



## Governing Board Meeting

**Date:** February 15, 2024

**Location:** Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

**Board Members Present:** Al Pranno, John Cook, David Ray, Anna Mark, Lee Peterson

**Excused:** Brandie Evans, Priscilla Stringfellow, Alisha Johnson, Jim Collings

**Others Present:** Krystal Taylor, Kim McVey

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### MINUTES

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#### **BUSINESS OF THE GOVERNING BOARD**

##### **OPEN MEETING: ROLL CALL AND WELCOME**

Al Pranno called the meeting to order at 7:02PM.

○ Public Comment

- Fee Schedule and Fee Waiver Policy

This was the first opportunity for public comment on the 2024-2025 Fee Schedule.

There were no comments.

Lee Peterson joined the meeting at 7:05PM.

○ Consent Agenda

- January 18, 2023, Board Meeting Minutes

*David Ray made a motion to approve the January 18, 2024, Board Meeting Minutes.*

*John Cook seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Lee Peterson, Aye.*

○ New Hires

- Matt Messick – On call sub
- Lindsay Kelsey – 1<sup>st</sup> grade

*Al Pranno made a motion to approve the new hires Matt Messick and Lindsay Kelsey.*

*Lee Peterson seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Lee Peterson, Aye.*

##### **COMMITTEE REPORTS**

○ Audit Committee

There was no update.

○ Policy and Governance Committee

There was no update.

○ Executive Committee

There was no update.

○ Communication Update

There was no update.



- Academic Excellence Committee  
Anna Mark discussed that the committee met last week. They are currently reviewing the charter and will continue to work through the review process before bringing discussion to the board.

## **FINANCIAL REPORT**

- Financial Report Review
  - Finance Committee Report  
Jim Collings provided the budget report. He discussed new revenue opportunities that are being worked on. The board was impressed with the enrollment graph to be able to see enrollment progression year over year.

## **DISCUSSION & VOTING ITEMS**

- Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000  
There were no Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000.
- LEA Specific License  
The board discussed the need to approve an LEA license for Lindsay Kelsey. She has a bachelor's degree and is currently in the APPEL program with UAPCS to receive her professional teaching license. She will just need an LEA license until the APPEL program is completed.  
*Al Pranno made a motion to approve an LEA Specific License for Lindsay Kelsey. David Ray seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Lee Peterson, Aye.*

## **BUSINESS OF ADMINISTRATION AND STAFF**

### **DIRECTOR'S REPORT**

- Operations Report
- Education Report  
David Ray read aloud elements of the written operations and education report as the board reviewed the presented information.

Brandie Evans provided a written report which covered both the Operations Report and Education Report. In the Operations Report she discussed that the wellness committee met this month to review the resiliency check-ins, SLE check in meetings, opportunities for team time, and fun activities and surprises that they have held for staff so far this year. They also discussed upcoming plans. She reported that she will be attending a few School Safety trainings to ensure the school is in compliance with the new HB 61 requirements, and to better prepare for staff trainings. She listed out the trainings she plans to participate in. She also discussed that the finance committee approved the installation of panic buttons in both offices, additional security cameras for both buildings, and re-keying building 1. The school has also submitted the third piece of the HB 61 which would help fund the gun detection software. Once it's been approved, they will work with ETS to find the locations to install it. Brandie also reported on the how the school lunch program is going. They intend to remodel



the prep kitchen in building 2, moving into a full functioning kitchen. This will most likely happen at the start of the summer. She also reported that they have their first A/R review next month. They are working with LunchPro to get all the necessary documentation prepared and submitted. Brandie also reported on facilities projects. She discussed with that all the bond projects have been completed, and where all remaining bond funds will be allocated. She also discussed the scheduled maintenance plan that will keep both buildings updated and in working order. Brandie reported that they have started holding enrollment interest meetings again. They will also be holding a few orientation meetings this month. She also reported student retention rates for the current school year, and where current enrollment numbers and numbers for next school year are sitting.

The written education report was provided by Priscilla Stringfellow. Priscilla reported they have been working with their K-3 Curriculum committee and reviewing curriculum. She also reported the progress on the 180 plan for the school. The 2024-25 Fee Schedule and Fee Waiver policy were released to the community. They will report on any comments in the next board meeting. She also explained the changes made to the fee schedule for next year. Priscilla reported that this month the Paideia focus is discipline and self-control. Each school has rewards for students exhibiting this. She also presented the mid-year test scores for the school, and the goals the school has to continue growth and improvement.

The board analyzed the costs on the building evaluation report. Inflation is not calculated into the details; however, the report will be updated as years progressed. A legend or guide on the building evaluation would be a helpful tool to accompany the overall categories.

## **CALENDARING**

- Next Board Meeting Thursday, March 21, 2024, at 7:00 PM

**CLOSED SESSION** (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).

There was no closed session.

## **ADJOURN**

*At 7:38PM, David Ray made a motion to Adjourn. Al Pranno seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Lee Peterson, Aye.*

## **LPA Governing Board:**

**2024:** Lee Peterson (Member), Anna Mark (Vice Chair), John Cook (Member)

**2025:** Al Pranno (President), Jim Collings (Member)

**2026:** Alisha Johnson (Treasurer), David Ray (Secretary)