Waste Management and Radiation Control Board Meeting Minutes
Utah Department of Environmental Quality
Multi-Agency State Office Building (Conf. Room #1015)
195 North 1950 West, SLC
January 11, 2024
1:30 p.m.

Board Members Participating at Anchor Location: Brett Mickelson (Chair), Dennis Riding (Vice-Chair),

Mark Franc, Jeremy Hawk, Dr. Steve McIff,

Vern Rogers

Board Members Participating Virtually: Dr. Richard Codell, Danielle Endres, Nathan Rich, Scott Wardle

Board Members Excused/Absent: Kim Shelley, Shane Whitney

<u>UDEQ Staff Members Participating at Anchor Location</u>: Brent Everett, Doug Hansen, Morgan Atkinson, Elizabeth Burns, Leo Calcagno, Brenden Catt, Jalynn Knudsen, Arlene Lovato, Gabby Marinick, Deborah Ng, Dr. Stevie Norcross, Elisa Smith, Brian Speer, Adam Wingate, Raymond Wixom

Others Attending at Anchor Location: None

Other UDEQ employees and interested members of the public also participated either electronically or telephonically. This meeting was recorded.

I. Call to Order and Roll Call.

Chairman Mickelson called the meeting to order at 1:30 p.m. Roll call of Board members was conducted; see above.

- II. Public Comments on Agenda Items None.
- **III.** Declaration of Conflict of Interest None.
- IV. Approval of the meeting minutes for the November 9, 2023, Board meeting (Board Action Item).

It was moved by Dennis Riding and seconded by Danielle Endres and UNANIMOUSLY CARRIED to approve the November 9, 2023, Board meeting minutes.

V. Petroleum Storage Tanks Update.

Brent Everett, Director, Division of Environmental Response and Remediation (DERR), informed the Board that the cash balance of the Petroleum Storage Tank (PST) Enterprise Fund for the end of December 2023 is \$32,758,050.00. The DERR continues to watch the balance of the PST Enterprise Fund closely to ensure sufficient cash is available to cover qualified claims for releases. There were no comments or questions.

Mr. Everett informed the Board that the DERR is not aware of any legislation that has been planned pertaining to the PST Program. He also informed the Board that the DERR has made a budget request to transfer \$4,000,000.00 from the PST Enterprise Fund to the PST Cleanup Fund to address legacy sites where the responsible party is unknown, unwilling or unable to pay. This funding request was included in the Governor's budget. The funds that would be transferred from the PST Enterprise Fund are from surcharge reimbursements that were never requested. The timeframe in which facilities needed to request this reimbursement has passed. The transfer of funds would allow cleanup of legacy sites here in Utah while leaving sufficient funding in the PST Enterprise Fund. Mr. Everett also informed the Board that

Therron Blatter, the former PST Branch Manager, retired on December 29, 2023. Morgan Atkinson has accepted the position of PST Branch Manager, effective January 20, 2024.

There were no other questions or comments. Morgan Atkinson was congratulated on his new position.

VI. Administrative Rules.

A. Proposed changes to the Utah Solid and Hazardous Waste Rules R315-320 of the Utah Administrative Code (Information Item).

Brian Speer, Solid Waste Section Manager, in the Division of Waste Management and Radiation Control reviewed proposed changes to the Utah Solid and Hazardous Waste Rules R315-320 of the Utah Administrative Code (UAC).

Mr. Speer reminded the Board that during the October 12, 2023, Board meeting, UAC R315-320 was presented as an information item. Due to coordination with other agencies, this rule was not included in the November 9, 2023, rule sets presented to the Board for approval to proceed with formal rulemaking and public comment. All matters regarding the proposed rule changes have been addressed and UAC R315-320 is now before the Board as an information item.

At the February 8, 2024, Board meeting, the Division will be seeking approval from the Board to proceed with formal rulemaking and public comment on proposed changes to UAC R315-320 to correct rule and statutory references and language, clarify rule language, remove requirements that are no longer necessary, add some new requirements to the rules, and add language and requirements to the rules as required by legislation passed by the Utah Legislature.

The solid waste rules have not been updated or amended for several years. This rulemaking is to bring the rules up-to-date and fix errors in the rules and is a continuation of the solid waste rulemaking that was approved by the Board at the November 9, 2023, Board meeting.

