

Approved

December 13, 2023

South Sanpete School Board Meeting
39 S Main St
Manti, UT 84642

Open Meeting Start Time	3:30 PM
Open Meeting End Time	4:25 PM
Closed Meeting Start Time	4:26 PM
Closed Meeting End Time	4:34 PM
Meeting Adjourned	4:40 PM

The meeting was called to order at 3:31 PM by Board President David Warren.

Patriotic Tribute: David Warren led the Board and those in attendance in the Pledge of Allegiance

Board Members Present: David Warren, Kim Pickett, Mark Olson, Connor Thompson, Loni Hammond

Others Present: Jake Hill, Ralph Squire, Trevor Powell, Steve Rowley, Kurt Gilbert

RECOGNITION & ACHIEVEMENT

Innovation Week Awards— Assistant Superintendent Trevor Powell presented the Innovation Week video.

MHS UIAAA Directors Cup Award— Assistant Superintendent Trevor Powell explained the Directors Cup award criteria. Athletic achievement accounts for 40%, determined by the school team's performance in the state tournament. Academic excellence makes up another 40%, based on the varsity team's GPA. The remaining 20% is allocated for sportsmanship and student leadership. The Board congratulated Manti High School for securing the top spot in 3A.

MHS Football 2nd Place— Assistant Superintendent Powell congratulated the Manti High Football team for their 2nd place finish at state.

USBE School Safety and Support Grant Award— Assistant Superintendent Powell addressed the recently acquired safety grant totaling \$427,506.10. These funds are designated for enhancing school safety measures, including the acquisition of additional cameras, window film, and the implementation of single-point entries. The distribution of awards to each school is as follows:

- Ephraim Elementary: \$58,635.50
- Ephraim Middle School: \$58,635.50
- Gunnison Valley Elementary: \$58,635.50
- Gunnison Valley High School: \$58,635.50
- Gunnison Valley Middle School: \$58,635.50
- Manti Elementary: \$58,635.50
- Manti High School: \$75,693.10

GVHS Step Up Student Council Award— Assistant Superintendent Powell acknowledged the Student Council of Gunnison Valley High School for receiving the "Step-up" award from Utah First Lady Abby Cox. This program emphasizes engagement in four primary areas where Utah residents can actively participate. The first area is mental wellness and life skills. The second involves collaborating with local

foster care organizations to support Utah's foster children and their families. The third focuses on expanding the remarkable Special Olympics Unified Sports program through public-private partnerships. Lastly, the initiative encourages partnerships with local businesses, organizations, and communities to offer services statewide.

MHS Speech Educator of the Year— Assistant Superintendent Powell recognized Eric Peterson from Manti High School as the Speech Educator of the Year. The Board expressed appreciation for all of Mr. Peterson's hard work and dedication to the students at Manti High School.

CITIZEN DIALOGUE

None

BUSINESS ITEMS

Minutes—The Minutes of the November 8, 2023, Regular Board Meeting were presented for approval. After a discussion, Mark Olson moved to approve the minutes. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

Warrants—Warrants #00027805- #00027986 for \$1,624,959.70 were presented for approval. After a discussion, Connor Thompson moved to approve the Warrants as presented. Mark Olson seconded the motion. A vote was taken, and all voted aye. Motion passed.

Budget Report—Jake Hill, the Business Administrator, presented the Monthly Budget Report, which included a Year-To-Date Summary of Total Expenditures and Revenues, the Zions Bank Sweep Account, and the Utah Public Treasurers' Investment Fund.

After a discussion, Connor Thompson moved to approve the Monthly Budget Report as presented. Loni Hammond seconded the motion. A vote was taken, and all voted aye. Motion passed.

ITEMS FROM BOARD MEMBERS

David Warren—Board President David Warren presented a brief Board Ethics Training Video.

It was also noted that there will be no Board Meeting in January due to the Utah School Boards Association Conference January 4-6.

REPORTS

Financial Audit Report— Business Administrator Jake Hill introduced Kurt Gilbert from Gilbert & Stewart, CPA's and Steve Rowley from Keddington & Christensen, CPA's. Gilbert & Stewart are the independent auditors who performed the audit of the District and Steve Rowley is the audit and accounting consultant to the District. Kurt Gilbert provided an overview of the audit report and went through it with the Board and presented important information and answered questions. He covered the formation of opinions on the audit reports, state compliance, and federal compliance. The report conveyed an "unmodified opinion" indicating full compliance. Mr. Hill expressed special gratitude to Steve Rowley for his valuable assistance.

Audit Committee Report— Business Administrator Jake Hill presented information regarding the Audit Committee Meeting, which includes Board members Olson and Pickett. The committee examined the Business Administration webpage, which displayed audit reports spanning the last three years. Additionally, the committee reviewed the financial reports of the schools.

