

MINUTES

**UTAH
RESPIRATORY CARE LICENSING
BOARD MEETING**

December 18, 2013

**Room 475 – 4th Floor – 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:04 a.m.

ADJOURNED: 9:47 a.m.

Bureau Manager

April Ellis

Board Secretary

Yvonne King

Board Members Present

Michelle Nylander, Chairperson
Jennifer G. Brinton, MD
Beverly J. Lambdin
Carrie Winberg

Board Members Absent

Earl Fulcher

DOPL Staff Present

Tracy Naff, Compliance

GUESTS:

Charlene Chartier

ADMINISTRATIVE BUSINESS:

DECISIONS AND RECOMMENDATIONS

Approval of the September 17, 2013 Board Meeting Minutes

Ms. Lambdin seconded by Ms. Nylander made a motion to approve the September 17, 2013 Board meeting minutes as written. The motion carried unanimously.

Welcome Carrie Winberg

Ms. Ellis administered the Oath of Office to Ms. Winberg.

APPOINTMENTS:

Charlene Chartier

Ms. Chartier appeared before the Board for her scheduled appointment. Ms. Naff updated the Board on her status and stated that all paper work had been turned in. Ms. Chartier was considered compliant.

The Board suggested arranging drug testing through

Valley Mental Health and Alcohol testing through Infinity. Ms. Naff stated she would set that up.

Dr. Brinton seconded by Ms. Lambdin made a motion to count Ms. Chartier's time towards her probation beginning in November 13, 2013. The motion carried unanimously.

The Board would like to see Ms. Chartier at the next scheduled meeting which the Board determined would be in June.

TOPICS OF DISCUSSION

Tracy Naff, Compliance

Ms. Naff gave an update on compliance.

Continuing Education

Ms. Nylander presented information on continuing education. Ms. Ellis stated that there would still need to be a statutory change to add a continuing education as a requirement.

Meeting Schedule

Ms. Ellis explained that generally if there was no business to come before the Board, the Board meeting could be cancelled.

The Board then determined unless there was business to come before the Board in March, there would not need to be a meeting until June 17, 2014.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

6/17/14
Date Approved

Michelle Nylander
Chairperson, Utah Respiratory Care Licensing Board

6/17/14
Date Approved

K. Bean
Bureau Manager, Division of Occupational & Professional Licensing