With this rulemaking to UAC R315-320, language is being added to make it clearer that waste tire transporters and recyclers are defined in statute, and additional detail of historical background was provided in the Board's January 11, 2024 Board packet.

The Board is authorized under Subsection 19-6-105 to make rules that establish minimum standards for protection of human health and the environment for the treatment and disposal of solid waste. The rule changes also meet existing DEQ and state rulemaking procedures.

This is an informational item for the Board. Board action on this proposed rulemaking will be required at a future Board meeting.

Danielle Endres stated that she noticed, and Mr. Speer previously commented, that some of the proposed rule changes are based on legislative changes. But also, Ms. Endres stated that Mr. Speer had noted some of the changes are based on updates, as the rules have not been updated in a while, and she questioned where the new definitions and/or where the new information came from that updated the rules that was not linked to the legislative changes, and if the proposed changes in the rules are meant to align with Federal agency statutes. Specifically, she asked how the Division determined the changes that were not dictated by the Legislature. Mr. Speer stated in response that the only changes that are not a direct result of legislative changes over the last several years are corrections to citations and verbiage that was required by the Office of Administrative Rules, and all other changes included formatting issues. Mr. Speer clarified that there were no technical changes made to the proposed rules that were not currently tied directly to statue.

There were no additional comments or questions.

B. Final adoption of proposed changes to the Utah Solid and Hazardous Waste Rules R315-124, R315-301, R315-302, R315-304, R315-306, R315-311, and R315-314 of the Utah Administrative Code (UAC) (Board Action Item).

Brian Speer, Solid Waste Section Manager in the Division of Waste Management and Radiation Control reviewed the request for the Board's approval for final adoption of proposed rule changes to the Utah Solid and Hazardous Waste Rules UAC R315-124, UAC R315-301, UAC R315-302, UAC R315-304, UAC R315-306, UAC R315-311, and UAC R315-314 of the Utah Administrative Code (UAC).

Approval from the Board is needed to correct rule and statutory references and language, clarify rule language, remove requirements that are no longer necessary, add some new requirements to the rules, and add language and requirements to rules as required by legislation passed by the Utah Legislature.

At the Board meeting on November 9, 2023, the Board approved the proposed changes to UAC R315-124, UAC R315-301, UAC R315-302, UAC R315-304, UAC R315-306, UAC R315-309, UAC R315-310, UAC R315-311, and R315-314 of the Utah Administrative Code to be filed with the Office of Administrative Rules for publication in the Utah State Bulletin. The proposed changes were published in the December 1, 2023, issue of the Utah State Bulletin.

Selected pages from the Utah State Bulletin showing the publication of the proposed changes were provided in the January 11, 2024 Board packet.

The public comment period for this rulemaking ended on January 3, 2024. Comments were received that may require changes to UAC R315-309 and UAC R315-310. Because of this, the Division is not seeking approval for final adoption of changes to UAC R315-309 and UAC R315-310. These two rules will be presented to the Board at a future meeting.

The Board is authorized under Subsection 19-6-105 to make rules that establish minimum standards for protection of human health and the environment for the treatment and disposal of solid waste. The rule changes also meet existing DEQ and state rulemaking procedures.

Board approval for final adoption of the proposed rule changes are necessary. The Director of the Division recommends the Board approve final adoption of the proposed changes to UAC R315-124, UAC R315-301, UAC R315-302, UAC R315-304, UAC R315-306, UAC R315-311, and UAC R315-314 of the Utah Administrative Code as published in the December 1, 2023, issue of the Utah State Bulletin and set an effective date of January 16, 2024.

Mark Franc stated that in his review of the proposed changes, it looks like very minor changes were made, such as correcting capitalization changes, writing out numbers, etc. and asked if that was the extent of the proposed rule changes.

Mr. Speer commented that a number of those types of minor changes were made in the proposed rule changes, but also some technical changes were made.

Mr. Franc asked if the technical changes are primarily included in UAC R315-309 and UAC R315-310.

Mr. Speer stated no, the technical changes are primarily a direct result of statute. Also, there are a few additional changes that are not from a direct result from the statutes; they are simply interpretation of the rules at this time.

Mr. Franc asked Mr. Speer if he could speak about the other public comments/questions that are not associated with this request to approve the proposed rule changes.

