



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, February 28, 2024

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Cheryl Beveridge
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
 - a. Approval of February 14, 2024 Board Meeting Minutes
6. **Reports**
 - a. Legislative Update and Potential Action on Proposed Legislation Shule Bishop
 - b. Executive Director Report Jay Fox
 - UTA Commendation - APTA AdWheel Award
 - UTA Commendation - Operator James Phillips
 - c. Investment Report - Fourth Quarter 2023 Rob Lamph
 - d. Discretionary Grants Report Gregg Larsen
Alma Haskell
7. **Resolutions**
 - a. R2024-02-03 - Resolution Approving the Amended Charter for the Committee on Accessible Transportation Amanda Salmon

8. Contracts, Disbursements and Grants

- a. Contract: Operator Relief Rooms Prefab Building Installation (Cal Wadsworth Construction Company, LLC) Travis Colledge
- b. Contract: UTA Transit Systems Consultant to Support Systems Engineering (WSP USA, Inc.) Dean Hansen
- c. Contract: Sustainability Audit Consultant (Jacobs Engineering Group, Inc) Sarah Ross
- d. Contract: Compliance and Training Software Services (Skillsoft US LLC) Kyle Brimley
- e. Change Order: On-Call Infrastructure Maintenance Contract Task Order #24-008 - Pre-Construction and Construction Management Fees (Stacy and Witbeck, Inc) Jared Scarbrough
Jacob Wouden
- f. Change Order: On-Call Infrastructure Maintenance Contract Task Order #23-125 - Sugar Interlocking Replacement (Stacy and Witbeck, Inc.) Jared Scarbrough
Jacob Wouden

9. Service and Fare Approvals

- a. Service Agreement: Trolley Bus Service Agreement (Farmington City Corporation) Camille Glenn

10. Budget and Other Approvals

- a. TBA2024-02-01 - Technical Budget Adjustment - 2023 Capital Budget Carryover Daniel Hofer
Gregory Andrews

11. Discussion Items

- a. August 2024 Change Day - Initial Discussion Russ Fox
Megan Waters
Monica Howe

12. Other Business

Chair Carlton Christensen

- a. Next Meeting: Wednesday, March 13th, 2024 at 9:00 a.m.

13. Adjourn

Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
 - o Use this link- https://rideuta.zoom.us/webinar/register/WN__H9hDMIoQJWXwdo57uvmFg and follow the instructions to register for the meeting (you will need to provide your name and email address).
 - o Sign on to the Zoom meeting through the URL provided after registering
 - o Sign on 5 minutes prior to the meeting start time.
 - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
 - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, February 27th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.