

# Utah Virtual Academy Governing Board of Directors Board Meeting

**Date:** February 13, 2024

**Time:** 6:30PM

**Location:** 310 E. 4500 S., Suite 620; Murray, UT 84107

**Zoom:** <https://zoom.us/j/376536884>



*Utah Virtual Academy students will attain superior academic achievement through parent involvement, innovative teaching and school accountability within a virtual environment that embraces individual learning styles.*

## AGENDA

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### CALL TO ORDER

### SPOTLIGHTS

### PUBLIC COMMENT (Comments limited to three minutes)

### BUSINESS ITEMS (Discussion and Voting)

- Finance Report
  - Acceptance of State Revenue
  - Bank Reconciliations and Payment and Deposit Registers
  - PTIF Resolution
  - Invoice Approval for Purchases over \$7,500
  - K12 / Stride Payment
  - Academica West Payment
- Director Report
  - Enrollment/Retention
  - Marketing Update
  - Mid-Year School Improvement Plan Update
- Board Business
  - January 10, 2024 Board Meeting Minutes
  - HR Request for Proposal Update
  - Staff Compensation Agreement Templates

### CALENDARING

- Board Meeting March 13, 2024 6:30pm

### ADJOURN

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should contact Meghan Merideth at (801) 262-4922. Requests should be made as early as possible to allow time to arrange the accommodation. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.

**UTVA – Board of Directors Meeting  
Financial Package Updates  
Tuesday, February 13, 2024**

**Items of Note:**

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- January 2024 Financials are included. We are done with 58% of the year. Local revenues are well ahead of schedule thanks to interest revenue, state is just slightly ahead of expectations, and federal behind (also in line with expectations).

Expenses are also in line with what is expected. The two areas above the 58% mark are the same as discussed previously. 0500 – Purchased Services: This includes one-time liability insurance payment. 0800 – Dues and Fees: Includes two payments to UAPCS the first payment was \$10,764 and the final payment of \$3,196. There are some individual line items ahead and a couple of new expense account codes that the state has asked us to break out further than previous years, but those items are already included in the budget. Will reflect that in amended budget during the spring.

- Current Net Income of \$2.0 million, this time last year Net Income was \$1.7 million.
- On the balance sheet side, cash and investments are up \$2.7 million than a year ago. Cash is generating a significant amount of interest, over \$55,000 in January (\$47,000 from the PTIF and over \$8,000 from the sweep account).
- January 2024 state allotment of \$1,656,794.29 to accept this month.
- PTIF Resolution
- Invoices for approval (over \$7,500) at this time: Lexia Learning, 95 Percent Group, and ActivTrak,
- K-12 Management Invoices of \$557,776.26 for January.
- Academica West February 2024 invoice included. Total invoice amount of \$39,010.40.

# Utah Virtual Academy

## Statement of Activities

### As of January 31, 2024

	Annual June 30, 2024 Budget	Year-to-Date Actual	% of Budget
<b>Net Income</b>			
Income			
Revenue From Local Sources	300,300	288,747	96.2 %
Revenue From State Sources	20,856,636	12,688,372	60.8 %
Revenue From Federal Sources	2,092,800	344,132	16.4 %
Total Income	23,249,736	13,321,251	57.3 %
Expenses			
Instruction/Salaries			
0121 - Salaries - Principals and Assistants	1,080,000	396,653	36.7 %
0131 - Salaries - Teachers	7,342,356	3,933,499	53.6 %
0132 - Salaries - Substitute Teachers	42,000	6,067	14.4 %
0142 - Salaries - Guidance Personnel	390,000	167,672	43.0 %
0152 - Salaries - Secretarial and Clerical Personnel	221,448	157,607	71.2 %
0161 - Salaries - Teacher Aides and Para-Professionals	942,000	266,632	28.3 %
0184 - Salaries – Administrative Technology Personnel	160,200	32,218	20.1 %
Total Instruction/Salaries	10,178,004	4,960,348	48.7 %
Employee Benefits			
0220 - Social Security	1,056,000	390,820	37.0 %
0230 - Local Retirement	189,600	94,522	49.9 %
0240 - Group Insurance	1,380,000	581,640	42.1 %
0270 - Industrial Insurance	0	8,724	0.0 %
0280 - Unemployment Insurance	0	88,865	0.0 %
Total Employee Benefits	2,625,600	1,164,571	44.4 %
Purchased Prof & Tech Serv			
0320 - Professional - Educational Services	825,000	406,392	49.3 %
0330 - Professional Employee Training and Development	180,000	56,955	31.6 %
0340 - Other Professional Services	180,000	102,458	56.9 %
0345 - Business Services	1,836,912	925,454	50.4 %
0350 - Technical Services	50,400	23,473	46.6 %
Total Purchased Professional & Technical Services	3,072,312	1,514,732	49.3 %
Purchased Property Services			
0410 - Utility Services	2,400	980	40.8 %
0440 - Rentals	18,000	65	0.4 %
0441 - Rental of Land & Buildings	150,000	88,657	59.1 %
0442 - Rental of Equipment & Vehicles	24,000	8,230	34.3 %
0443 - Rental of Computers & Related Equipment	660,000	378,492	57.3 %
0490 - Other Purchased Property Services	2,400	0	0.0 %
Total Purchased Property Services	856,800	476,424	55.6 %
Other Purchased Services			
0518 - Student Day Trips/Field Trips (includes Admission Charges)	18,000	0	0.0 %
0522 - Liability Insurance	66,000	72,344	109.6 %
0530 - Communication (Telephone & Other)	135,000	80,077	59.3 %
0540 - Advertising	12,000	0	0.0 %
0561 - Student Tuition to other LEAs In State	6,000	6,030	100.5 %
0580 - Travel/Per Diem	120,000	77,660	64.7 %
Total Other Purchased Services	357,000	236,111	66.1 %
Supplies & Materials			
0610 - General Supplies	1,530,000	603,226	39.4 %
0641 - Textbooks	2,400	663	27.6 %
0642 - E-Textbooks / Online Curriculum	4,140,000	2,244,143	54.2 %
0644 - Library Books	6,000	0	0.0 %
0650 - Supplies - Technology Related	42,000	38,688	92.1 %
0670 - Software	144,000	62,151	43.2 %
Total Supplies & Materials	5,864,400	2,948,871	50.3 %

Utah Virtual Academy  
Statement of Activities  
As of January 31, 2024

	Annual June 30, 2024 Budget	Year-to-Date Actual	% of Budget
Property			
0730 - Equipment	18,000	0	0.0 %
0733 - Capitalized Furniture and Fixtures	42,000	0	0.0 %
Total Property	60,000	0	0.0 %
Debt Services & Miscellaneous			
0810 - Dues and Fees	27,000	16,370	60.6 %
Total Debt Services & Miscellaneous	27,000	16,370	60.6 %
Total Expenses	23,041,116	11,317,427	49.1 %
Total Net Income	208,620	2,003,824	960.5 %



**Utah Virtual Academy**  
**Statement of Financial Position**  
As of January 31, 2024

	<b>Period Ending 01/31/2024</b>	<b>Period Ending 01/31/2023</b>
	<b>Actual</b>	<b>Actual</b>
<b>Assets &amp; Other Debits</b>		
Current Assets		
Operating Cash		
Cash	4,285,355	5,959,033
Investments	10,255,553	5,861,084
Operating Cash	14,540,908	11,820,117
Accounts Receivables		
8133 - State	0	66,082
8134 - Federal	0	220,929
8139 - Other Receivables	9,072	4,400
Total Accounts Receivables	9,072	291,411
Other Current Assets	0	14,145
Total Current Assets	14,549,980	12,125,673
Net Assets		
Fixed Assets	884,425	798,219
Depreciation	(265,206)	(123,072)
Total Net Assets	619,219	675,147
<b>Total Assets &amp; Other Debits</b>	<b>15,169,199</b>	<b>12,800,820</b>
<b>Liabilities &amp; Fund Equity</b>		
Current Liabilities	1,234,068	629,689
Long-Term Liabilities	409,148	518,737
Fund Balance	11,522,159	9,938,529
Net Income	2,003,824	1,713,865
<b>Total Liabilities &amp; Fund Equity</b>	<b>15,169,199</b>	<b>12,800,820</b>

## Utah State Board of Education

## Allotment Memo

for Fiscal Year/Period 2024/07

Type: **01CHARTER**Recipient: **5F0 UTAH VIRTUAL ACADEMY**

Major Program	Program	District Pgm/Rev	Current Budget	Current Month	Year-to-Date	Grant to Date	Remaining Balance
84010 SAS-Title I Grants to LEA	22T1FT 22T1FT Title IA Flow-Through FFY2022	7801/4800	626,580.01	0.00	0.00	626,580.01	0.00
	23T1FT 23T1FT Title IA Flow-Through FFY2023	7801/4800	565,952.18	0.00	264,053.16	494,022.08	71,930.10
	24T1FT 24T1FT Title IA Flow-Through FFY2024	7801/4800	356,569.13	0.00	0.00	0.00	356,569.13
<b>84010 SAS-Title I Grants to LEA - Summary</b>			<b>1,549,101.32</b>	<b>0.00</b>	<b>264,053.16</b>	<b>1,120,602.09</b>	<b>428,499.23</b>
84027 SPED-IDEA Disabilities Educ Act	22FTFL 22FTFL IDEA Flow-Through Formula FFY2022	7524/4524	456,879.78	0.00	127,054.62	456,879.78	0.00
	23FTFL 23FTFL IDEA Flow-Through Formula FFY2023	7524/4524	331,622.45	0.00	0.00	0.00	331,622.45
	23STAC 23STAC Special Ed State Level Activity FFY2023	7524/4524	18,919.49	0.00	0.00	0.00	18,919.49
	24FTFL 24FTFL IDEA Flow-Through Formula FFY2024	7524/4524	88,599.99	0.00	0.00	0.00	88,599.99
<b>84027 SPED-IDEA Disabilities Educ Act - Summary</b>			<b>896,021.71</b>	<b>0.00</b>	<b>127,054.62</b>	<b>456,879.78</b>	<b>439,141.93</b>
84027X SPED-IDEA ARP	22ARPI 22ARPI SPED IDEA ARP FFY2022	7525/4500	127,019.84	0.00	127,019.84	127,019.84	0.00
<b>84027X SPED-IDEA ARP - Summary</b>			<b>127,019.84</b>	<b>0.00</b>	<b>127,019.84</b>	<b>127,019.84</b>	<b>0.00</b>
84173 SPED-Preschool Special Educ IDEA	22PRE 22PRE Preschool SPED Flow-through FFY2022	7522/4522	7,849.63	0.00	0.00	7,849.63	0.00
	23PRE 23PRE Preschool SPED Flow-through FFY2023	7522/4522	5,184.05	0.00	0.00	0.00	5,184.05
<b>84173 SPED-Preschool Special Educ IDEA - Summary</b>			<b>13,033.68</b>	<b>0.00</b>	<b>0.00</b>	<b>7,849.63</b>	<b>5,184.05</b>
84173X SPED-IDEA ARP Preschool	22ARPP 22ARPP IDEA ARP Preschool FFY2022	7523/4500	9,761.90	0.00	0.00	9,761.90	0.00
<b>84173X SPED-IDEA ARP Preschool - Summary</b>			<b>9,761.90</b>	<b>0.00</b>	<b>0.00</b>	<b>9,761.90</b>	<b>0.00</b>
84365 SAS-English Language Acq-Formula-Title III	22ELFT 22ELFT Flow-through FFY2022	7880/4800	10,843.53	0.00	10,843.53	10,843.53	0.00
<b>84365 SAS-English Language Acq-Formula-Title III - Summary</b>			<b>10,843.53</b>	<b>0.00</b>	<b>10,843.53</b>	<b>10,843.53</b>	<b>0.00</b>
84367 T&L-Improving Teacher Quality-State	222FT 222FT Title IIA Formula Flow Through FFY2022	7860/4800	52,368.56	0.00	52,368.56	52,368.56	0.00
	232FT 232FT Title IIA Formula Flow Through FFY2023	7860/4800	59,327.00	0.00	0.00	0.00	59,327.00
<b>84367 T&amp;L-Improving Teacher Quality-State - Summary</b>			<b>111,695.56</b>	<b>0.00</b>	<b>52,368.56</b>	<b>52,368.56</b>	<b>59,327.00</b>
84424A T&L-Student Support Academic Enrichment Grants	22AFT 22AFT Supporting Effective Instruction Flow-Through	7905/4800	22,210.50	0.00	0.00	22,210.50	0.00
	23AFT 23AFT Supporting Effective Instr Flow-Through SFY23	7905/4800	43,829.93	0.00	22,850.57	31,216.28	12,613.65
<b>84424A T&amp;L-Student Support Academic Enrichment Grants - Summary</b>			<b>66,040.43</b>	<b>0.00</b>	<b>22,850.57</b>	<b>53,426.78</b>	<b>12,613.65</b>
84425C SSS-Governors Emergency Education Relief	21GEER 21GEER GEER II Gov Emergency Education Relief FFY21	7230/4200	52,442.74	0.00	23,316.67	52,442.74	0.00
<b>84425C SSS-Governors Emergency Education Relief - Summary</b>			<b>52,442.74</b>	<b>0.00</b>	<b>23,316.67</b>	<b>52,442.74</b>	<b>0.00</b>
84425D SSS-Elem & Secondary School Emergency Relief	21ESSR 21ESSR ESSER II Funds to LEAs FFY2021	7215/4200	1,210,642.34	0.00	1,193,294.93	1,210,642.34	0.00
<b>84425D SSS-Elem &amp; Secondary School Emergency Relief - Summary</b>			<b>1,210,642.34</b>	<b>0.00</b>	<b>1,193,294.93</b>	<b>1,210,642.34</b>	<b>0.00</b>
84425U SSS- American Rescue Plan ACT of 2021	21ARPF 21ARPF American Rescue Plan-Flow-through FFY2021	7225/4200	2,720,710.63	0.00	0.00	98,949.39	2,621,761.24
<b>84425U SSS- American Rescue Plan ACT of 2021 - Summary</b>			<b>2,720,710.63</b>	<b>0.00</b>	<b>0.00</b>	<b>98,949.39</b>	<b>2,621,761.24</b>
84425W SSS- ARP ESSER Homeless Children & Youth	21ARPH 21ARPH ARP ESSER Homeless Children & Youth FFY2021	7235/4200	9,321.70	0.00	9,321.70	9,321.70	0.00
<b>84425W SSS- ARP ESSER Homeless Children &amp; Youth - Summary</b>			<b>9,321.70</b>	<b>0.00</b>	<b>9,321.70</b>	<b>9,321.70</b>	<b>0.00</b>
MSPB MSPB-Minimum School Programs Basic	24PPA 24PPA Kindergarten SFY2024	VAR/3005	224,971.41	18,747.62	131,233.33	131,233.33	93,738.08
	24PPB 24PPB Grades 1-12 SFY2024	VAR/3010	7,674,741.40	639,499.64	4,477,243.18	4,477,243.18	3,197,498.22
	24PPBD 24PPBD Pub Ed Online Dist SFY2024	VAR/3010	464,283.00	1,460.00	464,283.00	464,283.00	0.00
	24PPBO 24PPBO Pub Ed Online Offset SFY2024	VAR/3010	-599.00	0.00	-599.00	-599.00	0.00
	24PPD 24PPD Professional Staff SFY2024	VAR/3020	627,589.51	52,299.12	366,093.88	366,093.88	261,495.63
	24PPF 24PPF Special Education - Add-on SFY2024	1205/3100	2,254,532.28	187,877.69	1,315,143.83	1,315,143.83	939,388.45
	24PPH 24PPH Special Education - Self-contained SFY2024	1210/3100	158,003.33	13,166.95	92,168.61	92,168.61	65,834.72
	24PPI 24PPI Special Education - Extended Year SFY2024	1220/3100	9,443.72	786.98	5,508.85	5,508.85	3,934.87
	24PPK 24PPK CTE ADM SFY2024	VAR/3100	310,217.00	25,851.42	180,959.93	180,959.93	129,257.07
	24PPKB 24PPKB CTE Comprehensive Counseling & Guide SFY2024	5903/3100	59,850.00	5,161.17	36,128.17	36,128.17	23,721.83
	24PPKE 24PPKE CTE Technical Student Orgs SFY2024	6000/3100	128.00	0.00	128.00	128.00	0.00
	24PPKF 24PPKF CTE Skill Certification Competency SFY2024	6000/3100	15,846.00	1,320.50	9,243.50	9,243.50	6,602.50
	24PPL 24PPL Class Size Reduction SFY2024	5201/3100	377,375.23	31,447.94	220,135.56	220,135.56	157,239.67
	24PPN 24PPN Special Education - Impact Aid SFY2024	1225/3100	36,019.32	3,001.61	21,011.27	21,011.27	15,008.05
	24PPP 24PPP SPED Extended Yr Special Educators	1278/3100	18,390.00	0.00	18,390.00	18,390.00	0.00
	24PPR 24PPR Students At-Risk Add-on	5344/3100	436,731.20	36,394.26	254,759.87	254,759.87	181,971.33
<b>MSPB MSPB-Minimum School Programs Basic - Summary</b>			<b>12,667,522.40</b>	<b>1,017,014.90</b>	<b>7,591,831.98</b>	<b>7,591,831.98</b>	<b>5,075,690.42</b>
MSPRB MSPRB-Minimum School Programs Related to Basic	21PQS 21PQS Teacher Salary Supplement Program SFY2021	5807/3400	161,145.97	0.00	0.00	161,145.97	0.00
	24PQI 24PQI Concurrent Enrollment SFY2024	5333/3300	25,752.31	2,146.02	15,022.18	15,022.18	10,730.13
	24PQM 24PQM School Land Trust Program SFY2024	5420/3500	259,564.69	0.00	259,564.69	259,564.69	0.00
	24PQN 24PQN Charter School Local Replacement SFY2024	5619/3200	5,451,573.00	449,688.84	3,203,128.83	3,203,128.83	2,248,444.17
	24PQP 24PQP Early Literacy Program SFY2024	5805/3300	120,154.28	8,364.69	66,793.67	66,793.67	53,360.61
	24PQR 24PQR Educator Salary Adjustments SFY2024	5876/3400	1,327,279.36	110,606.61	774,246.29	774,246.29	553,033.07
	24PQY 24PQY Flexible Allocation-WPU Distribution SFY2024	5310/3200	5,367.21	447.00	3,132.24	3,132.24	2,234.97
	24PUA 24PUA Teacher Supplies & Materials SFY2024	5868/3400	19,335.78	0.00	19,335.78	19,335.78	0.00
	24PUC 24PUC Grants for Professional Learning SFY2024	5666/3500	4,893.24	412.02	2,884.10	2,884.10	2,009.14
	24PUE 24PUE Charter School Funding Base Prog SFY2024	VAR/3200	200,675.00	16,555.21	117,898.96	117,898.96	82,776.04
	24PUU 24PUU Teacher and Student Success Act Program	5678/3500	601,187.95	50,099.00	350,692.98	350,692.98	250,494.97
<b>MSPRB MSPRB-Minimum School Programs Related to Basic - Summary</b>			<b>8,176,928.79</b>	<b>638,319.39</b>	<b>4,812,699.72</b>	<b>4,812,699.72</b>	<b>3,364,229.07</b>
PEESRA PEESRA-Public Ed Economic Stabilization Rest Acct	23ELOO 23ELOO Early Literacy Outcomes One-time PEESRA	5697/3800	8,612.00	0.00	4,059.00	4,059.00	4,553.00
	24PUY 24PUY Educator Professional Time PEESRA	5651/3200	205,356.81	0.00	205,356.81	205,356.81	0.00
<b>PEESRA PEESRA-Public Ed Economic Stabilization Rest Acct - Summary</b>			<b>213,968.81</b>	<b>0.00</b>	<b>209,415.81</b>	<b>209,415.81</b>	<b>4,553.00</b>
SAS SAS-Student Advocacy Services	18PKU School Turnaround and Leadership Dev SFY2018	5687/3800	270,000.00	0.00	0.00	270,000.00	0.00
	S18PKU S18PKU School Turnaround & Leadership Dev SFY2018 PSC	5295/3800	3,200.00	0.00	0.00	3,200.00	0.00
<b>SAS SAS-Student Advocacy Services - Summary</b>			<b>273,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>273,200.00</b>	<b>0.00</b>
SSS SSS-Student Support Services	22ECSN 22ECSN Electronic Cigarette Substance & Nicotine Prev	5673/3800	4,000.00	0.00	0.00	4,000.00	0.00
	24SUPV 24SUPV Suicide Prevention SFY2024	5674/3800	1,000.00	0.00	1,000.00	1,000.00	0.00
<b>SSS SSS-Student Support Services - Summary</b>			<b>5,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>5,000.00</b>	<b>0.00</b>
T&L T&L-Teaching & Learning	20PJB 20PJB STEM Endorsement Incentives SFY2020	5644/3800	700.00	0.00	0.00	700.00	0.00
	22DRED 22DRED Drivers Ed SFY2022	5610/3800	2,550.00	0.00	0.00	2,550.00	0.00
	23SOEF 23SOEF Statewide Online Ed Program SFY2023	5380/3800	131,776.00	1,460.00	70,064.00	131,776.00	0.00
	24PKB 24PKB Software Licenses for K-3 Reading SFY2024	5618/3800	18,006.15	0.00	0.00	0.00	18,006.15
<b>T&amp;L T&amp;L-Teaching &amp; Learning - Summary</b>			<b>153,032.15</b>	<b>1,460.00</b>	<b>70,064.00</b>	<b>135,026.00</b>	<b>18,006.15</b>
<b>5F0 UTAH VIRTUAL ACADEMY - Summary</b>			<b>28,266,287.53</b>	<b>1,656,794.29</b>	<b>14,515,135.09</b>	<b>16,398,427.76</b>	<b>11,867,859.77</b>

