

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
LOCAL BUILDING AUTHORITY
OF THE ZION MOUNTAIN LOCAL SERVICE DISTRICT**

Date: Thursday, January 8, 2024

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws, Steve Neeleman

Board Members absent: None

Others present: Annie Riddle, Randall Rodriguez, Matt Cauley, Greg Arnold, Broc Richardson, and Patty Kubeja

1. **Call to order** – Todd called the meeting to order at 5:30 pm.
2. **Approval of Meeting Agenda** – Kevin motioned to approve the meeting agenda. Steve seconded. Kevin voted aye. Steve voted aye. Todd voted aye.
3. **Legislative Action Items**
 - a. None
4. **Administrative Action Items**
 - a. **Approval of Meeting minutes from January 11, 2024.** – Kevin motioned to approve the meeting minutes as presented. Steve seconded. Kevin voted aye. Todd voted aye. Steve voted aye.
 - b. **Review and approve the Discovery Center funding request invoices to be included in the CIB Disbursement request #10** – Matt Cauley with CM&D updated the board with the progress of the project and a description of what the invoices in the funding request are for. There are several invoices for Accounting and Legal services that relate to the project that the CIB keeps kicking back. Kevin motioned to approve the funding request as presented for January 2024 in the amount of \$145,304.93 and is proposing to have Scott Stay collaborate with the CIB to discuss different options in how these invoices can be presented in a manner that will show that they are related to the project. Without the project, these services wouldn't be needed or necessary, so they are directly related to the visitor center project. Steve seconded. Kevin voted aye. Steve voted aye. Todd voted aye.
 - c. **Review and approve ZMB Agreement draft** – This item was tabled for further review.
5. **Administrative Non-Action Items**
 - a. None
6. **Adjourn** - Kevin motioned to adjourn the meeting at 5:45 pm. Steve seconded. Kevin voted aye, Todd voted aye, Steve voted aye. The duration of the meeting was 15 min.

Todd McLaws, Chairperson