



Board of Trustees
01/18/2024 03:00 PM
Anchor Location: 1353 W 760 N
Orem, Utah 84057
This meeting was held via teleconference.

MEETING MINUTES

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Attendees

Voting Members

- Ms. Karen Aston, President
- Ms. Amber Wright, Treasurer
- Ms. Nancy Willison, Board Member
- Ms. Nicole de la Vega, Board Member

Excused Members

- Ms. Rachel Skinner, Vice President

Others In Attendance:

- Kristy Gordon, Chief Administrative Officer
- Jonathan Seal, Director Grades 9-12
- Amy Hart, Director Grades K-8
- Dawn Benke
- Ken Jeppesen
- Hannah Dorius
- Hannah Jones

1. Board Meeting Welcome and Roll Call

Karen Aston called the meeting to order at 3:04PM

2. Pledge of Allegiance

3. Public Comment

There was no public comment.

4. Audit Presentation & Training

Ken Jeppesen joined the meeting at 3:07PM.

Ken Jeppesen presented the Audit Report. The audit went smoothly and no issues were reported back. The audit was performed under government standards. Ken Jeppesen presented several tables and charts showcasing the findings from the audit and provided a description of depreciation standards to the board. The original, amended, and actual budgets were similar as of June 30, 2023. The board had no questions regarding the audit.

Ken Jeppesen left the meeting at 3:18PM.

5. Consent Calendar

a. December 14, 2023 Board Meeting and Closed Session Minutes

Motion: I move to approve the December 14, 2023 Board Meeting Minutes with the changes discussed.

Motion made by: Ms. Amber Wright

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Ms. Nicole de la Vega - Yes

6. Reports

a. Administrative Report

Kristy Gordon presented a portion of the Administrative Report.

Administration is focusing on credit recovery for graduating seniors. A new credit recovery platform was introduced for second semester and has 27 students enrolled. The school has identified at-risk students and connected them with case managers lend support and to ensure they are on track to graduate. Lumen Scholar Institute currently has a waiting list of 30 students for next year. Jonathan Seal reviewed the exit data information over the past year. Most students that leave the school are returning to their local schools. Retention is a focus of the administration. Amy Hart reviewed the benchmark assessments for math and reading across different grades. The assessment scores are improving as the school year progresses. Jonathan Seal reviewed the results from the student end-of-semester survey.

b. Finance Report

Dawn Benke presented the Finance Report. The Statement of Activities and Statement of Financial Position were presented to the board. The budget is on track with the school year being 53% over. Enrollment numbers are up and benefitting the budget. Federal funding is currently low, but that is expected,

and reimbursement funds are expected to trickle in. Operating cash has increased from 12/31/2022.

7. **Board Business**

a. **School LAND Trust FY23 Report**

Amy Hart shared the results from the School LAND Trust Plan Report FY23. The first goal was to improve student reading literacy in kindergarten through 8th grades with 7th and 8th grades as the target population. The students showed typical or excelling progress. The 2nd goal was to increase student math progress toward grade level in 5th through 8th grades, using 6th and 7th grades as the target population. About 80% of students made typical progress by the end of the year.

Motion: I move to approve the School LAND Trust FY23 Report.

Motion made by: Ms. Nancy Willison

Motion seconded by: Ms. Amber Wright

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Ms. Nicole de la Vega - Yes

b. **PTIF Resolution**

Dawn Benke presented the need for a PTIF Resolution to be approved by the board. The PTIF account receives 5.5% interest and the cash in the account is liquid. The board asked if the account is insured by the Federal Reserve. The account is not insured through the Federal Reserve but through the State of Utah.

Motion: I move to approve the PTIF Resolution.

Motion made by: Ms. Amber Wright

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Ms. Nicole de la Vega - Yes

c. **Calendaring**

8. **School LAND Trust Council**

9. **Adjourn**

Motion: At 4:06PM I make a motion to adjourn.

Motion made by: Ms. Nancy Willison

Motion seconded by: Ms. Karen Aston

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Ms. Nicole de la Vega - Yes