Mr. Speer stated that the public comments relate primarily to UAC R315-310 and were received from Board member Nathan Rich. Division staff have scheduled to meet with Mr. Rich after the Board meeting to discuss his concerns further and determine the best path forward. The comments primarily address confusion about some of the proposed language in the applicability section of UAC R315-310 and the questions around what facilities require permits and how to better clarify that in the proposed rule changes.

Nathan Rich commented that during the last Board meeting, he stated his concerns on this matter and has since submitted public comments to the Division. Mr. Rich mentioned that he did appreciate staff's willingness to reach out to him and discuss his concerns and unfortunately will not be able to meet with them after the Board meeting, but he invited Mr. Franc to join him when the meeting does occur to further discuss their concerns on this matter.

Mr. Rich further commented that his main concern is the definition of what a solid waste management facility is, which is not defined. Mr. Rich stated he understands that there are reasons for that, but some facilities require permits and some facilities only require an approved plan of operation, and he was hoping to clarify that language to make it easier to interpret, but he realizes that there may not be an easier way to achieve that, so he appreciates the staff's willingness to address this matter with him.

Mr. Speer stated that the other rule that is being held back is UAC R315-309. This rule deals with financial assurance, and this rule is held back because it cites the applicability section in UAC R315-310.

Mark Franc asked for direction on the most appropriate way to address the concerns identified, as both he and Mr. Rich are members of the regulated community and asked specifically if a separate meeting is appropriate as he does not want to violate the Open and Public Meetings Act. Raymond Wixom, Assistant Attorney General, Attorney General's Office, stated it is not a violation of the Utah Open and Public Meetings Act for individual Board members to talk with Division staff regarding their concerns, involving proposed rule changes, etc.

There were no additional comments or questions.

It was moved by Dr. McIff and seconded by Nathan Rich and UNANIMOUSLY CARRIED to approve for final adoption the proposed changes to the Utah Solid and Hazardous Waste Rules R315-124, R315-301, R315-302, R315-304, R315-306, R315-311, and R315-314 of the Utah Administrative Code, as published in the December 1, 2023, issue of the Utah State Bulletin and set an effective date of January 16, 2024.

C. Final adoption of proposed changes to Radiation Control Rules R313-19, R313-21, and R313-22 of the Utah Administrative Code to make changes requested by the Nuclear Regulatory Commission (NRC) to ensure compatibility of Utah rules with the federal regulations (Board Action Item).

Dr. Stevie Norcross, Assistant Director, Division of Waste Management and Radiation Control reviewed the proposed changes to Radiation Control Rules UAC R313-19, UAC R313-21, and UAC R313-22 of the Utah Administrative Code to make changes requested by the Nuclear Regulatory Commission (NRC) to ensure compatibility of Utah rules with the federal regulations.

Dr. Norcross reminded the Board that at their Board meeting on November 9, 2023, the Board approved the proposed changes to UAC R313-19, UAC R313-21 and UAC R313-22 to be filed with the Office of Administrative Rules for publication in the Utah State Bulletin. The proposed changes were published in the December 1, 2023, issue of the Utah State Bulletin (Vol. 2023, No. 23).

The public comment period for this rulemaking ended on January 3, 2024. No comments were received. This is a Board action item, and the Director of the Division recommends the Board approve final adoption

of changes to UAC R313-19, UAC R313-21, and UAC R313-22 as published in the December 1, 2023, Utah State Bulletin and set an effective date of January 16, 2024.

Danielle Endres stated that she had a hard time identifying the proposed changes while reviewing the rules, and asked for Dr. Norcross to provide a summary of the proposed changes. Dr. Norcross stated that these proposed rule changes are a little unique because the NRC had published rule changes, and the Division had already incorporated those changes into our rules. The process is that when the Division initially drafts rule changes, the Division sends them off to the NRC for their initial review and then, when the rules become final, the Division then sends those rules off to the NRC for another review. During the NRC's final review, the NRC came back to the Division with some additional comments that the Division was required to address. The NRC's comments were relatively minor in nature as the substantive changes to the rules were already incorporated. Dr. Norcross provided an example of the minor changes that were made to UAC R313-19 to address the NRC's comments and reiterated that all the proposed changes are minor and do not change the substance of the rules.

There were no additional comments or questions.

