

MILLARD SCHOOL DISTRICT
DELTA, UTAH

Following are the **DRAFT** minutes of the Board of Education meeting held Thursday, February 8, 2024, at the District Office, Delta, Utah.
Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 2:00 pm

The President of the Board called the meeting to order at 2:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #20.

Call to Order

Members in attendance:

Members in
Attendance

David E. Lund, President
Jennifer L. Finlinson, Vice President
Adam R. Britt, Member – Present until 3:00 pm
Sarah A. Richins, Member
Tiffany T. Nelson, Member
David V. Styler, Superintendent
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Corey Holyoak

Pledge of Allegiance: Corey Holyoak

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of
Education Work
Session

- 1. Review and Discuss Action Items
- 2. Policy Considerations

Second Reading – Policy Review

Policy 2070 - Commercialism, Fundraising, etc.
Policy 2100 - School Fees, Fee Waivers, etc.

- 3. Review of Proposed Fees for the 2024-25 School Year
- 4. Review of Capital Outlay Requests for the 2024-25 School Year
- 5. Report on Teacher of the Year Experience – Chad Warnick
- 6. MHS Baseball Request Review
- 7. Lane Change Policy Discussion
- 8. Review of Bond Rating Meetings
- 9. Legislative Update
- 10. Discussion on Building Projects

Closed Executive Session

Member Finlinson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2023-2024 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Richins, with the voting as follows:

Member Finlinson	Aye
Member Richins	Aye
Member Lund	Aye
Member Nelson	Aye
Member Britt	Aye

Member Britt made a motion to return the meeting to a Regular Session, seconded by Member Richins, with the voting as follows:

Member Britt	Aye
Member Richins	Aye
Member Lund	Aye
Member Finlinson	Aye
Member Nelson	Aye

Time of the Closed Executive Session was from 2:10 pm to 2:40 pm.

I, David E. Lund, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2023-2024 and 2024-2025 school years) as provided for in Utah Code: 52-4-205(1)(a).

David E. Lund, President

Corey S. Holyoak, Business Administrator

Minutes

Minutes of the Board of Education meeting held January 11, 2024, were approved, by a motion from Member Nelson, seconded by Member Richins, and carried unanimously by the Members of the Board.

Board President’s Report

Board President Lund expressed that he was grateful to be back after missing some time due to health concerns.

Superintendent Styler’s Report

Superintendent Styler noted that we have a lot of great teachers and staff that are looking to retire at the end of the school year. He expressed how much the District will miss all of them.

He expressed his appreciation for all of the Delta South Elementary staff and commended their handling of a recent traumatic event involving the tragic death of a student.

<u>Business Administrator Report</u>			BA Report
None			
<u>Consent Items</u>			Consent Items
The following Consent Items were presented to the Members of the Board for review and consideration:			
<u>Payment of Bills / Approval of Financial Reports</u>			Payment of Bills / Approval of Financial Reports
Payment of bills from check #25696 to check #25817, inclusive, and ACH #1597 through #1660 inclusive, Zions First National Bank, along with the financial reports from General Accounts. Exhibit #21.			
<u>Substitute Teachers</u>			Substitute Teachers
Alli Cook (Scipio) Auston Chappell (Oak City) Cindy Porter (Delta)			
<u>2023-2024 School Year Compulsory Attendance Compliance</u>			Compulsory Attendance
<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>	
Amber Bell	Kylie Herrera	DHS / 11th grade	
Virginia Eagle	Corey Eagle	DHS / 11th grade	
Andrea Barnum	Maya Barnum	DMS / 5th grade	
Recommended for approval.			
<u>Early Graduation Requests</u>			Early Graduation
<u>Delta High School</u>			
Trace Teeples – Senior			
Recommended for approval.			
<u>Personnel Items</u>			Personnel Items
<u>Letters of Resignation</u>			Letters of Resignation
Jennifer Holyoak – DMS Lunch Worker Kristine Myers – MHS & FMS Teacher Sue Mork – DHS Special Education Teacher			
<u>Recommendation for Various Positions</u>			Recommendation for Various Positions
Brook Fossat – FMS Instructional Assistant Cory Carroll – DHS Boys Head Soccer Coach Vanessa Porter – DNES PE Specialist Braxton Robins – FMS Instructional Assistant Kezia Burrows – DNES Instructional Assistant Hope Hansen – DHS Lunch Worker Cindy Porter – DSES Instructional Assistant Briana Smith – MHS Counseling Office Assistant			
Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Richins, and carried unanimously by the Members of the Board.			

Information Items

Capital Outlay Requests for 2023-24 School Year

Review of Capital Outlay Requests

Public Hearing Regarding 2024-25 School Fees

This hearing was postponed due to an error in the advertisement of the meeting.

Action Items

Approval of Policies

Policy 2070 - Commercialism, Fundraising, etc.
Policy 2100 - School Fees, Fee Waivers, etc.

Fillmore Elementary School Land Trust and Student Success Plan of 2024-2025

Superintendent Styler presented Fillmore Elementary School’s Land Trust Plan, as well as its Teacher and Student Success Plan for the 2024-2025 school year, to the Members of the Board.

