

Town of Dutch John



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NOTICE OF PUBLIC MEETING
Town Council
Planning Commission
Dutch John Conference Hall
January 17, 2024 7:00 P.M.

MINUTES FOR MEETING AGENDA

CALL TO ORDER / PLEDGE OF ALLEGIANCE

ROLL CALL: ROLL CALL : January 17, 2024

		Present	Absent	Excused
PnZ Chair	Jared Marquis	__x	_____	_____
Commission members:	Rachel Albritton	__x	_____	_____
	Amy McDonald	__x	_____	_____

ATTENDANCE: Mayor Butch Johns, Harriet Dickerson

1. CONSENT AGENDA

- 1.1 Minutes of meeting: January 3, 2024
- 1.2 Business Permits: Review List
- 1.3 Correspondence:

Ms. McDonald moved to accept the Minutes with corrections. Ms. Albritton seconded. Motion passed unanimously.

2. PUBLIC COMMENT

Mr. Marquis asked who the Commission answered to and Mayor Johns said he is that person.

The question of issues moving forward was brought up. Ms. McDonald said some things that need to be addressed are Subdivisions, Airport issues – Zoning. These things came up with the Burdick proposed hot plant.

Mayor Johns said he talked with Allen Parker about coming up with a documented list of exactly what he is working on.

Mr. Johns also added regarding the airport zoning that our airport needs to have an airport master plan, even though we don't own it. Planning & Zoning needs a document of some kind that talks about the airport itself – hangers and similar things. He doesn't know what it will look like but this is something PnZ needs to work out. Our Ordinance needs to say what you can/can't do on the airport. We can tell the County what we would like to see up there.

An example he gave was from a prior discussion of having people be able to fly in and then stay/camp there. Because the airport is within the Town we need to say how it will work. Ms. McDonald said at the moment she thinks there is a small amount zoned light industrial. Mr. Marquis said that is around the airport but asked what is it for. Mr. Marquis assumes there is a current plan. He has heard things that make it seem like there are two different plans and clarification is needed. Mayor Johns said that when talking about Daggett County with regard the airport, the RDA is no different than anybody else who is a landowner. PnZ needs to look at what we need to be sure things are advantageous to the Town - i.e. should the County decide to sell the airport and have it not be public anymore.

Mr. Marquis said his understanding is that the airport will remain an airport owned by the County and that is why the subdivision occurred last year to take out the property surrounding the airport and put it in the RDA.

Mayor Johns said we need a forward vision for ourselves, even though we don't own it, it needs to benefit the Town.

Another point, Mayor Johns suggested was on a permit that people sign, it needs to say that they are responsible for knowing the Ordinance. Ms. McDonald provided the newest copy of the permit. He also said it needs to be clear that the water/sewer hookups are not the Town's and the individual is responsible for these. Mr. Marquis said our form only requires documentation that these fees have been paid.

Another item which needs clarification or definition is regarding curbs and sidewalks. The Town as a whole has two difference curbs/sidewalks, for example guide row and 1st Avenue are different than those on the other avenues.

This will also be an issue with Guide Row and the road measurement. Mr. Marquis asked if the Town needed to have it surveyed for clarification. Mayor Johns discussed the issue of this road and the issue of asphalt on 1st Ave. We need to define "asphalt and curb". Ms. McDonald felt when a permit is issued people are required to build to the current Code. Mayor Johns said this needs to be documented. Mr. Marquis then asked when or if you can require someone to rebuild a sidewalk. Mayor Johns closed the discussion saying if we have a documented rule for Individual "A" it also needs to be applicable for individual "B". Additional discussion of the property of guide row owners and the width of the road might have to be discussed with the County Commission by Mayor Johns.

Next issue brought up dealt with obstruction of sidewalks. This could be dealt with under our Nuisance Ordinance.

Discussion ended with Mayor Johns stressing that following the Ordinance is how we need to operate and no one is exempt. Ms. McDonald said they are considering giving Allen Parker responsibility for all building permits and this will provide consistency. There may be a need for written job descriptions.