It was moved by Vern Rogers and seconded by Jeremy Hawk and UNANIMOUSLY CARRIED to approve for final adoption the proposed changes proposed changes to Radiation Control Rules R313-19, R313-21, and R313-22 of the Utah Administrative Code as published in the December 1, 2023, Utah State Bulletin and set an effective date of January 16, 2024.

VII. Hazardous Waste Section.

A. Proposed Stipulation and Consent Order between the Director and Tri State Oil Reclaimers, Inc. (UOP-0195) (Information Item).

Leo Calcagno, Environmental Scientist, Used Oil Section, in the Division of Waste Management and Radiation Control reviewed the Proposed Stipulation and Consent Order (SCO) between the Director and Tri State Oil Reclaimers, Inc. (TSOR).

This Proposed SCO No. 2111118 will resolve Notice of Violation and Compliance Order (NOV/CO) No. 2111115 issued to TSOR on May 20, 2022.

The NOV/CO was based on findings documented by Division of Waste Management and Radiation Control inspectors regarding used oil storage and processing operations conducted at TSOR's used oil processor facility located in West Haven, Utah.

The SCO includes a total penalty of \$48,626.00. TSOR will make a cash payment of \$24,313.00 within thirty days of the effective date of the SCO. The remaining penalty amount of \$24,313.00 will be deferred and waived by the Director if TSOR complies with the requirements set forth in the SCO for one year from the effective date of the SCO.

The 30-day public comment period will begin on January 8, 2024, and end on February 7, 2024. Following the 30-day public comment period, this matter will be brought before the Board for final action in a future meeting.

See additional comments or questions below.

B. Proposed Stipulation and Consent Order between the Director and Tri State Oil Reclaimers, Inc. (UOP-0135/UOR-0137) (Information Item).

Leo Calcagno, Environmental Scientist, Used Oil Section, in the Division of Waste Management and Radiation Control reviewed the Proposed Stipulation and Consent Order (SCO) between the Director and Tri State Oil Reclaimers, Inc. (TSOR) issued in 2022.

This proposed SCO No. 2111116 is to resolve Notice of Violation and Compliance Order (NOV/CO) No. 2111113 issued to TSOR on September 7, 2022. The NOV/CO was based on findings documented by Division of Waste Management and Radiation Control inspectors regarding used oil transportation and marketing of on-specification used oil operations conducted by TSOR.

The SCO includes a total penalty of \$111,601.00. TSOR will make a cash payment of \$55,800.50 within thirty days of the effective date of the SCO. The remaining penalty amount of \$55,800.50 will be deferred and waived by the Director if TSOR complies with the requirements set forth in the SCO for one year from the effective date of the SCO.

This is an informational item only. The 30-day public comment period will begin on January 8, 2024 and end on February 7, 2024. Following the 30-day public comment period, this matter will be brought before the Board for final action in a future meeting.

See additional comments or questions below.

C. Proposed Stipulation and Consent Order between the Director and Tri State Oil Reclaimers, Inc. (UOP-0172) (Information Item).

Leo Calcagno, Environmental Scientist, Used Oil Section, in the Division of Waste Management and Radiation Control reviewed the Proposed Stipulation and Consent Order (SCO) between the Director and Tri State Oil Reclaimers, Inc. (TSOR).

This Proposed Stipulation and Consent Order (SCO) No. 2111117 will resolve Notice of Violation and Compliance Order (NOV/CO) No. 2111114 issued to TSOR on May 20, 2022.

The NOV/CO was based on findings documented by Division of Waste Management and Radiation Control inspectors regarding used oil storage and processing operations conducted at TSOR's used oil processor facility in Genola, Utah.

The SCO includes a total penalty of \$44,245.00. TSOR will make a cash payment of \$22,122.50 within thirty days of the effective date of the SCO. The remaining penalty amount of \$22,122.50 will be deferred and waived by the Director if TSOR complies with the requirements set forth in the SCO for one year from the effective date of the SCO.

This is an informational item only. The 30-day public comment period will begin on January 8, 2024, and end on February 7, 2024. Following the 30-day public comment period, this matter will be brought before the Board for final action in a future meeting.

Dennis Riding commented that the SCOs have substantial fines and asked for details or clarification on the severity of the situations; i.e., how often did Division staff inspect and what is the compliance history.

Leonardo Calcagno stated that the original inspection occurred in 2019 and several more inspections occurred in 2020 and 2021, as these facilities took a long time to resolve their violations. Mr. Calcagno then provided a summary of TSORs compliance history.

