

Draper Historic Preservation Commission Meeting  
January 17, 2024  
Approved Minutes

Attendance: Michael Barnhill, Nancy Nichols, David Hales, Christa Hutchinson, Wendy Atzet  
Digital Attendance: Annie Bommer, Corina Pace,  
Council Liaison: Bryn Johnson  
Staff Liaison: Jennifer Jastremsky  
Absent: Angie Quinlan, Jason Wiggins, Jordan Putnam  
Guests: Jake Sorenson

Start Time: 6:01pm

1. Welcome and Roll Call

Mike Barnhill welcomed everyone and had all in attendance introduced themselves.

2. Approval of previous meeting minutes.

2.a Approval of November 15, 2023 Minutes

There were no comments on the minutes and David Hales made a motion to approve the minutes. Nancy Nichols seconded the motion. The motion passed with a 7-0 vote.

3. Agenda Items

Corina Pace requested her item be moved up since she was not feeling well and would not be able to stay for the entire meeting. The Commission agreed.

Item 3g moved up on the agenda

3.g Historic Preservation Web Site

Jennifer Jastremsky showed everyone Corina's write up for the Park School for the Commission's website and asked if there were any changes. No one offered any changes so a motion to approve it was made by Mike. The motion was seconded by Corina and passed with a vote of 7-0.

Corina left the meeting

3.a Cloud Document Sharing Application Overview

Jennifer introduced Jake Sorensen from the Draper City's IT Department. The Commission has been talking about some form of digital file sharing that can be done to help coordinate documents and reviews. The IT Department has been working on a cloud system for us. Jake went over the new cloud system, called Synology Drive, and talked about the email he sent out to the Commissioners prior to the meeting. This email has instructions on how to use the system. He has created a quicker way to use the cloud and

he will send out an email with this information. Jake went over how to use the system providing step by step instructions and demonstrating the system for the Commission. A team folder, Draper Historic Preservation has been created for the Commission to use. This is where the Commission can add documents and all members will have access to information. Members can create a document outside the system then upload it to the cloud. What is uploaded is converted to the Synology format. There will not be notifications when a new document is uploaded. Jake demonstrated how the system allows multiple people to edit a document, similar to how google docs works. The system allows someone to go into view history to see when changes were made and click on the date and it will show what the document looked like at the time of the change. Jake discussed how to share a document to someone outside the Commission. Synology will create a public link that can be emailed to someone granting them access to that specific document only. Mike asked if he could send links to Commission members to which he said yes. Jake will email everyone about how to change the password. Mike didn't get an email regarding the Draper Cloud. Jake stated he will send the email again. Bryn Johnson stated she also did not get an email. Jake mentioned that might have been because she is an internal user now that she is on the Council. He will look into that and get her the login information.

### 3.b Conflict of Interest Forms

Jennifer handed out the conflict of interest forms for 2024. She asked everyone to fill out the forms. Jennifer will email it to Annie for her to fill out and also email it to everyone not in attendance at tonight's meeting.

### 3.c Draper Historical Society Coordination

Nancy stated that there have not been any assignments made to attend the Draper Historical Society meeting in 2024 so the Commission needs to determine who will be attending the meeting. Nancy stated Angie was coordinating it and we'll have her do that when she is at the next meeting. Nancy volunteered to attend the January meeting and David volunteered to attend the meeting in February.

### 3.d Reconnaissance Level Survey

Jennifer did not have any updates on the Reconnaissance Level Survey (RLS) Request for Proposals (RFP). She stated she was not sure what the State needs to have in it. Christa Hutchinson talked about the budget and asked if we can do a tiered bidding, a bid for two options on what we want. Jennifer stated she didn't know why not but would have to check with the City's purchasing agent. Jennifer reminded everyone that the bids Annie Bommer brought in were vastly different. Jennifer showed an example of an RLS from Millcreek. The question was asked if there was a timeframe to get the survey done, and it was stated that there is no timeframe to get this done. The City's last survey was done in 2001. Bryn asked if it would make sense to do certain areas now rather than the whole City based on what is going on in different areas of the City. Mike thought if the Commission could get something as nice as Millcreek's it would be great. He likes the tiered approach so we know what it will cost. Annie shared that the Commission should focus on the houses built from the 1950 to

1974 since ones built prior to that would have been documented in the previous RLS. The Commission needs to concentrate on homes that were out of period in 2001 as they may be in period now. Mike thinks the Commission should do areas that will be affected by the Town Center. Bryn talked about getting more written information in the RLS for properties within the Town Center Station Area Plan as those properties could be redeveloped. Preservation does not trump density in the Station Area Plan. It was asked if the Commission redoes the RFP is there a certain amount of time that has to go by before we revise the RFP? It is probably better do a two option bid. Maybe concentrate on Station Area Plan boundaries and within the boundaries we want pictures and write ups, but the rest of the city do the State's bare minimum, like a tiered approach. Providing the old RLS may help reduce costs of the updated RLS.