Jan 31, 2024

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# Utah Virtual Academy Reconciliation report

As of 01/31/2024

Account: UTVA Zions Bank Operating

Statement ending balance	4,292,808.24
Deposits in transit	0.00
Outstanding checks and charges	(7,452.93)
Adjusted bank balance	4,285,355.31
Book balance	4,285,355.31
Adjustments*	0.00
Adjusted book balance	4,285,355.31

Total Checks and charges Cleared	1,887,133.49	Total Deposits Cleared	1,665,674.26
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## Deposits

Name	Memo	Date	Doc no.	Cleared	In transit
Avidpay	AVID RETURNED CHECK #29755 FOR 90 DAYS OUTSTANDING, WILL REISSUE NEW PAYMENT	01/08/2024	CHECK#29755	27.58	
General Ledger entry	SCHOOL DEPOSIT	01/09/2024		375.89	
General Ledger entry	SWEEP INTEREST	01/31/2024		8,476.50	
General Ledger entry	ALLOTMENT- UTAH VIRTUAL	01/31/2024		1,656,794.29	
<b>Total Deposits</b>				<b>1,665,674.26</b>	<b>0.00</b>

## Checks and charges

Name	Memo	Date	Check no.	Cleared	Outstanding
K12 Management Inc.		12/28/2023	29953	557,776.29	
ALICIA HOERNER, Ph.D. dba BILINGUAL PSYCHOLOGICAL SER- VICES		01/02/2024	29954	185.00	
AMY WELLS		01/02/2024	29955	45.26	
Certified Languages In- ternational		01/02/2024	29956	141.75	
Comprehensive Psycho- logical		01/02/2024	29957	875.00	
DOTCOM THERAPY, LLC		01/02/2024	29958	230.00	
E-Therapy LLC		01/02/2024	29959	500.00	
ELUMA LLC		01/02/2024	29960	51.50	
Jennifer Wilson		01/02/2024	29961	462.67	
JILLIAN HYMAS		01/02/2024	29962	1,602.59	
Meghan Merideth		01/02/2024	29963	1,355.05	
PowerSchool Group LLC		01/02/2024	29964	1,100.00	
PULSE TECHNOLO- GIES, INC.		01/02/2024	29965	122.17	
ROCKY MOUNTAIN UNIVERSITY OF HEALTH PROFES- SIONS		01/02/2024	29966	1,338.00	
Shelley Jo Dula		01/02/2024	29967	487.50	
Solas Pyschological		01/02/2024	29968	3,187.50	
UTAH BUREAU OF CRIMINAL IDENTIFICA- TION		01/02/2024	29969	133.00	
ZION PSYCHOLOGY		01/02/2024	29970	1,500.00	
ALICIA HOERNER, Ph.D. dba BILINGUAL PSYCHOLOGICAL SER- VICES		01/05/2024	29971	1,942.50	
Boulder Consulting		01/05/2024	29972	2,550.63	
E-Therapy LLC		01/05/2024	29973	4,568.47	
ECHO CUNNINGHAM		01/05/2024	29974	4,500.00	

# Utah Virtual Academy Reconciliation report

As of 01/31/2024

Account: UTVA Zions Bank Operating

Gardner Batt, LLC	01/05/2024	29975	11,748.69
IXL LEARNING	01/05/2024	29976	2,875.00
JBD COUNSELING AND CONSULTING	01/05/2024	29977	3,277.50
LEXIA LEARNING SYS-TEMS LLC	01/05/2024	29978	5,000.00
Public Consulting Group, Inc.	01/05/2024	29979	4,447.43
ROCKY MOUNTAIN UNIVERSITY OF HEALTH PROFESSIONS	01/05/2024	29980	4,810.00
Shelley Jo Dula	01/05/2024	29981	487.50
SURF AND SKI	01/05/2024	29982	3,423.50
SPEECH THERAPY			
UTAH EDUCATION AND TELEHEALTH NETWORK	01/05/2024	29983	1,770.00
ZION PSYCHOLOGY	01/05/2024	29984	562.50
General Ledger entry PAYROLL #524	01/05/2024		501,214.34
Joette Hayden	01/08/2024	29985	2,109.29
Jaci Patterson	01/10/2024	29986	27.58
Zions Bank CC-Shelly Strahan	01/15/2024		2,723.47
Zions Bank - Allen CC 0569	01/15/2024		4,833.42
Zions Bank CC-Meghan Merideth	01/15/2024		4,270.35
Zions Bank - Hymas CC 0759	01/15/2024		378.34
General Ledger entry PAYROLL #525	01/16/2024		278.71
ALICIA HOERNER, Ph.D. dba BILINGUAL PSYCHOLOGICAL SERVICES	01/17/2024	29987	1,202.50
CENTURYLINK	01/17/2024	29989	399.71
Certified Languages International	01/17/2024	29990	29.25
EIDE BAILLY LLP	01/17/2024	29994	10,000.00
ELUMA LLC	01/17/2024	29995	986.50
FedEx 4865-4182-2	01/17/2024	29996	18.39
Jeana Berube	01/17/2024	29999	1,012.50
Kevin Knutson	01/17/2024	30000	780.00
LEXIA LEARNING SYS-TEMS LLC	01/17/2024	30003	37,890.00
Pacific Office Automation	01/17/2024	30006	1,013.26
Pitney Bowes Global Financial Services 1866443	01/17/2024	30007	643.97
ROCKY MOUNTAIN UNIVERSITY OF HEALTH PROFESSIONS	01/17/2024	30009	1,232.50
Shelley Jo Dula	01/17/2024	30010	1,105.00
SHUTTERFLY LIFE-TOUCH, LLC.	01/17/2024	30011	693.05
Solas Pyschological	01/17/2024	30012	1,531.25
SURF AND SKI	01/17/2024	30013	1,965.50
SPEECH THERAPY			
UTAH BUREAU OF CRIMINAL IDENTIFICATION	01/17/2024	30015	66.50
ZION PSYCHOLOGY	01/17/2024	30016	1,187.50
Boulder Consulting	01/18/2024	29988	6,724.44
CHARTER SCHOOL THERAPY	01/18/2024	29991	11,910.00
DOTCOM THERAPY, LLC	01/18/2024	29992	35,005.94
E-Therapy LLC	01/18/2024	29993	4,263.22

# Utah Virtual Academy Reconciliation report

As of 01/31/2024

Account: UTVA Zions Bank Operating

Holly White	01/18/2024	29997	351.52	
JBD COUNSELING AND CONSULTING	01/18/2024	29998	5,588.75	
Lacey Robinson	01/18/2024	30001	751.15	
Lacey Robinson	01/18/2024	30002	740.41	
LEXIA LEARNING SYSTEMS LLC	01/18/2024	30004	1,790.00	
Lori Simonson	01/18/2024	30005	4,633.16	
PULSE TECHNOLOGIES, INC.	01/18/2024	30008	7,249.79	
T-Mobile	01/18/2024	30014	3,390.00	
PITNEY BOWES - PURCHASE POWER	01/19/2024	30017	2,740.00	
UTAH ASSOCIATION OF PUBLIC CHARTER SCHOOLS UAPCS	01/19/2024	30018	3,196.00	
General Ledger entry	PAYROLL #526	01/22/2024	580,486.61	
	ACCOUNT ANALYSIS FEE	01/22/2024	200.57	
KIARA LAWLER	01/23/2024	30019	219.47	
Boulder Consulting	01/25/2024	30020	2,285.65	
CENTURYLINK	01/25/2024	30021	419.88	
Comprehensive Psychological	01/25/2024	30022	1,925.00	
FedEx 4865-4182-2	01/25/2024	30023	19.10	
Kevin Knutson	01/25/2024	30024	736.68	
PITNEY BOWES - PURCHASE POWER	01/25/2024	30025	3,415.50	
ROCKY MOUNTAIN UNIVERSITY OF HEALTH PROFESSIONS	01/25/2024	30026	1,361.00	
Shelley Jo Dula	01/25/2024	30027	1,213.44	
Solas Psychological	01/25/2024	30028	2,093.75	
STERICYCLE, INC.	01/25/2024	30029	111.81	
Virtual Technologies Group, Inc.	01/25/2024	30030	938.19	
WORKSPACE ELEMENTS	01/25/2024	30031	1,847.58	
ZION PSYCHOLOGY	01/25/2024	30032	875.00	
CHARTER SCHOOL THERAPY	01/31/2024	30033		3,260.43
JBD COUNSELING AND CONSULTING	01/31/2024	30034		4,192.50
<b>Total Checks and charges</b>			<b>1,887,133.49</b>	<b>7,452.93</b>

**ZIONS BANK®**

PO Box 26547, Salt Lake City, UT 84126-0547

**Statement of Accounts**This Statement: January 31, 2024  
Last Statement: December 29, 2023

Primary Account [REDACTED]

0032325

1424-06-0000-ZFN-PG0021-00000

UTAH VIRTUAL ACADEMY  
TIFFANY ALLEN  
310 E 4500 S STE 620  
SALT LAKE CITY UT 84107-4266For 24-hour account  
information, please contact:

1-800-789-BANK (2265)

**zionsbank.com****WE HAVEN'T FORGOTTEN WHO KEEPS US IN BUSINESS. ®**

On February 22, 2024, Zions Bank will amend the Foreign Clearing Items descriptions on the Schedule of Fees for better clarity for our customers.

There will be changes to the fee amounts for the items below:

- Canadian Check Clearing Fee is increasing from \$3 to \$10
- Foreign Collection Clearing Fee is increasing from \$40 to \$50
- USD Check Clearing Fee (new item \$25)

For additional information, please refer to the Schedule of Fees Disclosure located in the Agreement Center on [www.zionsbank.com](http://www.zionsbank.com).

**SUMMARY OF ACCOUNT BALANCE**

<i>Account Type</i>	<i>Account Number</i>	<i>Checking/Savings Ending Balance</i>	<i>Outstanding Balances Owed</i>
Commercial Analyzed Checking	[REDACTED]	\$0.00	

**COMMERCIAL ANALYZED CHECKING** [REDACTED]

128 0

<i>Previous Balance</i>	<i>Deposits/Credits</i>	<i>Charges/Debits</i>	<i>Checks Processed</i>	<i>Ending Balance</i>
0.00	3,561,329.36	2,995,053.07	566,276.29	0.00

**15 DEPOSITS/CREDITS**

<i>Date</i>	<i>Amount</i>	<i>Description</i>
01/04	514,531.33	SWEEP TRANSFER CREDIT [REDACTED]
01/08	27.58	UTAH VIRTUAL ACA AVIDPA CK29755 REF # 024005001673643 1100138369
01/09	609,740.01	SWEEP TRANSFER CREDIT [REDACTED]
01/10	2,109.29	SWEEP TRANSFER CREDIT [REDACTED]
01/11	12,205.58	SWEEP TRANSFER CREDIT [REDACTED]
01/12	25.69	SWEEP TRANSFER CREDIT [REDACTED]
01/12	375.89	DEPOSIT 7676082969
01/16	278.71	SWEEP TRANSFER CREDIT [REDACTED]
01/19	580,486.61	SWEEP TRANSFER CREDIT [REDACTED]
01/22	144,356.33	SWEEP TRANSFER CREDIT [REDACTED]
01/23	5,936.00	SWEEP TRANSFER CREDIT [REDACTED]
01/24	219.47	SWEEP TRANSFER CREDIT [REDACTED]
01/29	25,742.58	SWEEP TRANSFER CREDIT [REDACTED]
01/30	8,500.00	RTN [REDACTED] FRAUDULENT IT RETURN - 202401297676190301 2410900068
01/31	1,656,794.29	State of Utah UTAHEFT 202401300003369REF # 024031001668885 1100235833



## An Easy Approach To Balancing Your Account

**To reconcile your checkbook balance to your statement balance:** Mark off each entry in your check register that has been charged to your account during the statement period. List the checks you have written, but are not yet charged to your account in the "Checks Outstanding" column below. Then, follow the instructions in lines 1 through 10.