Danielle Endres stated that after hearing the history of non-compliance, she wants to know what the justification is for potentially waiving half of the penalties on each of the SCOs. Specifically, why is the Division allowing the deferment and potentially waiving some of the penalty.

Mr. Calcagno stated one reason is because most of the violations have been resolved, and TSOR is continuing to work on the few pending matters. Director Doug Hansen, Division of Waste Management and Radiation Control, clarified that with all of these processes, the Division takes into account a number of factors identified within the Division's penalty policy included what was mentioned previously by Mr. Calcagno as well as the history of non-compliance, willingness to come back into compliance, resolution of the issues/violations, ability to pay, etc. as these are all examples of those factors. Director Hansen stated that the end goal in negotiating an SCO is compliance. So, if the Division can work with a company and provide an incentive for them to continue to remain in long-term compliance, that is the end goal, so issues will not have to be addressed every year. Thus, the general philosophy in holding a portion of a penalty in advance and then waving it at the end of a specified period, is to ensure compliance is achieved long-term. That is the incentive for future good behavior and for training/retraining facilities to achieve long-term compliance.

Mark Franc stated that his comment is in regard to Ms. Endres regarding the cost of the penalties and the cost of the fines. Mr. Franc stated that as he previously mentioned, he is part of the regulated community, and the cost of regulatory compliance is very high, and he believes most of the regulated community are in the business to do it appropriately to protect the environment and comply with the regulations as part of doing business. His concern is the lengthy list of the violations that were committed, and the systemic nature of the violations seem to indicate that it may be that some of the less scrupulous regulated entities see these penalties as a cost of doing business; i.e., it is less than regulatory compliance. Therefore, he feels it is very important that the Board considers that and make sure the Board understands that the purpose behind the regulations are to protect human health and the environment and not make it a business decision as to whether or not they comply with the regulations. Mr. Franc stated that in looking through the list of considerations that go into account when fines are extended to the violators, he just wants to make sure as a Board and as Division staff that those facts are considered as those who seem to have non-compliance part of their operating procedures. Whether it is neglect or whether it is unwillingness or inability to pay the price for compliance, it is a large portion of many businesses. Mr. Franc stated that he felt his comments were appropriate and wanted to add to Ms. Endres earlier comments on this matter and wanted to make sure that the Board considers that, not just punitive issues, but that there is not a business advantage for companies violating the regulations and then paying the fines.

There were no additional comments or questions.

D. Approval of Proposed Stipulation and Consent Order between the Director and Clean Harbors Environmental Services (Board Action Item).

Deborah Ng, Hazardous Waste and Used Oil Section Manager, in the Division of Waste Management and Radiation Control reviewed the Board's approval of a Proposed Stipulation and Consent Order (SCO) between the Director and Clean Harbors Environmental Services to resolve Notice of Violation and Compliance Order (NOV/CO) No. 2201008, issued to Clean Harbors Environmental Services (CHES) on March 28, 2022.

The NOV/CO was based on information documented during an inspection at the Clean Harbors Aragonite facility in June 2021 and a subsequent review of documents related to the transport of hazardous waste. The violations noted in the NOV/CO have been resolved. The SCO includes a total penalty of \$40,080.00. CHES will pay a monetary penalty of \$20,040.00, while \$20,040.00 will be held in abeyance if CHES completes requirements set forth in Paragraph 12 of the SCO.

The proposed SCO was presented to the Board as an information item on November 9, 2023. A 30-day public comment period commenced on November 2, 2023, and ended on December 1, 2023. No comments

were received. This is a Board action item, and the Division Director recommends approval of the proposed SCO.

There were no additional comments or questions.

It was moved by Mark Franc and seconded by Dr. McIff and UNANIMOUSLY CARRIED to approve the Proposed Stipulation and Consent Order between the Director and Clean Harbors Environmental Services.

E. Approval of Proposed Stipulation and Consent Order between the Director and Clean Harbors Aragonite, LLC (Board Action Item).

Adam Wingate, Environmental Engineer, Hazardous Waste Section, in the Division of Waste Management and Radiation Control reviewed the Board's approval of a Proposed Stipulation and Consent Order (SCO) between the Director and Clean Harbors Aragonite, LLC. to resolve a Notice of Violation and Compliance Order (NOV/CO) that was issued after the 2021 inspection to Clean Harbors Aragonite, LLC (CHA).