David made a motion to send the RFP to Draper City purchasing with the two tiered approach concentrating the additional information in the Town Center Station Area Plan area. The motion was seconded by Wendy Atzet. The motion passed 6-0.

### 3.e National Register Nomination and Fitzgerald Cabin Plaque Update

Mike passed out the language that Corey Jensen with Utah State Historic Preservation Office (SHPO) created for the cabin plaque. He asked the Commission if they are okay with the language. It was mentioned that the language references the Fitzgerald House as the oldest brick house in Draper. The house the Charleston restaurant is in, Joshua Terry house, may have been built in 1850, so it may be older and it should be verified which is the oldest surviving brick building. Jennifer stated it would be nice if the write up included more about Draper or about the structures. Half of the write up is about the Fitzgerald marriages. The length needs to stay around the same so something would have to go in order to add addition information.

Mike asked Nancy to see if the Historical Society has any interesting facts to include about house, cabin, or Fitzgerald family. The Commission can work on the changes next month.

Nancy asked about Isaac Stewart House and its possible nomination. Mike hasn't heard anything. Annie has talked to Caralyn Buehner and she is on board and ready to go with the registry. Annie will reach out to Korral Broschinsky and if she is not available another preservationist to help out with this.

Mike hasn't heard about Enniss Auto, but will pick up with the Draper Theater Board of Trustees again now that is 2024. It would be great if they could have the resources available to listed structures.

### 3.f Certified Local Government 2024-2025

Annie stated the Certified Local Government grants (CLG) are due Feb 16<sup>th</sup> so we need to figure out what we want to include in the requests. Maybe the Commission could focus on the RLS or national register or videos. It was asked how should it be divided up? Mike's

thoughts are that the Commission focus on the survey because it's due. Then make a 50/50 split of nominations and 2-3 home tour videos and the RLS. Nancy and Jason are looking at one video for the spring but haven't heard back yet from the Ware's and IFA on videos yet.

Annie made a motion to approve the CLG grant form with the majority of the funds going to the RLS, and the rest being split between the national register nominations and the video tours. David seconded the motion. The motion passed 6-0.

### 3.h School Walking Tour Field Trip

Nancy provided an update and stated the Draper Park Middle School teacher said it would be difficult to get all of the students out to do a physical walking tour and asked if the Commission could do a video because they would be interested in that. They could make up lessons if they get 20-30 min of video and we could use grant money for that. The Commission discussed the possibility of making a video. No decision was made.

### 3.i Historic Draper Cultures Research

David stated he did not have much to report. His only success has been with the Akagi family. Mike Akagi should be back in town in 6 months so hopefully he should be able to get back to that at that time. Nancy asked about the monument to Native American artifacts along the river, Nancy asked if David has been on the Do You Remember Draper Facebook site and suggested he post something there to ask about these groups. David suggested that this item's name could change to ethnic groups on the agenda as he is reviewing more than just indigenous and Japanese history.

### 3.j Walk-through Video Tour of Historic Homes

Nancy was with Caralyn Buehner for the video on the Isaac Stewart house. She stated that the video will be really good. Jennifer read an email from Jason Wiggins since he wasn't in attendance: "Only thing I have to contribute is that Bryce is running behind on getting our next video tour together. He had a busy end of year. I do not have an estimate on when it will be complete."

Wendy asked where videos are housed. Jennifer showed the Draper City website, and the page for the Historic Preservation Commission. It was stated that it would be nice if there could be links to the videos in the walking tour and QR codes on the plaques for houses. Jennifer stated she can ask.

### 3.k Widowmaker Research

Jennifer stated that Jason's email indicated he has not gotten anything done on this.

## 4. Review Action Items for Next Meeting

- a. Jennifer to email conflict of interest form to Annie and those not in attendance
- b. Jake to email change password for cloud

- c. Jennifer to get PR changes to the website language
- d. Jennifer to get purchasing agent the RLS stuff
- e. Nancy to check with the Historical Society about Fitzgerald House and Cabin
- f. Annie to put together the CLG grant info
- g. Jennifer to get QR codes for house tour videos
- h. David would like agenda changed in the future so Japanese history is minority history
- i. Jennifer to add Draper Days on agenda for next month
- j. David would add on agenda to talk about the brochures and where else they could be placed

#### 5. Adjournment

Motion: Christa

2<sup>nd</sup>- David

End Time: 7:23pm