CHECKS OUTSTANDING		CHECKBOOK BALANCE	
Check Number	Check Amount	1. LIST your checkbook balance.	
		2. ADD any deposits or other credits listed on the front of this statement which you have not recorded in your checkbook (such as payroll credits or other direct electronic deposits).	
		3. SUBTOTAL:	
		4. SUBTRACT any charges listed on the front of this statement which you have not recorded (such as service charges, automatic transfers, electronic transactions, etc).	
		5. ADJUSTED CHECKBOOK BALANCE:	
		<i>This balance should agree with line 10, below.</i>	
		STATEMENT BALANCE	
		6. LIST your current statement balance as shown on the front of this statement.	
		7. ADD deposits made, but not shown on this statement.	
		8. SUBTOTAL:	
		9. SUBTRACT total from "Checks Outstanding."	
		10. ADJUSTED STATEMENT BALANCE:	
TOTAL:		<i>This balance should agree with line 5, above.</i>	

*Transfer to Line 9.*

### PROMPTLY EXAMINE YOUR STATEMENT AND REPORT ANY PROBLEM

You must promptly examine your account statements and report any discoverable errors, unauthorized signatures, alterations, missing endorsements, or unauthorized transfers. Failure to do so may result in your loss of certain rights or remedies. For example, you must identify the discoverable alteration or forgery of a check within 30 days of us sending you, or making available to you, the statement reflecting that check, and you must also immediately report to us what you find. Businesses should check their account transactions daily, for which various online services are available. For additional information, please see your deposit account agreement and application service agreement(s) for details. See also the consumer disclosures below.

### CONSUMER ACCOUNTS: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS OR CHECK RESERVE TRANSACTIONS

As soon as you can, please notify us if you think an electronic transfer or Check Reserve transaction is wrong or if you need more information about a transaction listed on the statement. We must hear from you no later than 60 days after we sent or made available the FIRST statement on which the problem or error appeared. The provisions in this paragraph do not apply to business or other non-personal accounts. The owners of those accounts must settle all unauthorized transactions or errors within 24 hours of receipt of the item posting in order to be returned.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

**For CHECK RESERVE accounts:** You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts

of your bill that are not in question. The charge in question may remain on your statement, and we may continue to charge you interest on that amount.

But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question. You must notify us in writing. You can telephone us, but doing so will not preserve your rights. Contact us at Zions Bank, PO Box 25787, Salt Lake City, UT 84125-0787.

**For electronic transfers:** We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. Contact us at Zions Bank, EFT Dept. PO Box 25837, Salt Lake City, UT 84125-0837 or 1-800-662-4346.

**Balance Subject to Interest Rate:** We use the method called "average daily balance", (including current transactions) to calculate the daily balance. If you have any further questions about the method and how resulting interest charges are determined, please feel free to contact us at 1-800-974-8800.

**We may report information about your Check Reserve account to credit bureaus.** Late payments, missed payments, or other defaults on your account may be reflected in your credit report.

**Please notify us if we report any inaccurate information about your account(s) to a credit bureau.** Your written notice describing the specific inaccuracy should be sent to us at the following address: Zions Bank, PO Box 25787, Salt Lake City, UT 84125-0787.

*Thank you for banking with Zions Bank.*

**Visit us online at [www.zionsbank.com](http://www.zionsbank.com)**

Review account balances • Review posted transactions • Pay bills • Transfer funds

**Call 1-800-840-4999 to enroll today**

# ZIONS BANK®

PO Box 26547, Salt Lake City, UT 84126-0547

January 31, 2024  
UTAH VIRTUAL ACADEMY

## 89 CHARGES/DEBITS

Date	Amount	Description
01/04	45.26	AVIDPAY SERVICE AVIDPAY CK29955 REF # 024004009631121 1100238846
01/04	51.50	AVIDPAY SERVICE AVIDPAY CK29960 REF # 024004009632002 1100238853
01/04	122.17	AVIDPAY SERVICE AVIDPAY CK29965 REF # 024004009631142 1100238849
01/04	133.00	AVIDPAY SERVICE AVIDPAY CK29969 REF # 024004009632011 1100238856
01/04	141.75	AVIDPAY SERVICE AVIDPAY CK29956 REF # 024004009632005 1100238854
01/04	185.00	AVIDPAY SERVICE AVIDPAY CK29954 REF # 024004009632020 1100238859
01/04	230.00	AVIDPAY SERVICE AVIDPAY CK29958 REF # 024004009632008 1100238855
01/04	462.67	AVIDPAY SERVICE AVIDPAY CK29961 REF # 024004009631106 1100238844
01/04	487.50	AVIDPAY SERVICE AVIDPAY CK29967 REF # 024004009631148 1100238850
01/04	500.00	AVIDPAY SERVICE AVIDPAY CK29959 REF # 024004009632017 1100238858
01/04	875.00	AVIDPAY SERVICE AVIDPAY CK29957 REF # 024004009632014 1100238857
01/04	1,100.00	AVIDPAY SERVICE AVIDPAY CK29964 REF # 024004009631999 1100238852
01/04	1,338.00	AVIDPAY SERVICE AVIDPAY CK29966 REF # 024004009631132 1100238848
01/04	1,355.05	AVIDPAY SERVICE AVIDPAY CK29963 REF # 024004009631115 1100238845
01/04	1,500.00	AVIDPAY SERVICE AVIDPAY CK29970 REF # 024004009631124 1100238847
01/04	1,602.59	AVIDPAY SERVICE AVIDPAY CK29962 REF # 024004009632023 1100238860
01/04	3,187.50	AVIDPAY SERVICE AVIDPAY CK29968 REF # 024004009631996 1100238851
01/04	501,214.34	Stratus HR EDI PYMNTS 1887485 REF # 024004009618643 1100238843
01/08	27.58	SWEEP TRANSFER DEBIT [REDACTED]
01/09	487.50	AVIDPAY SERVICE AVIDPAY CK29981 REF # 024009003592198 1100229453
01/09	562.50	AVIDPAY SERVICE AVIDPAY CK29984 REF # 024009003592222 1100229455
01/09	1,770.00	AVIDPAY SERVICE AVIDPAY CK29983 REF # 024009003593419 1100229458
01/09	1,942.50	AVIDPAY SERVICE AVIDPAY CK29971 REF # 024009003593454 1100229463
01/09	2,550.63	AVIDPAY SERVICE AVIDPAY CK29972 REF # 024009003592195 1100229452
01/09	2,875.00	AVIDPAY SERVICE AVIDPAY CK29976 REF # 024009003593422 1100229459
01/09	3,277.50	AVIDPAY SERVICE AVIDPAY CK29977 REF # 024009003593431 1100229462
01/09	3,423.50	AVIDPAY SERVICE AVIDPAY CK29982 REF # 024009003593416 1100229457
01/09	4,447.43	AVIDPAY SERVICE AVIDPAY CK29979 REF # 024009003592227 1100229456
01/09	4,500.00	AVIDPAY SERVICE AVIDPAY CK29974 REF # 024009003593428 1100229461
01/09	4,568.47	AVIDPAY SERVICE AVIDPAY CK29973 REF # 024009003593457 1100229464
01/09	4,810.00	AVIDPAY SERVICE AVIDPAY CK29980 REF # 024009003592204 1100229454
01/09	5,000.00	AVIDPAY SERVICE AVIDPAY CK29978 REF # 024009003593466 1100229465
01/09	11,748.69	AVIDPAY SERVICE AVIDPAY CK29975 REF # 024009003593425 1100229460
01/10	2,109.29	AVIDPAY SERVICE AVIDPAY CK29985 REF # 024010004550472 1100238466
01/11	12,205.58	CREDIT CARD ECS PAYMENT REF # 024011005882514 1100183147
01/12	27.58	AVIDPAY SERVICE AVIDPAY CK29986 REF # 024012007194733 1100267908
01/16	278.71	Stratus HR EDI PYMNTS 1904852 REF # 024016008322202 1100286145
01/17	187.00	SWEEP TRANSFER DEBIT [REDACTED]
01/18	187.00	SWEEP TRANSFER DEBIT [REDACTED]
01/19	580,486.61	Stratus HR EDI PYMNTS 1908043 REF # 024019002524898 1100249896
01/22	200.57	SERVICE AND TRANSACTION FEES
01/22	18.39	AVIDPAY SERVICE AVIDPAY CK29996 REF # 024022003532244 1100244674
01/22	29.25	AVIDPAY SERVICE AVIDPAY CK29990 REF # 024022003532225 1100244668
01/22	66.50	AVIDPAY SERVICE AVIDPAY CK30015 REF # 024022003532265 1100244681
01/22	351.52	AVIDPAY SERVICE AVIDPAY CK29997 REF # 024022003532256 1100244678
01/22	399.71	AVIDPAY SERVICE AVIDPAY CK29989 REF # 024022003531064 1100244653
01/22	643.97	AVIDPAY SERVICE AVIDPAY CK30007 REF # 024022003532213 1100244664
01/22	693.05	AVIDPAY SERVICE AVIDPAY CK30011 REF # 024022003532231 1100244669
01/22	740.41	AVIDPAY SERVICE AVIDPAY CK30002 REF # 024022003532236 1100244671
01/22	751.15	AVIDPAY SERVICE AVIDPAY CK30001 REF # 024022003532234 1100244670
01/22	780.00	AVIDPAY SERVICE AVIDPAY CK30000 REF # 024022003531072 1100244655
01/22	986.50	AVIDPAY SERVICE AVIDPAY CK29995 REF # 024022003532219 1100244666
01/22	1,012.50	AVIDPAY SERVICE AVIDPAY CK29999 REF # 024022003532253 1100244677
01/22	1,013.26	AVIDPAY SERVICE AVIDPAY CK30006 REF # 024022003532259 1100244679
01/22	1,105.00	AVIDPAY SERVICE AVIDPAY CK30010 REF # 024022003530558 1100244652
01/22	1,187.50	AVIDPAY SERVICE AVIDPAY CK30016 REF # 024022003531087 1100244660
01/22	1,202.50	AVIDPAY SERVICE AVIDPAY CK29987 REF # 024022003532216 1100244665
01/22	1,232.50	AVIDPAY SERVICE AVIDPAY CK30009 REF # 024022003531081 1100244658
01/22	1,531.25	AVIDPAY SERVICE AVIDPAY CK30012 REF # 024022003532207 1100244662
01/22	1,790.00	AVIDPAY SERVICE AVIDPAY CK30004 REF # 024022003532239 1100244672
01/22	1,965.50	AVIDPAY SERVICE AVIDPAY CK30013 REF # 024022003532222 1100244667
01/22	3,390.00	AVIDPAY SERVICE AVIDPAY CK30014 REF # 024022003531090 1100244661
01/22	4,263.22	AVIDPAY SERVICE AVIDPAY CK29993 REF # 024022003532262 1100244680
01/22	4,633.16	AVIDPAY SERVICE AVIDPAY CK30005 REF # 024022003531075 1100244656
01/22	5,588.75	AVIDPAY SERVICE AVIDPAY CK29998 REF # 024022003532210 1100244663
01/22	6,724.44	AVIDPAY SERVICE AVIDPAY CK29988 REF # 024022003531084 1100244659
01/22	7,249.79	AVIDPAY SERVICE AVIDPAY CK30008 REF # 024022003531069 1100244654
01/22	10,000.00	AVIDPAY SERVICE AVIDPAY CK29994 REF # 024022003531078 1100244657
01/22	11,910.00	AVIDPAY SERVICE AVIDPAY CK29991 REF # 024022003532250 1100244676
01/22	35,005.94	AVIDPAY SERVICE AVIDPAY CK29992 REF # 024022003532247 1100244675





January 31, 2024  
 UTAH VIRTUAL ACADEMY  
 [REDACTED]  
 ZIONS BANK

Continued ...

Date	Amount	Description
01/22	37,890.00	AVIDPAY SERVICE AVIDPAY CK30003 REF # 024022003532241 1100244673
01/23	2,740.00	AVIDPAY SERVICE AVIDPAY CK30017 REF # 024023004778476 1100225161
01/23	3,196.00	AVIDPAY SERVICE AVIDPAY CK30018 REF # 024023004778736 1100225162
01/24	219.47	AVIDPAY SERVICE AVIDPAY CK30019 REF # 024024005629100 1100216445
01/29	19.10	AVIDPAY SERVICE AVIDPAY CK30023 REF # 024029008829480 1100187866
01/29	111.81	AVIDPAY SERVICE AVIDPAY CK30029 REF # 024029008829465 1100187863
01/29	419.88	AVIDPAY SERVICE AVIDPAY CK30021 REF # 024029008828576 1100187861
01/29	736.68	AVIDPAY SERVICE AVIDPAY CK30024 REF # 024029008828532 1100187859
01/29	875.00	AVIDPAY SERVICE AVIDPAY CK30032 REF # 024029008828499 1100187858
01/29	938.19	AVIDPAY SERVICE AVIDPAY CK30030 REF # 024029008829468 1100187864
01/29	1,213.44	AVIDPAY SERVICE AVIDPAY CK30027 REF # 024029008828496 1100187857
01/29	1,361.00	AVIDPAY SERVICE AVIDPAY CK30026 REF # 024029008828548 1100187860
01/29	1,847.58	AVIDPAY SERVICE AVIDPAY CK30031 REF # 024029008829486 1100187868
01/29	1,925.00	AVIDPAY SERVICE AVIDPAY CK30022 REF # 024029008829471 1100187865
01/29	2,093.75	AVIDPAY SERVICE AVIDPAY CK30028 REF # 024029008829483 1100187867
01/29	2,285.65	AVIDPAY SERVICE AVIDPAY CK30020 REF # 024029008828493 1100187856
01/29	3,415.50	AVIDPAY SERVICE AVIDPAY CK30025 REF # 024029008828973 1100187862
01/30	8,500.00	SWEEP TRANSFER DEBIT [REDACTED]
01/31	1,656,794.29	SWEEP TRANSFER DEBIT [REDACTED]

## 2 CHECKS PROCESSED

Number.....	Date.....	Amount	Number.....	Date.....	Amount
29953	01/09	557,776.29	30000*	01/29	8,500.00

\* Not in check sequence

## AGGREGATE OVERDRAFT AND RETURNED ITEM FEES

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

## DAILY BALANCES

Date.....	Balance	Date.....	Balance	Date.....	Balance
01/04	0.00	01/16	374.00	01/23	0.00
01/08	0.00	01/17	187.00	01/24	0.00
01/09	0.00	01/18	0.00	01/29	0.00
01/10	0.00	01/19	0.00	01/30	0.00
01/11	0.00	01/22	0.00	01/31	0.00
01/12	374.00				

# ZIONS BANK®

PO Box 26547, Salt Lake City, UT 84126-0547

## Statement of Accounts

This Statement: January 31, 2024  
Last Statement: December 29, 2023

Primary Account [REDACTED]

0010482

1424-06-0000-ZFIN-PG0007-00000

UTAH VIRTUAL ACADEMY  
310 E 4500 S STE 620  
SALT LAKE CITY UT 84107-4266**DIRECT INQUIRIES TO:**Treasury Management  
Customer Service  
1-800-726-750339th South Branch  
3880 South 700 East  
Salt Lake City, UT 84106-1182

WE HAVEN'T FORGOTTEN WHO KEEPS US IN BUSINESS. ®

**SUMMARY OF ACCOUNT BALANCE**

<i>Account Type</i>	<i>Account Number</i>	<i>Ending Balance</i>	<i>Outstanding Balances Owed</i>
Gold Business Sweep	[REDACTED]	\$4,292,808.24	

**GOLD BUSINESS SWEEP** [REDACTED]

238 0

<i>Previous Balance</i>	<i>Credits</i>	<i>Debits</i>	<i>Ending Balance</i>
4,514,267.47	1,674,172.37	1,895,631.60	4,292,808.24

**6 CREDITS**

<i>Date</i>	<i>Amount</i>	<i>Description</i>	
01/08	27.58	SWEEP TRANSFER CREDIT	[REDACTED]
01/17	187.00	SWEEP TRANSFER CREDIT	[REDACTED]
01/18	187.00	SWEEP TRANSFER CREDIT	[REDACTED]
01/30	8,500.00	SWEEP TRANSFER CREDIT	[REDACTED]
01/31	1,656,794.29	SWEEP TRANSFER CREDIT	[REDACTED]
01/31	8,476.50	INTEREST PAYMENT	[REDACTED] 3