The violations noted in the NOV/CO have been resolved. The SCO includes a penalty of \$90,030.50, of which \$75,030.50 will be a cash payment and \$15,000 of which has been deferred and may be vacated if CHA is able to meet the criteria laid out in the proposed SCO.

The proposed SCO was presented to the Board as an information item during the November 9, 2023, Board meeting.

The 30-day public comment period began November 2, 2023, and ended on December 1, 2023. No comments were received. This is a Board Action Item. The Division Director recommends approval of the proposed SCO.

Danielle Endres questioned why are SCOs sometimes split into separate agreements? Director Hansen explained that the reason for the separate SCOs is because they relate to different facilities. Specifically, it is the same company, but each facility operates under different permits and individual entities within that same company. Therefore, each SCO is issued separately to each facility.

Vern Rogers stated that the previous SCOs presented had different percents reduced and questioned why this SCO had significantly less deferred amounts and asked for clarification as to why it is much lower than the three SCOs previously presented.

Mr. Wingate stated that while assessing the penalty for this SCO, it was broken down into its component violations and that the Division then assessed what the goal of penalty is associated with the violations. If the violation in question was a one-off incident such as where they failed to file a piece of paperwork or one person's training regimen was not followed and therefore really did not have any indication of systemic problems, then deferring a portion of the penalty in hopes the facility would return to long-term compliance did not really suit the same purpose here.

On individual violations that were larger and did indicate to the Division that there were systemic or potentially ongoing violations, it was for those specific violations that were chosen to defer certain amounts of payment just to incentivize not just a return to compliance and not repeating out of compliance. So, those amounts were assessed on a per violation factor, as opposed to an entire penalty basis.

It was moved by Mark Franc and seconded by Dennis Riding and UNANIMOUSLY CARRIED to approve the Proposed Stipulation and Consent Order between the Director and Clean Harbors Aragonite, LLC.

VIII. Director's Report.

Director Hansen thanked the Board for sitting through the numerous and lengthy list of business on today's agenda.

Director Hansen reported that the Utah State Legislature begins on Tuesday, January 16, 2024, and the Division is aware of a few bills. Below is a list of potential legislation that could impact the Division.

House Bill 107, Recycling Facility Transparency Amendments. This bill has to do with recycling and reporting of recycling rates by municipalities. Director Hansen informed the Board that coordination on enhancements to this bill have taken place with Nathan Rich and the sponsor of the bill to help clarify the process around recycling, and hopefully this bill will allow reporting requirements to be meaningful. One change recommended is that the clearing house for the recycling information be the Division of Waste Management and Radiation Control as opposed to every municipality receiving the information.

House Bill 230, State Agency Application Review Requirements. This bill will set some timelines for review and approval or denial of permits and orders within the State. Director Hansen stated that this is a very interesting bill, and he is not certain it can be implemented, and recommended Board members review the bill.

Director Hansen stated that there may be some other legislative bills that could impact the Division, but at this time, he is not aware of any others that specifically impact the entities regulated by the Division.

Director Hansen informed the Board that he and Dr. Norcross recently attended a meeting with the U.S. Nuclear Regulatory Commission (NRC) in Washington, D.C. to answer questions and provide information on the results of the finding of the Integrated Materials Performance Evaluation Program (IMPEP) that was conducted earlier this year in the Division. This IMPEP is a requirement of Agreement States and their radioactive materials program, and is conducted every four years. The final report is anticipated within the next few days and the anticipated recommendation from the NRC is that the Division is found adequate, which is the highest rating achievable. Director Hansen stated that a few improvements were identified during the IMPEP and those improvements will be implemented over the next few years.

IX. Other Business.

A. Miscellaneous Information Items – None.

Nathan Rich complimented Director Hansen and Division staff for their openness to working with him and Representative Welton to improve the quality of House Bill 107.

B. Scheduling of next Board meeting (February 8, 2024).

The next meeting is scheduled for February 8, 2024, at the Utah Department of Environmental Quality, Multi-Agency State Office Building.

Interested parties can join via the Internet: meet.google.com/gad-sxsd-uvs Or by phone: (US) +1 978-593-3748 PIN: 902 672 356#

X. Adjourn.

The meeting adjourned at 2:25 p.m.