Graduation Report— Assistant Superintendent Powell went over the graduation report and explained the calculation methodology. Both high schools surpass the state average.

INFORMATION

School Safety Specialist— Assistant Superintendent Powell clarified that the school specialist, such as a teacher, school counselor, school social worker, or school psychologist, is tasked with supporting school safety initiatives, including threat assessment. The CSTAG training took place on Monday, December 11, 2023.

School Land Trust Compliance and Expenditures Information— Superintendent Squire explained the compliance process and what each is doing to be up-to-date and compliant. Compliance will be reviewed every 5 years.

Risk Management Holiday Safety— Superintendent Ralph Squire distributed a pamphlet focusing on holiday safety, particularly addressing precautions related to heating systems and decorations.

ACTION ITEMS

150 Mile/Overnight Requests—Superintendent Ralph Squire presented the following list of 150 Mile/Overnight Travel requests:

School	Sport/Program	Date(s)	Destination	Reason	Travel
MHS	Boys Wrestling	1/4/24-1/6/24	Vernal	Tournament	Sub
MHS	Theatre	1/18/24-1/20/24	Weber State	Conference	Sub
MHS	Boys/Girls Wrestling	1/19/24-1/20/24	Enterprise	Tournament	Bus
MHS	Track & Field	4/26/24-4/27/24	St. George	Meet	Bus

After a discussion, Kim Pickett made a motion to approve the 150 Mile/Overnight Travel requests as presented. Loni Hammond seconded the motion. A vote was taken, and all voted aye. Motion passed.

Policies—

Superintendent Ralph Squire presented the following Policy update for review and approval:

- *GBCB-Code of Conduct/Appropriate Behavior Policy*

After a discussion, Kim Pickett moved to approve the updates to Policy GBCB. Mark Olson seconded the motion. A vote was taken, and all voted aye. Motion passed.

MHS Track Spend Plan Amendment (1st Reading)--Board Members reviewed the MHS Track Spend Plan Amendment. After a discussion, Mark Olson motioned to approve the First Reading of the Spend

Plan Amendment. The plan will be reviewed again at a later date. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

Manti Land Lease Agreement

Board Members reviewed the Manti Land Lease agreement. After a discussion, Loni Hammond motioned to approve the lease agreement as presented. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

Motion for Closed Meeting—Loni Hammond moved to adjourn into Closed Session at 4:25 PM to discuss items outlined in Utah Code, Section 52-4-5. The items are the contract on the Superintendent and Business Administrator. Mark Olson seconded the motion. A vote was taken, and the following Board Members voted aye: Kim Pickett, Mark Olson, David Warren, Loni Hammond, and Connor Thompson. Motion passed.

The Closed Session discussed the following items: The items are the contract on the Superintendent and Business Administrator. Mark Olson moved to adjourn the Closed Session at 4:34 PM. Loni Hammond seconded the motion. A vote was taken, and the following Board Members voted aye: Kim Pickett, Mark Olson, David Warren, Loni Hammond, and Connor Thompson. Motion passed.

Hire Recommendations—Connor Thompson moved to approve the following individuals for employment:

1. New Teacher Recommendations

- a. None

2. Para-educator Recommendations

- | | | |
|--------------------|------------|------|
| a. Jane Voorhees | Title 1 | GVES |
| b. Maddiysn Larsen | Trustlands | EMS |
| c. Stephanie Star | Trustlands | EMS |
| d. Lonnie Graham | SPED | EES |

3. Transfer Recommendations

- | | | |
|------------------|-----------|------|
| a. Penny Hartley | Secretary | GVES |
| b. Abi Thompson | Librarian | GVES |

4. Other Hire Recommendations

- | | | |
|-------------------|------------------------------|------|
| a. Krew Donaldson | Student Custodian | GVMS |
| b. Pearson Judy | Substitute Student Custodian | GVES |
| c. Tycia Ferall | Refocus Room | GVES |
| d. Richard Nuffer | Substitute Bus Driver | D.O. |
| e. Elia Anderson | Tutor | GVMS |

5. Resignations/Retirement

- | | | | |
|--------------------|---------|-------------|-----|
| a. Lee Bjerregaard | Teacher | Resignation | CUA |
|--------------------|---------|-------------|-----|

Loni Hammond seconded the motion. A vote was taken, and all voted aye. Motion passed.

Superintendent and Business Administrator Contract Renewal—Kim Pickett motioned to approve the Superintendent and Business Administrator contract renewals. Connor Thompson seconded the motion. A vote was taken, and all voted aye. Motion passed.

Adjourn

Mark Olson motioned to adjourn the South Sanpete School Board Meeting. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

The next regularly scheduled Board Meeting will be held on Tuesday, February 13, 2024, at 3:30 PM.

The meeting adjourned at 4:40 PM.

President

Business Administrator