**11 DEBITS**

<i>Date</i>	<i>Amount</i>	<i>Description</i>	
01/04	514,531.33	SWEEP TRANSFER DEBIT	[REDACTED]
01/09	609,740.01	SWEEP TRANSFER DEBIT	[REDACTED]
01/10	2,109.29	SWEEP TRANSFER DEBIT	[REDACTED]
01/11	12,205.58	SWEEP TRANSFER DEBIT	[REDACTED]
01/12	25.69	SWEEP TRANSFER DEBIT	[REDACTED]
01/16	278.71	SWEEP TRANSFER DEBIT	[REDACTED]
01/19	580,486.61	SWEEP TRANSFER DEBIT	[REDACTED]
01/22	144,356.33	SWEEP TRANSFER DEBIT	[REDACTED]
01/23	5,936.00	SWEEP TRANSFER DEBIT	[REDACTED]
01/24	219.47	SWEEP TRANSFER DEBIT	[REDACTED]
01/29	25,742.58	SWEEP TRANSFER DEBIT	[REDACTED]

**DAILY BALANCES**

<i>Date.....Balance</i>	<i>Date.....Balance</i>	<i>Date.....Balance</i>
01/04 3,999,736.14	01/09 3,390,023.71	01/11 3,375,708.84
01/08 3,999,763.72	01/10 3,387,914.42	01/12 3,375,683.15



## Sweep Account Reconciliation Form

The following form is designed to assist in your Sweep Account reconciliation efforts. Please use the following documents:

**For Loan Sweeps:** Checking Account Statement(s)  
Loan Sweep Account Statement  
Monthly Interest Statement  
Checking Account Ledger

**For Sweeps:** Checking Account Statement(s)  
Investment Sweep Account Statement  
Checking Account Ledger

- Using **either** your Investment Sweep Account Statement **or** Loan Sweep Statement, check your Sweep Account transfers against the corresponding debits and credits on your checking account statement(s).
- Mark each entry in your checking account ledger that has been charged to your checking account (checks, deposits, etc.).
- List the checks that have been written, but not yet charged to your checking account on the lines below:

OUTSTANDING CHECKS					
Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
<b>Total Amount (Enter this amount on line 6 below):</b>					

- Enter the ending balance from the Sweep Account statement. SWEEPSTATEMENT BALANCE \_\_\_\_\_
- Add the ending balance from the Checking Account statement. CHECKING STATEMENTBALANCE + \_\_\_\_\_  
(if there is more than one checking account, add the balances together and enter the total on this line. If the checking account has a peg balance of \$0.00, enter \$0.00.)
- Subtract the Outstanding Checks Total shown above. OUTSTANDING CHECKS - \_\_\_\_\_
- Add any outstanding deposits. OUTSTANDING DEPOSITS + \_\_\_\_\_
- Calculate the Adjusted Bank Balance. **ADJUSTED BANK BALANCE** = \_\_\_\_\_
- Enter the ending balance from your checking account register. CHECKING REGISTER BALANCE + \_\_\_\_\_  
(if there is more than one checking account, add the account balances together and enter the total on this line.)

**NOTE:** If reconciling an Investment Sweep account, go to step 11.  
For Loan Sweep accounts, go to step 10.

- Use the **Sweep Account statement** and **Monthly Investment statement** to reconcile transfers between the line of credit and sweep account to determine the net draw or net payment to the line. Add the draw or subtract the payment from the book balance. NET CHANGE IN LINE + or - \_\_\_\_\_
- Subtract any bank charges from the account statements. BANK CHARGES - \_\_\_\_\_
- Add interest/dividends received from the account statement. INTEREST EARNED + \_\_\_\_\_
- Calculate the Adjusted Register Balance. This should match the Adjusted Bank Balance (line 8). **ADJUSTED REGISTER BALANCE** = \_\_\_\_\_

### SWEEP ACCOUNT ACTIVITY REPORT BALANCE DEFINITIONS:

- Accrued Interest M-T-D:** The amount of interest accrued by the sweep that month to date.
- Current Balance:** A positive balance denotes the total amount of funds in the sweep (collected funds, plus funds in float).
- Available Balance:** A positive balance denotes the amount in one day float to the sweep available for the next business day. A negative balance denotes the amount drawn from uncollected funds.
- Collected Balance:** A positive balance denotes the amount of funds collected from float or same day deposits or credits. Accrued interest is calculated with this amount multiplied by the interest rate.
- Principal Loan Balance owned Online:** The amount currently owed to the Bank through the line of credit or loan.

**ZIONS BANK®**

PO Box 26547, Salt Lake City, UT 84126-0547

January 31, 2024  
UTAH VIRTUAL ACADEMY  
[REDACTED]

Continued ...

<i>Date.....Balance</i>	<i>Date.....Balance</i>	<i>Date.....Balance</i>
01/16 3,375,404.44	01/22 2,650,935.50	01/29 2,619,037.45
01/17 3,375,591.44	01/23 2,644,999.50	01/30 2,627,537.45
01/18 3,375,778.44	01/24 2,644,780.03	01/31 4,292,808.24
01/19 2,795,291.83		

**INTEREST**

Interest Earned This Period	\$8,476.50	Number Of Days This Period	33
Interest Paid Year-To-Date 2024	\$8,476.50		

Current interest rate is 2.750% with no rate change this interest period

Please retain this statement. Interest paid on your account in 2023 was 5,434.20.



MEMBER FDIC

0010482-0000002-0030986

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# Utah Virtual Academy Reconciliation report

As of 01/31/2024  
Account: PTIF - UTVA

Statement ending balance	10,254,235.41
Deposits in transit	0.00
Outstanding checks and charges	0.00
Adjusted bank balance	<u>10,254,235.41</u>
Book balance	10,254,235.41
Adjustments*	0.00
Adjusted book balance	<u>10,254,235.41</u>

Total Checks and charges Cleared	0.00	Total Deposits Cleared	47,519.11
----------------------------------	------	------------------------	-----------

## Deposits

Name	Memo	Date	Doc no.	Cleared	In transit
Total Deposits	REINVESTMENT	01/31/2024		<u>47,519.11</u> 47,519.11	<u>0.00</u>

## Checks and charges

Name	Memo	Date	Check no.	Cleared	Outstanding
Total Checks and charges				<u>0.00</u>	<u>0.00</u>

STATEMENT OF ACCOUNT  
**P T I F**  
UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager  
PO Box 142315  
350 N State Street, Suite 180  
Salt Lake City, Utah 84114-2315  
Local Call (801) 538-1042 Toll Free (800) 395-7665  
[www.treasurer.utah.gov](http://www.treasurer.utah.gov)

UTAH VIRTUAL ACADEMY  
STACY LINRUD  
310 EAST 4500 SOUTH #620  
MURRAY UTAH 84107

Account	Account Period
██████████	January 01, 2024 through January 31, 2024

Summary

Beginning Balance	\$ 10,206,716.30	Average Daily Balance	\$ 10,206,716.30
Deposits	\$ 47,519.11	Interest Earned	\$ 47,519.11
Withdrawals	\$ 0.00	360 Day Rate	5.4066
Ending Balance	\$ 10,254,235.41	365 Day Rate	5.4817

Date	Activity	Deposits	Withdrawals	Balance
01/01/2024	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 10,206,716.30
01/31/2024	REINVESTMENT	\$ 47,519.11	\$ 0.00	\$ 10,254,235.41
01/31/2024	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 10,254,235.41

{Effective: 01/31/2024}      The GASB Fair Value factor at December 31, 2023 is 1.00152190



Office of the  
State Treasurer

Public Entity Resolution

**1. Certification of Authorized Individuals**

I, \_\_\_\_\_(Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of \_\_\_\_\_(Name of Legal Entity). Please list at least two individuals.

Name	Title	Email	Signature(s)
_____	_____	_____	_____
_____	_____	_____	_____

The authority of the named individuals to act on behalf of \_\_\_\_\_(Name of Legal Entity) shall remain in full force and effect until written revocation from \_\_\_\_\_(Name of Legal Entity) is delivered to the Office of the State Treasurer.

**2. Signature of Authorization**

I, the undersigned, \_\_\_\_\_(Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the \_\_\_\_\_day of \_\_\_\_\_, 20\_\_\_\_, at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

Signature	Date	Printed Name	Title
_____	_____	_____	_____

STATE OF UTAH )  
 ) §  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_(Name), as \_\_\_\_\_(Title) of \_\_\_\_\_(Name of Entity), proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal)

Signature\_\_\_\_\_





# INVOICE

Page 1 of 1

**Lexia Learning Systems LLC**

300 Baker Ave.

Suite 320

Concord, MA 01742 USA

800-435-3942

accountsreceivable@lexialearning.com

INVOICE:	SIN090219
QUOTE NUMBER:	Q-478367
INVOICE DATE:	09/09/2022
DUE DATE:	10/09/2022

**BILL TO:**

Utah Virtual Academy

310 E 4500 S

#620

Murray, UT 84107

ATTN:

**Payment by Wire and ACH**

Bank Name: Webster Bank, N.A.

Account Holder Name: Lexia Learning Systems LLC

Routing Number: 211170101

Account Number: 0024169103

**Payment by Check**

Lexia Learning Systems LLC

PO BOX 844737

Boston, MA 02284-4737

**SALESPERSON:** V- Brett Nielson

**BILL TO PO #:** UT-2022-89

**END USER PO#:** UT-2022-89

**End User Info:** Utah Virtual Academy - High 310 East 4500 South  
Suite 620, Murray, UT 84107, US

QUANTITY	DESCRIPTION	START DATE	END DATE	UNIT PRICE	TOTAL
300.00	Lexia PowerUp Literacy Student Subscription Renewal	09/01/2022	08/31/2023	\$35.00	\$10,500.00
1.00	Lexia PowerUp Literacy School Success Partnership Renewal	09/01/2022	08/31/2023	\$3,500.00	\$3,500.00
<b>COMMENTS OR SPECIAL INSTRUCTIONS:</b>				<b>INVOICE TOTAL</b>	\$14,000.00
				<b>LESS PAYMENTS</b>	\$0.00
				<b>TOTAL DUE</b>	\$14,000.00
				<b>CURRENCY:</b>	USD



UTAH VIRTUAL ACADEMY  
310 East 4500 South #620  
Murray, UT 84107  
(801) 262-4922

## PURCHASE ORDER

FEDERAL ID #45-0574278

DATE: 07/17/2023

PURCHASE ORDER NO.: UT-2023-121

### VENDOR INFORMATION

VENDOR NAME <b>95 Percent Group</b>	SALES PERSON <b>Michele Carpizo</b>
ADDRESS  <b>475 Half Day Road Ste. 350 Lincolnshire, Illinois 60069</b>	
CONTACT NO. <b>(847) 496-9237</b>	EMAIL ADDRESS <b>mcarpizo@95percentgroup.com</b>

### CUSTOMER INFORMATION

CUSTOMER NAME <b>UTAH VIRTUAL ACADEMY</b>	CONTACT PERSON <b>Kiely Dewey</b>
ADDRESS <b>310 East 4500 South #620 Murray, UT 84107</b>	
CONTACT NO. <b>(801) 262-4922</b>	EMAIL ADDRESS <b>KDewey@utahvirtual.org</b>

Quantity	Details	Unit	Item #	Unit Price	Total
7	95 Phonics Core Program Classroom Kit-Grade K, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, sound spelling cards, assessments and a subscription to Digital Presentation		PH4000	\$995.00	\$6,965.00
7	95 Phonics Core Program Classroom Kit-Grade 1, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, sound spelling cards, assessments and a subscription to Digital Presentation		PH4001	\$1,095.00	\$7,665.00
7	95 Phonics Core Program Classroom Kit-Grade 2, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, sound spelling cards, assessments and a subscription to Digital Presentation		PH4002	\$1,095.00	\$7,665.00
6	95 Phonics Core Program Classroom Kit-Grade 3, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, classroom poster set, assessments and a subscription to Digital Presentation		PH4003	\$1,095.00	\$6,570.00
3	95 Phonics Core Program Classroom Kit-Grade 4, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Classroom Posters, Assessments and a Subscription to Digital Presentation		PH4004	\$1,095.00	\$3,285.00
3	95 Phonics Core Program Classroom Kit-Grade 5, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Classroom Posters, Assessments and a Subscription to Digital Presentation		PH4005	\$1,095.00	\$3,285.00
1	Shipping & Handling - 10% of printed product		Z8910	\$3,543.50	\$3,543.50

### Additional Notes:

**Quote Number 00026205**

**Total**

**\$38,978.50**

**Authorized By**

**Meghan Merideth**

**07/17/2023**



95 Percent Group LLC  
475 Half Day Road  
Suite 350  
Lincolnshire, IL 60069  
United States

Invoice  
#INV133175  
7/27/2023

**Bill To**

Utah Virtual Academy  
Attn: Accounts Payable  
310 E 4500 S Suite 620  
Salt Lake City UT 84107  
United States

**BALANCE DUE**

**\$38,978.50**

**Due Date: 7/27/2023**

**Ship To**

Utah Virtual Academy  
Attn: Kiely Dewey 801-262-4922  
310 E 4500 S Suite 620  
Salt Lake City UT 84107  
United States

Terms	PO #	Shipment Method	Quote #	Account #
Due on receipt	UT-2023-121	GDS	26205	UT2036-0001
Sales Order #	Customer Vendor #	Contract #	95PG Contract #	
SO131845				

Quantity	Item	Workshop	Rate	Amount
7	<b>PH4000</b> 95 Phonics Core Program Classroom Kit-Grade K, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Sound-Spelling Cards, Assessments and a Subscription to Digital Presentation		\$995.00	\$6,965.00
7	<b>PH4000.08.24</b> 95 Phonics Core Program, Digital Presentation, Grade K, Valid July 1, 2023-June 30, 2024		\$0.00	\$0.00
7	<b>PH4001</b> 95 Phonics Core Program Classroom Kit-Grade 1, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Sound-Spelling Cards, Assessments and a Subscription to Digital Presentation		\$1,095.00	\$7,665.00
7	<b>PH4001.08.24</b> 95 Phonics Core Program, Digital Presentation, Grade 1, Valid July 1, 2023-June 30, 2024		\$0.00	\$0.00
7	<b>PH4002</b> 95 Phonics Core Program Classroom Kit-Grade 2, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Sound-Spelling Cards, Assessments and a Subscription to Digital Presentation		\$1,095.00	\$7,665.00
7	<b>PH4002.08.24</b> 95 Phonics Core Program, Digital Presentation, Grade 2, Valid July 1, 2023-June 30, 2024		\$0.00	\$0.00

DUNS 941179520	Main Phone: (847) 499-8200	Main Fax: (847) 793-0033	Page 1 of 2
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Limited 30 day return/replacement policy. ALL product returns require prior approval. Please contact support@95percentgroup.com to receive authorization. 15% restocking fee on all printed Phonics Lesson Library products. 10% on all other printed products. NO returns on opened shrink wrapped product. Damaged materials (stamped, written on, damaged from usage by client) will not be accepted.



95 Percent Group LLC  
475 Half Day Road  
Suite 350  
Lincolnshire, IL 60069  
United States

**Invoice**  
**#INV133175**  
7/27/2023

Quantity	Item	Workshop	Rate	Amount
6	<b>PH4003</b> 95 Phonics Core Program Classroom Kit-Grade 3, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Classroom Posters, Assessments and a Subscription to Digital Presentation		\$1,095.00	\$6,570.00
6	<b>PH4003.08.24</b> 95 Phonics Core Program, Digital Presentation, Grade 3, Valid July 1, 2023-June 30, 2024		\$0.00	\$0.00
3	<b>PH4004</b> 95 Phonics Core Program Classroom Kit-Grade 4, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Classroom Posters, Assessments and a Subscription to Digital Presentation		\$1,095.00	\$3,285.00
3	<b>PH4004.08.24</b> 95 Phonics Core Program, Digital Presentation, Grade 4, Valid July 1, 2023-June 30, 2024		\$0.00	\$0.00
3	<b>PH4005</b> 95 Phonics Core Program Classroom Kit-Grade 5, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Classroom Posters, Assessments and a Subscription to Digital Presentation		\$1,095.00	\$3,285.00
3	<b>PH4005.08.24</b> 95 Phonics Core Program, Digital Presentation, Grade 5, Valid July 1, 2023-June 30, 2024		\$0.00	\$0.00
1	<b>z8910</b> Shipping & Handling		\$3,543.50	\$3,543.50
	<b>Customer Info</b> All digital presentation license keys emailed to kdewey@utahvirtual.org			

<b>Subtotal</b>	\$38,978.50
<b>Tax Total (0%)</b>	\$0.00
<b>Total</b>	\$38,978.50
<b>Paid Balance</b>	\$0.00

DUNS 941179520	Main Phone: (847) 499-8200	Main Fax: (847) 793-0033	Page 2 of 2
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Limited 30 day return/replacement policy. ALL product returns require prior approval. Please contact support@95percentgroup.com to receive authorization. 15% restocking fee on all printed Phonics Lesson Library products. 10% on all other printed products. NO returns on opened shrink wrapped product. Damaged materials (stamped, written on, damaged from usage by client) will not be accepted.



