

**MINUTES OF THE
WASATCH COUNTY MINERAL LEASE
MEETING**

**APPROVED
12/5/2023**

11:00 am, Wednesday, November 07, 2023

Public Works Building | 1891 West 3000 South | Heber City, Utah 84032

PRESENT:

Board Member - Laren Provost (via phone)

Board Member - Spencer Park

Board Member - Murl Rawlins

Board Member - Kent Berg

Public Works - Kevin Davis, Terry Ekker, Amanda Simpson

WELCOME AND APPROVAL OF MINUTES

Approval of Sept 05, 2023 Minutes: Motion to approve by Kent Burg, seconded by Laren Provost.

UPDATES ON PURCHASES / 2024 EXPENDITURES

1. Radar Signs

Kevin Davis: Signs are up but the one in Wallsburg came with a dead battery so it needs replaced.

2. Wallsburg Bridge

Kevin Davis: Kevin and Terry Ekker met with Paul Smart, who granted permission to utilize his property for access to go around the bridge while it is getting replaced.

3. Grader

Kevin Davis: We got a ship date from Trevor Schuman from Wheeler Cat of November 17th, and we should see it mid to late December. The VIN will be ready October/September so we can use it to make payment to ensure it comes out of the 2023 budget. The total price is \$391,500.00, this cost includes the value of the trade-in.

4. Dump trucks (x2)

Kevin Davis: These will arrive in January but we will be able to get the invoices for them in December so that we can make sure they come out of the 2023 budget. Cost of these are as follows: Chassis: \$120,942.00; Beds: \$72,595.00; Sanders: \$40,085.00; Plow: is \$16,543.95. Totaling \$260,165.95

5. Richardson Flat Road repair

Kevin Davis: This project is completed.

6. Cat Cab

Kevin Davis: This has been paid for and received.

7. Sander Racks

Kevin Davis: Concrete is poured, and metal has been ordered. This should be completed this year. The estimated cost is about \$75,000.00.

8. Kenworth Motor

Kevin Davis: This has been completed. Amanda Simpson will get us the final cost.

Kevin suggested that we pay for the chassis on the dump trucks right now with the 2023 budget and the plows and sanders can come out of the 2024 budget and Kent Berg agreed.

Kevin informed that the CAT leases on the Loaders are going to go up 7 to 10 thousand a year when they get replaced, and we should be getting a loader replaced, possibly two of them, next year. Ben said that we spend about \$130,000.00 a year currently on these leases.

Spencer stated that for the 2023 budget we will have to hold a hearing to make amendments to move road construction money into the vehicle maintenance budget.

ACCOUNT PAYABLE PROCEDURES

Utilizing Public Works Office concerning payments to vendors: Amanda Simpson offered to write checks and get applicable signatures on checks for paying invoices to speed up the payment process. The Board agreed that would be a good idea as it would be easier to get signatures this way and helps the Board to be updated on expenditures. She will file copies of check and invoice and work with Ben to follow necessary procedures.

2024 BUDGET REVIEW

Spencer asked if we need more money in the road construction budget for crack sealing. Kevin said we have a lot of crack seal material in stock so we will not need to purchase more for a while.

Kevin asked if tires for the dump trucks could come out of the 2024 vehicle maintenance budget. Kent Berg and Laren Provost commented that they did not believe it was an expense that could be paid for with this money.

Spencer commented that he thought the budget looked good but we need to add a \$100,000.00 to the road construction.

Ben said that we have about \$500,000.00 to spend and Spencer commented that Public Works can decide what their priority is for equipment purchases.

COMMITTEE CONCERNS UPDATES AND ISSUES

No comments that weren't already addressed in the other agenda items.

NEXT MEETING / CLOSING

A motion was made by Kent Burg to set the next meeting for December 5th at 6:00 pm to have a hearing to amend the 2023 budget, as well as a hearing for the 2024 budget approval. This was seconded by Murl Rawlins.

Motion to adjourn the meeting was made by Laren Provost, seconded by Kent Burg.