... 435-260-2910 (cell)
Operator I: Dusty Schriver..... 505-801-1085 (cell)
Operator I: Kelsey Nichols..... 435-650-0745

Additional Agency Contact Information can be found in the GWSSA Emergency Action Plan.

PROPOSED IRRIGATION BILLING PROCESS

The current irrigation billing process has created a very large carryover of budgeted irrigation revenue from one fiscal year (FY) into the next. With the current due date of all irrigation fees being in the middle of December, most customers haven't been paying their bill until January or February of the following year. This has created a **LOSS** of budgeted revenue for one year and a gain of **UNANTICIPATED** revenue for the next year.

Example:

FY 2022 amount of Irrigation/Meter fees revenue rolled over and received in FY 2023 = **\$17,666.49**

FY 2023 Irrigation/Meter fees billed amount was = \$144,697.82 Amount received at 2023-year end = \$117,282.82 – Leaving **\$27,415.00** of 2023 FY revenue amount to roll over to FY 2024.

Amount of Irrigation/Meter fees revenue received YTD in FY 2024 for FY 2023 = **\$18,719.83** with **\$4,926.13** of FY 2023 outstanding as of today.

To help eliminate such a large carryover, the following is being proposed...

- Shares and meter fees will be billed at the beginning of the season on April 1st with a due date of September 30th. This allows the customer the ability to make monthly payments without any late fees or penalties being assessed, and hopefully ease the burden of a lump sum payment at the end of the year.
- When the system is turned off at the end of the season (generally the end of October), pumping charges & overuse charges will be billed on November 1st along with any unpaid shares and meter fees, with a final due date of November 30th.
- After November 30th, any unpaid balances will be assessed late fees and penalties.

*** Throughout the season, monthly usage statements will continue to be mailed to customers.

Utah SNOTEL Snow/Precipitation Update Report

Provisional data, subject to revision

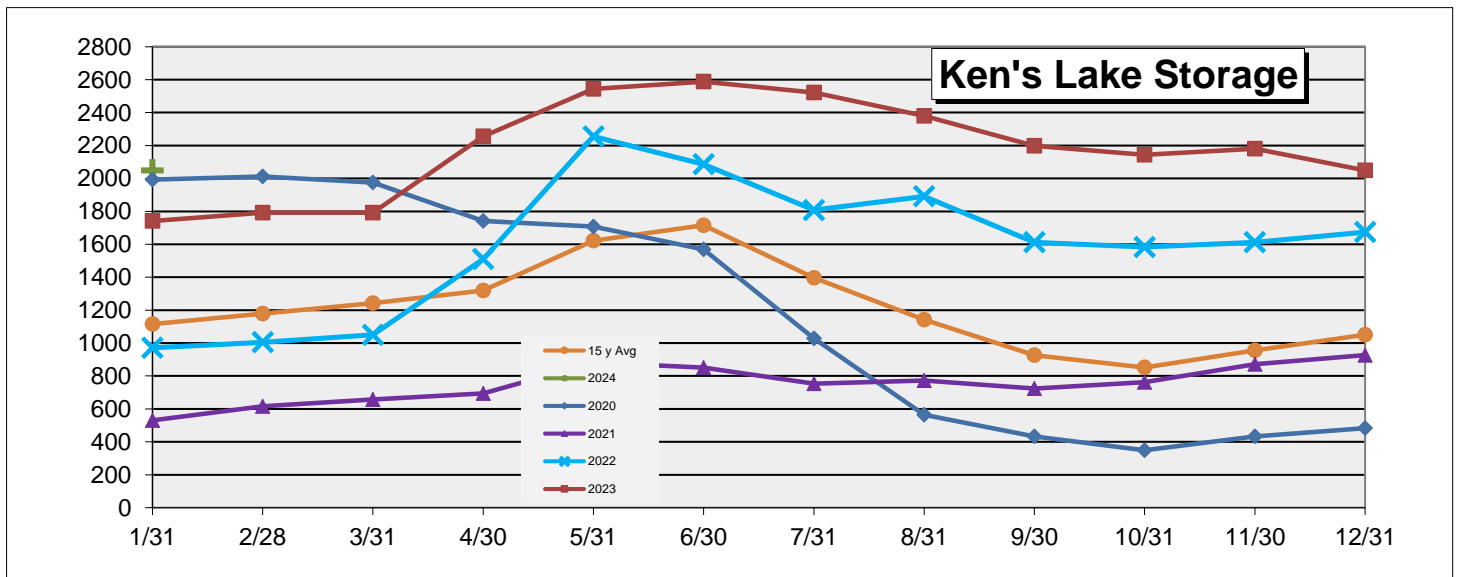
February 20, 2024, 2024

Basin Site Name	Elev (ft)	Snow Water Equivalent			Year-to-Date Precipitation		
		Current (in)	Average (in)	Pct of Avg	Current (in)	Average (in)	Pct of Avg
SOUTH EASTERN UTAH *Water Year run October 1 to September 30							
1/17/2024	9578	9.3	9.3	100	11.4	12.4	92
12/28/2023	9578	5.5	5.9	93	7.4	9.6	77
12/1/2023	9578	3.7	4.5	82	5.3	8.4	63
Last Year	9578	12.5	5.9	212	15.6	9.6	162
	Max Avg	*					

Lake level

Full capacity is 2610 AF

2/15/2024	2012	AF	2023 AF	1758	114% of 2022
2/8/2024	1993.5	AF	2022 AF	971	207% of 2021



Soil Moisture Data

Basin Site Name	Elev. (ft)	Soil Moisture (% Volume)				Weighted Average	Estimated % Saturation
		2 inch	4 inch	8 inch	20 inch		
SOUTH EASTERN UTAH LASAL MOUNTAIN							
2/20/2024	9578	13.2	*	8.4	7.3	8.81	22%
12/31/2023	9578	13.1	*	6.8	7.4	8.27	21%
Last Year		20.1	*	11.5	18.9	16.54	41%