Birch Grove Software Inc (dba ActivTrak)  
1501 South Mo Pac Expressway, Suite 155  
Austin, Texas 78746  
United States

## INVOICE

Invoice # 1633213  
Invoice Date Dec 28, 2023  
Invoice Amount \$9,862.38 (USD)  
Customer ID Acct325738  
Payment Terms Net 30  
Due Date Jan 27, 2024

POSTED

**BILLED TO**  
Meghan Merideth  
Utah Virtual Academy  
mmerideth@k12.com

**SUBSCRIPTION**  
Billing Period Dec 28, 2023 to Dec 27, 2024  
Next Billing Date Dec 28, 2024

DESCRIPTION	UNITS	UNIT PRICE	AMOUNT (USD)
ActivTrak Advanced (USD / Annual Plan)	187	\$52.74	\$9,862.38
Total			\$9,862.38

Amount Due (USD) \$9,862.38

### NOTES

\*\*\*\*\*IF PAYING WITH A PHYSICAL CHECK, MAIL TO: P.O. Box 670534 Dallas, TX 75267-0534\*\*\*\*\* \*\*\*\*\*IF PAYING BY WIRE TRANSFER OR PHYSICAL CHECK, PLEASE REFERENCE YOUR INVOICE NUMBER IN THE NOTES\*\*\*\*\*

### TRANSFER DETAILS

#### BANK TRANSFER

**BANK NAME**  
Comerica

**ACCOUNT NUMBER**  
1883153007

**ROUTING NUMBER**  
111000753

**ADDRESS**  
300 W. 6th Street Suite 2250. Austin,  
TX 78701

**SWIFT CODE**  
MNBD US 33



## K12 Management, Inc.

11720 Plaza America Drive 9th FL  
Reston, VA 20190  
703-483-7222 phone  
703-483-7330 fax

Invoice No. **INV-003-13333**

### INVOICE

<b>Customer</b>		Date <b>1/15/2024</b>
Name	<b>Utah Virtual Academy</b>	Order No.
Address		Rep
City	State Zip	FOB
Phone		

Description	TOTAL
<b>For January 2024</b>	
Educational Products and Services	\$ 557,776.29
<p>By paying this invoice, the Customer acknowledges and agrees that K12 and its subsidiaries, parents and affiliates ("K12") own all intellectual property rights and interests in and to K12's intellectual property, including but not limited to trade secrets, know-how, proprietary data, documents and written materials in any format, artwork, graphics, charts, software, licenses, marketing materials, website design for K12, web site design for the Customer, if any, and curricular materials (collectively, "K12 Proprietary Materials"). The Customer further acknowledges and agrees that K12 owns all intellectual property rights and interests in and to K12's trademarks, service marks and trade names (including K12, K12 (&amp; Design), trade names, trade dress, and logos (collectively, "K12 Proprietary Marks"). If the language in this invoice conflicts with the language contained in the Customer's agreement with K12 ("Agreement"), the language of the Agreement will prevail.</p> <p>The Customer also acknowledges and agrees that it has no intellectual property interest or claims in the K12 Proprietary Materials and K12 Proprietary Marks and has no right to use the K12 Proprietary Materials and Proprietary Marks unless expressly agreed to in writing by K12. The Customer will use the K12 Proprietary Materials and the K12 Proprietary Marks only as provided by the Agreement and this invoice and Customer agrees that it will not alter them in any way, nor will the Customer act or permit action in any way that would impair the rights of K12 in them. The Customer's authorized use will not create any right, title or interest in or to the K12 Proprietary Materials or the K12 Proprietary Marks. K12 will have the right to monitor the quality of the Customer's use of the K12 Proprietary Materials and the K12 Proprietary Marks, and the Customer will notify K12 promptly in writing of any known infringement thereof. Any references to or use of the K12 Proprietary Materials or the K12 Proprietary Marks by the Customer will contain the appropriate trademark, copyright or other legal notice provided from time to time by K12 and will be subject to additional trademark usage standards developed by K12 and modified from time to time by K12 with advance notice in writing.</p> <p>Upon receipt of payment from Customer, K12 will grant Customer a royalty-free, non-exclusive, non-transferable license, for a period of ninety (90) days or for a duration specified in the Agreement, to use and distribute the K12 Proprietary Materials in connection with the District's operations as contemplated in the Agreement. Notwithstanding the foregoing, the Customer will not be permitted (i) to modify or otherwise create, or permit third parties to modify or otherwise create, derivative works from or using the K12 Proprietary Materials or K12 Proprietary Marks, (ii) to sublicense any rights granted by this invoice or the Agreement without the advance written approval of K12, which approval may be withheld by K12 in its sole discretion or (iii) to frame any website owned by K12. Upon the termination of such license, Customer will cease use of the K12 Proprietary Materials and K12 Proprietary Marks, and will return all K12 Proprietary Materials and K12 Proprietary Marks to K12 promptly, including those in the possession of the Customer, Customer employees, and students.</p>	

#### Payment Details

	<b>Wire</b>	<b>ACH</b>	<b>Check:</b>
Pay:	K12 Management Inc	K12 Management Inc	K12 Management Inc
Bank:	PNC Bank	PNC Bank	PO Box 824186
ABA#:	031000053	054000030	Philadelphia PA 19182-4186
Acct#:	05303550723	5303550723	

**Online Payment:** <https://www.e-billexpress.com/ebpp/StrideK12/>

SubTotal	\$ 557,776.29
Shipping & Handling	\$ -
Taxes	\$ -
Other	\$ -
<b>TOTAL</b>	<b>\$ 557,776.29</b>



# INVOICE

Invoice #: INV2326  
Invoice Date: 01/25/2024  
Due Date: 01/25/2024

**Academica West**  
290 N Flint St  
Kaysville, UT 84037  
Ph:  
Fax:

**Bill To:**  
**Utah Virtual Academy**  
310 E 4500 S Suite 620  
Murray, UT 84107  
United States

**Ship To:**  
**Utah Virtual Academy**  
310 E 4500 S Suite 620  
MurrayUT 84107  
United States

Reference #: Terms: Due on Receipt

Item	Description	Unit	Quantity	Unit Price	Amount
Management Fees	Management Fees - 1,000 Students @ \$375 per student (Based on Oct 1 Count)	Each	83.3333	\$375.00	\$31,249.99
Management Fees	Management Fees - 745 Students @ \$125 per student (Based on Oct 1 Count)	Each	62.0833	\$125.00	\$7,760.41
				Subtotal	\$39,010.40
				Total	\$39,010.40



## Executive Director Report

UTVA Board Meeting, February 13<sup>th</sup>, 2024



# Agenda

1

Enrollment SY24

2

Reregistration Update

3

Marketing Update

4

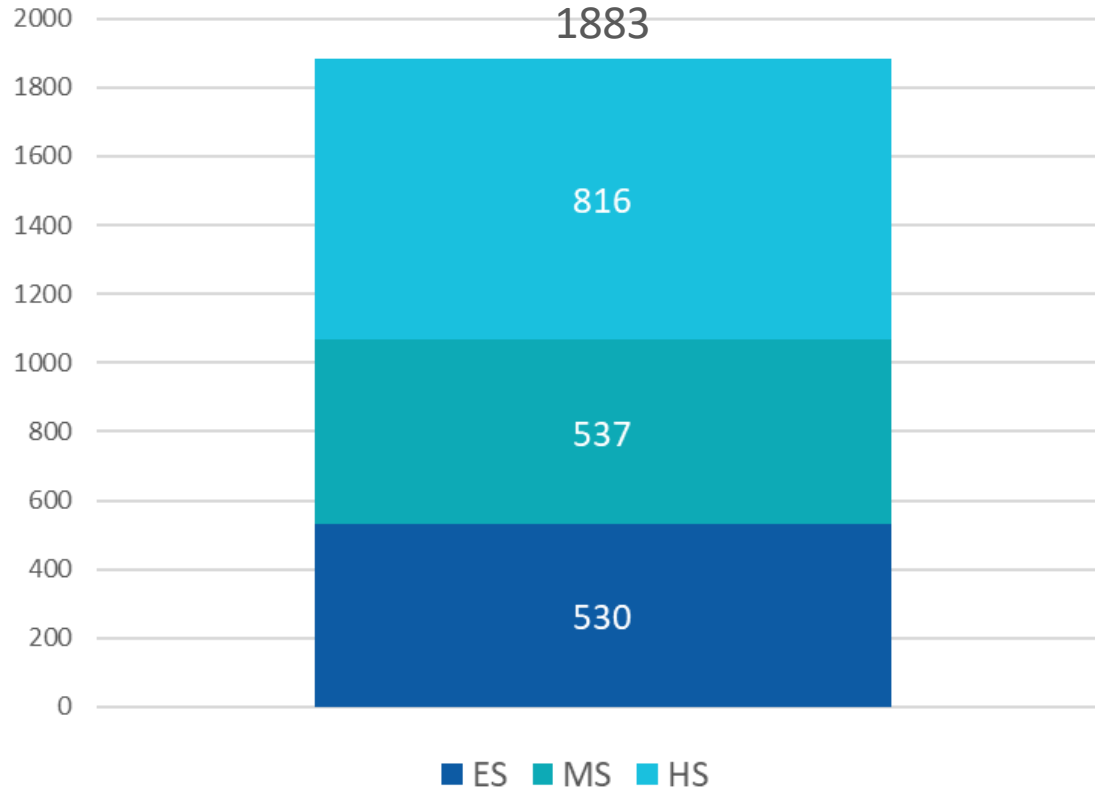
Mid Year School Improvement  
Updates

# Utah Virtual Academy

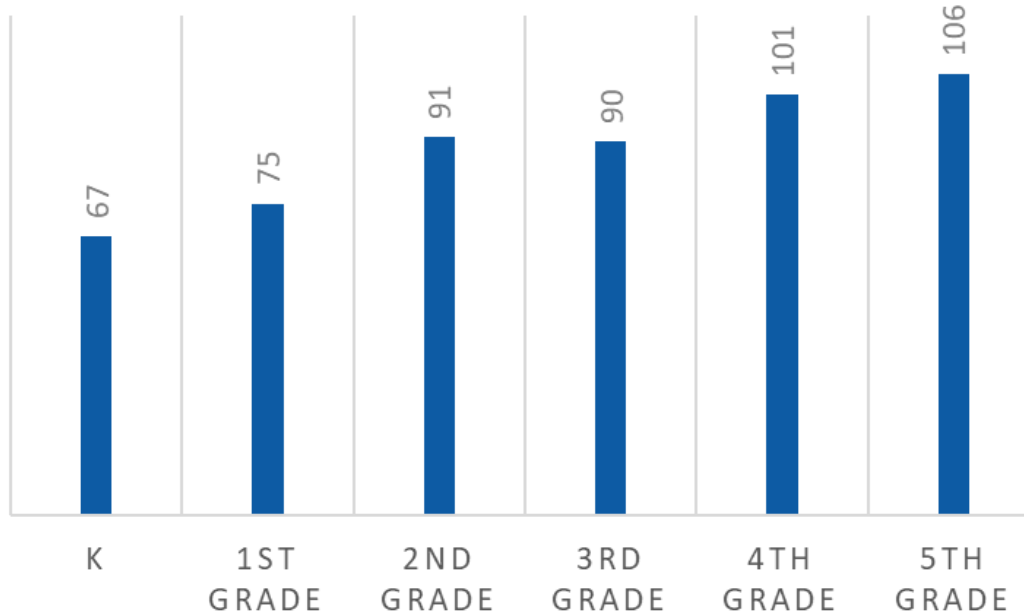
School Improvement Plan

Mid Year Update

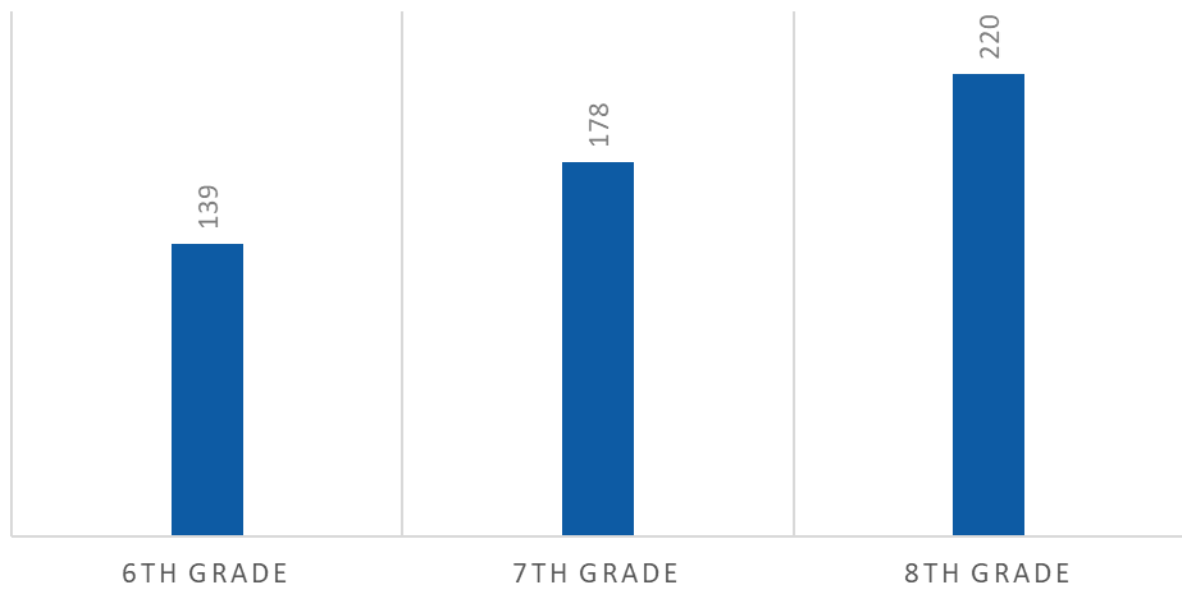
# UTVA Enrollment 2.13.24



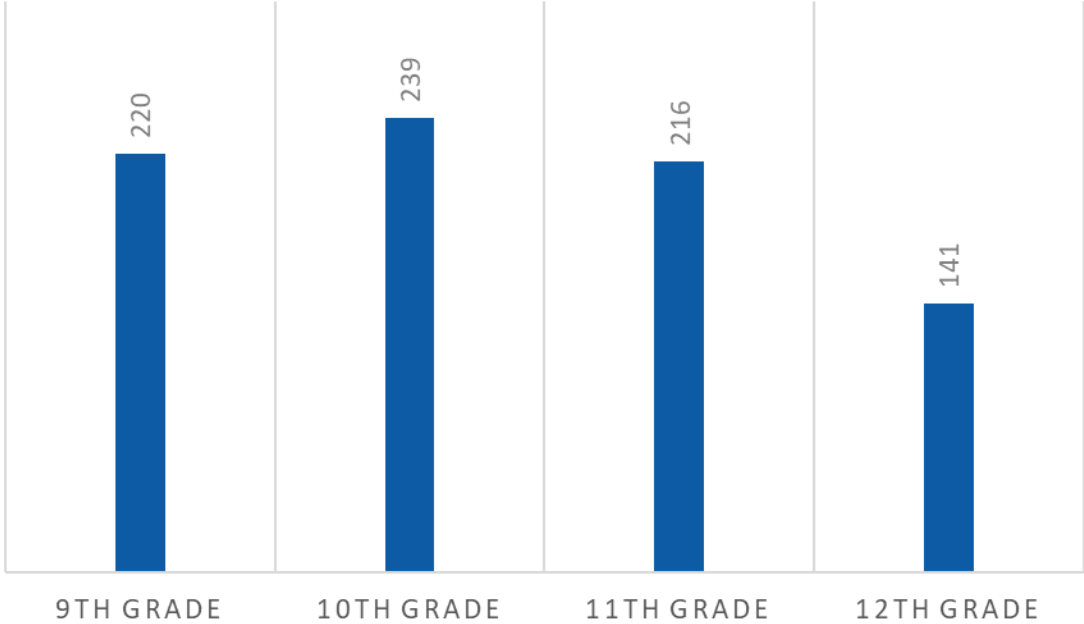
# Elementary School Enrollment: 530



# Middle School Enrollment: 537



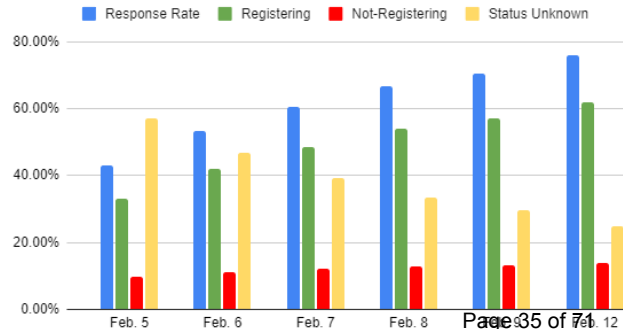
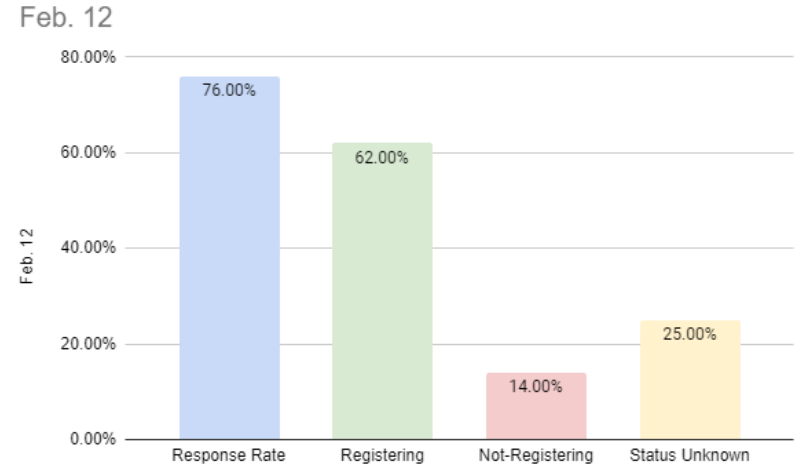
# High School Enrollment: 816