These plans are supported and recommended by the Fillmore Elementary School Community Council and are on file at the school.

Member Finlinson made a motion to approve and accept the plans presented, seconded by Member Nelson, and carried unanimously by the Members of the Board.

EskDale High School Land Trust and Student Success Plan of 2024-2025

Ms. Sharon Conrad presented EskDale High School’s Land Trust Plan, as well as its Teacher and Student Success Plan for the 2024-2025 school year, to the Members of the Board.

These plans are supported and recommended by the EskDale High School Community Council and are on file at the school.

Member Nelson made a motion to approve and accept the plans presented, seconded by Member Richins, and carried unanimously by the Members of the Board.

Building Fee Waiver Request – Candi Stephenson

Candi Stephenson facilitates a child loss support group and is requesting a fee waiver for use of a conference room at the District office the first Wednesday of every month from 5:00 pm to 7:00 pm.

Member Finlinson made a motion to approve the request, seconded by Member Richins, and carried unanimously by the Members of the Board.

Building Fee Waiver Request – Piece in the Valley Quilt Guild

Becky Prestwich, President of Piece in the Valley Quilt Guild is requesting a fee waiver for use of a conference room at the District office for one hour per month.

Member Finlinson made a motion to approve the request conditional on care being taken not to damage the tables while using the quilting tools, seconded by Member Richins, and carried unanimously by the Members of the Board.

Information Items

Capital Outlay

Public Hearing –
School Fees

Action Items

Approval of
Policies

FES Land Trust
and TSSP

EHS Land Trust
and TSSP

Building Fee
Waiver Request

Building Fee
Waiver Request

<u>Honoring Excellence</u>	Honoring Excellence
<u>Honoring Personnel Excellence</u>	
Delta High School Custodians	DHS Custodians
Kurt Bayles Kelli Welty-Johnson Samantha Timothy	Andrew Lee Amanda Murray Tonya Rainsdon Irvin Vazquez
Board Members Nelson and Richins expressed the Board’s appreciation for all that our Delta High School custodians do to take care of Delta High’s facilities. They thanked the custodians for the great pride they take in the school and for how neat it is kept despite the many events hosted by the school. Principal Fowles also expressed his great appreciation for the great work that the custodians do. Each custodian was given a Certificate of Excellence.	
Erin Sorenson – Work-Based Learning Coordinator	Erin Sorenson
Brett Callister, the Millard School District CTE Director, spoke of his great appreciation for Erin and the work she has done in significantly expanding the internship opportunities for Millard School District students. The Board expressed their appreciation for Erin and presented her with a Certificate of Excellence.	
<u>Communications for Board Members</u>	Board Member Communication
School Newsletters:	School Newsletters
Delta North Elementary School’s “Bulldog Bulletin” – February 2024 Delta North Elementary School – Principal Message – Spanish – February 2024 Delta South Elementary School’s “Bunny Bulletin” – February 2024 Fillmore Elementary School’s “Chipmunk Chat” – February 2024 Fillmore Middle School’s February 2023 Newsletter	
<u>Public Comment</u>	Public Comment
None	
<u>Board Member Comments</u>	Board Member Comments
Member Britt expressed his condolences to the Poulsen family. He also expressed appreciation for the Delta South Elementary staff. He mentioned that he enjoyed participating in the district’s presentation to Moody’s rating agency and that he thought the meeting went very well. Member Nelson also offered her condolences to the Poulsen family and expressed her appreciation to the Delta South Elementary Staff. She mentioned her appreciation for all those involved in our school community councils. Additionally, she shared her great appreciation for the Delta High School custodians and all they do to keep the high school in such great shape. Member Richins mentioned that her heart goes out to the Poulsen family and that she was grateful for all those that helped the family. She expressed appreciation for the Delta High custodians and Erin Sorenson for the great contributions they make to our district. She also mentioned her appreciation for Jenny Timothy and all the help she provides at the gates. She wished good luck to all our winter sports participants.	

Member Finlinson echoed the sentiments for the Poulsen family. She also expressed appreciation for Chad Warnick sharing his experiences from this past year as the Utah Teacher of the Year.

Member Lund mentioned that he was glad to be back and that he had missed being with everyone. He also echoed the sentiments shared for the Poulsen family. He thanked each of the Board Members for the work they put into their positions.

Superintendent Styler offered his condolences to the Poulsen family as well. He also pointed out that everyone agreed with Jenni in expressing appreciation for Chad Warnick for sharing his experiences with the Board. He mentioned how proud he is of all our teachers, staff, and kids. He stated that this community is a great place to work and a great place to live.

Corey Holyoak agreed with the previous comments and especially those offering condolences to the Poulsen family. He expressed appreciation for being able to help with the presentation to the rating agency. He also expressed gratitude for all those that work in the district.

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, March 14, 2024, at 2:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 4:10 pm.

Meeting
Adjourned

Attest:

Signed: _____ Signed: _____
President Business Administrator