

MOUNTAIN HEIGHTS ACADEMY BOARD OF TRUSTEES MEETING



Date: October 27, 2023

Location: 9067 S. 1300 W. #204; West Jordan, UT 84088

Board Members in Attendance: Gavin Hutchinson, Royce Kimmons, Quinn Sutton, Wade Glathar, Kari Malkovich,

Others in Attendance: DeLaina Tonks, Cathie Hurst, Gabe Clark, Krystal Taylor

MINUTES

CALL TO ORDER

Gavin Hutchinson called the board meeting to order at 9:38AM.

CONSENT ITEMS

- August 30, 2023 Board Meeting and Closed Session Minutes
Kari Malkovich made a motion to approve the August 30, 2023 Board Meeting and Closed Session Minutes; Quinn Sutton seconded the motion. Motion passed. Votes were as follows: Gavin Hutchinson, Aye; Royce Kimmons, Abstain; Kari Malkovich, Aye; Quinn Sutton, Aye.

REPORTS

- Finance Report
Cathie Hurst provided a financial update. The audit report is almost complete and should be available by the end of November or soon thereafter.
- Director Report
DeLaina Tonks reported on student achievement and activity and lottery information. In the faculty and staff update details on the American Exchange Project were provided. This was a week-long domestic exchange of students. Mountain Heights academy is one of two Utah schools currently participating in this program.

Wade Glathar joined the meeting at 9:49AM.

VOTING AND DISCUSSION ITEMS

- Tuition Reimbursement
Sarah Lyons, is working toward an M.Ed. in Literacy Education at the University of Utah, which leads to a Secondary Literacy Interventionist Endorsement. After working with so many struggling readers at Mountain Heights, she is excited to learn more about how kids learn to read and how we can help our struggling readers. She is requesting reimbursement for two classes for a total of \$1077.53 for reimbursement. Ashley Webb is an Instructional Coach and is taking some additional courses on being an instructional coach, including Instructional Design and Assessment from Southern Utah University. Laura Bishop has been taking Instructional Design and Assessment through SUU as part of her instructional coach training.
Royce Kimmons made a motion to approve the tuition reimbursements as presented. Kari Malkovich seconded. Motion passed unanimously. Votes were as follows: Gavin Hutchinson,

Aye; Royce Kimmons, Aye; Kari Malkovich, Aye; Wade Glathar, Aye; Quinn Sutton, Aye.

- Presence Learning Agreement
 - Presence Learning Counseling Agreement
- Presence Learning is a Special Education related services partner. This amendment includes rates for services that were not included in the initial agreement in August and corrects a typo for the number of weeks we would need services during the school year. The company MHA contracts with to provide related services for our students on IEPs is also providing some counseling services to general education students, following the same process outlined in the mental health grant we used previously. Contracts are separate since one is IDEA and the other is not. The total is \$6839.28 for the year and while it is below the threshold for approval, it is from the same company MHA holds a \$132,000.00 contract with.

Wade Glathar made a motion to approve the Presence Learning Agreements. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Gavin Hutchinson, Aye; Royce Kimmons, Aye; Kari Malkovich, Aye; Wade Glathar, Aye; Quinn Sutton, Aye.

- Genius Invoice
- Genius is a Student Information System that connects with the Learning Management System. Genius helps track student progress in a more consumable format.
- Quinn Sutton made a motion to approve the Genius Invoice. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Gavin Hutchinson, Aye; Royce Kimmons, Aye; Kari Malkovich, Aye; Wade Glathar, Aye; Quinn Sutton, Aye.*

- LEA Specific Licenses
- Jayne Jones is a licensed ELA teacher with a minor in theater. She is teaching middle school electives theater foundations course while working on her theater endorsement. It was requested that she be approved for an LEA-specific license for three years.
- Kari Malkovich made a motion to approve the LEA-Specific Licenses as preseted. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Gavin Hutchinson, Aye; Royce Kimmons, Aye; Kari Malkovich, Aye; Wade Glathar, Aye; Quinn Sutton, Aye.*

- School Year 2024-2025 Calendar
- The 2024-2025 calendar is ready for review. Staff created several options for the director and assistant directors to review. MHA opted to start a little later in 2024 because there are multiple students who want to enroll at MHA after a week or two of going to school in person.
- Kari Malkovich made a motion to approve the 2024-2025 School Year Calendar. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Gavin Hutchinson, Aye; Royce Kimmons, Aye; Kari Malkovich, Aye; Wade Glathar, Aye; Quinn Sutton, Aye.*

- Policies to Amend
 - Attendance Policy
 - Student Conduct and Discipline Policy
 - Selection and Purchase of Instructional Materials Policy

The board reviewed summaries of each policy and procedures that coincided along with each. All of the policies line up with the laws and regulations from recent legislative sessions.

Kari Malkovich made a motion to approve the Attendance Policy; Student Conduct and Discipline Policy and Selection and Purchase of Instructional Materials Policy. Quinn Sutton seconded. Motion passed unanimously. Votes were as follows: Gavin Hutchinson, Aye; Royce Kimmons, Aye; Kari Malkovich, Aye; Wade Glathar, Aye; Quinn Sutton, Aye.

CALENDARING

- Next Board Meeting December 15, 2023 @ 9:30am
Chair Hutchinson requested that board members attend the December meeting in-person. The board will consider a holiday social or brunch to be held after the meeting.

ADJOURN

At 10:02AM Kari Malkovich made a motion to adjourn.