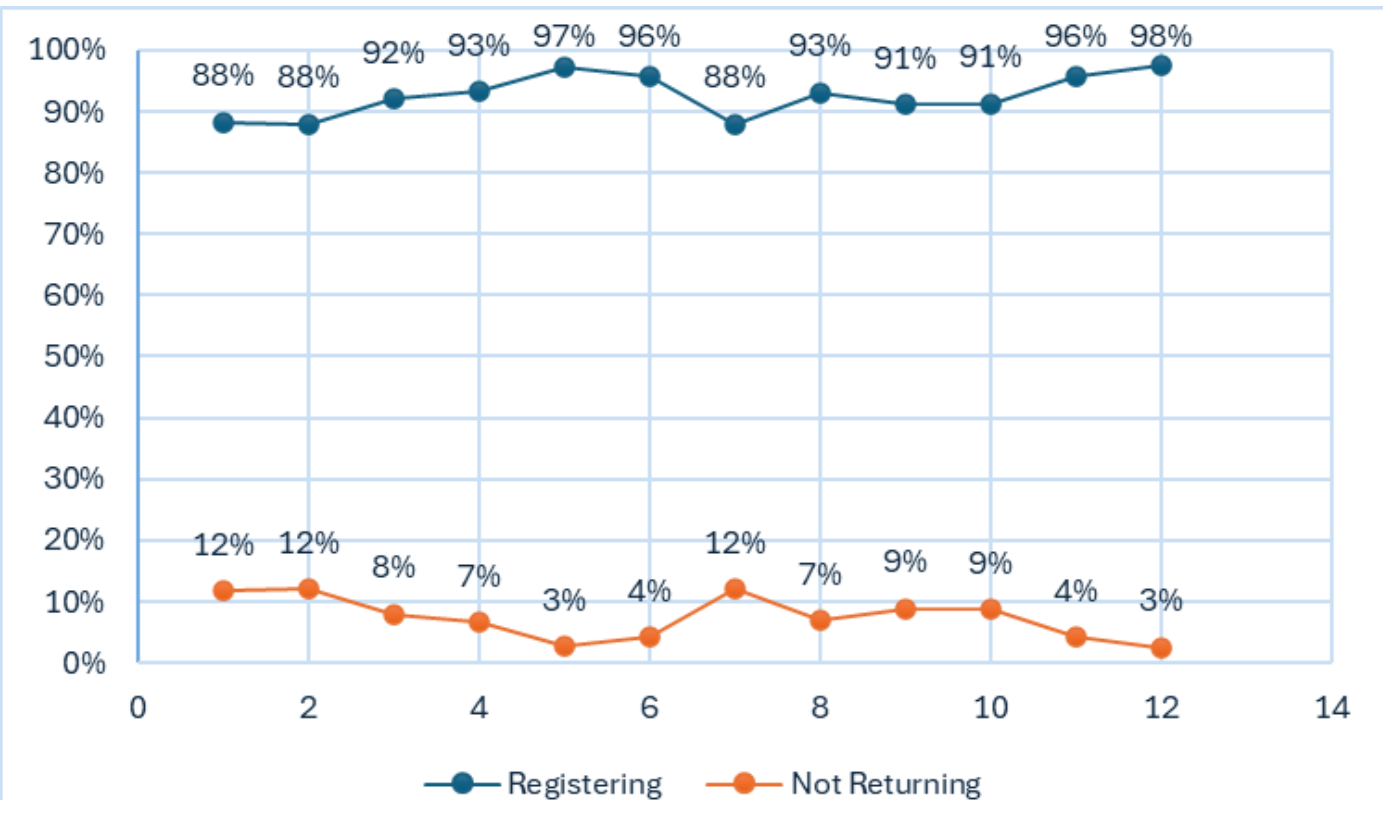
# UTVA Re-registration Update 2.13.24



- Re-registration opened on Feb. 5th
- Simplified internal re-registration process
- Positive feedback from parents
- Target goal: 95% RR by Feb. 26th
- Follow up strategies implemented
  - Confirmation emails
  - SOEP option provided to Not Registering



# Reregistration 2.12.24





# Marketing Update

February 2024



**UTAH**  
VIRTUAL ACADEMY <sup>SM</sup>  
POWERED BY K12



1

UTVA Enrollment Update

2

Local Marketing Updates

- Local Earned Media
- National Paid Media
- Local Paid Media

3

Collaboration

- Highlights
- Resources

# UTVA PT Enrollment Update

	Apps to Date	Apps to Date SY23	YoY	Net New Enrolls to Date	Net New Enrolls to Date SY23	YoY	Total Enrolls to Date	Total Enrolls to Date SY23	YoY
UTVA-FT	591	382	54%	367	243	51%	1,896	1,851	2.4%
UTVA-PT	471	380	24%	256	205	24%	379	353	7.3%
Total	1,062	762	39%	623	448	39%	2,275	2,204	3.2%

## Areas of Focus

- Expanding SOEP program
- Boosting enrollment across all grades to meet cap, but with a specific focus on K-3
- Foster and encourage collaboration between marketing and UTVA

## Actions Completed

- Local earned media specific to UTVA
  - School/Student Highlights
- National Paid Digital Media
  - Paid Social (Meta) Ads
  - SEM/Search Ads
- Provided UTVA with marketing tools and guidance for success

## Next Steps

- Local Paid Digital Media
  - Paid Social (Meta) Ads
- Remain engaged in collaborative efforts between the local marketing team and Meghan, LuAnn, and the UTVA team
- Leveraging stories of real teachers, students, and UTVA events to help potential families visualize the experience through authentic and personalized points of view

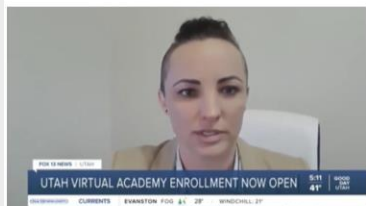
# Local Earned Media Highlights

Agency partners develop content and pitch stories to news outlets to drive awareness.

STORIES PICKED UP

STORIES IN PROGRESS

**Fox 13 - Salt Lake City: Utah Virtual Academy Enrollment Now Open**  
 By: Good Day Utah  
 Aired: February 7, 2024 at 5 a.m.



Well, there's another Utah online school that's been around for more than a decade. And it's one you don't have to wait to enroll in.

Utah Virtual Academy is an online public charter school authorized by the state charter school board back in 2011. It allows students to blend online courses into what they're learning in a traditional brick and mortar school. Most of the teachers have years of experience teaching remote classes and it allows, in many cases, a chance for almost instant tutoring for those who want or need it.

"The great part is we can do a live group session where we have a lot of kids. It's maybe based on a lecture, but then we can go and break it down to individual students where we do small groups. We can see what they're doing."

"When I say public ed is free at our school, it is free. The only thing a student may pay for is a current enrollment class, which is at a deeply discounted rate at \$5 a credit hour. So, you're paying \$15 for a college course where, if you graduate, you're paying anywhere from \$300 to \$500 for that same course."

If you'd like to learn more or to enroll students, you can visit their website at [UtahVirtualAcademy.org](http://UtahVirtualAcademy.org).

Pipeline			
#	Topic	Date	School
1	New student enrollment starts 1/23	1/22/24	UTVA
2	X reasons to consider part-time virtual education (listicle)	1/22/24	UTVA
3	CTE op-ed	1/22/24	UTVA

TUESDAY, JANUARY 23, 2024
 **The Times-Independent**
 OUT OF AREA SUBSCRIPTIONS
 CONTACT

## Earn graduation credits with free, online learning

With the start of the new school year underway, Utah students in grades 7-12 can earn up to six credits annually for free, part-time online learning, according to a press release from the Utah Virtual Academy.

The free, public-school courses supplement students' existing school curriculum and are available through the Utah Statewide Online Education Program for middle and high schoolers.

Created by the state Legislature in 2011, the online education program enables students to earn middle and high-school graduation credits through the completion of publicly funded online courses.

The Utah Virtual Academy is one provider of such courses.

One 2023 Utah Virtual Academy high school graduate soared to new heights — literally and figuratively — with the part-time, online courses, the release continues.

World Champion Big Air 2023 gold medalist and U.S. Ski Team member Troy Podmilsak enjoyed the flexibility of the virtual academy's course offerings, taking his studies on the road as a competitive athlete.

The Park City native took core and elective classes his sophomore, junior and senior years to fulfill his graduation requirements.

"Utah Virtual Academy and their teachers gave me the support and confidence I needed to continue my studies and achieve my goal of winning Big Air in Georgia last March," Podmilsak said.

"Even when I was competing far from home, they made learning interesting and fun. Graduating with my class at Park City High School and attending home football games and prom was a huge bonus."

To enroll, the press release continues, students and their parents can call 866-788-0364 or visit [utva.k12.com/how-it-works/how-to-enroll.html](http://utva.k12.com/how-it-works/how-to-enroll.html).



## Earned media works together with organic and paid media to build awareness, credibility and trust.

Administrators and teachers can use [Project Elevate](#) to submit newsworthy stories to our communications team. Topics can include:

- Student & Family stories
- Teacher & Admin stories
- School Activities and Events

Through Project Elevate, K12 works to share positive stories and shape the story that online learning is providing a personalized education option for families. Corporate communications and product marketing will work together to promote stories to Utah news outlets to spread awareness of UTVA.


# K12 National Paid Media

## Consumer journey leads to UTVA.

K12-branded media in Utah will drive users to a Utah landing page, or to the K12 main page, where they can use the School Finder to search schools in Utah and click through to the UTVA site.

School Finder Listings

State Paid Media Landing Page




**Utah Virtual Academy**

Grades K-12

Reach your full potential with a school dedicated to inspiring and empowering students through an education experience tailored to their needs.

- Accelerate your learning with a robust suite of career and college prep, honors, AP®, and credit recovery courses.
- Earn your diploma—graduation is guaranteed!
- Jump-start your future by earning college credits and career certifications while still in high school.

[Visit School Site >](#) [Start Enrollment >](#)



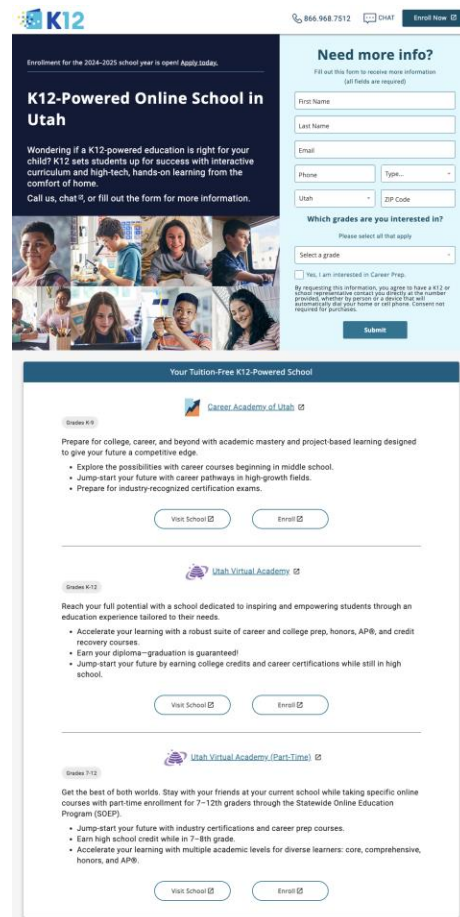
**Utah Virtual Academy (Part-Time)**

Grades 7-12

Get the best of both worlds. Stay with your friends at your current school while taking specific online courses with part-time enrollment for 7-12th graders through the Statewide Online Education Program (SOEP).

- Jump-start your future with industry certifications and career prep courses.
- Earn high school credit while in 7-8th grade.
- Accelerate your learning with multiple academic levels for diverse learners: core, comprehensive, honors, and AP®.

[Visit School Site >](#) [Start Enrollment >](#)



K12

866.968.7512 CHAT Enroll Now

Enrollment for the 2024-2025 school year is open! Apply today.

### K12-Powered Online School in Utah

Wondering if a K12-powered education is right for your child? K12 sets students up for success with interactive curriculum and high-tech, hands-on learning from the comfort of home. Call us, chat, or fill out the form for more information.

**Need more info?**  
Fill out this form to receive more information (all fields are required)

First Name   
Last Name   
Email   
Phone  Type   
Utah  ZIP Code   
Which grades are you interested in?  
Please select all that apply  
Select a grade   
☐ Yes, I am interested in Career Prep

By requesting this information, you agree to have a K12 or K12 representative contact you about the program, whether by phone or a service first will contact you about the program. Customer not required for purchase.

**Submit**

Your Tuition-Free K12-Powered School

**Grades K-12**  
**Career Academy of Utah**

Prepare for college, career, and beyond with academic mastery and project-based learning designed to give your future a competitive edge.

- Explore the possibilities with career courses beginning in middle school.
- Jump-start your future with career pathways in high-growth fields.
- Prepare for industry-recognized certification exams.

[Visit School >](#) [Enroll >](#)

**Grades K-12**  
**Utah Virtual Academy**

Reach your full potential with a school dedicated to inspiring and empowering students through an education experience tailored to their needs.

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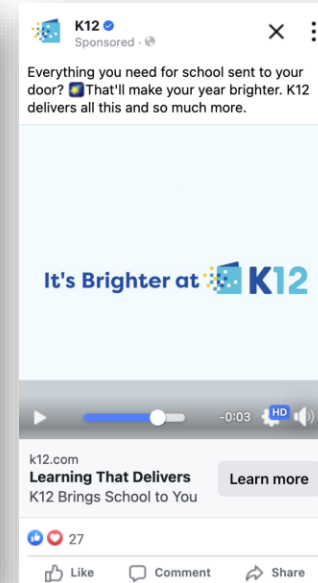
[Visit School >](#) [Enroll >](#)

## Sample Creatives

### Connected TV & YouTube



### Facebook & Instagram





Local paid social (Meta) ads will resume in Q3.

## Messaging examples:

"Take online classes at UTVA while still enrolled in brick-and-mortar school. Part-time options with full-time support!"

"There's a place for EVERY student at UTVA. ❤️ We offer a tailored education to elevate students' learning experiences."

"Get a leg up at UTVA. Students in grades 6-12 ANYWHERE in Utah can enroll in our part-time courses! 🧑🎓 Learn more today."

"Is your child looking for a fresh start? UTVA provides a safe learning environment that fits your child's unique needs."





# Collaboration Highlights

## A Personalized Approach to Learning



Utah Virtual Academy (UTVA) is a tuition-free online public school for students in grades K–12, with full-time and part-time options available.

### Why UTVA?

- ▶ Opportunities for socialization, participation in clubs, and family engagement
- ▶ Safe, supportive environment with Utah-licensed teachers, and for students in grades 6–12, a dedicated personal mentor and school counselor
- ▶ Support for small class sizes in grades K–5, college prep, and career readiness
- ▶ Part-time enrollment available for students in grades 6–12 through the Statewide Online Education Program (SOEP)
- ▶ More questions? Attend a virtual open house to meet school staff, ask questions, and receive enrollment support!

