

CITY OF FAIRVIEW
PLANNING COMMISSION MEETING
85 South State Fairview, Utah
January 4, 2024

7:30 P.M. REGULAR SESSION - COUNCIL CHAMBERS

CONDUCTING	Davis Glad
APPOINTED OFFICIALS	Davis Glad, Lindsey Barker, and Talon Peterson
ABSENT	Jason Mardell, and Daniel Madsen
APPOINTED STAFF	Nathan Kent Nelson; City Recorder

CALL TO ORDER – Davis Glad
INVOCATION – Talon Peterson

APPROVAL OF MEETING MINUTES

- December 7, 2024, Meeting Minutes

Mr. Peterson moved to approve the minutes as listed. **Mr. Glad seconded** the motion. The motion **passed unanimously**.

APPEARANCES

TOPICS OF DISCUSSION

Open and Public Meetings Act Training

Mr. Nelson went over the Open and Public Meetings Act with the Planning Commission. He detailed how public meetings are classified, how they are to be held, and exceptions to these regulations.

John Anderson Annexation and Subdivision

Mr. Nelson and Mr. MacKay updated the Planning Commission on the progress of the annexation which John Anderson requested. They stated the proposed annexation area is fully owned by John Anderson and he has plans of eventually developing the property. Mr. Nelson

stated the annexation would be either approved or denied for further consideration at the next City Council meeting. He concluded by stating he would come back to the commission periodically with updates as their approval will be necessary for some parts of the process.

Rural Community Consultants – Code Update Process

Mike Hansen from Rural Community Consultants introduced himself and his company. He stated Rural Community Consultants has been hired by the city to update and consolidate the city codebook. The city received around \$36,000 of grant funding to help with this project. Mr. Hansen then gave the Planning Commission an overview on the code update process.

Mr. Hansen asked the Planning Commission if there were any areas which they feel special attention should be paid to. The Planning Commission stated they would like general plan integration, traffic plans and ordinances, subdivision ordinances, and utility infrastructures to be focused on.

Mr. Hansen concluded his presentation by giving the Planning Commission a timeline of the project and stated he expects the whole project to be completed around August of 2024.

Appointment of New Planning Commission Chair

Mr. Peterson moved to table this item until the next regularly scheduled meeting. **Mrs. Barker seconded** the motion. The motion **passed unanimously**.

PLANNING COMMISSION REPORTS

The Planning Commission went over administrative matters and shared brief updates on upcoming projects and events.

ADJOURNMENT

Mrs. Barker moved to adjourn. **Mr. Peterson seconded** the motion. The motion **passed unanimously**.

The meeting adjourned at 9:24 pm.