

**MEETING MINUTES**  
**UTAH MARRIAGE AND FAMILY THERAPY LICENSING BOARD**  
**DECEMBER 14, 2023**  
**HEBER M. WELLS BLDG.**  
**GOOGLE MEETS AND ROOM 475 – 9:00 AM**  
**SALT LAKE CITY, UT 84114**

**CONVENED: 9:09 AM**

**ADJOURNED: 11:32 AM**

**BOARD MEMBERS PRESENT:**

Kevin Barlow, Chair  
Elizabeth Mower  
Elizabeth Fawcett  
Chelsea Petersen  
Colleen Peterson

**BOARD MEMBERS EXCUSED:**

**DOPL STAFF PRESENT:**

Jana Johansen, Bureau Manager  
Jennifer Boshard, Board Secretary  
Jenny Johnson, Compliance Specialist

**GUESTS:**

**ADMINISTRATIVE BUSINESS: (0:00:00) Audio 1**

OATH OF OFFICE – COLLEEN PETERSON  
J. Johansen swore C. Peterson into office.

REVIEW AND APPROVE MARCH 9, 2023, MEETING MINUTES

REVIEW AND APPROVE JUNE 8, 2023, MEETING MINUTES

REVIEW AND APPROVE SEPTEMBER 14, 2023, MEETING MINUTES

C. Petersen made the motion to approve the March 9, 2023, June 8, 2023, and September 14, 2023, meeting minutes. E. Fawcett seconded the motion, board passed unanimously.

**COMPLIANCE REPORT - JENNY JOHNSON**

Ms. Johnson reviewed her compliance report with the Board at the start of each probationer interview.

**INTERVIEWS**

**SHELLIE VANORMAN (MARTIN) – INITIAL PROBATION REVIEW**

S. VanOrman attended the meeting virtually. J. Johnson provided the compliance report. K. Barlow conducted the interview. S. VanOrman (Martin) answered questions from the board regarding her probation.

The board and compliance requested clarification on S. VanOrman's supervision. J. Johansen clarified S. VanOrman's supervision agreement.

K. Barlow made the motion to find S. VanOrman in compliance with her probation. Her current employer supervision is consistent with her stipulation and approve the CE credits. C. Petersen seconded the motion, board passed unanimously. The board requested to see S. VanOrman at the next February 14, 2024, meeting. J. Johnson asked the board to approve or deny the evaluation. K. Barlow indicated it is approved and S. VanOrman is in full compliance.

#### **TONIA MARIE FERGUSON – EDUCATION REVIEW**

T. Ferguson attended the meeting virtually. E. Fawcett conducted the interview. T. Ferguson answered questions from the board regarding her education.

E. Fawcett made the motion to approve the associate license, pending a letter from T. Ferguson's supervisor. The board will be tabling the decision to accept the hours completed out of state. C. Peterson seconded the motion, board passed unanimously.

#### **DAVID ZOLMAN – SUPERVISION**

D. Zolman attended the meeting virtually. C. Petersen conducted the interview. D. Zolman answered questions from the board regarding his supervision increase inquiry.

C. Petersen made the recommendation to increase D. Zolman to increase his supervisees list to eight and not more than one hundred and twenty active cases. K. Barlow seconded the motion, board passed unanimously.

#### **AMBER WILLIS – SUPERVISION**

A. Willis attended the meeting virtually. E. Mower conducted the interview. A. Willis answered questions from the board regarding supervision increase.

A. Willis just wanted more clarification on the guidelines for supervision to prepare to request a future supervisee increase. The board went over the guidelines written in the laws and rules and informed A. Willis these are also a case by case situation.

#### **PAUL CHAUS – EDUCATION**

P. Chaus attended the meeting virtually. E. Fawcett conducted the meeting. P. Chaus answered questions from the board regarding his education.

E. Fawcett made the motion to approve P. Chaus' Associate Marriage and Family license if he can provide documentation of the training program hours meets the requirements in Utah. If the

hours cannot be provided the application will be denied. C. Petersen seconded the motion, board passed unanimously. E. Fawcett made the recommendation to accept 5605, 5608, and 6605 courses.

Break 11:02 AM – 11:07 AM

#### **DISSCUSSION & ACTION ITEMS: (00:00:00) Audio 2**

##### **TRANSGENDER CERTIFICATION UPDATE**

J. Johansen informed the board the application has been made and posted.

##### **OPLR UPDATE**

K. Barlow has shared the OPLR report information with the board. J. Johansen included any missing information about the OPLR report from K. Barlow. The board asked questions regarding the OPLR report. J. Johansen will put together a report for the board at the next meeting.

##### **SUPERVISEE LIMITS**

J. Johansen informed the board about the OPLR recommendation of increasing the limit to ten supervisees.

##### **ADDITIONAL LEGISLATIVE MEETING**

The board will add February 15, 2023, meeting to the agenda to discuss the legislative changes.

#### **NEXT SCHEDULED MEETING:**

February 15, 2023

Meeting adjourned at 11:32 AM

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

02/15/2024

Date Approved

KEVIN N BARLOW

KEVIN N BARLOW (Feb 15, 2024 13:13 MST)

Chairperson, Marriage and Family Therapy Licensing Board

02/16/2024

Date Approved



Bureau Manager, Division of Occupational & Professional Licensing