Enrolling Now for the  
2024-2025 School Year

UTVA.K12.COM

Scan here for more info!



## Utah Virtual Academy

Empowering School Choice: Utah Virtual Academy Unleashes Educational Freedom

In the dynamic landscape of education, school choice has become a rallying cry for parents seeking personalized and flexible learning options for their children. Enter Utah Virtual Academy (UTVA), a tuition-free online public school offering a transformative educational experience for students in grades K–12.

Providing a robust platform where students can flourish academically within a safe and supportive environment, the team of Utah-licensed teachers at UTVa ensure a high-quality education that prioritizes individual growth and success.

We recognize the diverse needs of students and offer comprehensive support to address them. Whether students require assistance with credit recovery, aspire to excel in college prep courses, or seek guidance in preparing for their future careers, UTVa stands as a beacon of choice. Parents can tailor their child's education journey to match their unique aspirations, fostering a sense of ownership over their academic destiny.

Beyond academics, UTVa values the im-

portance of socialization, club participation, and family engagement. Students not only thrive academically but also develop essential life skills and form connections that extend beyond the virtual classroom. This commitment to a holistic educational experience aligns seamlessly with the ideals of school choice, providing families with the flexibility to choose an educational path that suits their values and priorities.

For students in grades 6–12, UTVa further enhances school choice by offering part-time enrollment through the Statewide Online Education Program (SOEP). This flexibility allows families to strike a balance between traditional and online education, providing an optimal solution for those seeking a tailored approach to learning.

Embrace the power of online learning with Utah Virtual Academy and redefine the possibilities of education for your child.

Attend our virtual open house on Feb. 15th at 3:00 pm to meet staff, ask questions, and receive enrollment support! Register here: <http://tinyurl.com/utvaopenhouseregister>

Ad image resized for an 18" x 24" poster to be used at in-person events (right) and a 4" x 6" postcard to be mailed throughout enrollment season (below).

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UTVA.K12.COM

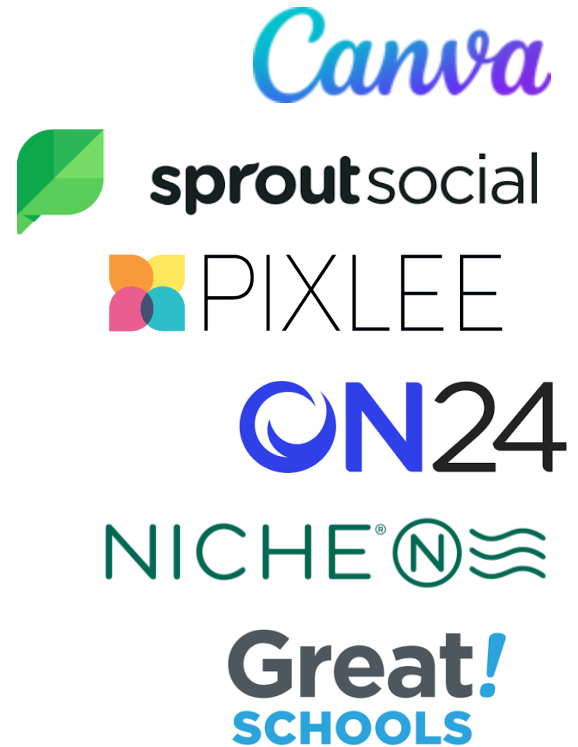
Scan here for  
more info!



## Providing schools with the tools & guidance for success.

For ongoing marketing success, K12 offers school teams with a range of tools to support their school.

- Canva access with templates for simplified creative development.
- Sprout Social access for managing social media posts, engaging with followers, reporting on outcomes.
- Pixlee accounts for cultivating and organizing User Generated Content
- Access to webinar platform On24 to host school info sessions and events
- Project Elevate – a platform to showcase school, student and family stories and garner earned media
- Profiles on prominent directory sites such as Google Business, Niche, Great Schools and Public-School Review
- An abundance of best practices, guides and tutorials



# Canva Account Assets

## School branded templates in Canva:

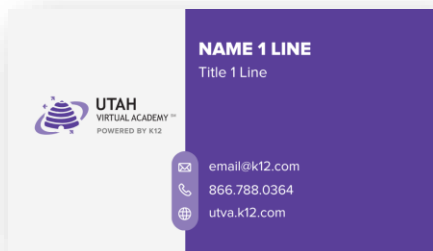
- PowerPoint presentation
- Zoom backgrounds
- Social media static image templates for posts
- Business cards and letterhead
- Brochures, flyers, and one-sheets
- Display banner ads for desktop and mobile
- Video templates for social media posts, social media stories, and YouTube
- Brand kit: logos, colors, fonts



Customizable video



Brochure



Business Card



Social Media Post



PowerPoint



**UTAH**  
VIRTUAL ACADEMY <sup>SM</sup>  
POWERED BY K12

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Roger Welch

*VP, School Marketing & Web Operations*

[rwelch@k12.com](mailto:rwelch@k12.com)

# Elementary School



## UTVA Elementary School Improvement Plan 23-24

<p><b>Priority 1 Reading:</b> <u>Acadience Reading Growth Goal:</u> By June of 2024, 60% of students have made typical, above typical, or well above typical growth on Acadience Reading at EOY. <u>Acadience Proficiency Goal:</u> 50% of students will meet or exceed Acadience Reading benchmark at EOY. <u>RISE Reading Goal:</u> Students will increase ELA RISE proficiency by 5% by June 2024.</p>	<p><b>Priority 2 Writing:</b> <u>Growth Goal:</u> By June of 2024, 60% of students have made growth based on our Wonders Writing Rubrics (based on baseline data gathered in term 1). <u>Proficiency Goal:</u> 50% of students will meet or exceed proficiency on Wonders Writing Rubrics by June 2024.</p>	<p><b>Priority 3 Math:</b> <u>Acadience Math Growth Goal:</u> By June of 2024, 60% of students have made typical, above typical, or well above typical growth on Acadience Math. <u>Acadience Math Proficiency Goal:</u> 80% of students will maintain or improve proficiency on Acadience Math from BOY to EOY. <u>RISE Math Goal:</u> Students will increase Math RISE proficiency by 5% by June 2024.</p>
<p><b>Strategy 1:</b> If students are exposed to all components of literacy every day, using research-based materials and science of reading instruction (SORI), we will hit school level goals by June 2024. <b>Strategy 2</b> If all students, grades K-5, learn, track, and master grade-level ELA essential standards, we will hit school level goals by June 2024.</p>	<p><b>Strategy:</b> If we incorporate daily writing, using Wonders rubrics, with high expectations for all students, then we will hit EOY goals.</p>	<p><b>Strategy 1:</b> If students are exposed to daily, rigorous math curriculum, high quality instruction, and complete their daily homework requirements, then we will hit our school math goals by June 2024. <b>Strategy 2:</b> If students are progress monitored regularly, and track their own progress and goals, then they will be prepared to hit personal and schoolwide math goals by June 2024.</p>

# Data Indicators & Mid-Year Data Update

## Data Indicators & Mid-Year Data Update

- **Priority 1 Reading:** [MOY Acadience data](#)

State Goal 60%

- **1-3 MOY growth is 55%** (last year 50%)
- K-5 MOY growth is 46% (last year 46%)

- **Priority 2 Writing:**

- Monthly PL on writing instruction & student work samples.
- Writing Revolution training for ELA coaches
- Writing observations using [this walkthrough tool](#) will begin in February.

- **Priority 3 Math:** [MOY Acadience data](#)

State Goal 60%

- **1-3 MOY growth is 51%** (last year 41%)
- K-5 MOY growth is 48% (no data from last year)

STUDENTS WITH A COMPLETED RISE BENCHMARK:	
ES TOTAL	59%
3rd	64%
4th	77%
5th	37%
ES TOTAL 22-23	46%

# Upcoming Plans & Changes

## 23-24 K5 School Improvement Plan Term 3

Priority 1: Reading	Priority 2: Writing	Priority 3: Math
By the end of term 3 (March 15) all teachers will receive training on the components of literacy and discuss ways to cover them utilizing synchronous and asynchronous work. 100% of teachers will have daily asynchronous assignments including differentiated homework for EL Learners (Lexia English/Wonders HW).	By the end of term 3 (March 15th), we will provide 2 observations in WRITING classrooms and give feedback based on the Utah Effective Teaching Standards Rubric within SFS for at least 2 of those observations. <a href="#">Rubric</a>	Goal 1: By the end of term 3 , we (Cassie & Lacey) will implement one round of Lab Class with K-2nd grades and Special Education teachers. This will include co-planning, live lab with observation, and a debrief session following the protocol designed in term 1. Goal 2: By the end of term 3, Cassie will meet with each team level and provide support for math tier 3 materials.

### Reading:

- MOY PL on Utah's Literacy Framework, including all components of literacy in tier 1 classes
- Asynch. work/Homework inventory- focus to improve percentage of students who complete this
- Continued PL & focus on EL learners & other sub-populations

### Writing:

- Writing Revolution PL for each PLC team
- 2 writing observation/feedback cycles using common rubric
- Common rubric for students in Wonders

### Math:

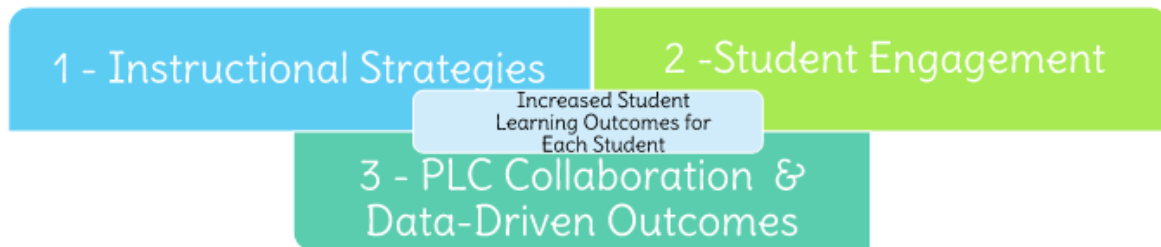
- Lab Class for all teams
- Tier 3 math focus & coaching support
- Continued observation/feedback cycle for Lab Class focus in live classes



# Middle School

# School Improvement Priorities and Strategies

## UTVA MS SCHOOL IMPROVEMENT PLAN – 2023-24



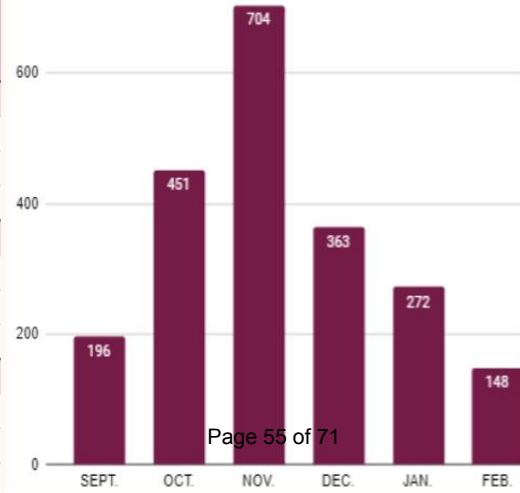
Area of Focus: Instructional Strategies	Area of Focus: Student Engagement/Empowerment	Area of Focus: PLC Collaboration & Data-Driven Outcomes
<b>GOAL:</b> Shift the focus of classroom instruction from teaching, to a culture of learning, by using research-based tiered instructional strategies that support student progress and learning based on evidence of student mastery.	<b>GOAL:</b> Assist students in becoming active participants in evaluating and understanding their learning to ensure their academic success.	<b>GOAL:</b> Build positive and collaborative relationships within our school and PLC teams while focusing on professional learning that supports student performance data, data-driven outcomes, and increased state accountability outcomes for each student.

## Midyear Data Review

### *RISE Benchmarks*

#### BENCHMARKS ADMINISTERED

SCIENCE		989
6th		680
7th		227
8th		82
MATH		612
6th		86
7th		345
8th		181
ELA		533
6th		245
7th		250
8th		38



Teachers are strongly encouraged to administer RISE Benchmark assessments regularly throughout the year. This proactive approach aims to effectively prepare students for RISE Summative at the end of the school year. Frequent benchmark assessments serve as valuable practice sessions, enabling students to build confidence in using the testing platform, familiarize themselves with testing tools, and tackle the rigor of questions that await them on RISE Summative assessments.

**65%**

of MS students have completed  
at least one RISE Benchmark

**2,134**

RISE Benchmarks have been administered  
to MS students this school year!

## Midyear Data Review

### *RISE Benchmarks*

Students who have taken the same RISE Benchmark more than once show an average of

**25.6% growth**

in

**MATH**

Students who have taken the same RISE Benchmark more than once show an average of

**20.1% growth**

in

**ELA**

Students who have taken the same RISE Benchmark more than once show an average of

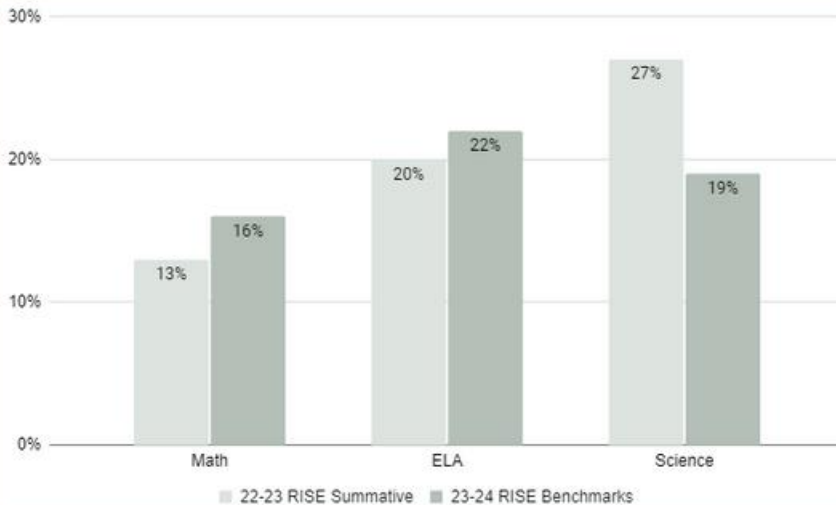
**32.3% growth**

in

**SCIENCE**

## Midyear Data Review

### *RISE Benchmarks*



Percentage of students  
showing proficiency on RISE  
Benchmarks in the 23-24  
school year

VS.

Percentage of students  
showing proficiency on RISE  
Summative in the 22-23  
school year

# Upcoming Plans & Changes

---

- ❑ Deep data dive into Science proficiency outcomes on RISE Benchmarks as compared to other core classes with the same students.
- ❑ Use data from RISE Benchmark data to determine individual learning needs of students and continue to provide them opportunities to improve growth outcomes in all content areas.
- ❑ Complete any mid-year school improvement plan outcomes from our in-person SIP committee meeting on 02.12.24.
- ❑ Continue meeting monthly with SIP Committees and SIP Leads to evaluate action items for each SIP priority and determine next steps with SY24 school improvement plan.

# High School

# School Improvement Priorities and Strategies

Priority 1: Student Achievement	Priority 2: College and Career Readiness
<p><b>STRATEGY 1.1:</b> If we implement <b>consistent course navigation framework</b> and structures for students across classrooms and content areas schoolwide, then students will have an easier time completing courses resulting in increased student achievement.</p>	<p><b>STRATEGY 2.1:</b> If we create <b>systems and structures for credit recovery</b>, then we will increase the number of credit deficit students who graduate.</p>
<p><b>MILESTONE 1.1.1</b> Course navigation descriptions are completed and shared with all departments.</p> <p><b>MILESTONE 1.1.2</b> Leaders design ongoing implementation support strategies for teachers.</p> <p><b>MILESTONE 1.1.3</b> Leaders design data collection strategies to assess evidence of implementation.</p>	<p><b>MILESTONE 2.1.1</b> If every student earns at least 6.0 credits each year, then it will reduce the number of students in credit recovery.</p> <p><b>MILESTONE 2.1.2</b> If mentors create systems and structures to support credit deficient students, then it will increase credit earned.</p>
<p><b>STRATEGY 1.2:</b> If students have <b>multiple routes to learning and multiple ways to demonstrate competency</b> of standards, then student achievement, passing rates, and graduation rates will increase.</p>	<p><b>STRATEGY 2.2:</b> If there is an increase in economically disadvantaged <b>student participation in CCR meetings</b>, then it will increase the numbers of students who are in advanced classes and their graduation rate.</p>
<p><b>MILESTONE 1.2.1</b> Teachers engage in weekly structured collaboration time to analyze and discuss student course engagement data.</p> <p><b>MILESTONE 1.2.2</b> Teachers engage in structured professional learning on designing multiple routes to learning and multiple ways to demonstrate competency (PCBL) at least quarterly.</p> <p><b>MILESTONE 1.2.3</b> Leaders design ongoing implementation support strategies for teachers.</p> <p><b>MILESTONE 1.2.4</b> Leaders design data collection strategies to assess evidence of implementation.</p>	<p><b>MILESTONE 2.2.1</b> Establish and implement systemic interventions.</p> <p><b>MILESTONE 2.2.2</b> If mentors create systems and structures to support economically disadvantaged students, then it will increase graduation rates.</p>



# Data Indicators

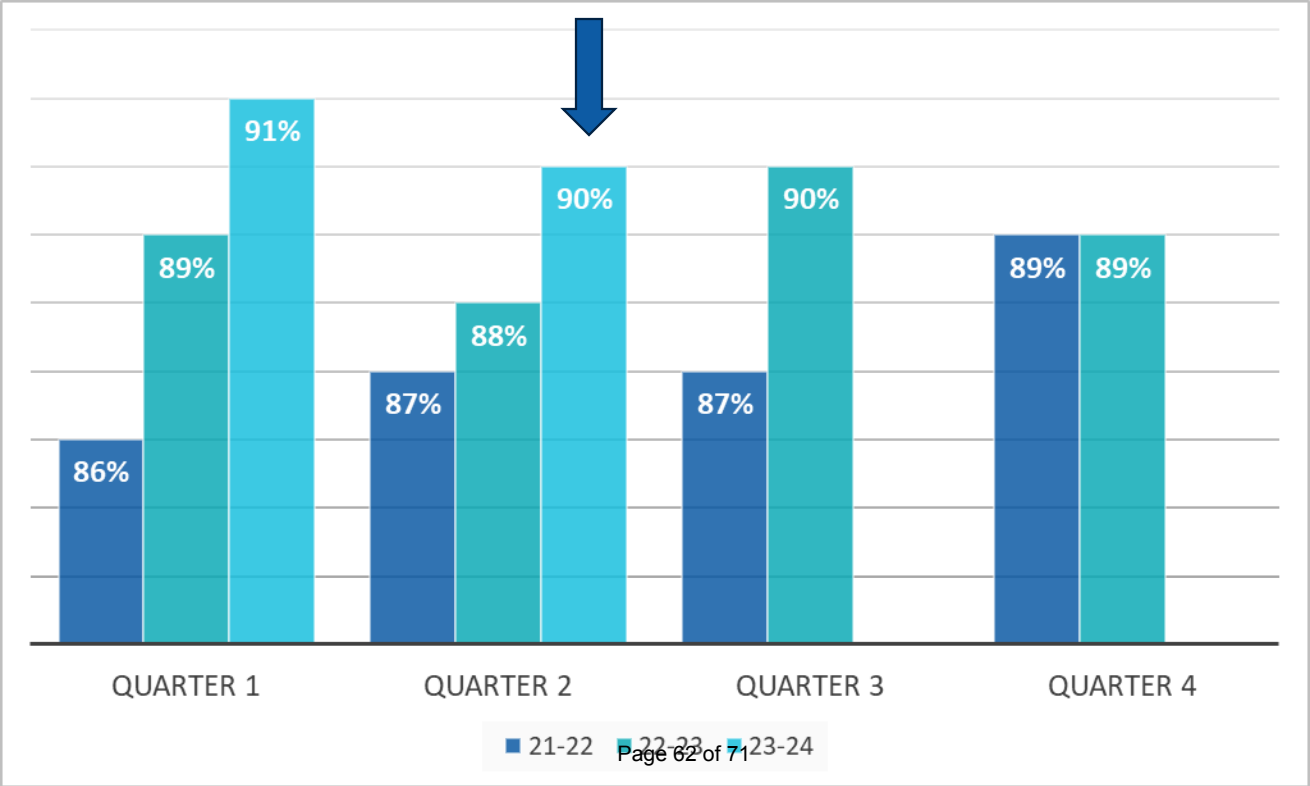
## Student Achievement

- Passing Rates
- NWEA Growth and Proficiency

## College and Career Readiness

- Projected Graduation Rate
- Projected Career Readiness Indicator

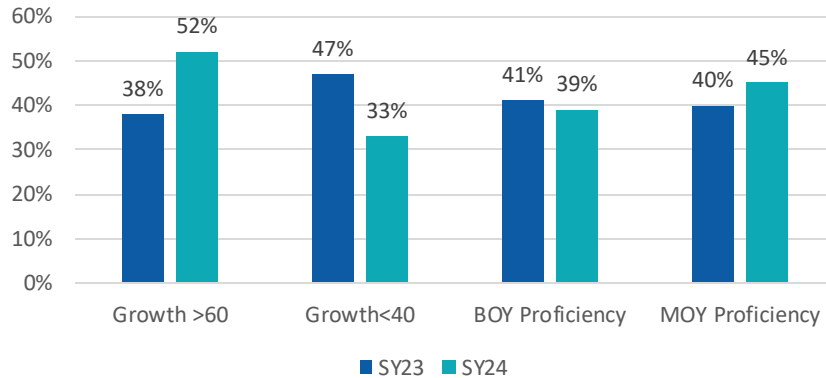
## Priority 1 Student Achievement: Passing Rates



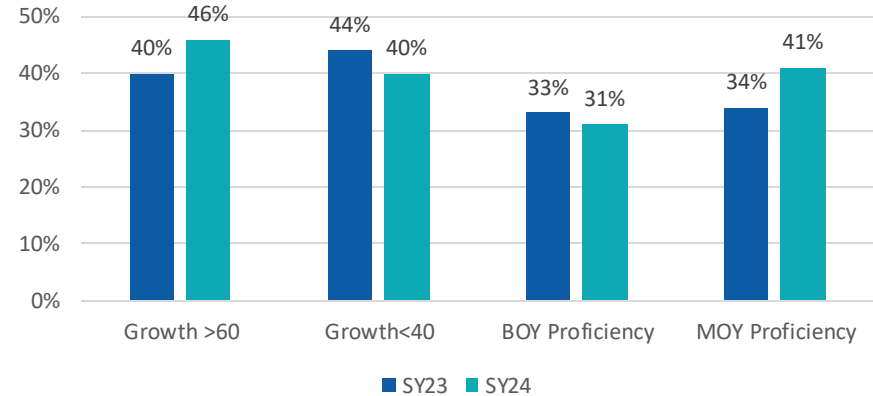
# Data Indicators & Mid-Year Data Update

## Priority 1 Student Achievement: NWEA

NWEA Reading  
Grades 9-11

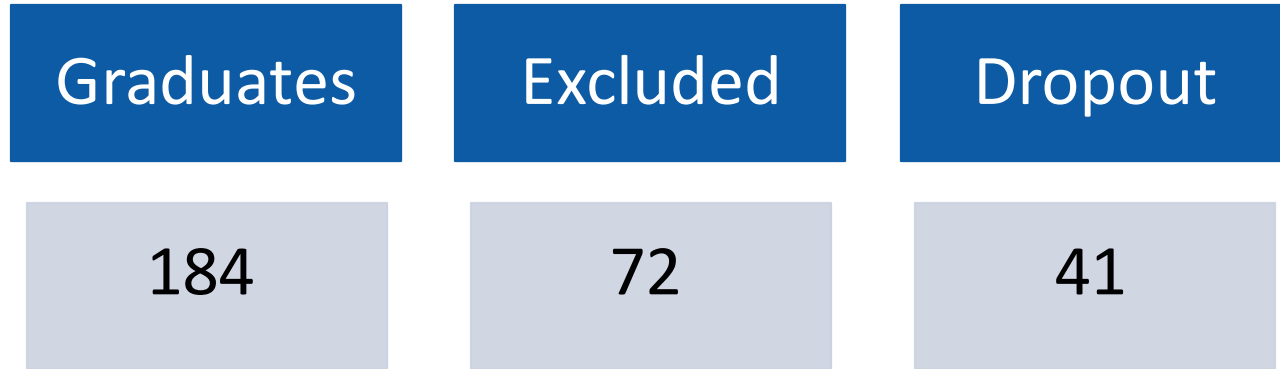


NWEA Math  
Grades 9-11



# Data Indicators & Mid-Year Data Update

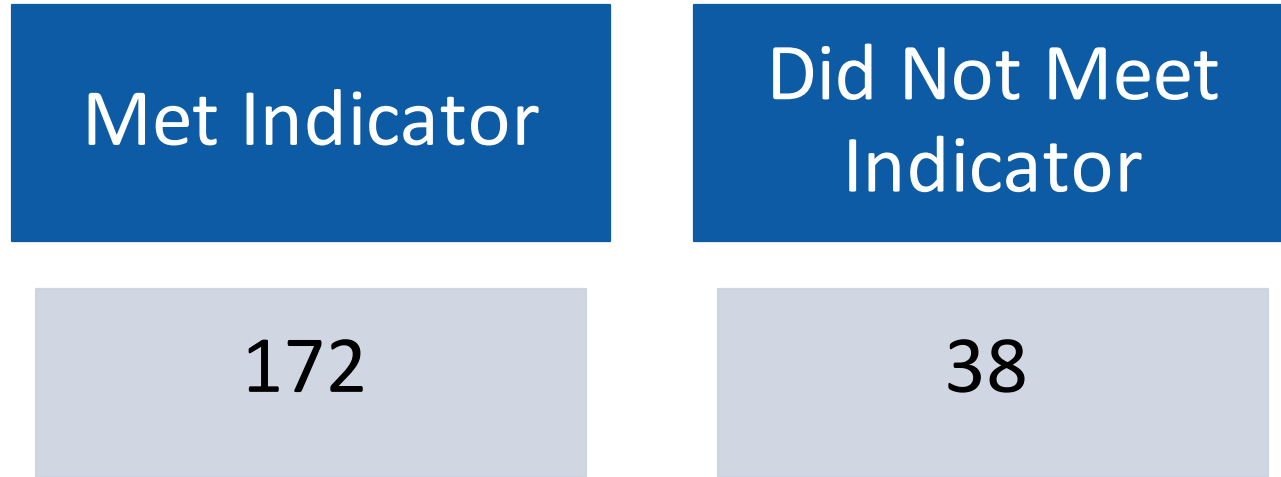
## Priority 2 Career Readiness: Cohort 24 Grad Rate Projection



82% Projected Graduation Rate

# Data Indicators & Mid-Year Data Update

## Priority 2: Career Readiness, Cohort 24 Grad Rate



82% Projected To Meet Indicator

# Upcoming Plan and Changes

## Priority 1

### Student Achievement

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- Essential standards for PCBL alignment
- PLC for essential standard mastery and student data analysis
- Credit recovery immediate response
- Tier IV student support follow up

## Priority 2

### Career Readiness Indicator

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- Graduation exit code audit
- Career readiness indicator audit
- Postsecondary transition

## K12 System Changes for the 2024-2025 School Year

- The TotalView suite will be replaced with PowerSchool.
- Grad Plans will be managed in Naviance.
- Enrollment will occur through Salesforce.
- CC sessions will transition from the Newrow platform to Engageli.

**Utah Virtual Academy  
Governing Board of Directors  
Board Meeting**



**Date:** January 10, 2024

**Location:** 310 E. 4500 S., Suite 620; Murray, UT 84107

**In Attendance:** Brian Maxwell, Dallin Drescher, Doug DeVore, Kristen Davidson, Marty Carpenter

**Others In Attendance:** Meghan Merideth, LuAnn Charles, Lori Simonsen, Joette Hayden, Brad Taylor, Krystal Taylor, Chantel Wixon, Matt Thue, Ken Jeppesen

**Excused:** Amberly Keeler, Kellie Openshaw

## **MINUTES**

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### **CALL TO ORDER**

Brian Maxwell called the meeting to order at 6:33PM.

### **SPOTLIGHTS**

Lori Simonsen provided a staff spotlight for Yearli Anderson. Yearli is an educator for both 6<sup>th</sup> and 7<sup>th</sup> grade Math. She is also the 6<sup>th</sup> grade PLC lead. Yearli is a valuable resource to UTVA. Yearli Anderson then provided student spotlights for 7<sup>th</sup> grader, Ashyr Ralston and 6<sup>th</sup> grader Anessa Gregorio-Barradas.

### **PUBLIC COMMENT**

There were no public comments.

### **AUDIT PRESENTATION & TRAINING**

Ken Jeppesen detailed the completed audit. Items that were tested came back in good standing. There were no issues on any reports and the overall audit was clean. Ken expressed his appreciation and patience to the board and other parties involved throughout the process. There were no questions from board members after they reviewed the report. Brian Maxwell expressed thanks to Eide Bailly, Academica West, and the UTVA team for their work towards a successful audit.

### **BUSINESS ITEMS**

- Finance Report  
Brad Taylor and Chantel Wixon discussed the financial packet. These items included the state revenue, bank reconciliations, and invoices due.
  - Acceptance of State Revenue  
*Brian Maxwell made a motion to accept State Revenue as presented. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.*
  - Bank Reconciliations and Payment and Deposit Registers  
*Brian Maxwell made a motion to approve the bank reconciliations and payment and deposit registers. Doug DeVore seconded. Motion passed*



*unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.*

- PTIF Resolution  
Item was tabled and will be brought as a business item at a future meeting.
- Invoice Approval for Purchases over \$7,500  
The invoices from Lexia dated 2022 will be put on hold while further information is gathered due to the delay in receiving the invoices.  
*Kristen Davidson made a motion to approve the outlined invoices in the board packet. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.*
- K12 / Stride Payment  
There were no invoices at this time to be paid.
- Academica West Payment  
*Kristen Davidson made a motion to approve the Academica West payment. Marty Carpenter seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.*
- Board Business
  - HR Request for Proposal Update  
Matt Thue provided an update on the HR RFP. The RFP was cancelled after the last meeting due to responses being too generic for the needs. A revised RFP is being worked on with the committee. With these enhanced changes, the committee will be able to more meaningfully award an RFP that will address the needs of the school. Matt Thue will work with each member of RFP committee on the updates so that the RFP can be posted and be open for three weeks.

Matt Thue left the meeting at 7:33PM.

- Director Report  
Meghan Meredith reviewed these key points in her report: Enrollment/Retention; Elementary Highlights; Middle School Highlights; and Whole School/High School Highlights. The February board meeting report will be more data heavy. Enrollment priorities outlined were: 800 new enrollments; enrollment collaboration; increased K-3 enrollment and an increase in SOEP enrollment.
- Board Business
  - November 29, 2023 Board Meeting Minutes  
*Kristen Davidson made a motion to approve the November 29, 2023 Board Meeting Minutes. Brian Maxwell seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.*
  - Headquarters Discussion  
Brian Maxwell would like the board to look into having an office space that UTVA owns, on land that UTVA also owns. He would like to have the

ability for this space to have staff offices, potential temporary living quarters for visiting staff, along with a consideration of land for sports fields. This land could potentially benefit not only the UTVA school community, but also the broader school community where other charter schools could utilize this space for their own sport programs.

*Brian Maxwell made a motion to form a headquarters committee made up of administration, parents, three board members, Academica West and K12 advisory roles. Board members will be Brian Maxwell, Kristen Davidson, and Marty Carpenter. Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.*

- **Board Member Roles & Elected Officers**

Brian Maxwell expressed his gratitude to the board for their support during his time as board chair. He feels that it is time for another board member to take the role as chair, but feels the desire to continue to serve on the board. Brian Maxwell recommended that the board consider the responsiveness a new chair can provide to the director so that support can remain in place.

*Kristen Davidson made a motion to elect Dallin Drescher as board chair and Doug DeVore as financial coordinator. Brian Maxwell seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.*

Marty Carpenter expressed his appreciation to Brian and the wonderful service to the school.

## **CALENDARING**

The next UTVA Board Meeting will be moved to Tuesday, February 13, 2024 at 6:30pm.

## **ADJOURN**

*At 8:36PM Dallin Drescher moved to adjourn. Brian Maxwell seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Dallin Drescher, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Kristen Davidson, Aye.*

**Utah Virtual Academy Compensation Agreements  
School Year 2024-2025**

	Administrator	Educator-185	Educator-205	Classified-205	Classified
<b>Compensation Effective Dates</b>	8/1/24-7/31/25	8/08/24-7/31/25	8/1/24-7/31/25	8/1/24-7/31/25	8/1/24-7/31/25
<b>National Holidays</b>	11	11	11	11	11
<b>PTO</b>	20	8	8	8	15
<b>Summer Recess</b>	N/A	5/28-7/31	6/17-7/31	6/12-7/31	N/A
<p style="text-align: center;"> <b>Fall Break: October 16-18</b>  <b>Thanksgiving Break: November 20-24</b>  <b>Winter Break: December 20-January 5</b>  <b>Spring Break: April 7-11</b> </p>					